

COMMITTEE ON ETHICS

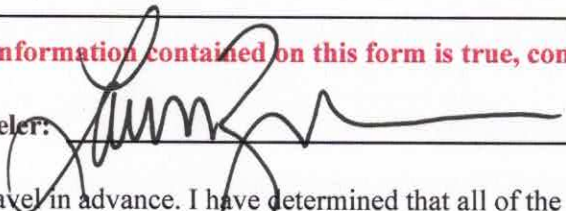
EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Lauren Ziegler
2. a. Name of Accompanying Relative: _____ **OR** ☒ None
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: June 21, 2026 Return: June 23, 2026
b. Dates at Personal Expense, if any: _____ **OR** ☒ None
4. Departure City: Washington, DC Destination: Cambridge, MD Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Congressional Institute
6. Describe Meetings and Events Attended: Meetings specifically for Chiefs of Staff regarding ethics, leading an office, legislative strategy, and team building.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: July 21, 2026

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Brian Babin Date: July 21, 2026

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Congressional Institute

2. Travel Destination(s): Cambridge, MD

3. Date of Departure: June 21, 2026 Date of Return: June 23, 2026

4. Name(s) of Traveler(s): See attached list

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	n/a	\$383.64	\$220.63	\$416.39 - Room Rental
Accompanying Family Member	n/a	n/a	n/a	

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.
Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Brenda Z. Becker Date: June 29, 2026

Name: Brenda Becker Title: Chair

Organization: Congressional Institute

☒ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Telephone: 703-837-8812 Email: amym@conginst.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

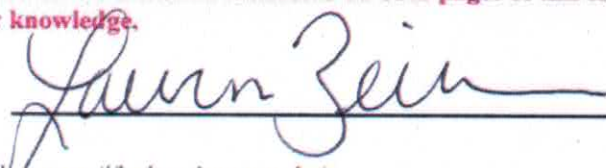
This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Lauren Ziegler

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Brian Babin

Office Address: 2236 Rayburn House Office Building Washington, DC 20515

Telephone Number: 202-225-1555

Email Address of Contact Person: lauren.ziegler@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Lauren Ziegler
2. Sponsor(s) who will be paying or providing in-kind support for the trip: The Congressional Institute
3. City and State **OR** Foreign Country of Travel: Cambridge, Maryland
4. a. Date of Departure: June 21, 2026 Date of Return: June 23, 2026
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

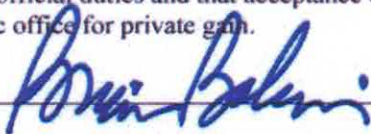
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As a chief of staff, this conference will serve as an educational opportunity to better serve the Member of Congress I work for and the district he represents.

9. Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____



Date: 5/21/26

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Congressional Institute

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

See addendum & attached invitation list

5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: June 21, 2026 Date of Return: June 23, 2026

7. a. City of departure: Washington, DC

b. Destination(s): Cambridge, MD

c. City of return: Washington, DC

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☒ I checked 8(a) or (b) above; **OR**
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

See addendum

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☐ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: _____)
b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted: _____

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided): _____

Day 1 - \$67, Day 2 - \$119, Day 3 - \$36

- 2) Provide the reason for selecting the location of the event or trip: _____

Relative proximity to DC and capacity to handle a large event

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hyatt Regency Chesapeake Bay City: Cambridge, MD Cost Per Night: \$192

Reason(s) for Selecting: proximity to DC, availability & facility size

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$118	\$384	\$222
For each Accompanying Family Member	\$118	n/a	\$222

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$442	Room Rental
For each Accompanying Family Member	\$442	Room Rental

19. **Check only one:**

- a. ☒ I certify that I am an officer of the organization listed below; **OR**
b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
b. **I am not a registered federal lobbyist or registered foreign agent; and**
c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Brenda Z Becker Date: April 22, 2026
Name: Brenda Becker Title: Chair
Organization: Congressional Institute
Address: 1700 Diagonal Road #300, Alexandria, VA 22314
Email: amym@conginst.org Telephone: 703-837-8812

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

PRIMARY TRIP SPONSOR FORM ADDENDUM

Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

See attached invitation list. This Congressional Institute sponsored conference focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this conference is being extended to Chiefs of Staff in House Majority personal offices, the Staff Directors in House Majority committee offices, select leadership staff, and any House staff who will present at the conference.

Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. The Congressional Institute is dedicated to helping Congressional offices better serve their constituents and to otherwise support and further the Member's legislative and representational roles. Chiefs of Staffs play essential parts in these, and other important aspects and functions, of personal, committee, and leadership offices. This conference is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues. The Congressional Institute is fully responsible for organizing and funding the conference.



2026 CHIEFS OF STAFF CONFERENCE

DRAFT AGENDA

This is a draft agenda showing proposed timing, structure, and potential topics, subject to further update and refinement.

DAY 1

The Congressional Institute welcomes you to this year's Chiefs of Staff Conference, grounded in the Institute's commitment to strengthen the institution by supporting those who serve within it.

Sunday,
June 21, 2026

**1:00 pm -
3:00 pm**

BUSES DEPART CAPITOL HILL

**2:00 pm -
6:00 pm**

CONFERENCE REGISTRATION

**6:30 pm -
10:00 pm**

DINNER (OUTSIDE)

DAY 2

Monday,
June 22, 2026

**7:45 am -
8:45 am**

BREAKFAST

**9:00 am -
10:00 am**

**AMERICA'S FOUNDING PRINCIPLES AND MEETING THE
CHALLENGES OF TODAY**

Speaker/panel discussion discussing America's foundational principles and how America is uniquely positioned to meet the challenges of today as we commemorate 250 years since the signing of the Declaration of Independence.

OR

ARTICLE I - THE FIRST BRANCH

Speaker/panel discussion on the role of the First Branch.

**10:00 am -
10:15 am**

BREAK

10:15 am -
11:45 am

BUILDING AND RETAINING THE TEAM: STRATEGIES FOR RECRUITMENT, RETENTION, AND CULTURE BUILDING

This panel discussion will provide chiefs/managers with tools, tactics, and practical advice for meeting staff recruitment and retention challenges in Congress based on private sector best practices applied to the uniqueness of Capitol Hill.

11:45 am -
1:00 pm

LUNCH

1:15 pm -
2:15 pm

CRISIS COMMUNICATION: LEADING IN A CRISIS.

This session/workshop focuses on how to identify risks early, prepare for high-pressure moments, and guide the overall communications strategy when challenges arise.

2:30 pm -
3:30 pm

SMALL GROUP WORKING SESSIONS (FIRST HOUR)

Note: three separate sessions are offered in each of the hour-long afternoon time blocks for attendees to choose the topic(s) most beneficial to them. Grounded in leadership development, these sessions are designed, through smaller discussions, to provide tools/advice for leading and supporting a team and making informed, strategic decisions.

OPTION 1: OPERATING WITHOUT A STRATEGIC PLAN VS. LEADING WITH ONE

What does a strategic plan look like in a Congressional office and what happens without one? This session will explore the purpose and value of strategic planning and how it shapes priorities, decision making, and day-to-day operations, as well as the risks of operating without a clear plan. It will also provide practical guidance on how to build and implement a strategic plan.

OPTION 2: RUNNING A CUSTOMER SERVICE-FOCUSED OPERATION

This session will focus on how Chiefs of Staff can establish and reinforce a clear standard of customer service across their teams in day-to-day operations and how excellence in service can improve your office's productivity and brand.

OPTION 3: ETHICS IN PRACTICE

This session will focus on the ten most frequently asked ethics questions Chiefs of Staff encounter in day-to-day operations with an eye toward the unique challenges posed by a campaign year. The goal is to provide interesting, relevant guidance on the issues/problems most likely encountered by chiefs, what to do, and what to avoid.

3:45 pm -
4:45pm

SMALL GROUP WORKING SESSIONS (SECOND HOUR)

OPTION 1: OPERATING WITHOUT A STRATEGIC PLAN VS. LEADING WITH ONE

What does a strategic plan look like in a Congressional office, and what

happens without one? This session will explore the purpose and value of strategic planning and how it shapes priorities, decision-making, and day-to-day operations, as well as the risks of operating without a clear plan. It will also provide practical guidance on how to build and implement a strategic plan.

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This session will focus on how Chiefs of Staff can establish and reinforce a clear standard of customer service across their teams in day-to-day operations and how excellence in service can improve your office's productivity and brand.

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This session will focus on the ten most frequently asked ethics questions Chiefs of Staff encounter in day-to-day operations with an eye toward the unique challenges posed by a campaign year. The goal is to provide interesting, relevant guidance on the issues/problems most likely encountered by chiefs, what to do, and what to avoid.

**4:45 pm -
5:30 pm**

AI AND THE LEGISLATIVE BRANCH

This session will provide guidance on the AI tools currently available in the House that can help enhance staff and operational capacity, and where the technology could go in the future. The discussion will center not just on the tools per se, but also on ensuring good policies and practices to be put in place in using those tools, while providing an opportunity to consider and discuss the benefits, as well as the potential challenges, associated with AI use in the legislative branch.

**7:00 pm -
10:00 pm**

DINNER

DAY 3

Tuesday,
June 23, 2026

**8:00 am -
9:00 am**

BREAKFAST

**9:00 am -
10:30 am**

LIVING AND LEADING WITH PURPOSE

Guest speaker

10:30 am

CONFERENCE CONCLUDES

**11:00 am -
1:00 pm**

BUS DEPARTS HOTEL

First Name	Last Name	Company Name	Title
Emily	Ackerman	Office of Majority Whip Emmer	Floor Director
Sara Brooks	Adams	Office of Majority Leader Scalise	Scheduler
Rick	Adkins	Office of Rep. Biggs (SC-03)	Chief of Staff
Nolan	Ahern	Office of Majority Whip Emmer	Deputy Policy Director
Amy	Albro	Office of Rep. Bice (OK-05)	Chief of Staff (OK)
Aidan	Aldridge	House Republican Conference	Member Services Coordinator
Viviana	Almaguer	Office of Rep. Hunt (TX-38)	Chief of Staff
Alyssa	Anderson Becker	Office of Rep. Mackenzie (PA-07)	Chief of Staff
Rey	Anthony	Office of Rep. Gimenez (FL-28)	Chief of Staff
Cyrus	Artz	Office of Speaker Johnson	Senior Policy Advisor
Amanda	Baldwin	Office of Rep. Moran (TX-01)	Chief of Staff
Bill	Ball	Office of Speaker Johnson	Senior Policy Advisor
Katie	Bankert	Office of Rep. Williams (TX-25)	Chief of Staff
Joe	Barry	Republican Policy Committee	Executive Director
Blaire	Bartlett	Office of Rep. Knott (NC-13)	Chief of Staff
Jason	Bauknecht	Office of Rep. Tiffany (WI-07)	Chief of Staff
Nick	Bayer	Office of Rep. Hurd (CO-03)	Chief of Staff
Cliff	Bayer	Office of Rep. Fulcher (ID-01)	Chief of Staff
Chris	Bayles	Office of Rep. Palmer (AL-06)	Chief of Staff
Curt	Beaulieu	Office of Speaker Johnson	Senior Policy Advisor
Megan	Bel Miller	Office of Rep. Scalise (LA-01)	Chief of Staff
Josh	Bell	Office of Rep. Estes (KS-04)	Chief of Staff
Lyssa	Bell	Republican Study Committee	Executive Director
Caroline	Bender	Office of Rep. Houchin (IN-09)	Chief of Staff
Brooke	Bennett	Office of Rep. Hill (AR-02)	Chief of Staff
Chris	Bien	Office of Speaker Johnson	Director of Floor Operations
Claire	Bienvenu	Office of Speaker Johnson	Legislative Assistant
Jeff	Bishop	Office of Rep. Shreve (IN-06)	Chief of Staff
Alex	Blair	Office of Rep. Steube (FL-17)	Chief of Staff
Robert	Boland	Office of Majority Whip Emmer	Chief of Staff
Aaron	Bonnaure	Office of Rep. Reschenthaler (PA-14)	Chief of Staff to the House Chief Deputy Republican Whip
Julian	Bordallo	Office of Rep. Moylan (GU-AL)	Chief of Staff
Lorissa	Bounds	Office of Rep. Obermole (CA-23)	Chief of Staff
Parish	Braden	Committee on Agriculture	Staff Director
Jenifer	Bradley	Office of Rep. Rutherford (FL-05)	Chief of Staff
Philippa	Bradley	Office of Rep. Moore (NC-14)	Chief of Staff
Gable	Brady	Office of Majority Leader Scalise	Policy Advisor
Matt	Brennan	Office of Rep. Thompson (PA-15)	Chief of Staff
Noelle	Britton	Office of Rep. Smucker (PA-11)	Chief of Staff
Annie	Brody	Office of Majority Whip Emmer	Downtown Coalitions Director
Greg	Brooks	Office of Speaker Johnson	House Operations Director
Nick	Brown	Office of Rep. Clyde (GA-09)	Chief of Staff
Elena	Brunk	Office of Rep. Hamadeh (AZ-08)	Chief of Staff
Jackie	Burke	Office of Majority Whip Emmer	Member Services Director
Marisa	Burleson	Office of Rep. Murphy (NC-03)	Chief of Staff
Courtney	Butcher	Office of Speaker Johnson	Director of Member Services

John	Byers	Office of Rep. Pfluger (TX-11)	Chief of Staff
Brian	Calabrese	Office of Rep. Crank (CO-05)	Chief of Staff
Jerry	Calengor	Office of Majority Leader Scalise	Deputy Communications Director
Clara	Cargile	Office of Majority Leader Scalise	Policy Advisor
Spencer	Carr	Office of Rep. Tenney (NY-24)	Chief of Staff
Bob	Carretta	Office of Rep. Elzey (TX-06)	Chief of Staff
Claire	Case	Office of Rep. Van Orden (WI-03)	Chief of Staff
Caroline	Cash	Office of Rep. Comer (KY-01)	Chief of Staff
Dylan	Chandler	Office of Rep. Smith (MO-08)	Chief of Staff
Nick	Christensen	Committee on Transportation & Infrastructure	Staff Director
Bill	Christian	Office of Rep. Luna (FL-13)	Chief of Staff
Andrew	Christianson	Office of Rep. Johnson (SD-AL)	Chief of Staff
Jon	Clark	Committee on Veterans' Affairs	Staff Director
Ken	Clifford	Office of Rep. Miller-Meeks (IA-01)	Chief of Staff
Frank	Collins	Office of Rep. Patronis (FL-01)	Chief of Staff
Brittany	Comins	House Republican Conference	Communications Advisor
Briana	Connolly	Main Street Caucus	Executive Director
Chris	Crawford	Office of Rep. Carter (GA-01)	Chief of Staff
Brian	Cress	Office of Speaker Johnson	Deputy Director of Member Services
Jamie	Cummins	Office of Majority Leader Scalise	Counsel
Michael	Curcio	Office of Rep. Messmer (IN-08)	Chief of Staff
Dante	Cutrona	Office of Rep. Joyce (PA-13)	Chief of Staff
Molly	Cutrona	Office of Rep. Amodei (NV-02)	Chief of Staff
Mike	D'orazio	Office of Rep. Reschenthaler (PA-14)	Chief of Staff
Reid	Dagul	Office of Rep. Cline (VA-06)	Chief of Staff
Jared	Dallin	Office of Rep. Kennedy (UT-03)	Chief of Staff
Andrew	David	Office of Rep. Higgins (LA-03)	Chief of Staff
Frank	Debrosse	Office of Rep. Turner (OH-10)	Chief of Staff
Griffin	Decker	Committee on Intelligence	Staff Director
James	Decker	Office of Rep. Griffith (VA-09)	Chief of Staff
Regan	Delaney	Republican Governance Group (RG2)	Executive Director
Kenneth	Depew	Office of Rep. Crenshaw (TX-02)	Chief of Staff
Sean	Dillon	Committee on Small Business	Staff Director
Matthew	Donnellan	Office of Rep. Miller (WV-01)	Chief of Staff
Toby	Douthat	Office of Rep. Edwards (NC-11)	Chief of Staff
Jordan	Downs	Office of Rep. Guest (MS-03)/Committee on Ethics	Chief of Staff
Mark	Drelling	Office of Rep. Bacon (NE-02)	Chief of Staff
Bill	Duhnke	Office of Speaker Johnson	Policy Director
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Katie	Dwyer	Office of Rep. Carey (OH-15)	Chief of Staff
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Tyler	Edmonds	Office of Rep. Kiggans (VA-02)	Chief of Staff
Kevin	Eichinger	Office of Rep. Jordan (OH-04)	Chief of Staff
Brenna	Elliott	Office of Majority Leader Scalise	Deputy Floor Director
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Jaryn	Emhof	Office of Rep. Webster (FL-11)	Chief of Staff
Laura	Engquist	Office of Rep. Balderson (OH-12)	Chief of Staff

Alyssa	Erdel	House Republican Conference	Member Services Director
Matt	Esguerra	Office of Rep. Gooden (TX-05)	Chief of Staff
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Ben	Falkowski	Office of Rep. Yakym (IN-02)	Chief of Staff
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Tom	Hammond	Committee on Science, Space & Technology	Staff Director
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Sabrina	Hancock	Office of Rep. Roy (TX-21)	Chief of Staff
Brandon	Harder	Office of Rep. Mann (KS-01)	Chief of Staff
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Bryson	Henriott	Office of Majority Leader Scalise	Senior Floor Assistant
Grant	Henry	Office of Rep. Ogles (TN-05)	Chief of staff
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Dylan	Jacobs	Office of Rep. McClain (MI-09)	Member Services Coordinator
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Ben	Johnson	Committee on Financial Services	Staff Director
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Keighle	Joyce	Committee on Homeland Security	Staff Director
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Matt	McCullough	Office of Rep. Bost (IL-12)	Chief of Staff
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Carly	Miller	Office of Rep. Hageman (WY-AL)	Chief of Staff
Hunter	Miller	Office of Rep. Stutzman (IN-03)	Chief of Staff
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Tom	Moran	Office of Rep. Salazar (FL-27)	Chief of Staff
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Sean	Murphy	Office of Rep. Fischbach (MN-07)	Chief of Staff
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Taylor	Reaves	Office of Rep. Emmer (MN-06)	Chief of Staff
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Wright	Ricketts	Office of Rep. Kustoff (TN-08)	Chief of Staff
Quinn	Ritchie	Office of Rep. Kelly (PA-16)	Chief of Staff

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Jason	Rogers	Office of Majority Whip Emmer	General Counsel
Kerry	Rom	Office of Majority Leader Scalise	Communications Director
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ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

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Telephone: (202) 225-7103
<https://Ethics.House.gov>

June 17, 2026

Ms. Lauren Ziegler
Office of the Honorable Brian Babin
2236 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Ziegler:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cambridge, Maryland, scheduled for June 21 to 23, 2026, sponsored by Congressional Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

MG/MD:ac

Mark DeSaulnier
Ranking Member

Subject: Ethics Travel Approval: Congressional Institute; Cambridge, MD; June 2026

Date: Thursday, June 18, 2026 at 10:34:08 AM Eastern Daylight Time

From: Long, Nicholas

To: Long, Nicholas

Hello,

This email is to confirm that the Committee on Ethics has approved your request to accept privately-sponsored, officially connected travel to Cambridge, MD, scheduled to begin on June 21st, sponsored by the Congressional Institute .

If your plans change and you do not actually accept this trip, please let us know at your earliest convenience by emailing travel.requests@mail.house.gov.

Due to time constraints on this trip, this is a generic email to inform all approved travelers that they may accept this trip. This email does not contain the official, personalized approval letter that each traveler will need for post-travel filing. The official letters, signed by the Chairman and Ranking Member, will be forthcoming. You will need that letter, not this email, to properly file post-travel paperwork with the Clerk's office.

If you have not received the personalized approval letter by the time you need to file post-travel paperwork, please email travel.requests@mail.house.gov or call the Committee at 202-225-7103

Best,

Nicholas Long

Professional Staff Member

House Committee on Ethics

U.S House of Representatives

Main Office: 202-225-7103