COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

☑ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Katheryn Heller

2. a. Name of Accompanying Relative: _____ ***OR*** ☐ None
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

3. a. Dates: Departure: 10/20/2026 Return: 10/23/2026
   b. Dates at Personal Expense, if any: 10/21 ***OR*** ☐ None

4. Departure City: Washington, DC Destination: San Diego, CA Return City: Washington, DC

5. Sponsor(s), Who Paid for the Trip: Women's High Tech Coalition

6. Describe Meetings and Events Attended: Meetings and visits pertaining to technology and innovation in private and public sectors

7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☐ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☐ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☐ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☐ the letter from the Committee on Ethics approving my participation on this trip.

8. a. ☐ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Katheryn Heller **Date:** 11/9/26

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Sara Jacobs **Date:** 11/9/26

Signature of Supervising Member: _____

last updated 7/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ *Original* ■ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Women's High Tech Coalition
2. Travel Destination(s): San Diego
3. Date of Departure: 10/21/2026 Date of Return: 10/23/2026
4. Name(s) of Traveler(s): Katie Heller

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$222.54	$572.46	$139.98	
Accompanying Family Member				

6. ☐ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Molly Allen **Date:** 11/9/26

Name: Molly Allen **Title:** Executive Director

Organization: Women's High Tech Coalition

☐ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 550 7th St. SE, Washington, DC 20003

Telephone: 202-827-8200 **Email:** molly@womenshightech.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Katheryn Heller

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Katheryn Heller

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Sara Jacobs

Office Address: 2348 RHOB

Telephone Number: 304-299-4146

Email Address of Contact Person: katie.heller@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: *travel.requests@mail.house.gov*.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Katheryn Heller

2. Sponsor(s) who will be paying or providing in-kind support for the trip: Women's High Tech Coalition

3. City and State **OR** Foreign Country of Travel: San Diego, CA

4. a. Date of Departure: 10/20/26 Date of Return: 10/23/2026

   b. Yes ☒ No ☐ Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: [redacted] 10/21

5. a. Yes ☐ No ☐ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member:

   (2) Relationship to Traveler: ☐ Spouse ☒ Child ☒ Other (specify):

   (3) Yes ☒ No ☒ Accompanying Family Member is at least 18 years of age?

6. a. Yes ☒ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   As Chief of Staff for Rep. Sara Jacobs, I am participating in this trip as an office that represents San Diego,is a member of the House Task Force on AI, and works in the AI and emerging tech policy.

9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: [signature] **Date:** 11/9/26

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   Women's High Tech Coalition

2. ☐ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ■ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

   See attachment

5. Yes ☐ No ■ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: 10/21/2026 Date of Return: 10/23/26
7. a. City of departure: 10/23/2026
   b. Destination(s): San Diego, CA
   c. City of return: Washington, DC
8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ■ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. ***Check only one of the following.***
   a. ☒ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. ***Check only one of the following.***
   a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
   b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:
   See attachment
13. ***Answer parts a and b. Answer part c if necessary***:
   a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify:_____)
   b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify:_____)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*
15. ***Check only one.*** I represent that either:
   a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
      1) Detail the cost *per day* of meals (approximate cost may be provided): 10/21: $64.50 10/22: $81 10/23: $64.50
      2) Provide the reason for selecting the location of the event or trip: San Diego has a high concentration of tech companies in the life science, medical device and defense sectors.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
   Hotel Name: San Diego Marriott City: La Jolla Cost Per Night: $249
   Reason(s) for Selecting: Proximity to site visits and price
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$600	$500	$215
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. ***Check only one:***
    a. ☒ I certify that I am an officer of the organization listed below; **OR**
    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
    a. **I read and understand the Committee's Travel Regulations;**
    b. **I am not a registered federal lobbyist or registered foreign agent; and**
    c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Kathryn Heller Date: 11/9/26

Name: Molly Allen Title: Executive Director

Organization: Women's High Tech Coalition

Address: 550 7th St. SE, Washington, DC 20003

Email: molly@womenshightech.org Telephone: 202-827-8200

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia

ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
https://Ethics.House.gov

October 17, 2026

Ms. Katheryn Heller
Office of the Honorable Sara Jacobs
2348 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Heller:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Diego, California, scheduled for October 20 to 23, 2026, sponsored by Women's High Tech Coalition. We note that this trip includes one day at your personal expense.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:eme

Women's High Tech Coalition

House Staff Educational Tour, San Diego, CA
October 21 – October 23, 2026

DAY 1: WEDNESDAY, OCTOBER 21, 2026

10:59 AM ET	Alaska Airlines #0015 departs Washington Reagan Airport (DCA)
1:37 PM PT	Arrive San Diego International Airport (SAN)
1:45 PM	Ground Transportation to General Dynamics *15-minute drive*
2:30 – 4:30 PM	**General Dynamics** 2798 Harbor Drive, San Diego, CA

General Dynamics NASSCO has been designing and building ships in San Diego's industrial corridor since 1960 and is the only full-service shipyard on the West Coast of the United States. The company specializes in the design and construction of auxiliary and support ships for the U.S. Navy and oil tankers and dry cargo carriers for commercial markets. It is also a major provider of repair services for the U.S. Navy's global force. The visit will include a NASSCO overview including a brief from the VP of Engineering, Zoe Cawlfield. The delegation will do a shipyard tour including the robotic welding facility and a review of the various stages of construction for Navy Fleet Oilers and end with a tour of a ship under construction.

General Dynamics Employees & Titles:

- Dave Carver, President - General Dynamics NASSCO
- Zoe Cawlfield, Vice President of Engineering - General Dynamics NASSCO
- Brett Hershman, Director of Government Relations & Business Development - General Dynamics NASSCO
- Shana Chandler, Director of General Dynamics Government Relations

4:20 PM Ground transportation to Cutwater Spirits
25-minute drive

5:00 – 7:00 PM **Cutwater Spirits** (Dinner provided by WHTC)
9750 Distribution Ave, San Diego, CA 92121

The visit to Cutwater will include a presentation on parent company Anheuser-Busch, and the company's and Cutwater's history, continued investments in the U.S. and local communities, and policy priorities. Guests will then tour Cutwater distillery to see first-hand the production and packaging of the canned cocktails. The visit will conclude with a presentation on the innovations process.

Cutwater Employees & Titles:

- Josh, Leighton, General Manager
- Gwen Conley, Head of Innovation and Global Expansion
- Gilberto Sandoval, Director of Operations
- Stephanie Castrejon, General Manager of Tasting Room & Kitchen

6:45 PM Ground transportation to San Diego Marriott La Jolla
15-minute drive

7:00 PM Check in to San Diego Marriott La Jolla
4240 La Jolla Village Dr, La Jolla, CA 92037

No additional programming given the early flight and time change.

DAY 2: THURSDAY, OCTOBER 22

8:00 – 9:00 AM **Breakfast and briefing on Day 2 by Executive Director Molly Allen**
San Diego Marriott La Jolla

9:15 AM Ground transportation to Qualcomm
15-minute drive

9:15 - 10:45 AM **Qualcomm**
5775 Morehouse Drive, San Diego, CA 92121

Qualcomm is a leading U.S.-based semiconductor and wireless technology company known for powering much of the world's mobile connectivity. It develops the Snapdragon chipsets used in many smartphones and plays a central role in advancing 5G, AI, and edge computing

technologies. We will discuss the future of this technology, and demo a connected car, AI in wearables and other consumer devices.

Qualcomm Employees & Titles:

- Monique Rodriguez, Vice President, Government Affairs
- Stefanie Holland, Senior Director, Government Affairs

11:00 AM Ground transportation to General Atomics
30-minute drive

11:30 - 1:30 PM **General Atomics** (Lunch provided by WHTC)
14102 Stowe Dr., Poway, CA 92064

General Atomics, headquartered in San Diego, is a leading defense and diversified technology company known for pioneering unmanned aircraft systems, advanced manufacturing, and energy research. During this visit, the delegation will tour key facilities and receive briefings on GA's role in national security, innovation in aerospace and autonomy, and workforce development initiatives that support the regional and national economy.

General Atomics Employees & Titles:

- Mariah Greenlee, Project Administrator, Legislative Affairs
- Nicola "Niki" Johnson, Vice President, Government Affairs & Strategic Communications
- Hannah Shea, Director, Legislative Affairs
- Joan Meyer, Senior Manufacturing Manager, MCCI Planning and Projects

1:30 PM Ground transportation to Cape
45-minute drive

2:15 – 4:15 PM **Cape**
300 Alameda Blvd, Coronado, CA 92118

Cape is a telecommunications technology company that develops secure and resilient cellular networks for national security, defense, and commercial applications. Its technology enables secure connectivity for personnel, sensors, and unmanned systems, including in sensitive and operational environments.

During the visit, the delegation will observe an unmanned systems demonstration with U.S. Navy Special Operations units in Coronado, highlighting how secure cellular technology can provide communications backhaul between unmanned platforms and operators. The demonstration will provide staff with firsthand exposure to emerging defense technologies and inform their understanding of policy issues related to national security, cybersecurity, telecommunications, defense innovation, and federal investment in next-generation capabilities.

Cape Employees & Titles:

- Jon Rogers, Solutions Architect
- Will Golinkin, Vice President, Federal Government Affairs

4:30 PM Ground transportation to Resmed
30-minute drive

5:00 – 7:00 PM **Resmed Inc.** (Dinner provided by WHTC)
9001 Spectrum Center Blvd, San Diego, CA 92123

Resmed will host an evening discussion exploring how technology is reshaping the way we understand, identify, and improve sleep, and what that evolution means for health policy and patient access. As medical devices, wearables, digital health tools, and connected data increasingly converge, the traditional boundaries between consumer technology and healthcare continue to shift, and the conversation will explore Resmed's evolution from pioneering connected sleep apnea therapy to building a broader ecosystem of technologies designed to help people better understand and manage their sleep and overall health.

The discussion will also examine the emerging policy questions alongside this innovation, including how regulatory frameworks evolve with increasingly connected and data-driven technologies, how evidence, coverage, and reimbursement models keep pace with new approaches to care, and how policymakers and industry can help ensure that technological advancement translates into meaningful patient access. Senior Resmed leaders will share perspectives across medicine, technology, and public policy, followed by an interactive discussion and Q&A.

Resmed Employees and Titles:

- Carlos M. Nunez, MD, Chief Medical Officer
- Amanda von Leer, Vice President, Global Government Affairs & Policy Medical Affairs

7:00 PM Return to San Diego Marriott La Jolla
4240 La Jolla Village Dr, La Jolla, CA 92037

DAY 3: FRIDAY, OCTOBER 23

7:40 AM Meet in hotel lobby

Ground transportation to Amazon SAN3 Fulfillment Center
40-minute drive

8:30 – 10:00AM **Amazon SAN3 Fulfillment Center**
6971 Otay Mesa Rd, San Diego, CA 92154

This state-of-the-art robotics sortable facility leverages advanced technology and artificial intelligence to process and ship millions of products with speed and precision. The delegation will get a behind-the-scenes look at Amazon's innovative fulfillment operations, showcasing how automation and AI integrate with human expertise to meet customer demand at scale. Following the tour, Kaitlyn Hill, Manager for Public Policy, will lead a discussion about the small business experience of selling through Amazon, highlighting how technology investments drive operational efficiency, expand market access, and enable broad-scale success.

Amazon Employees and Titles:

- Kaitlyn Hill, Manager for Public Policy

10:00AM Depart for San Diego International Airport

Alaska Airlines #0014
12:45PM Depart San Diego International Airport (SAN)
9:00PM Arrive Washington Reagan Airport (DCA)

House Staff Educational Tour, San Diego, CA
Wednesday, October 21 - Friday, October 23, 2026

Attachment A:

Question 4 – Names, titles, and explanation for invitation for all House invitees.

The Women's High Tech Coalition has hosted educational programming for delegations of congressional staff seeking to learn about technology development and implementation in seats of innovation, commerce, and political leadership.

The staff members listed below were invited because of their work on policy issues in the tech ecosystem including AI, emerging technologies, cybersecurity, financial technology, and digital trade. The invitees work as committee staff or for Members who serve on the Energy and Commerce, Homeland Security, Judiciary, Science, Space & Technology, and Financial Services Committees, House Task Force on Artificial Intelligence, or are in House Leadership offices.

First Name	Last Name	Title	Employer
Elizabeth	Adkins	Chief of Staff	Office of Representative Valerie P. Foushee
Claire	Alden	Legislative Director/Deputy Chief of Staff	Office of Representative Lance Gooden
Julianne	Aldous	Legislative Director/Deputy Chief of Staff	Office of Representative Patrick Ryan
Courtney	Anderson	Deputy Chief of Staff	Office of Representative Derrick Van Orden
Jennifer	Arnold	Legislative Director and Counsel	Office of Representative Derek Tran
Caroline	Bender	Chief of Staff	Office of Representative Erin Houchin
Sarah	Berlan-Salas	Deputy Chief of Staff/Legislative Director	Office of Representative Elise Stefanik
Amelia	Burns	Deputy Chief of Staff	Office of Representative Jack Bergman
Claire	Case	Chief of Staff	Office of Representative Derrick Van Orden
Errin	Cecil-Smith	Communications Director	Office of Representative Chrissy Houlahan
Rebecca	Cornell	Chief of Staff	Office of Representative Pete Aguilar
Maria	Costigan	Deputy Chief of Staff	Office of Representative Joe Courtney
McKenzie	Dallas	Legislative Director	Office of Representative Austin Scott

Samantha	DeVito	Legislative Director	Office of Representative Donald Norcross
Michelle	Dorothy	Chief of Staff	Office of Representative Chrissy Houlahan
Grace	Dunlap	General Counsel	Office of Representative Jake Ellzey
Mackenzie	Fallt	Legislative Director	Office of Representative Jason Crow
Beata	Fogarasi	Legislative Director	Office of Representative Joe Courtney
Valerie	Foy	Deputy Chief of Staff/Chief Counsel and Director of Foreign Policy	Office of Representative Don Bacon
Sarah	Ghermay	Chief of Staff	Office of Representative Yassamin Ansari
Ayanti	Grant	Chief of Staff	Office of Representative Joe Courtney
Molly	Harris-Stevens	Deputy Chief of Staff	Office of Representative Jake Ellzey
Kellie	Hartl	Legislative Director	Office of Representative David G. Valadao
Katie	Heller	Chief of Staff	Office of Representative Sara Jacobs
Abbey	Herfurth	Deputy Chief of Staff/Legislative Counsel	Office of Representative Trent Kelly
Chelsea	Jarrett	Deputy Chief of Staff	Office of Representative Hal Rogers
Amanda	Kain	Chief of Staff	Office of Representative Dave Joyce
Rebecca	Keightley	Chief of Staff	Office of Representative Ken Calvert
Karen	Kelly	Chief of Staff	Office of Representative Hal Rogers
Carolyn	King	Chief of Staff	Office of Representative Rob Wittman
Anna	McCleaf	Legislative Director	Office of Representative Robert B. Aderholt
Anna	McCollough	Legislative Director	Office of Representative Erin Houchin
Margaret	McInnis	DC Staff Director/Appropriations Lead/Legislative Director	Office of Representative Marcy Kaptur
Johanna	Montiel	Deputy Chief of Staff/Director of Operations/Legislative Director	Office of Representative Salud Carbajal
Valerie	Nelson	Deputy Chief of Staff/Communications Director	Office of Representative Mark Brian Messmer
Dao	Nguyen	Chief of Staff	Office of Representative Derek Tran
Jessica	Norfleet	Deputy Chief of Staff	Office of Representative Kat Cammack
Whitley	O'Neal	Chief of Staff	Office of Representative Wesley Bell
Louise	O'Rourke	Chief of Staff	Office of Representative Kim Schrier
Laney	O'Shea	Deputy Chief of Staff & Legislative Director	Office of Representative Herb Conaway
Jacqueline	Olvera	Chief of Staff	Office of Representative Morgan J. Luttrell

Debbi	Orta-Gibbs	Deputy Chief of Staff	Office of Representative John Garamendi
Heather	Painter	Legislative Director	Office of Representative Pete Aguilar
Stephanie	Pendarvis	Legislative Director/Deputy Chief of Staff	Office of Representative Joe Wilson
Laura	Peterson	Legislative Director	Office of Representative Gabe Vasquez
Gisselle	Reynolds	Legislative Director	Office of Representative Mario Diaz-Balart
Kate	Roberts	Deputy Chief of Staff for Communications	Office of Representative Julie Fedorchak
Katelyn	Rohr	Legislative Director	Office of Representative Kim Schrier
Noelle	Rosellini	Chief of Staff	Office of Representative LaMonica McIver
Sarah	Rosnick	Chief of Staff	Office of Representative Jim Baird
Hannah	Russell	Legislative Director	Office of Representative Scott DesJarlais
Katherine	Sears	Chief of Staff	Office of Representative Vince Fong
Sarah	Servin	Chief of Staff	Office of Representative Adam Smith
Joanne	Stiles	Chief of Staff	Office of Representative Joe Morelle
Rebecca	Taylor	Domestic Policy Director	Office of Representative Betty McCollum
Salima	Thomas	Deputy Chief of Staff and District Director	Office of Representative Valerie P. Foushee
Lauren	Toy	Chief of Staff	Office of Representative Susie Lee
Grace	VanDeGrift	Legislative Director	Office of Representative Steve Womack
Kara	Verma	Legislative Director	Office of Representative George T. Whitesides
Elizabeth	Verrill	Deputy Chief of Staff	Office of Representative Jeffrey S. Hurd
Haley	Wilson	Chief of Staff	Office of Representative Mike Rogers
Emma	Zafran	Legislative Director	Office of Representative Chrissy Houlahan

Question 12 – Sponsor's interest and role

The Women's High Tech Coalition is convening a three-day trip to San Diego to bring together pragmatic policy influencers from various tech-related organizations and the public sector to have an engaging discussion on tech policy. The mission of the Women's High Tech Coalition is to promote the exchange of ideas among leaders in the public and private sectors whose focus is technology, innovation and the development of public policy related to technology.

The Women's High Tech Coalition (WHTC) is the sole organizer of this trip. WHTC is planning the trip and is responsible for the organization and execution of all trip logistics and programming content. Participants are expected to include policy experts and business leaders from the tech sector.