

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: _____
2. a. Name of Accompanying Relative: _____ **OR** ☐ None
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: _____ Return: _____
b. Dates at Personal Expense, if any: _____ **OR** ☐ None
4. Departure City: _____ Destination: _____ Return City: _____
5. Sponsor(s), Who Paid for the Trip: _____
6. Describe Meetings and Events Attended: _____

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☐ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☐ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☐ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☐ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☐ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: _____

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: _____ Date: _____

Signature of Supervising Member:  _____

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. ☐ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.
Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: _____

Name: _____ Title: _____

Organization: _____

☐ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: _____

Telephone: _____ Email: _____

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: _____

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: _____ 

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): _____

Office Address: _____

Telephone Number: _____

Email Address of Contact Person: _____

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: _____
2. Sponsor(s) who will be paying or providing in-kind support for the trip: _____

3. City and State **OR** Foreign Country of Travel: _____
4. a. Date of Departure: _____ Date of Return: _____
b. Yes ☐ No ☐ Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☐ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
 - (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☐ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☐ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

9. **Yes ☐ No ☐ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Susie Lee Date: _____

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip: _____
2. ☐ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. **Check only one.** I represent that:
 - a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
 - b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
 - c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____
5. Yes ☐ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: _____ Date of Return: _____
7. a. City of departure: _____
b. Destination(s): _____
c. City of return: _____
8. **Check only one.** I represent that
 - a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
 - b. ☐ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
 - c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☐ I checked 8(a) or (b) above; **OR**
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☐ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☐ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify: _____)
b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☐ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
1) Detail the cost *per day* of meals (approximate cost may be provided): _____

2) Provide the reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. ☐ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☐ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. ☐ I certify that I am an officer of the organization listed below; **OR**
b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
b. **I am not a registered federal lobbyist or registered foreign agent; and**
c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: _____  _____ Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

July 22, 2026

Ms. Lauren Toy
Office of the Honorable Susie Lee
365 Cannon House Office Building
Washington, DC 20515

Dear Ms. Toy:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to United Kingdom,¹ scheduled for July 26 to 30, 2026, sponsored by Global Women's Innovation Network (GlobalWIN).

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$525] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

The Congressional delegation of staffers joining us are senior female staff from both Republican and Democratic offices with wide-ranging portfolios, matching our curated schedule of programming. Each of these staffers was selected based on the range of issues they work on, including technology policy, transatlantic trade, national security, infrastructure, healthcare distribution, entrepreneurship, small business investment, and other innovation-driven fields. They were also invited as examples of women in leadership on Capitol Hill, as they are among the highest-ranking female staff members in Congress.

First	Last	Title	Office/Committee
Emily	Ackerman	Floor Director	Office of Majority Whip Tom Emmer
Mariana	Adame de Vreeze	Chief of Staff	Office of Rep. Maggie Goodlander (NH-02)
Jude	Al-Hmoud	Deputy Chief of Staff and Director of Operations	Office of Rep. Ashley Hinson (IA-02)
Liz	Amster	Chief of Staff	Office of Rep Jake Auchincloss (MA-04)
Amanda	Baldwin	Chief of Staff	Office of Rep. Nathaniel Moran (TX-01)
Blaire	Bartlett	Chief of Staff	Office of. Rep. Brad Knott (R-NC)
Megan	Bel Miller	Chief of Staff	Office of Rep. Steve Scalise (LA-01)
Brooke	Bennett	Chief of Staff	Office of Rep. Freench hill
Louise	Bentsen	Chief of Staff	Congressman Vicente Gonzalez (TX-34)
Anne-Marie	Boisseau	Chief of Staff	Office of Rep. Lizzie Fletcher (TX-07)
Monique	Bolsajian	Deputy Chief of Staff & Legislative Director	Office of Rep. Gilbert R. Cisneros, Jr. (CA-31)
Rachael	Bornstein	Chief of Staff	Office of Rep. Suzanne Bonamici (OR-01)
Mandy	Bowers	Senior Professional Staff Member	House Permanent Select Committee on Intelligence National Security Agency and Cyber Subcommittee
Gable	Brady	Health Policy Advisor	Office of House Majority Leader Steve Scalise (LA-01)
Brittany	Brignac	Senior Counsel	House Oversight and Government Reform Committee

First	Last	Title	Office/Committee
Cara	Camacho	Chief of Staff	Office of Rep. Jim Himes (CT-04)
Tamara	Cesaretti	Financial Technology Policy Director	House Financial Services Committee
Courtney	Cochran	Deputy Director of Member Services	Office of Democratic Whip Katherine Clark (MA-05)
Jackie	Del Bonis	Director of Member Services	Office of Rep. Tom Emmer (MN-06)
Jess	Donlon	General Counsel	House Committee on Energy and Commerce
Abby	Goins	Legislative Director	Office of Rep. Adrian Smith (NE-03)
Molly	Harris-Stevens	Chief of Staff	Office of Rep. Jake Ellzey (TX-06)
Maeve	Healy	Chief of Staff	Office of Rep. Grace Meng (NY-06)
Emily	Hebein	Chief of Staff	Rep. Bob Latta (OH-5)
Holly	Hendrix	Legislative Director	Office of Rep. Steve Scalise (LA-01)
Lauren	Hodge	Chief of Staff	Office of Rep. Rick W. Allen (GA-12)
Leighton	Huch	Policy Director	NewDem Coalition
Nancy	Juarez	Chief of Staff	Office of Rep. Ami Bera (CA-06)
Joy	Lee	Communications Director	Office of Democratic Whip Katherine Clark
Kaitlin	Makuski	Coalitions Coordinator	Office of House Speaker Rep. Mike Johnson (LA-04)
Margaret	Mulkerrin	Chief of Staff	Office of Rep. Steny Hoyer (MD-05)
Louise	O'Rourke	Chief of Staff	Office of Rep Kim Schriers
Armita	Pedramrazi	Chief of Staff	Office of Rep. Mary Gay Scanlon (PA-07)
Stephanie	Peters	D	
Mary Ellen	Richardson	Chief of Staff	Office of Rep. Darin LaHood (IL-16)
Jamie	Robinette	Chief of Staff	Office of Rep. Aaron Bean (FL-04)
Katherine	Sears	Chief of Staff	Office of Rep. Vince Fong (CA-20)
Amy	Soenksen	Chief of Staff	Office of Rep. Morgan McGarvey (KY-03)
Jo	Stiles	Chief of Staff	Office of Rep. Joe Morelle (NY-25)
Lauren	Toy	Chief of Staff	Office of Rep. Susie Lee (NV-03)

Nd	Ubezonu	Floor Director	Office of Leader Jeffries
Katie	Vincentz	Chief of Staff	Office of Rep. Jodey Arrington (TX-19)
Rachel	Wagley	Chief of Staff	Rep. Blake Moore (R-UT)
Yvette	Wissman	Floor Director	Office of Rep. Steve Scalise (LA-01)
Ella	Yates	Senior Advisor	House Judiciary Committee



2026 London House Staff Delegation Trip Itinerary Sunday, July 26th -Thursday, July 30th

Friday, July 24, 2026

6:30 PM Nancy Juarez departs Washington Dulles International Airport (IAD)
United Flight # 918

Saturday, July 25, 2026

6:30 AM Nancy Juarez arrives at London Heathrow Airport (LHR)

Sunday, July 26, 2026

5:15 PM Meet at Washington Dulles International Airport (IAD)

6:30 PM Staff Delegation departs Washington Dulles International Airport (IAD)
United Airlines Flight #918

Monday, July 27, 2026

6:55 AM Arrive at London Heathrow Airport (LHR)

7:35 AM Depart London Heathrow Airport (LHR)

7:35 AM [1-hour 15-minute drive to The Ned London]

8:50 AM

11:30 AM **Opening Lunch at the Ned**

12:30 PM **Location:** The Ned London, Tapestry Room, 6th Floor, 27 Poultry

Featured Speaker: Helen Milby, President & Co-Founder, GlobalWIN

12:30 PM [30-minute drive to Netflix]

1:00 PM

1:00 PM **Visit and Fireside Chat at Netflix**

2:30 PM **Location:** 30 Berners Street, London, W1T 3LR

Featured speakers: Anne Mensah, Vice President of Content (UK), Netflix
Benjamin King, Senior Director of Global Affairs for the U.K. and Ireland, Netflix

Overview: Netflix is delighted to welcome the GlobalWIN delegation to Netflix London for an afternoon exploring the power of storytelling to transcend borders, shape culture, and spark meaningful conversation. The program will feature a Fireside Chat with Anne Mensah, Vice President of U.K. Content, and Ben King, Senior Director of Global Affairs for the U.K. and Ireland. Together, they will explore how authentic local storytelling resonates with audiences around the world, supports creative industries and economic growth on both sides of the Atlantic, and how

great stories can influence some of today's most important conversations. Following the Fireside Chat, guests are invited to join the Netflix team for a reception.

2:30 PM *[20 minute drive to Cohesity]*

2:50 PM

3:00 PM **Cohesity Roundtable**

4:30 PM **Location:** *One Ropemaker Street*

Featured speaker: Carol Carpenter, Chief Marketing Officer, Cohesity

Seçil Bilgiç, Principal Legal Counsel & Data Protection Officer, Cohesity

Overview: The delegation will visit Cohesity's London office for a roundtable discussion on cyber and AI policy, featuring Chief Marketing Officer Carol Carpenter and Principal Legal Counsel & Data Protection Officer Seçil Bilgiç. The conversation will bring together government and private-sector perspectives on emerging challenges and opportunities in data security and artificial intelligence.

4:30 PM *[11-minute walk to the Ned]*

4:41 PM

5:30 PM **Meta Glasses Demonstration and Fireside Chat**

7:00 PM **Location:** *The Ned London, Tapestry Room, 6th Floor, 27 Poultry*

Featured Speaker: Shruti Dube, UK Country Director, Meta

Overview: The delegation will receive an exclusive hands-on demonstration of Meta's latest AI-powered glasses, exploring the cutting edge of wearable technology and spatial computing. The visit will also feature a fireside chat diving deeper into the innovation behind the product and its broader implications for the future of AI and connectivity.

7:00 PM **Night at the Vault Reception**

9:00 PM **Location:** *The Ned London, Vault, Basement Level, 27 Poultry*

Featured Speaker: Dame Karen Pierce DCMG

Overview: The delegation will attend a reception at The Vault Bar & Lounge at The Ned, bringing together GlobalWIN delegates from the U.S. House of Representatives for an evening of transatlantic dialogue, featuring Dame Karen Pierce DCMG as the featured speaker. The event will offer delegates an informal setting to build new connections and exchange perspectives with London allies.

Tuesday, July 28, 2026

8:45 AM **Trusted AI Visit at Salesforce**

10:00 AM **Location:** *110 Bishopsgate, London EC2N 4AY*

Featured Speakers: Jocelyn Zanasi, SVP, Salesforce

Carmina Lees, SVP, Salesforce

Overview: The delegation will join Salesforce for a discussion featuring two of our senior public sector leaders as they share their perspectives on leadership, innovation, and the future of government. Drawing on their experience partnering with public sector organizations around the world, the conversation will explore how trusted AI, digital agents, and emerging technologies are transforming government operations and service delivery while maintaining security and public trust. The discussion will also examine the opportunities and challenges of leading through change, lessons from their leadership journeys, and the importance of advancing women in leadership within technology and government.

10:00 AM [10-minute drive to the Toyota]
10:10 AM

10:30 AM Toyota Visit

11:30 AM Location: 2 Floor, 80 Turnmill St, London EC1M 5QU, United Kingdom

Featured Speaker: To be Announced

Overview: The delegation will visit Toyota to explore the company's approach to innovation, sustainability, and the future of mobility, including its investments in electrification and advanced manufacturing. The visit will offer delegates insight into how a global automotive leader is navigating industry transformation and shaping next-generation transportation policy.

11:30 AM [20-minute drive to Sony]
11:50 AM

12:00 PM Lunch Visit with Sony

1:30 PM Location: 10 Great Marlborough Street, London W1F 7LP

Featured Speakers: Will Lewington, Director, Online Safety, Sony Interactive Entertainment
Lucinda Vaughan-Steel, Senior Product Communications Manager, Sony Interactive Entertainment

Overview: The delegation will visit Sony for a hands-on look at PlayStation's approach to online safety and family controls, featuring presentations from Will Lewington, Head of PlayStation Online Safety, and Lucinda Vaughan-Steel, Senior Product Comms Manager, who will demo the PlayStation Family App. The visit will give delegates insight into how a leading gaming platform is protecting young users and empowering parents to manage kids' gaming experiences.

1:35 PM [12-minute drive to BP]
1:47 PM

2:25 PM Meet at BP

2:30 PM Visit at BP

4:00 PM Location: 1 St James's Square, London SW1Y 4PD, United Kingdom

Featured Speaker: Louise Kingham, Senior Vice President for Europe, BP

Overview: The delegation will visit BP for a discussion with Louise Kingham, Senior Vice President for Europe, on the company's strategy and priorities in the region. The conversation will offer delegates insight into how a leading global energy company is navigating the evolving energy landscape and transatlantic business relationships.

4:00 PM [12-minute drive to the Foreign Office]
4:12 PM

4:30 PM A Conversation with Dame Karen Pierce

6:00 PM Location: Foreign Office, Fox Room, King Charles St, London SW1A 2AH, United Kingdom

Overview: Dame Karen Pierce is a trailblazer for women in Diplomacy and recently served as British Ambassador to the United States. GlobalWIN will have an opportunity to chat with her and other senior Foreign Office officials about their roles.

7:00 PM Small Group Dinners

9:00 PM Location: Various Locations

Wednesday, July 29, 2026

8:15 AM [25-minute drive to UK Government Offices]

8:40 AM

9:00 AM **Visit at Buckingham Palace: The King's Gallery & Household Reception**

12:00 PM **Location:** *Buckingham Palace, London SW1A 1AA, United Kingdom*

Overview: The delegation will be welcomed to Buckingham Palace for a program designed to provide insight into the leadership, governance, and traditions of the Royal Household, with a particular focus on the role of women in sustaining one of the world's oldest institutions.

The visit will begin with an exclusive, private, out-of-hours viewing of the *Queen Elizabeth II* exhibition. Delegates will explore the life and legacy of Her Late Majesty Queen Elizabeth II, whose 70-year reign exemplified steadfast leadership, resilience, and an unwavering commitment to public service. The time here offers an opportunity to reflect and hear about how women leaders can provide continuity and stability while guiding institutions through periods of significant political, social, and global change. It also highlights the enduring importance of service, diplomacy, and constitutional leadership—values that resonate across democratic institutions.

The delegation will then attend a networking event in the Redgrave Room, hosted by the Royal Household. Bringing together approximately 20–25 women from across the Household, the reception will provide a unique opportunity to engage with senior leaders and professionals serving in a wide range of operational, strategic, ceremonial, and administrative roles. Through candid discussion and exchange, delegates will gain insight into how women lead across complex organizations, foster institutional excellence, preserve tradition while embracing modernization, and support the work of a globally recognized institution.

Subject to operational requirements, the program may also include a private viewing of the Changing of the Guard in the Quadrangle. From this privileged vantage point within the Palace grounds, delegates will experience one of the United Kingdom's most iconic ceremonial traditions while gaining a deeper appreciation for the discipline, coordination, and institutional continuity that underpin the ceremonial functions of the British state.

12:20 PM [20-minute drive to Apple]

12:40 PM

1:00 PM **Innovation, Policy & the Consumer Experience Apple Visit**

2:30 PM **Location:** *Battersea Power Station Circus Rd W, Nine Elms, London, SW11 8AL*

Featured Speakers: Lisa Pearlman, Global Policy

Amanda Farr, Product Marketing

Elena Segal, Music Publishing

Michelle Greenhalgh, Apple Pay

Overview: The delegation will visit Apple's Battersea office for a tour of the striking London campus, followed by a panel discussion featuring Apple leaders spanning global policy, product marketing, music publishing, and Apple Pay. The conversation will offer a multifaceted look at how Apple approaches innovation, regulation, and its impact on consumers around the world.

2:30 PM **Executive Time**

4:15 PM

4:15 PM [15-minute drive to Jo Malone]

4:30 PM

4:30 PM Estee Lauder's Jo Malone Reception

6:15 PM Location: 52 Gloucester Pl, London, UK

Featured Speakers: Jo Dancy, Global Brand President, Jo Malone London and Lifestyle Fragrance Brands

Maria Allen, Senior Director of External Affairs, The Estée Lauder Companies UK & Ireland

Overview: The delegation will visit Jo Malone London's townhouse for an immersive look at the brand's craftsmanship and British fragrance heritage, joined by featured speakers Jo Dancy, Global Brand President of Jo Malone London and Lifestyle Fragrance Brands, and Maria Allen, Senior Director of External Affairs at The Estée Lauder Companies UK & Ireland. Delegates will also meet with government officials from the UK's Department for Business and Trade, including Dr. Aphrodite Spanou, Deputy Director for Consumer, Agri and Health; Ayesha Patel, Head of Sector Policy; and Claire Gregory, Sector Policy Lead. The visit will offer delegates a rare, sensory-driven perspective on luxury retail, consumer goods policy, and public-private collaboration in the UK fashion and fragrance sector.

6:15 PM [25-minute drive to Darjeeling Express]

7:00 PM Closing Dinner at Darjeeling Express

9:00 PM Location: 36-40 Rupert St, London W1D 6DW, UK

Overview: Owner and Chef Asma Khan and her all-female team of chefs have gained acclaim as a top Indian restaurant in London. The delegation will enjoy an intimate closing dinner and hear from the chef and her team.

Thursday, July 30, 2026

9:00 AM [1-hour and 15 minute drive to Sky Studios]

10:15 AM

10:30 AM Staff Visit Sky Studios Lunch, Conversation, and Tour

12:30 PM Location: Grant Way, Isleworth TW7 5QD, United Kingdom

Featured Speakers: Sophia Ahmad, CEO, UK Consumer Ben Wickham, Director of Creative Output, Sky Sports

Overview: Staff will visit Sky's London headquarters for an exclusive tour of Sky HQ Campus, gaining a behind-the-scenes look at one of Europe's leading media and entertainment companies. The visit will also feature a conversation with Sky leadership on Sky's collaborative work with the UK Government to advance opportunities for women and girls in sports.

12:15 PM Molly Harris Stevens departs London Heathrow Airport United Flight #919

12:30 PM [20-minute drive to LHR]

12:50 PM

London Programming End for Staff

3:30 PM Molly Stevens arrives at Dulles International Airport (IAD)

4:40 PM Staff Delegation departs *London Heathrow Airport (LHR)*
United Airlines Flight #925

8:00 PM Staff Delegation arrives at Washington Dulles International Airport (IAD)

Friday, July 31, 2026

Saturday, August 1, 2026

12:15 PM Joy Lee departs London Heathrow Airport (LHR) United Flight # 919

3:30 PM Joy Lee arrives at Washington Dulles International Airport (IAD)

Sunday, August 2, 2026

12:15 PM Liz Amster, Margaret Mullkerrin, Nd Ubezouu departs London Heathrow Airport (LHR)
United Flight # 919

3:30 PM Liz Amster, Margaret Mullkerrin, Nd Ubezouu arrives at Dulles International Airport (IAD)

4:40 PM Brittany Brignac departs London Heathrow Airport (LHR) United Flight #925

8:00 PM Brittany Brignac arrives at Washington Dulles International Airport (IAD)

Question 12

GlobalWIN highlights women leaders and connects the public and private sectors through programming that includes networking receptions, policy roundtables, career workshops, and educational trips in the United States and abroad.

Our stay in England will combine all tiers of GlobalWIN programming and provide participants a rare opportunity to grow professionally while connecting with experts and leaders outside of the United States. GlobalWIN has organized and planned many domestic and international trips over the last 16 years.

This trip was planned with the professional guidance of our Co-Founder and President, Helen Milby, Executive Director Angeli Chawla, Senior Advisor Andrea Mietus and Senior Outreach Manager, Zoriana Moulton.

Question 15-2

GlobalWIN selected London for its strong transatlantic ties and wealth of expertise across key policy areas, including data privacy, healthcare, trade, female leadership, and technology innovation. This has become a trip we have continued to host each year due to the relationship and wealth of

From July 26–30, we will bring 20 bipartisan Congressional staffers to London for three days of intensive programming. London offers direct access to GlobalWIN allies and leaders outside the United States, enriching participants' subject-matter knowledge and professional growth through high-impact meetings and timely insights.

Question 18 – Cost of Lodging (4 Nights)

GlobalWIN is extending the hotel stay for the evening of **Sunday, June 26, 2026** for the delegation. This will ensure that upon arrival in the United Kingdom early Monday morning, delegates will have immediate access to their rooms to freshen up before the official programming begins.

Given that the group will be traveling overnight in economy accommodation and adjusting to the time difference, this additional night is intended to allow the delegation time to rest and prepare before the start of scheduled activities.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and stylized, with a loop that extends upwards and to the left.

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Mark DeSaulnier". The signature is written in a cursive, flowing style.

Mark DeSaulnier
Ranking Member

MG/MD:ks



2026 London House Staff Delegation Trip Itinerary Sunday, July 26th -Thursday, July 30th

Sunday, July 26, 2026

- 5:15 PM Meet at Washington Dulles International Airport (IAD)
- 6:30 PM Staff Delegation departs Washington Dulles International Airport (IAD)
United Airlines Flight #918

Monday, July 27, 2026

- 6:55 AM Arrive at London Heathrow Airport (LHR)
- 7:35 AM Depart London Heathrow Airport (LHR)
- 7:35 AM [1-hour 15-minute drive to The Ned London]
8:50 AM
- 11:30 AM **Opening Lunch at the Ned**
12:30 PM **Location:** The Ned London, Tapestry Room, 6th Floor, 27 Poultry
Featured Speaker: Helen Milby, President & Co-Founder, GlobalWIN
- 12:30 PM [30-minute drive to Netflix]
1:00 PM
- 1:00 PM **Visit and Fireside Chat at Netflix**
2:30 PM **Location:** 30 Berners Street, London, W1T 3LR
Featured speakers: Anne Mensah, Vice President of Content (UK), Netflix
Benjamin King, Senior Director of Global Affairs for the U.K. and Ireland, Netflix
Overview: Netflix is delighted to welcome the GlobalWIN delegation to Netflix London for an afternoon exploring the power of storytelling to transcend borders, shape culture, and spark meaningful conversation. The program will feature a Fireside Chat with Anne Mensah, Vice President of U.K. Content, and Ben King, Senior Director of Global Affairs for the U.K. and Ireland. Together, they will explore how authentic local storytelling resonates with audiences around the world, supports creative industries and economic growth on both sides of the Atlantic, and how great stories can influence some of today's most important conversations. Following the Fireside Chat, guests are invited to join the Netflix team for a reception.
- 2:30 PM [20-minute drive to Cohesity]
2:50 PM

3:00 PM	<u>Cohesity Roundtable</u>
4:30 PM	Location: <i>One Ropemaker Street</i> Featured speaker: Carol Carpenter, Chief Marketing Officer, Cohesity Seçil Bilgiç, Principal Legal Counsel & Data Protection Officer, Cohesity Overview: The delegation will visit Cohesity's London office for a roundtable discussion on cyber and AI policy, featuring Chief Marketing Officer Carol Carpenter and Principal Legal Counsel & Data Protection Officer Seçil Bilgiç. The conversation will bring together government and private-sector perspectives on emerging challenges and opportunities in data security and artificial intelligence.
4:30 PM	<i>[11-minute walk to the Ned]</i>
4:41 PM	
5:30 PM	<u>Meta Glasses Demonstration and Fireside Chat</u>
7:00 PM	Location: <i>The Ned London, Tapestry Room, 6th Floor, 27 Poultry</i> Featured Speaker: Shruti Dube, UK Country Director, Meta Overview: The delegation will receive an exclusive hands-on demonstration of Meta's latest AI-powered glasses, exploring the cutting edge of wearable technology and spatial computing. The visit will also feature a fireside chat diving deeper into the innovation behind the product and its broader implications for the future of AI and connectivity.
7:00 PM	<u>Night at the Vault Reception</u>
9:00 PM	Location: <i>The Ned London, Vault, Basement Level, 27 Poultry</i> Featured Speaker: Dame Karen Pierce DGMG Overview: The delegation will attend a reception at The Vault Bar & Lounge at The Ned, bringing together GlobalWIN delegates from the U.S. House of Representatives for an evening of transatlantic dialogue, featuring Dame Karen Pierce DCMG as the featured speaker. The event will offer delegates an informal setting to build new connections and exchange perspectives with London allies.

Tuesday, July 28, 2026

8:45 AM	<u>Trusted AI Visit at Salesforce</u>
10:00 AM	Location: <i>110 Bishopsgate, London EC2N 4AY</i> Featured Speakers: Jocelyn Zanas, SVP, Salesforce Carmina Lees, SVP, Salesforce Overview: The delegation will join Salesforce for a discussion featuring two of our senior public sector leaders as they share their perspectives on leadership, innovation, and the future of government. Drawing on their experience partnering with public sector organizations around the world, the conversation will explore how trusted AI, digital agents, and emerging technologies are transforming government operations and service delivery while maintaining security and public trust. The discussion will also examine the opportunities and challenges of leading through change, lessons from their leadership journeys, and the importance of advancing women in leadership within technology and government.
10:00 AM	<i>[10-minute drive to the Toyota]</i>
10:10 AM	

10:30 AM **Toyota Visit**
11:30 AM **Location:** *2 Floor, 80 Turnmill St, London EC1M 5QU, United Kingdom*
Featured Speaker: *To be Announced*
Overview: The delegation will visit Toyota to explore the company's approach to innovation, sustainability, and the future of mobility, including its investments in electrification and advanced manufacturing. The visit will offer delegates insight into how a global automotive leader is navigating industry transformation and shaping next-generation transportation policy.

11:30 AM [20-minute drive to Sony]
11:50 AM

12:00 PM **Lunch Visit with Sony**
1:30 PM **Location:** *10 Great Marlborough Street, London W1F 7LP*
Featured Speakers: Will Lewington, Director, Online Safety, Sony Interactive Entertainment
Lucinda Vaughan-Steel, Senior Product Communications Manager, Sony Interactive Entertainment
Overview: The delegation will visit Sony for a hands-on look at PlayStation's approach to online safety and family controls, featuring presentations from Will Lewington, Head of PlayStation Online Safety, and Lucinda Vaughan-Steel, Senior Product Comms Manager, who will demo the PlayStation Family App. The visit will give delegates insight into how a leading gaming platform is protecting young users and empowering parents to manage kids' gaming experiences.

1:35 PM [12-minute drive to BP]
1:47 PM

2:25 PM **Meet at BP**

2:30 PM **Visit at BP**
4:00 PM **Location:** *1 St James's Square, London SW1Y 4PD, United Kingdom*
Featured Speaker: Meg O'Neill, CEO, BP
Louise Kingham, Senior Vice President for Europe, BP
Overview: The delegation will visit BP for a discussion with Louise Kingham, Senior Vice President for Europe, on the company's strategy and priorities in the region. The conversation will offer delegates insight into how a leading global energy company is navigating the evolving energy landscape and transatlantic business relationships.

4:00 PM [12-minute drive to the Foreign Office]
4:12 PM

4:30 PM **A Conversation with Dame Karen Pierce**
6:00 PM **Location:** *Foreign Office, Fox Room, King Charles St, London SW1A 2AH, United Kingdom*
Overview: Dame Karen Pierce is a trailblazer for women in Diplomacy and recently served as British Ambassador to the United States. GlobalWIN will have an opportunity to chat with her and other senior Foreign Office officials about their roles.

7:00 PM **Small Group Dinners**
9:00 PM **Location:** Various Locations

Wednesday, July 29, 2026

8:15 AM [25-minute drive to UK Government Offices]

8:40 AM

9:00 AM Visit at Buckingham Palace: The King's Gallery & Household Reception

12:00 PM Location: *Buckingham Palace, London SW1A 1AA, United Kingdom*

Overview: The delegation will be welcomed to Buckingham Palace for a program designed to provide insight into the leadership, governance, and traditions of the Royal Household, with a particular focus on the role of women in sustaining one of the world's oldest institutions.

The visit will begin with an exclusive, private, out-of-hours viewing of the *Queen Elizabeth II* exhibition. Delegates will explore the life and legacy of Her Late Majesty Queen Elizabeth II, whose 70-year reign exemplified steadfast leadership, resilience, and an unwavering commitment to public service. The time here offers an opportunity to reflect and hear about how women leaders can provide continuity and stability while guiding institutions through periods of significant political, social, and global change. It also highlights the enduring importance of service, diplomacy, and constitutional leadership—values that resonate across democratic institutions.

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12:20 PM [20-minute drive to Apple]

12:40 PM

1:00 PM Innovation, Policy & the Consumer Experience Apple Visit

2:30 PM Location: *Battersea Power Station Circus Rd W, Nine Elms, London, SW11 8AL*

Featured Speakers: Lisa Pearlman, Global Policy

Amanda Farr, Product Marketing

Elena Segal, Music Publishing

Michelle Greenhalgh, Apple Pay

Overview: The delegation will visit Apple's Battersea office for a tour of the striking London campus, followed by a panel discussion featuring Apple leaders spanning global policy, product marketing, music publishing, and Apple Pay. The conversation will offer a multifaceted look at how Apple approaches innovation, regulation, and its impact on consumers around the world.

2:45 PM [30-minute drive to Jo Malone]

3:15 PM

3:15 PM Executive Time

4:15 PM

4:30 PM	<u>Estee Lauder’s Jo Malone</u>
6:15 PM	Location: 52 Gloucester Pl, London, UK Featured Speakers: Jo Dancy, Global Brand President, Jo Malone London and Lifestyle Fragrance Brands Maria Allen, Senior Director of External Affairs, The Estée Lauder Companies UK & Ireland Overview: The delegation will visit Jo Malone London’s townhouse for an immersive look at the brand’s craftsmanship and British fragrance heritage, joined by featured speakers Jo Dancy, Global Brand President of Jo Malone London and Lifestyle Fragrance Brands, and Maria Allen, Senior Director of External Affairs at The Estée Lauder Companies UK & Ireland. Delegates will also meet with government officials from the UK’s Department for Business and Trade, including Dr. Aphrodite Spanou, Deputy Director for Consumer, Agri and Health; Ayesha Patel, Head of Sector Policy; and Claire Gregory, Sector Policy Lead. The visit will offer delegates a rare, sensory-driven perspective on luxury retail, consumer goods policy, and public-private collaboration in the UK fashion and fragrance sector.
6:15 PM	<i>[25-minute drive to Darjeeling Express]</i>
7:00 PM	<u>Closing Dinner at Darjeeling Express</u>
9:00 PM	Location: 36-40 Rupert St, London W1D 6DW, UK Overview: Owner and Chef Asma Khan and her all-female team of chefs have gained acclaim as a top Indian restaurant in London. The delegation will enjoy an intimate closing dinner and hear from the chef and her team.

Thursday, July 30, 2026

9:00 AM	<i>[1-hour and 15 minute drive to Sky Studios]</i>
10:15 AM	
10:30 AM	<u>Staff Visit Sky Studios Lunch, Conversation, and Tour</u>
12:30 PM	Location: Grant Way, Isleworth TW7 5QD, United Kingdom Featured Speakers: Sophia Ahmad, CEO, UK Consumer Ben Wickham, Director of Creative Output, Sky Sports Overview: Staff will visit Sky's London headquarters for an exclusive tour of Sky HQ Campus, gaining a behind-the-scenes look at one of Europe's leading media and entertainment companies. The visit will also feature a conversation with Sky leadership on Sky's collaborative work with the UK Government to advance opportunities for women and girls in sports.
12:15 PM	Molly Harris Stevens departs London Heathrow Airport United Flight #919
12:30 PM	<i>[20-minute drive to LHR]</i>
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London Programming End for Staff

3:30 PM	Molly Stevens arrives at Dulles International Airport (IAD)
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4:30 PM **Location:** *One Ropemaker Street*
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Overview: The delegation will receive an exclusive hands-on demonstration of Meta's latest AI-powered glasses, exploring the cutting edge of wearable technology and spatial computing. The visit will also feature a fireside chat diving deeper into the innovation behind the product and its broader implications for the future of AI and connectivity.
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Thursday, July 30, 2026

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10:30 AM	<u>Staff Visit Sky Studios Lunch, Conversation, and Tour</u>	
12:30 PM	Location: Grant Way, Isleworth TW7 5QD, United Kingdom Featured Speakers: Sophia Ahmad, CEO, UK Consumer Ben Wickham, Director of Creative Output, Sky Sports Overview: Staff will visit Sky's London headquarters for an exclusive tour of Sky HQ Campus, gaining a behind-the-scenes look at one of Europe's leading media and entertainment companies. The visit will also feature a conversation with Sky leadership on Sky's collaborative work with the UK Government to advance opportunities for women and girls in sports.	
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