

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Nathaniel Higgins
2. a. Name of Accompanying Relative: _____ **OR** ☒ None
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
3. a. Dates: Departure: August 8, 2026 Return: August 16, 2026
b. Dates at Personal Expense, if any: _____ **OR** ☒ None
4. Departure City: Dulles Destination: Tel Aviv Return City: Dulles
5. Sponsor(s), Who Paid for the Trip: American Israel Education Foundation, Inc. (AIEF)
6. Describe Meetings and Events Attended: Seminars and discussions on Middle Eastern relations, the American-Israeli relationship and discussions on Israeli politics and culture.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☐ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: I did not participate in events from 7:30 am to 6:45 pm on 8/15 due to a persistent stomach bug that kept me indisposed

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Nathaniel Higgins Date: August 31, 2026

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Brad Knott Date: August 31, 2026

Signature of Supervising Member: BIKTH

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
U.S. Congressional Staff
August 8-16, 2026**

Itinerary

Saturday, August 8, 2026

2:45 PM	Delta #4137 departs DCA for Haney, Block, Schmitz
3:05 PM	United #4560 departs DCA for Dauchess
4:27 PM	United #4560 arrives Newark for Dauchess
5:00 PM	Delta #5713 departs DCA for Perez
5:20 PM	United #989 departs Dulles for Higgins
5:24 PM	American Airlines #973 departs DCA for Bedwell
5:25 PM	Austrian Airlines #42 departs Dulles for Gann, Madsen
5:35 PM	Delta #4137 arrives Miami for Haney, Block, Schmitz
6:39 PM	Delta #5713 arrives JFK for Perez
8:18 PM	American Airlines #973 arrives Miami for Bedwell
11:50 PM	El Al #26 departs Newark for Dauchess
11:50 PM	El Al #8 departs JFK for Perez
11:55 PM	El Al #118 departs Miami for Haney, Block, Schmitz

Sunday, August 9, 2026

1:55 AM	El Al #122 departs Miami for Bedwell
7:20 AM	United #989 arrives Frankfurt for Higgins
8:10 AM	Austrian Airlines #42 arrives Vienna for Gann, Madsen
8:46 AM	American Airlines #1178 arrives Miami for Block

10:10 AM	Austrian Airlines #79 departs Vienna for Gann, Madsen
10:10 AM	United #9120 departs Frankfurt for Higgins
2:35 PM	Austrian Airlines #79 arrives Tel Aviv for Gann, Madsen
3:25 PM	United #9120 arrives Tel Aviv for Higgins
5:10 PM	El Al #8 arrives Tel Aviv for Perez
5:15 PM	El Al #26 arrives Tel Aviv for Dauchess
6:55 PM	El Al #118 arrives Tel Aviv for Haney, Block, Schmitz
	Transfer to Jerusalem
	Check-in to the Orient Hotel, Jerusalem
9:15 PM	Depart
9:30 – 10:30 PM	Welcome Dinner and Introductions With Yoni Leviatan Director, Educational Seminars American Israel Education Foundation (AIEF) -at Lechem Basar restaurant, Jerusalem
10:30 PM	Depart
10:45 PM	Overnight at the Orient Hotel, Jerusalem

Monday, August 10, 2026

7:00 – 7:45 AM	Breakfast on own -at the Orient Hotel, Jerusalem
8:30 – 9:15 AM	Welcome and Orientation With Yoni Leviatan Director, Educational Seminars American Israel Education Foundation (AIEF) -at the Orient Hotel, Jerusalem

9:30 – 10:30 AM	Israeli Society: The Gap Between Media and Reality With Lazar Berman Diplomatic Correspondent, the Times of Israel -at the Orient Hotel, Jerusalem
10:45 AM	Depart
11:15 AM – 1:15 PM	Strategic Survey of Jerusalem, Part I: The City of David Visit to archeological excavation site With Hadara Arbel, Licensed Tour Guide -at the City of David, Jerusalem
1:30 – 2:15 PM	Lunch -Abu Kamal restaurant, Jerusalem
2:30 – 3:00 PM	Strategic Survey of Jerusalem, Part II: The Holy Basin Guided survey With Hadara Arbel, Licensed Tour Guide -at the Old City, Jerusalem
3:15 PM	Depart
3:30 – 5:15	Break -at the Orient Hotel, Jerusalem
5:15 – 6:15 PM	The Changing Middle East: Regional Strategic Overview Briefing by Brig. Gen. (Res.) Nitzan Nuriel Former Director, Counter-Terrorism Bureau at Prime Minister's Office -at the Orient Hotel, Jerusalem
6:30 – 7:30 PM	Israel Votes: A Primer for the Upcoming Election With Yoni Leviatan Director, Educational Seminars American Israel Education Foundation (AIEF) -at the Orient Hotel, Jerusalem
7:45 PM	Depart
8:00 – 10:00 PM	Dinner and Discussion ▪ Hadara Arbel, Licensed Tour Guide ▪ Yoni Leviatan, Director, Educational Seminars, American Israel Education Foundation (AIEF) -at Kedma Bakikar restaurant, Jerusalem

10:00 PM	Depart
10:15 PM	Overnight at the Orient Hotel, Jerusalem

Tuesday, August 11, 2026

7:00 – 8:00 AM	Breakfast on own -at the Orient Hotel, Jerusalem
8:00 – 9:00 AM	Inside Israeli Politics Meeting with Amichai Stein Journalist and Political Analyst -at the Orient Hotel, Jerusalem
9:15 AM	Depart
9:45 – 11:45 AM	The Israeli Psyche: The Significance of the Holocaust Guided visit -at Yad Vashem: the World Holocaust Remembrance Center
12:00 PM	Depart
12:15 – 1:15 PM	Lunch -at the Vert Hotel, Jerusalem
1:15 – 2:30 PM	China, Iran and Great Power Conflict Meeting with Haviv Rettig-Gur Columnist, The Free Press -at the Vert Hotel, Jerusalem
2:45 PM	Depart
4:15 – 5:15 PM	Check-in to the David Intercontinental Hotel, Tel Aviv
5:45 – 6:45 PM	The Palestinian Perspective With Samer Sinijlawi Founding Chairman, Jerusalem Development Fund -at the David Intercontinental Hotel, Tel Aviv

7:00 – 8:00 PM	Service and Innovation: Responding to Unique Challenges With ▪ Sarit Baum, Head of Philanthropic Giving, Regrow/Volcani International Partnerships (VIP) ▪ Itamar Glazer, Chief Innovation office, Regrow/Volcani International Partnerships (VIP) -at the David Intercontinental Hotel, Tel Aviv
8:00 PM	Depart
8:15 – 9:45 PM	Dinner and Discussion With ▪ Hadara Arbel, Licensed Tour Guide ▪ Yoni Leviatan, Director, Educational Seminars, American Israel Education Foundation (AIEF) -at Goshen restaurant, Tel Aviv
9:45 PM	Depart
10:00 –10:15 PM	The Civilian Impact of the Iran War Visit missile impact site With Yoni Leviatan Director, Educational Seminars, American Israel Education Foundation (AIEF) -at a missile impact site, Tel Aviv
10:15 PM	Depart
10:30 PM	Overnight at the David Intercontinental Hotel, Tel Aviv

Wednesday, August 12, 2026

7:30 – 8:30 AM	Breakfast on own -at the David Intercontinental Hotel, Tel Aviv
8:30 – 10:00 AM	Depart
9:00 – 9:30 AM	Enroute Briefing: The History of Gaza, 1948-October 6 With Hadara Arbel, Licensed Tour Guide
10:00 –11:00 AM	October 7, Part I: Bearing Witness Experience October 7 through the eyes of Israeli survivors -at Israel-Is, Sderot

11:00 – 11:15 AM	The Proximity: Lookout into Gaza -at Tatzpit Kobi, Sderot
11:30 AM	Depart
12:00 – 12:45 PM	October 7, Part II: The Nova Party Visit the site of the NOVA music festival massacre With Mazal Tazazo, Nova Massacre Survivor -at Reim Forest
1:00 PM	Depart
1:30 – 2:15 PM	Lunch -at Hummus Shel Tehina, Sderot
2:30 PM	Depart
4:00 – 5:30 PM	U.S.-Israel Defense Cooperation Visit and briefing with Michael Edelstein Executive Vice President – Strategy and Business Development Israel, North America, Australia and New Zealand, Elbit Systems -at Elbit Systems, Holon
5:45 PM	Depart
7:45 – 9:45 PM	Citizen-Soldiers: The IDF in Israeli Society Dinner with Israel Defense Forces (IDF) Reservists -at the David Intercontinental Hotel, Tel Aviv
10:00 PM	Overnight at the David Intercontinental Hotel, Tel Aviv

Thursday, August 13, 2026

7:00 – 8:00 AM	Breakfast on own -at the David Intercontinental Hotel, Tel Aviv
8:15 – 9:15 AM	Defending Israel on the Digital Battlefield With Rachel Lester Former Creative Director, Israel Defense Forces (IDF) Spokesperson Unit -at the David Intercontinental Hotel, Tel Aviv

9:30 –10:30 AM	The West Bank: A Situational Assessment Briefing with Col. (Ret.) Michael Milshtein Senior Fellow, International Institute for Counter Terrorism, Reichman -at the David Intercontinental Hotel, Tel Aviv
10:45 AM	Depart
11:45 –12:15 PM	Israel's Narrow Waistline Briefing with Hadara Arbel, Licensed Tour Guide -at the Alfei Menashe Overlook
12:30 –1:15 PM	Lunch -Yulek Café, Alfei Menashe
1:30 – 2:30 PM	Humanitarian Aid in Gaza: Facts and Figures Briefing by Maj. Ross Pressner Head of the International Cooperation Section, Coordination of Government Activities in the Territories (COGAT) -at the Alfei Menashe Clubhouse, Alfei Menashe
2:45 PM	Depart
4:45 – 5:45 PM	The Reality of Life for Israel's Palestinian Citizens With Ibrahim Abu-Ahmed Arab-Israeli Activist and Writer -at Michel's House, Nazareth
6:00 – 6:15 PM	Church of the Annunciation Guided survey with Hadara Arbel, Licensed Tour Guide -at the Church of the Annunciation, Nazareth
6:30 PM	Depart
7:15 PM	Check-in to the Magdala Hotel, Migdal
8:00 – 9:30 PM	Dinner and Discussion ▪ Hadara Arbel, Licensed Tour Guide ▪ Yoni Leviatan, Director, Educational Seminars, American Israel Education Foundation (AIEF) -at Magdalena restaurant, Migdal
10:00 PM	Overnight at the Magdala Hotel, Migdal

Friday, August 14, 2026

7:00 – 8:00 AM	Breakfast on own -at the Magdala Hotel, Migdal
8:15 AM	Depart
8:30 – 10:00 AM	Historical Significance of the Sea of Galilee Guided Survey With Hadara Arbel, Licensed Tour Guide -at the Mount of Beatitudes and Capernaum, Sea of Galilee
10:15 AM	Depart
10:30 – 11:00 AM	Enroute Briefing: Lebanon and Hezbollah With Hadara Arbel, Licensed Tour Guide
11:15 AM – 12:45 PM	Israel's Northern Front: Lebanon, Syria and Hezbollah Strategic Briefing with Maj. (Res.) Ilan Shulman, Northern Resident -at Kibbutz Malkia
12:45 – 1:15 PM	Lunch -at Kibbutz Malkia
1:30 PM	Depart
5:00 – 6:00 PM	Inside the U.S.-Israel Relationship Meeting with the Honorable David Brownstein Deputy Chief of Mission, U.S. Embassy Jerusalem -at the Orient Hotel, Jerusalem
6:00 – 7:30 PM	Check-in to the Orient Hotel, Jerusalem
7:45 PM	Depart
8:00 – 10:00 PM	Reflections on the Sabbath Traditional Sabbath Eve dinner Hosted by Gil Troy and his family -at their home, Jerusalem
10:15 PM	Depart for the Orient Hotel, Jerusalem
10:30 PM	Overnight at the Orient Hotel, Jerusalem

Saturday, August 15, 2026

7:30 – 8:30 AM	Breakfast on own -at the Orient Hotel, Jerusalem
8:30 AM	Depart
9:15 – 10:15 AM	Independence Trail Walking survey of Tel Aviv with Hadara Arbel, Licensed Tour Guide
10:15 AM	Depart
10:30 – 11:30 AM	Israeli Society Through Artists' Eyes Guided Survey of Israeli Street Art with Hadara Arbel Licensed Tour Guide -at the Florentin Neighborhood, Tel Aviv
11:30 AM	Depart
11:45 AM – 12:45 PM	Israel as a Jewish State: Religion, Peoplehood, and Nationality With Dr. Einat Wilf Author and former Member of the Knesset -at the David Intercontinental Hotel, Tel Aviv
1:15 – 2:15 PM	Lunch -at Raisa restaurant, Tel Aviv
2:30 PM	Depart
3:00 – 3:45 PM	En route Briefing: The Importance of Latrun With Hadara Arbel, Licensed Tour Guide
3:45 – 6:30 PM	Check-out and break -at the Orient Hotel, Jerusalem
6:45 – 9:00 PM	Closing Dinner: Bringing it all Together With ▪ Hadara Arbel, Licensed Tour Guide ▪ Yoni Leviatan, Director, Educational Seminars, American Israel Education Foundation (AIEF) -at the Orient Hotel, Jerusalem
9:15 PM	Depart for Ben Gurion Airport, Tel Aviv
10:00 PM	Arrive at Ben Gurion Airport, Tel Aviv

Sunday, August 16, 2026

12:30 AM	El Al #27 departs Tel Aviv for Dauchess, Perez
1:00 AM	El Al #1 departs Tel Aviv for Haney
4:50 AM	United #9470 departs Tel Aviv for Higgins
4:50 AM	Luftansa #118 departs Miami for Schmitz
5:15 AM	El Al #27 arrives Newark for Dauchess, Perez
5:50 AM	El Al #1 arrives JFK for Haney
6:00 AM	Austrian Airlines #84 departs Tel Aviv for Bedwell, Block, Gann, Madsen
8:00 AM	United #3501 departs Newark for Dauchess, Perez
8:35 AM	Delta #4265 departs JFK for Haney
8:45 AM	Austrian Airlines #84 arrives Vienna for Bedwell, Block, Gann, Madsen
9:46 AM	United #3501 arrives DCA for Dauchess, Perez
10:00 AM	United #3501 arrives Munich for Higgins
10:00 AM	Luftansa #683 arrives Munich for Schmitz
10:09 AM	Delta #4265 arrives DCA for Haney
10:50 AM	Austrian Airlines #41 departs Vienna for Bedwell, Block, Gann, Madsen
12:00 PM	United #109 departs Munich for Higgins
2:35 PM	Austrian Airlines #41 arrives Dulles for Bedwell, Block, Gann, Madsen
3:05 PM	United #109 arrives Dulles for Higgins
3:05 PM	Luftansa #4544 departs Munich for Schmitz
7:50 PM	Luftansa #4544 arrives Orlando for Schmitz

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
U.S. Congressional Staff
August 8-16, 2026**

Addendum

List of Participants

As congressional staff to a U.S. Representative, these participants are consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. These issues—along with issues more broadly related to the strategic partnership between the U.S. and Israel—will be explored during the AIEF Israel Seminar, which is focused on educating congressional staff on events throughout the region by providing on-the-ground context.

1. Alex Bedwell, Legislative Assistant, Office of the Honorable Lisa McClain (R-MI)
2. Julia Block, Legislative Assistant, Office of the Honorable Diana Harshbarger (R-TN)
3. Juliana Dauchess, Legislative Director, Office of the Honorable Lloyd Smucker (R-PA)
4. Charles Gann, Legislative Director, Office of the Honorable Randy Fine (R-FL)
5. Shelby Haney, Legislative Assistant, Office of the Honorable Mike Lawler (R-NY)
6. Nate Higgins, Senior Legislative Assistant, Office of the Honorable Brad Knott (R-NC)
7. Sam Madsen, Legislative Assistant, Office of the Honorable Pat Harrigan (R-NC)
8. Cruz Perez, Legislative Director, Office of the Honorable Nathaniel Moran (R-TX)
9. Eric Schmitz, Coalitions Director, Office of the Honorable Mike Johnson (R-LA)

Explanation of Hotel Cost Differences

The difference in hotel costs among participants was due to variations in flight schedules, as some participants had later flights and required accommodations for an additional night.

Breakdown of other expenses

Other Cost	Cost per participant
Security	\$2,534.75
Speaker Fees	\$1,770.08
Room Rentals and Setup	\$787.14
Tour Guide/Yad Vashem Guide	\$607.09
Hotels for contract staff	\$603.33
Meals for contract staff and guests	\$602.47
Airport Assistance	\$248.44
Entrance Fees	\$69.73
Photography	\$43.30
Miscellaneous	\$16.79
Transportation for contract staff and speakers	\$15.00
Tips	\$13.33
Total per participant=	\$7,311.43

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

August 4, 2026

Mr. Nathaniel Higgins
Office of the Honorable Brad Knott
1239 Longworth House Office Building
Washington, DC 20515

Dear Mr. Higgins:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Israel,¹ scheduled for August 8 to 16, 2026, sponsored by American Israel Education Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$525] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and stylized, with a loop that extends upwards and to the left.

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Mark DeSaulnier". The signature is written in a cursive, flowing style.

Mark DeSaulnier
Ranking Member

MG/MD:kjf

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Nathaniel Kosc Higgins

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Nathaniel K. Higgins

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Brad Knott

Office Address: 1239 LHOB

Telephone Number: (202) 225-4531

Email Address of Contact Person: Nate.Higgins@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

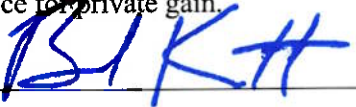
TRAVELER FORM

1. Name of Traveler: Nathaniel Kosc Higgins
2. Sponsor(s) who will be paying or providing in-kind support for the trip: American Israel Education Foundation (Inc.) AIEF
3. City and State **OR** Foreign Country of Travel: Israel
4. a. Date of Departure: August 8, 2026 Date of Return: August 16, 2026
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
Senior Legislative Assistant. I routinely assist the Legislative Director with issues related to defense and foreign affairs. Learning more about the relationship between the United States and our closest Middle Eastern ally will help inform my future recommendations to fellow staff and my Member related to U.S./IDF cooperation and geopolitical developments in the Middle East.
9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: 

Date: July 9, 2026

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

American Israel Education Foundation, Inc.

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____
Please see attached.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: August 8, 2026 Date of Return: August 16, 2026

7. a. City of departure: Washington D.C. or home district

b. Destination(s): Israel

c. City of return: Washington D.C. or home district

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☒ I checked 8(a) or (b) above; **OR**
 b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
 c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
 d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

AIEF is a 501(c)(3) non-profit organization with a charitable and educational mission which includes, among other things, educating policy makers and opinion leaders about the U.S.-Israel relationship. AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of this trip.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☒ Rail ☒ Bus ☒ Car ☐ Other ☐ (specify: _____)
 b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☒ Other ☐ (specify: charter bus in Israel)
 c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 1) Detail the cost *per day* of meals (approximate cost may be provided): \$207.14

- 2) Provide the reason for selecting the location of the event or trip: _____
 The trip is in Israel to educate congressional staff about the U.S.-Israel relationship.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Please see addendum City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: Please see addendum City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: Please see addendum City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$5,500	\$2,519	\$1,450
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$4,166.67	Please find attached
For each Accompanying Family Member	N/A	N/A

19. **Check only one:**
- a. ☒ I certify that I am an officer of the organization listed below; **OR**
 - b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
- a. **I read and understand the Committee’s Travel Regulations;**
 - b. **I am not a registered federal lobbyist or registered foreign agent; and**
 - c. **The information on this form is true, complete, and correct to the best of my knowledge.**

DocuSigned by:
Rachel Hirsch

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Signature: _____

Name: Rachel Hirsch

Organization: American Israel Education Foundation, Inc. (AIEF)

Address: 251 H Street, NW, Washington D.C. 20001

Email: rhirsch@aiefdn.org

Date: 7/7/2026 | 14:59 EDT

Title: Chief Legal Counsel

Telephone: (202) 246-0519

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.