

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ Original ☐ Amendment

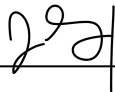
This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: _____
2. a. Name of Accompanying Relative: _____ **OR** ☐ None
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: _____ Return: _____
b. Dates at Personal Expense, if any: _____ **OR** ☐ None
4. Departure City: _____ Destination: _____ Return City: _____
5. Sponsor(s), Who Paid for the Trip: _____
6. Describe Meetings and Events Attended: _____

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☐ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☐ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☐ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☐ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☐ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  _____ Date: _____

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: _____ Date: _____
Signature of Supervising Member:  _____

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ **Original** ☐ **Amendment**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: The Sustainable Energy and Environment Coalition Institute (SEEC Institute)

2. Travel Destination(s): Stevensville and Chester, Maryland

3. Date of Departure: 07/13/2026

Date of Return: 07/13/2026

4. Name(s) of Traveler(s): Rep. Mike Quigley, Jonathan Gilbert, David Schutt, Savannah Rogers, Jaelyn Evans, Sheron Luk, Dylan Cheek, Nicole Saitta, Aanya Friedeman

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$239.02	N/A	\$20.36	N/A
Accompanying Family Member	N/A	N/A	N/A	N/A

6. ☐ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.
Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Max Frankel

Digitally signed by Max Frankel
Date: 2026.07.16 20:10:58 -04'00'

Date: 07/16/2026

Name: Max Frankel

Title: Executive Director

Organization: SEEC Institute

☒ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 611 Pennsylvania Ave. SE Suite 150, Washington, DC 20003

Telephone: 828-384-3275

Email: max@seecinstitute.org; pearson@seecinstitute.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Jonathan Gilbert
2. Sponsor(s) who will be paying or providing in-kind support for the trip: The Sustainable Energy and Environment Coalition Institute
3. City and State **OR** Foreign Country of Travel: Stevensville and Chester, Maryland
4. a. Date of Departure: Monday, July 13, 2026 Date of Return: Monday, July 13, 2026
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As Chief of Staff for Rep. Mike Levin, I am ultimately responsible for all of his environmental work, which is a top priority policy space for him. He sponsors the Resilient Coasts and Estuaries Act, which would preserve coastal ecosystems in his district along with those like the Chesapeake Bay. This trip will give me better insight into the impact of his legislation.
9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Mike Levin

Date: 7/6/2026

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

The Sustainable Energy and Environment Coalition Institute

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

See additional pages

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Monday, July 13, 2026 Date of Return: Monday, July 13, 2026

7. a. City of departure: Washington, DC

b. Destination(s): The Chesapeake Bay, Chesapeake Heritage & Visitors Center marshland, Terrapin Nature Park

c. City of return: Washington, DC

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☒ I checked 8(a) or (b) above; **OR**
- b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
- c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
- b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

See additional pages _____

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☐ Rail ☐ Bus ☒ Car ☐ Other ☒ (specify: Boat)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

- b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): _____

\$35 for lunch and snacks

2) Provide the reason for selecting the location of the event or trip: The Chesapeake Bay is a critical regional ecosystem facing significant challenges related to climate change.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	Bus and boat charter: \$98	None	\$35 lunch/snacks
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	N/A	N/A
For each Accompanying Family Member	N/A	N/A

19. **Check only one:**

- a. ☒ I certify that I am an officer of the organization listed below; **OR**
b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
b. **I am not a registered federal lobbyist or registered foreign agent; and**
c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Max Frankel Digitally signed by Max Frankel
Date: 2026.06.11 16:32:25 -04'00' Date: 06/11/26
Name: Max Frankel Title: Executive Director
Organization: SEEC Institute
Address: 611 Pennsylvania Ave. SE Suite 150. Washington, DC 20003
Email: max@seecinstitute.org; pearson@seecinstitute.org Telephone: 828-384-3275

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Primary Trip Sponsor Form Additional Pages: Chesapeake Bay

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

- Rep. Brendan Boyle
- Rep. Sarah Elfreth
- Rep. Laura Gillen
- Rep. Mike Quigley
- Rep. Bobby Scott
- Allie Cavanagh, Office of Rep. Sarah Elfreth
- Maria Carrasquillo, Office of Rep. Brendan Boyle
- Dylan Cheek, Office of Rep. Bobby Scott
- Elizabeth Cooper, Office of Rep. Suhas Subramanyam
- Jaelyn Evans, Office of Rep. Mike Quigley
- Hannah Franco, Office of Rep. Lori Trahan
- Aanya Friedeman, Office of Rep. Bonnie Watson Coleman
- Jonathan Gilbert, Office of Rep. Mike Levin
- Sheron Luk, SEEC
- Vikas Nagarajan, Office of Rep. Raja Krishnamoorthi
- Chris Nguyen, Office of Rep. Don Beyer
- Jon Older, Office of Rep. Laura Gillen
- Carlin Reyen, Office of Rep. Lois Frankel
- Savannah Rogers, Office of Rep. Chris Pappas
- Nicole Saitta, Office of Rep. Morgan McGarvey
- David Schutt, SEEC

These Members and staff were invited because of their demonstrated work on the trip's focus issues through the Sustainable Energy and Environment Coalition and their interest in climate, environmental protection, water quality, resilience, and Chesapeake Bay related policy issues. The trip is designed to provide site-based learning directly relevant to their legislative responsibilities, including opportunities to better understand regional restoration efforts, climate impacts, infrastructure needs, and policy considerations affecting the Chesapeake Bay watershed.

SEEC Institute is also inviting congressional staff whose portfolios or office responsibilities align with the subject matter of the trip, including staff who cover environment, climate, natural resources, water, infrastructure, and resilience issues. Their participation will help

ensure that the educational programming reaches offices and staff working on the federal policy areas most directly connected to Chesapeake Bay restoration, community resilience, and environmental protection.

10. Agenda

Time	Activity	Details
8:30 a.m. – 9:30 a.m.	Travel from U.S. Capitol	Participants depart from the U.S. Capitol and travel by bus to Annapolis, Maryland, to board the Chesapeake Bay charter to reach the bay. During the drive, trip organizers and expert speakers (names to be confirmed) will provide an overview of the day’s educational objectives, including Chesapeake Bay restoration, climate impacts, water quality, and coastal resilience.
9:30 a.m. – 10:00 a.m.	Arrival and Boarding Boarding dock location TBC by Annapolis Maritime Museum	Participants arrive in Annapolis and board the <i>Wilma Lee</i> charter to reach the Bay. Trip organizers will provide boarding instructions and a brief overview of the on-water portion of the agenda.
10:00 a.m. – 12:00 p.m.	Educational Charter into the Chesapeake Bay aboard the <i>Wilma Lee</i>	Participants will take part in an educational charter focused on Chesapeake Bay ecology, climate impacts, restoration, water quality, and resilience. The on-board program will include expert presentations and discussion with participating scientists, practitioners, and state officials. Participants will observe key environmental features and restoration efforts and can ask questions throughout the charter. Tentative speakers in process of confirmation include Maryland Secretary of the Environment Serena McIlwain, representatives from the Maryland Department of the Environment water team, the Maryland Department of Natural Resources, the Chesapeake Bay Commission, the Center for Global Sustainability at the University of Maryland, and tentatively other Chesapeake Bay related environmental nonprofits. Tentative speakers in process of confirmation: Maryland Secretary of the Environment Serena McIlwain, Maryland Department of the Environment, Maryland Department of Natural Resources, Maryland Comptroller’s Office, the Center

		for Global Sustainability at the University of Maryland, Chesapeake Bay related environmental nonprofits.
12:00 p.m. – 12:30 p.m.	Travel to Chesapeake Heritage & Visitors Center	Participants disembark the <i>Wilma Lee</i> and travel by bus to the Chesapeake Heritage and Visitors Center. During the drive, experts from the Center for Global Sustainability at the University of Maryland lead a discussion on the relationship between Bay restoration and broader climate policy.
12:30 p.m. – 1:00 p.m.	Lunch and Discussion at Chesapeake Heritage & Visitors Center 425 Piney Narrows Rd, Chester, MD 21619	Participants will have a boxed lunch and learn about the Chesapeake Heritage and Visitors Center. Expert speaker to be confirmed.
1:00 p.m. – 2:00 p.m.	Marsh Habitat walk and Discussion at Chesapeake Heritage & Visitors Center	Participants will walk along the marsh at the Chesapeake Heritage & Visitors Center for a guided discussion on habitat restoration, coastal resilience, and the role of marsh ecosystems in supporting the health of the Chesapeake Bay. Tentative speakers in process of confirmation: Maryland Department of the Environment, Maryland Department of Natural Resources, Maryland Comptroller's Office, Chesapeake Bay related environmental nonprofits.
2:00 p.m. – 2:15 p.m.	Travel to Terrapin Nature Park	Travel by bus.
2:15 p.m. – 3:45 p.m.	Guided Shoreline Walk and Field Discussions at Terrapin Nature Park 191 Log Canoe Circle, Stevensville, MD 21666	Participants will take part in a guided shoreline walk and field discussion with experts. The program will focus on Chesapeake Bay shoreline ecosystems, wetlands, habitat protection, public access, water quality, restoration, and coastal resilience. Tentative speakers in process of confirmation: Maryland Department of the Environment, Maryland Department of Natural Resources, Maryland Comptroller's Office, Chesapeake Bay related environmental nonprofits.
3:45 p.m. – 5:00 p.m.	Return to Washington, DC / U.S. Capitol	Participants return to Washington, DC.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The Chesapeake Bay is a critical regional ecosystem facing significant challenges related to climate change, water quality, coastal resilience, habitat restoration, and environmental management. SEEC Institute is organizing this trip in line with our mission to educate policymakers on climate and related issues.

Through site visits and direct engagement with officials, academic experts, and practitioners, the trip will help Members of Congress and congressional staff better understand the policy, science, and implementation challenges involved in Chesapeake Bay restoration, climate adaptation, and resilience efforts. The programming is designed to connect federal policy discussions with on-the-ground impacts and solutions, including the role of public investment, intergovernmental coordination, habitat restoration, water quality protection, and beyond.

SEEC Institute's role includes developing the agenda, coordinating with speakers and participating experts, arranging logistics and transportation, and facilitating the programming for participants.

Invitation

Dear SEEC Members and Staff,

On behalf of SEEC Institute, I am pleased to invite you to join us for an exciting opportunity to experience conservation and public lands education firsthand.

We will be hosting a daylong excursion departing from Capitol Hill on Monday, July 13th, for an immersive exploration of the Chesapeake Bay. Alongside expert guides, Members and staff will learn directly about the Bay's ecology, restoration efforts, and ongoing conservation challenges. Building on SEEC Institute's legacy of congressional field engagement with public lands, our goal is to ensure Members return to Washington better equipped to protect America's natural heritage.

The Chesapeake Bay is a critical regional ecosystem facing significant challenges related to climate change, habitat restoration, coastal resilience, and water quality protection. This trip will provide Members of Congress and congressional staff with a firsthand opportunity to hear from state officials, academic experts, and practitioners working on Chesapeake Bay restoration and resilience efforts.

Please reach out to us with any questions. This will be a great day on the Chesapeake Bay, and we would love to have you with us.

Sincerely,
Max Frankel
Executive Director
SEEC Institute

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

July 10, 2026

Mr. Jonathan Gilbert
Office of the Honorable Mike Levin
2352 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Gilbert:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Stevensville and Chester, Maryland, scheduled for July 13, 2026, sponsored by Sustainable Energy and Environment Coalition (SEEC) Institute.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The signature is written in a cursive style with a large initial "M".

Michael Guest
Chairman

MG/MD:eme

A handwritten signature in blue ink that reads "Mark DeSaulnier". The signature is written in a cursive style with a large initial "M".

Mark DeSaulnier
Ranking Member