

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Cullen Murphy
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** ☒ None  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 6/21/26 Return: 6/23/26  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** ☐ None
4. Departure City: Washington DC Destination: Cambridge, MD Return City: Washington DC
5. Sponsor(s), Who Paid for the Trip: Congressional Institute
6. Describe Meetings and Events Attended: Multiple panels to include how we can assist legislative staff in achieving outcomes on the Floor
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
  - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: \_\_\_\_\_

Date: 7/6/26

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Speaker Mike Johnson

Date: 7/6/26

Signature of Supervising Member: \_\_\_\_\_

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: Congressional Institute

2. Travel Destination(s): Cambridge, MD

3. Date of Departure: June 21, 2026 Date of Return: June 23, 2026

4. Name(s) of Traveler(s): See attached list

**Note:** You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

|                            | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|---------------------|---------------------------------------------------------------|
| Traveler                   | n/a                           | \$383.64               | \$220.63            | \$416.39 - Room Rental                                        |
| Accompanying Family Member | n/a                           | n/a                    | n/a                 |                                                               |

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature: Brenda Z. Becker Date: June 29, 2026

Name: Brenda Becker Title: Chair

Organization: Congressional Institute

☒ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Telephone: 703-837-8812 Email: amym@conginst.org

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



# 2026 CHIEFS OF STAFF CONFERENCE

## CONFERENCE AGENDA

### DAY 1

The Congressional Institute welcomes you to this year's Chiefs of Staff Conference, grounded in our commitment to strengthen the institution by supporting those who serve within it.

**Sunday,**  
June 21, 2026

|                               |                                                                                                                                                                         |                                                                   |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>3:00 pm</b>                | <b>BUSES DEPART CAPITOL HILL</b>                                                                                                                                        | S. Capitol Street<br>(Between<br>Rayburn &<br>Longworth)          |
| <b>3:00 pm -<br/>6:00 pm</b>  | <b>CONFERENCE REGISTRATION</b><br><i>Attendees may arrive and check in at any time during this open registration period to receive event materials and credentials.</i> | Hotel Lobby                                                       |
| <b>4:00 pm</b>                | <b>HOTEL CHECK-IN</b>                                                                                                                                                   |                                                                   |
| <b>5:00 pm</b>                | <b>BUSES ARRIVE AT THE<br/>HYATT REGENCY CHESAPEAKE BAY</b>                                                                                                             | Hotel Main<br>Entrance<br>(Lower Level)                           |
| <b>7:00 pm -<br/>10:00 pm</b> | <b>DINNER</b>                                                                                                                                                           | Regatta Pavilion<br><i>Rain Location:</i><br>Choptank<br>Ballroom |

### DAY 2

**Monday,**  
June 22, 2026

|                              |                                          |                     |
|------------------------------|------------------------------------------|---------------------|
| <b>7:45 am -<br/>8:45 am</b> | <b>BREAKFAST</b>                         | Water's Edge Grill  |
| <b>8:00 am -<br/>5:00 pm</b> | <b>CONGRESSIONAL INSTITUTE HELP DESK</b> | Chesapeake<br>Foyer |

**9:00 am - 10:15 am**     **KICKOFF & WELCOME**     Chesapeake Ballroom  
Brenda Becker, Chair, Congressional Institute Board of Directors

**OPERATING WITHOUT A STRATEGIC PLAN VS. LEADING WITH ONE**

Jamie Jones Miller, Dean and CEO, Northeastern University, Arlington Campus, Former House Chief of Staff  
*Jaryn Emhof, Chief of Staff, Office of the Honorable Daniel Webster, Moderator*

**10:15 am - 11:45 am**     **BUILD THE CULTURE. BUILD THE TEAM. BUILD WHAT'S NEXT.**     Chesapeake Ballroom

Dee Ann Turner, CEO, Dee Ann Turner & Assoc., Former Vice President, Talent, Chick-Fil-A  
*Blake Nolan, Chief of Staff, Office of the Honorable Vern Buchanan, Moderator for Q and A*

**11:45 am - 12:45 pm**     **CONGRESSIONAL INSTITUTE LUNCH**     Manor Lawn  
*Rain Location: Choptank Ballroom*

**1:00 pm - 2:15 pm**     **AI, CONGRESSIONAL OFFICE OPERATIONS, AND GOVERNANCE**     Chesapeake Ballroom

Dean Ball, Senior Fellow, Foundation for American Innovation  
Melissa Kelly, Chief of Staff, Office of the Honorable Scott Franklin  
*Lisa Camooso Miller, Congressional Institute, Moderator*

**2:15 pm - 3:15 pm**     **APPLIED WORKING SESSIONS**

Join one of the three applied working sessions offered across two separate breakout periods.

**AI WORKSHOP: HOW TO MAKE IT WORK FOR YOU AND YOUR OFFICE**

Meghan Dorn, Congressional Affairs Lead, OpenAI (ChatGPT)  
Lauren Oliphant, Solutions Engineering Leader for Government and Education, OpenAI  
*Lisa Camooso Miller, Congressional Institute, Moderator*

Chesapeake Ballroom

**ETHICS: TOP QUESTIONS AND BEST PRACTICES**

Elliot Berke, Managing Partner, Berke Farah LLP  
Daniel Bucheli, Director, Communications Standards Commission  
Merrill Weber, Deputy General Counsel, National Republican Congressional Committee  
*Jo-Marie St. Martin, Congressional Institute Board of Directors, Moderator*

Galleon (Lobby Level)

## **TURNING AN IDEA INTO LAW: BUILDING A LEGISLATIVE STRATEGY**

Yvette Wissmann, Floor Director, Majority Leader Steve Scalise  
Chris Vieson, Cofounder and Principal, The VM Group DC, Former Committee Staff Director  
Sofia Jones, Member Services and Coalitions Director, House Committee on Agriculture  
*Jake Vreeburg, Fierce Government Relations, Former Policy Director and Staff Director, Moderator*

Schooner  
(Lobby Level)

**3:30 pm -  
4:30 pm**

### **APPLIED WORKING SESSIONS**

Join one of the three applied working sessions offered across two separate breakout periods.

### **AI WORKSHOP: HOW TO MAKE IT WORK FOR YOU AND YOUR OFFICE**

Macaulay Porter, Civic Outreach Manager, Google (Gemini)  
*Lisa Camooso Miller, Congressional Institute, Moderator*

Chesapeake  
Ballroom

### **ETHICS: TOP QUESTIONS AND BEST PRACTICES**

Elliot Berke, Managing Partner, Berke Farah LLP  
Daniel Bucheli, Director, Communications Standards Commission  
Merrill Weber, Deputy General Counsel, National Republican Congressional Committee  
*Jo-Marie St. Martin, Congressional Institute Board of Directors, Moderator*

Galleon  
(Lobby Level)

## **TURNING AN IDEA INTO LAW: BUILDING A LEGISLATIVE STRATEGY**

Yvette Wissmann, Floor Director, Majority Leader Steve Scalise  
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*Jake Vreeburg, Fierce Government Relations, Former Policy Director and Staff Director, Moderator*

Schooner  
(Lobby Level)

**4:30 pm -  
7:00 pm**

### **BREAK**

*As a reminder, while participating in privately sponsored travel, you may not use this time for official meetings, agenda-setting activities, or campaign-related work. You may check email or briefly communicate with your office as needed.*

**7:00 pm -  
10:00 pm**

### **THE RIVERSIDE DINNER**

Crescent Pool  
*Rain Location:*  
Choptank  
Ballroom

## DAY 3

**Tuesday,**  
June 23, 2026

Hotel checkout is at 11:00 am. Attendees can bring their luggage to Choptank.

**8:00 am - CONGRESSIONAL INSTITUTE HELP DESK**  
**10:00 am**

Chesapeake  
Foyer

**8:30 am - BREAKFAST BRIEFING: POLICY, THE PEOPLE**  
**9:30 am AND THE ROAD AHEAD**

Chesapeake  
Ballroom

Robert Blizzard, Founder/CEO, UpONE Insights  
Patrick Ruffini, Founding Partner, Echelon Insights  
*Parker Poling, Congressional Institute Board of Directors,*  
*Moderator*

**9:30 am CONFERENCE CONCLUDES**

**10:00 am BUSES DEPART HOTEL**

Conference  
Center  
Entrance  
(Lower Level)

**11:00 am HOTEL CHECK-OUT**

**12:00 pm BUSES ARRIVE AT CAPITOL HILL**

S. Capitol Street

### Chiefs of Staff Conference - Participant List

| First Name  | Last Name   | Company Name                                | Title                                                    |
|-------------|-------------|---------------------------------------------|----------------------------------------------------------|
| Emily       | Ackerman    | Office of Majority Whip Emmer               | Floor Director                                           |
| Sara Brooks | Adams       | Office of Majority Leader Scalise           | Deputy Operations Director                               |
| Nolan       | Ahern       | Office of Majority Whip Emmer               | Deputy Policy Director                                   |
| Aidan       | Aldridge    | House Republican Conference                 | Member Services Coordinator                              |
| Amanda      | Baldwin     | Office of Rep. Moran (TX-01)                | Chief of Staff                                           |
| Bill        | Ball        | Office of Speaker Johnson                   | Senior Policy Advisor                                    |
| Katie       | Bankert     | Office of Rep. Williams (TX-25)             | Chief of Staff                                           |
| Blaire      | Bartlett    | Office of Rep. Knott (NC-13)                | Chief of Staff                                           |
| Curt        | Beaulieu    | Office of Speaker Johnson                   | Senior Policy Advisor                                    |
| Lyssa       | Bell        | Republican Study Committee                  | Executive Director                                       |
| Caroline    | Bender      | Office of Rep. Houchin (IN-09)              | Chief of Staff                                           |
| Chris       | Bien        | Office of Speaker Johnson                   | Deputy Chief of Staff                                    |
| Claire      | Bienvenu    | Office of Speaker Johnson                   | Legislative Assistant                                    |
| Jeff        | Bishop      | Office of Rep. Shreve (IN-06)               | Chief of Staff                                           |
| Robert      | Boland      | Office of Majority Whip Emmer               | Chief of Staff                                           |
| Aaron       | Bonnaure    | Office of Rep. Reschenthaler (PA-14)        | Chief of Staff to the House Chief Deputy Republican Whip |
| Lorissa     | Bounds      | Office of Rep. Obernolte (CA-23)            | Chief of Staff                                           |
| Gable       | Brady       | Office of Majority Leader Scalise           | Policy Advisor                                           |
| Greg        | Brooks      | Office of Speaker Johnson                   | House Operations Director                                |
| Daniel      | Bucheli     | House Commission on Communication Standards | Director                                                 |
| Jackie      | Burke       | Office of Majority Whip Emmer               | Member Services Director                                 |
| Courtney    | Butcher     | Office of Speaker Johnson                   | Deputy Chief of Staff                                    |
| Brian       | Calabrese   | Office of Rep. Crank (CO-05)                | Chief of Staff                                           |
| Jerry       | Calengor    | Office of Majority Leader Scalise           | Deputy Communications Director                           |
| Clara       | Cargile     | Office of Majority Leader Scalise           | Policy Advisor                                           |
| Spencer     | Carr        | Office of Rep. Tenney (NY-24)               | Chief of Staff                                           |
| Jon         | Clark       | Committee on Veterans' Affairs              | Staff Director                                           |
| Ken         | Clifford    | Office of Rep. Miller-Meeks (IA-01)         | Chief of Staff                                           |
| Briana      | Connolly    | Main Street Caucus                          | Executive Director                                       |
| Brian       | Cress       | Office of Speaker Johnson                   | Deputy Director of Member Services                       |
| Jamie       | Cummins     | Office of Majority Leader Scalise           | Counsel                                                  |
| Reid        | Dagul       | Office of Rep. Cline (VA-06)                | Chief of Staff                                           |
| Sean        | Dillon      | Committee on Small Business                 | Staff Director                                           |
| Bill        | Duhnke      | Office of Speaker Johnson                   | Deputy Chief of Staff                                    |
| Daniel      | Dziadon     | Office of Rep. Lucas (OK-03)                | Chief of Staff                                           |
| Brenna      | Elliott     | Office of Majority Leader Scalise           | Deputy Floor Director                                    |
| Jaryn       | Emhof       | Office of Rep. Webster (FL-11)              | Chief of Staff                                           |
| Laura       | Engquist    | Office of Rep. Balderson (OH-12)            | Chief of Staff                                           |
| Alyssa      | Erdel       | House Republican Conference                 | Member Services Director                                 |
| Allie       | Esau        | Office of Rep. Stauber (MN-08)              | Chief of Staff                                           |
| Matt        | Esguerra    | Office of Rep. Gooden (TX-05)               | Chief of Staff                                           |
| Casey       | Fitzpatrick | Office of Majority Leader Scalise           | Policy Advisor                                           |
| Ian         | Foley       | Office of Majority Whip Emmer               | Policy Director                                          |
| Garrett     | Fultz       | Office of Speaker Johnson                   | Chief of Staff                                           |
| Cesar       | Gonzalez    | Office of Rep. Diaz-Balart (FL-26)          | Chief of Staff                                           |
| Ella        | Gunn        | Office of Speaker Johnson                   | Cloakroom Floor Director                                 |
| Christopher | Hall        | Office of Rep. McGuire (VA-05)              | Chief of Staff                                           |
| Jonathan    | Harder      | Office of Rep. McClain (MI-09)              | Deputy Chief of Staff                                    |
| Taylor      | Haulsee     | Office of Speaker Johnson                   | Deputy Communications Director                           |
| Nick        | Hawatmeh    | House Republican Conference                 | Chief of Staff                                           |

|             |            |                                                |                                       |
|-------------|------------|------------------------------------------------|---------------------------------------|
| Emily       | Hebein     | Office of Rep. Latta (OH-05)                   | Chief of Staff                        |
| Bryson      | Henriott   | Office of Majority Leader Scalise              | Senior Floor Assistant                |
| Jake        | Hilkin     | Office of Majority Leader Scalise              | Member Services Director              |
| Christopher | Hixon      | Committee on Judiciary                         | Staff Director                        |
| Landon      | Hoffman    | Office of Rep. Lee (FL-15)                     | Chief of Staff                        |
| Bob         | Holste     | Office of Rep. Kiley (CA-03)                   | Chief of Staff                        |
| Quentin     | Hout       | Office of Majority Leader Scalise              | Policy Advisor                        |
| Matt        | Hutson     | Office of Rep. Harris (MD-01)                  | Chief of Staff                        |
| Dylan       | Jacobs     | House Republican Conference                    | Member Services Coordinator           |
| Alice       | Johnson    | Office of Rep. Scott (GA-08)                   | Chief of Staff                        |
| Sofia       | Jones      | Committee on Agriculture                       | Member Services Director              |
| Jon         | Jones      | Office of Rep. Brecheen (OK-02)                | Chief of Staff                        |
| Meljssa     | Kelly      | Office of Rep. Franklin (FL-18)                | Chief of Staff                        |
| Erik        | Kinney     | House Republican Conference                    | Policy Director                       |
| Katherine   | Koohmaraie | Office of Rep. Dunn (FL-02)                    | Chief of Staff                        |
| BJ          | Koohmaraie | Office of Majority Leader Scalise              | Policy Director                       |
| Meghan      | Lake       | Office of Majority Leader Scalise              | Policy Advisor                        |
| John        | Lanning    | Office of Speaker Johnson                      | Assistant Director of Member Services |
| Andrew      | Leppert    | Office of Rep. Gill (TX-26)                    | Chief of Staff                        |
| Lee         | Lonsberry  | Office of Rep. Owens (UT-04)                   | Chief of Staff                        |
| Nick        | Lunneborg  | Office of Rep. Taylor (OH-02)                  | Chief of Staff                        |
| Michael     | Martin     | Office of Rep. Alford (MO-04)                  | Chief of Staff                        |
| Sean        | McCabe     | Office of Rep. Harrigan (NC-10)                | Chief of Staff                        |
| Tim         | Medeiros   | Office of Rep. Feenstra (IA-04)                | Chief of Staff                        |
| Carson      | Middleton  | Office of Rep. Foxx (NC-05)/Committee on Rules | Chief of Staff/Policy Director        |
| Megan       | Miller     | Office of Rep. Scalise (LA-01)                 | Chief of Staff                        |
| Tom         | Moran      | Office of Rep. Salazar (FL-27)                 | Chief of Staff                        |
| Jeff        | Morehouse  | Office of Rep. Hudson (NC-09)                  | Leadership Chief of Staff             |
| Cullen      | Murphy     | Office of Speaker Johnson                      | Deputy Director of Floor Operations   |
| Emilio      | Navarrete  | Office of Rep. Fallon (TX-04)                  | Chief of Staff                        |
| Griffin     | Neal       | Office of Speaker Johnson                      | Press Secretary                       |
| Blake       | Nolan      | Office of Rep. Buchanan (FL-16)                | Chief of Staff                        |
| James       | Norton     | Office of Rep. Boebert (CO-04)                 | Chief of Staff                        |
| Brooke      | Oliver     | Office of Rep. Pfluger (TX-11)                 | Chief of Staff                        |
| Ashleigh    | Padgett    | Office of Rep. Loudermilk (GA-11)              | Chief of Staff                        |
| Hillary     | Parkinson  | Office of Rep. Self (TX-03)                    | Chief of Staff                        |
| Krisann     | Pearce     | Office of Rep. Schmidt (KS-02)                 | Chief of Staff                        |
| Phil        | Poe        | Office of Rep. Miller (OH-07)                  | Chief of Staff                        |
| Garrett     | Puckett    | House Republican Conference                    | Directors of Coalitions               |
| Taylor      | Reaves     | Office of Rep. Emmer (MN-06)                   | Chief of Staff                        |
| Shelbie     | Rogers     | Office of Majority Whip Emmer                  | Director of Operations                |
| Jason       | Rogers     | Office of Majority Whip Emmer                  | General Counsel                       |
| Mike        | Rorke      | Office of Rep. Walberg (MI-05)                 | Chief of Staff                        |
| Mary        | Rosado     | Office of Rep. Barr (KY-06)                    | Chief of Staff                        |
| Alex        | Rosemond   | Office of Rep. Hudson (NC-09)                  | Chief of Staff                        |
| Lindsay     | Ryan       | Office of Rep. Moolenaar (MI-02)               | Chief of Staff                        |
| Becca       | Salter     | Office of Rep. Smith (NE-03)                   | Chief of Staff                        |
| Eric        | Schmitz    | Office of Speaker Johnson                      | Director of Coalitions                |
| Katherine   | Sears      | Office of Rep. Fong (CA-20)                    | Chief of Staff                        |
| Ellen       | Seher      | Office of Majority Leader Scalise              | Scheduler                             |
| Justin      | Shockey    | Office of Majority Whip Emmer                  | Deputy Floor Director                 |
| Philip      | Singleton  | Office of Rep. McCormick (GA-07)               | Chief of Staff                        |
| Gregory     | Smith      | Office of Rep. Crane (AZ-02)                   | Chief of Staff                        |

|          |            |                                    |                                                         |
|----------|------------|------------------------------------|---------------------------------------------------------|
| Jessica  | Smith      | Committee on House Administration  | Deputy House Oversight Director                         |
| Brittany | Smith      | Office of Speaker Johnson          | Scheduler                                               |
| Callie   | Strock     | Office of Speaker Johnson          | Deputy Communications Director for Strategy & Message   |
| Timothy  | Svoboda    | Office of Rep. Grothman (WI-06)    | Chief of Staff                                          |
| Heather  | Swift      | Office of Rep. Zinke (MT-01)       | Chief of Staff                                          |
| Daniel   | Tidwell    | Office of Rep. Fleischmann (TN-03) | Chief of Staff                                          |
| Lance    | Trover     | Office of Rep. Johnson (LA-04)     | Communications Director                                 |
| Chris    | Tudor      | Office of Rep. McClintock (CA-05)  | Chief of Staff                                          |
| Alex     | Vargo      | Office of Rep. McDowell (NC-06)    | Chief of Staff                                          |
| Jesse    | von Stein  | Office of Rep. Mills (FL-07)       | Chief of Staff                                          |
| Kyle     | VonEnde    | Office of Rep. Barrett (MI-07)     | Chief of Staff                                          |
| Robert   | Wagener    | Office of Rep. Fitzgerald (WI-05)  | Chief of Staff                                          |
| Ruth     | Ward       | Office of Rep. Johnson (LA-04)     | Chief of Staff                                          |
| Steve    | Waskiewicz | Committee on Rules                 | Staff Director                                          |
| Heath    | Wheat      | Office of Rep. Allen (GA-12)       | Chief of Staff                                          |
| Grace    | White      | Office of Rep. Steil (WI-01)       | Chief of Staff                                          |
| Jordan   | Wilson     | Committee on House Administration  | Director of Member Services, Modernization & Innovation |
| Yvette   | Wissmann   | Office of Majority Leader Scalise  | Floor Director                                          |
| Eric     | Zulkosky   | Office of Majority Leader Scalise  | Chief of Staff                                          |

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# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website ([ethics.house.gov](https://ethics.house.gov)) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

Congressional Institute

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_

See addendum & attached invitation list

5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: June 21, 2026

Date of Return: June 23, 2026

7. a. City of departure: Washington, DC

b. Destination(s): Cambridge, MD

c. City of return: Washington, DC

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☒ I checked 8(a) or (b) above; **OR**  
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**  
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**  
d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*  
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

See addendum

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☐ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: \_\_\_\_\_)  
b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: \_\_\_\_\_)  
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted: \_\_\_\_\_

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**  
b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_

Day 1 - \$67, Day 2 - \$119, Day 3 - \$36

2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_

Relative proximity to DC and capacity to handle a large event

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hyatt Regency Chesapeake Bay City: Cambridge, MD Cost Per Night: \$192

Reason(s) for Selecting: proximity to DC, availability & facility size

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

|                                                                                                     |                                                         |                                                  |                                               |
|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Actual Amounts<br><input checked="" type="checkbox"/> Good Faith Estimates | Total <b>Transportation</b><br>Expenses per Participant | Total <b>Lodging</b> Expenses<br>per Participant | Total <b>Meal</b> Expenses<br>per Participant |
| For each Member,<br>Officer, or Employee                                                            | \$118                                                   | \$384                                            | \$222                                         |
| For each Accompanying<br>Family Member                                                              | \$118                                                   | n/a                                              | \$222                                         |

|                                          |                                                   |                                                                                               |
|------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------------------------------------|
|                                          | <b>Other</b> Expenses<br>(dollar amount per item) | Identify Specific Nature of "Other" Expenses<br>(e.g., taxi, parking, registration fee, etc.) |
| For each Member,<br>Officer, or Employee | \$442                                             | Room Rental                                                                                   |
| For each Accompanying<br>Family Member   | \$442                                             | Room Rental                                                                                   |

19. **Check only one:**

- a. ☒ I certify that I am an officer of the organization listed below; **OR**  
b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**  
b. **I am not a registered federal lobbyist or registered foreign agent; and**  
c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Brenda Z. Becker

Date: April 22, 2026

Name: Brenda Becker

Title: Chair

Organization: Congressional Institute

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Email: amym@conginst.org

Telephone: 703-837-8812

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

## **PRIMARY TRIP SPONSOR FORM ADDENDUM**

**Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):**

See attached invitation list. This Congressional Institute sponsored conference focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this conference is being extended to Chiefs of Staff in House Majority personal offices, the Staff Directors in House Majority committee offices, select leadership staff, and any House staff who will present at the conference.

**Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. The Congressional Institute is dedicated to helping Congressional offices better serve their constituents and to otherwise support and further the Member's legislative and representational roles. Chiefs of Staffs play essential parts in these, and other important aspects and functions, of personal, committee, and leadership offices. This conference is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues. The Congressional Institute is fully responsible for organizing and funding the conference.



# 2026 CHIEFS OF STAFF CONFERENCE

## DRAFT AGENDA

*This is a draft agenda showing proposed timing, structure, and potential topics, subject to further update and refinement.*

### DAY 1

The Congressional Institute welcomes you to this year's Chiefs of Staff Conference, grounded in the Institute's commitment to strengthen the institution by supporting those who serve within it.

**Sunday,**  
June 21, 2026

**1:00 pm - 3:00 pm**      **BUSES DEPART CAPITOL HILL**

**2:00 pm - 6:00 pm**      **CONFERENCE REGISTRATION**

**6:30 pm - 10:00 pm**      **DINNER (OUTSIDE)**

### DAY 2

**Monday,**  
June 22, 2026

**7:45 am - 8:45 am**      **BREAKFAST**

**9:00 am - 10:00 am**      **AMERICA'S FOUNDING PRINCIPLES AND MEETING THE CHALLENGES OF TODAY**

Speaker/panel discussion discussing America's foundational principles and how America is uniquely positioned to meet the challenges of today as we commemorate 250 years since the signing of the Declaration of Independence.

OR

**ARTICLE I – THE FIRST BRANCH**

Speaker/panel discussion on the role of the First Branch.

**10:00 am - 10:15 am**      **BREAK**

**10:15 am - 11:45 am**     **BUILDING AND RETAINING THE TEAM: STRATEGIES FOR RECRUITMENT, RETENTION, AND CULTURE BUILDING**

This panel discussion will provide chiefs/managers with tools, tactics, and practical advice for meeting staff recruitment and retention challenges in Congress based on private sector best practices applied to the uniqueness of Capitol Hill.

**11:45 am - 1:00 pm**     **LUNCH**

**1:15 pm - 2:15 pm**     **CRISIS COMMUNICATION: LEADING IN A CRISIS.**

This session/workshop focuses on how to identify risks early, prepare for high-pressure moments, and guide the overall communications strategy when challenges arise.

**2:30 pm - 3:30 pm**     **SMALL GROUP WORKING SESSIONS (FIRST HOUR)**

Note: three separate sessions are offered in each of the hour-long afternoon time blocks for attendees to choose the topic(s) most beneficial to them. Grounded in leadership development, these sessions are designed, through smaller discussions, to provide tools/advice for leading and supporting a team and making informed, strategic decisions.

**OPTION 1: OPERATING WITHOUT A STRATEGIC PLAN VS. LEADING WITH ONE**

What does a strategic plan look like in a Congressional office and what happens without one? This session will explore the purpose and value of strategic planning and how it shapes priorities, decision making, and day-to-day operations, as well as the risks of operating without a clear plan. It will also provide practical guidance on how to build and implement a strategic plan.

**OPTION 2: RUNNING A CUSTOMER SERVICE-FOCUSED OPERATION**

This session will focus on how Chiefs of Staff can establish and reinforce a clear standard of customer service across their teams in day-to-day operations and how excellence in service can improve your office's productivity and brand.

**OPTION 3: ETHICS IN PRACTICE**

This session will focus on the ten most frequently asked ethics questions Chiefs of Staff encounter in day-to-day operations with an eye toward the unique challenges posed by a campaign year. The goal is to provide interesting, relevant guidance on the issues/problems most likely encountered by chiefs, what to do, and what to avoid.

**3:45 pm - 4:45pm**     **SMALL GROUP WORKING SESSIONS (SECOND HOUR)**

**OPTION 1: OPERATING WITHOUT A STRATEGIC PLAN VS. LEADING WITH ONE**

What does a strategic plan look like in a Congressional office, and what

happens without one? This session will explore the purpose and value of strategic planning and how it shapes priorities, decision-making, and day-to-day operations, as well as the risks of operating without a clear plan. It will also provide practical guidance on how to build and implement a strategic plan.

### **OPTION 2: RUNNING A CUSTOMER SERVICE-FOCUSED OPERATION**

This session will focus on how Chiefs of Staff can establish and reinforce a clear standard of customer service across their teams in day-to-day operations and how excellence in service can improve your office's productivity and brand.

### **OPTION 3: ETHICS IN PRACTICE**

This session will focus on the ten most frequently asked ethics questions Chiefs of Staff encounter in day-to-day operations with an eye toward the unique challenges posed by a campaign year. The goal is to provide interesting, relevant guidance on the issues/problems most likely encountered by chiefs, what to do, and what to avoid.

**4:45 pm -  
5:30 pm**

### **AI AND THE LEGISLATIVE BRANCH**

This session will provide guidance on the AI tools currently available in the House that can help enhance staff and operational capacity, and where the technology could go in the future. The discussion will center not just on the tools per se, but also on ensuring good policies and practices to be put in place in using those tools, while providing an opportunity to consider and discuss the benefits, as well as the potential challenges, associated with AI use in the legislative branch.

**7:00 pm -  
10:00 pm**

### **DINNER**

## **DAY 3**

**Tuesday,**  
June 23, 2026

**8:00 am -  
9:00 am**

### **BREAKFAST**

**9:00 am -  
10:30 am**

### **LIVING AND LEADING WITH PURPOSE**

Guest speaker

**10:30 am**

### **CONFERENCE CONCLUDES**

**11:00 am -  
1:00 pm**

### **BUS DEPARTS HOTEL**

## Chiefs of Staff Conference - Invitation List

| First Name  | Last Name       | Company Name                         | Title                                                    |
|-------------|-----------------|--------------------------------------|----------------------------------------------------------|
| Emily       | Ackerman        | Office of Majority Whip Emmer        | Floor Director                                           |
| Sara Brooks | Adams           | Office of Majority Leader Scalise    | Scheduler                                                |
| Rick        | Adkins          | Office of Rep. Biggs (SC-03)         | Chief of Staff                                           |
| Nolan       | Ahern           | Office of Majority Whip Emmer        | Deputy Policy Director                                   |
| Amy         | Albro           | Office of Rep. Bice (OK-05)          | Chief of Staff (OK)                                      |
| Aidan       | Aldridge        | House Republican Conference          | Member Services Coordinator                              |
| Viviana     | Almaguer        | Office of Rep. Hunt (TX-38)          | Chief of Staff                                           |
| Alyssa      | Anderson Becker | Office of Rep. Mackenzie (PA-07)     | Chief of Staff                                           |
| Ray         | Anthony         | Office of Rep. Gimenez (FL-28)       | Chief of Staff                                           |
| Cyrus       | Artz            | Office of Speaker Johnson            | Senior Policy Advisor                                    |
| Amanda      | Baldwin         | Office of Rep. Moran (TX-01)         | Chief of Staff                                           |
| Bill        | Ball            | Office of Speaker Johnson            | Senior Policy Advisor                                    |
| Katie       | Bankert         | Office of Rep. Williams (TX-25)      | Chief of Staff                                           |
| Joe         | Barry           | Republican Policy Committee          | Executive Director                                       |
| Blaire      | Bartlett        | Office of Rep. Knott (NC-13)         | Chief of Staff                                           |
| Jason       | Bauknecht       | Office of Rep. Tiffany (WI-07)       | Chief of Staff                                           |
| Nick        | Bayer           | Office of Rep. Hurd (CO-03)          | Chief of Staff                                           |
| Cliff       | Bayer           | Office of Rep. Fulcher (ID-01)       | Chief of Staff                                           |
| Chris       | Bayles          | Office of Rep. Palmer (AL-06)        | Chief of Staff                                           |
| Curt        | Beaulieu        | Office of Speaker Johnson            | Senior Policy Advisor                                    |
| Lyssa       | Bell            | Republican Study Committee           | Executive Director                                       |
| Josh        | Bell            | Office of Rep. Estes (KS-04)         | Chief of Staff                                           |
| Caroline    | Bender          | Office of Rep. Houchin (IN-09)       | Chief of Staff                                           |
| Brooke      | Bennett         | Office of Rep. Hill (AR-02)          | Chief of Staff                                           |
| Chris       | Bien            | Office of Speaker Johnson            | Director of Floor Operations                             |
| Claire      | Bienvenu        | Office of Speaker Johnson            | Legislative Assistant                                    |
| Jeff        | Bishop          | Office of Rep. Shreve (IN-06)        | Chief of Staff                                           |
| Alex        | Blair           | Office of Rep. Steube (FL-17)        | Chief of Staff                                           |
| Robert      | Boland          | Office of Majority Whip Emmer        | Chief of Staff                                           |
| Aaron       | Bonnaure        | Office of Rep. Reschenthaler (PA-14) | Chief of Staff to the House Chief Deputy Republican Whip |
| Julian      | Bordallo        | Office of Rep. Moylan (GU-AL)        | Chief of Staff                                           |
| Lorissa     | Bounds          | Office of Rep. Obernolte (CA-23)     | Chief of Staff                                           |
| Parish      | Braden          | Committee on Agriculture             | Staff Director                                           |
| Philippa    | Bradley         | Office of Rep. Moore (NC-14)         | Chief of Staff                                           |
| Jennifer    | Bradley         | Office of Rep. Rutherford (FL-05)    | Chief of Staff                                           |
| Gable       | Brady           | Office of Majority Leader Scalise    | Policy Advisor                                           |
| Matt        | Brennan         | Office of Rep. Thompson (PA-15)      | Chief of Staff                                           |
| Noelle      | Britton         | Office of Rep. Smucker (PA-11)       | Chief of Staff                                           |
| Annie       | Brody           | Office of Majority Whip Emmer        | Downtown Coalitions Director                             |
| Ken         | Brooke          | Office of Rep. Amodei (NV-02)        | Chief of Staff                                           |
| Greg        | Brooks          | Office of Speaker Johnson            | House Operations Director                                |
| Nick        | Brown           | Office of Rep. Clyde (GA-09)         | Chief of Staff                                           |
| Elena       | Brunk           | Office of Rep. Hamadeh (AZ-08)       | Chief of Staff                                           |
| Daniel      | Bucheli         | Office of Rep. Coffman               | Communications Director                                  |
| Jackie      | Burke           | Office of Majority Whip Emmer        | Member Services Director                                 |
| Marisa      | Burleson        | Office of Rep. Murphy (NC-03)        | Chief of Staff                                           |
| Courtney    | Butcher         | Office of Speaker Johnson            | Director of Member Services                              |
| John        | Byers           | Office of Rep. Pfluger (TX-11)       | Chief of Staff                                           |
| Brian       | Calabrese       | Office of Rep. Crank (CO-05)         | Chief of Staff                                           |
| Jerry       | Calengor        | Office of Majority Leader Scalise    | Deputy Communications Director                           |

|          |              |                                                  |                                    |
|----------|--------------|--------------------------------------------------|------------------------------------|
| Clara    | Cargile      | Office of Majority Leader Scalise                | Policy Advisor                     |
| Spencer  | Carr         | Office of Rep. Tenney (NY-24)                    | Chief of Staff                     |
| Bob      | Carretta     | Office of Rep. Ellzey (TX-06)                    | Chief of Staff                     |
| Claire   | Case         | Office of Rep. Van Orden (WI-03)                 | Chief of Staff                     |
| Caroline | Cash         | Office of Rep. Comer (KY-01)                     | Chief of Staff                     |
| Dylan    | Chandler     | Office of Rep. Smith (MO-08)                     | Chief of Staff                     |
| Nick     | Christensen  | Committee on Transportation & Infrastructure     | Staff Director                     |
| Bill     | Christian    | Office of Rep. Luna (FL-13)                      | Chief of Staff                     |
| Andrew   | Christianson | Office of Rep. Johnson (SD-AL)                   | Chief of Staff                     |
| Jon      | Clark        | Committee on Veterans' Affairs                   | Staff Director                     |
| Ken      | Clifford     | Office of Rep. Miller-Meeks (IA-01)              | Chief of Staff                     |
| Frank    | Collins      | Office of Rep. Patronis (FL-01)                  | Chief of Staff                     |
| Brittany | Comins       | House Republican Conference                      | Communications Advisor             |
| Briana   | Connolly     | Main Street Caucus                               | Executive Director                 |
| Chris    | Crawford     | Office of Rep. Carter (GA-01)                    | Chief of Staff                     |
| Brian    | Cress        | Office of Speaker Johnson                        | Deputy Director of Member Services |
| Jamie    | Cummins      | Office of Majority Leader Scalise                | Counsel                            |
| Michael  | Curcio       | Office of Rep. Messmer (IN-08)                   | Chief of Staff                     |
| Molly    | Cutrona      | Office of Rep. Amodei (NV-02)                    | Chief of Staff                     |
| Dante    | Cutrona      | Office of Rep. Joyce (PA-13)                     | Chief of Staff                     |
| Mike     | D'orazio     | Office of Rep. Reschenthaler (PA-14)             | Chief of Staff                     |
| Reid     | Dagul        | Office of Rep. Cline (VA-06)                     | Chief of Staff                     |
| Jared    | Dallin       | Office of Rep. Kennedy (UT-03)                   | Chief of Staff                     |
| Andrew   | David        | Office of Rep. Higgins (LA-03)                   | Chief of Staff                     |
| Frank    | Debrosse     | Office of Rep. Turner (OH-10)                    | Chief of Staff                     |
| James    | Decker       | Office of Rep. Griffith (VA-09)                  | Chief of Staff                     |
| Griffin  | Decker       | Committee on Intelligence                        | Staff Director                     |
| Regan    | Delaney      | Republican Governance Group (RG2)                | Executive Director                 |
| Kenneth  | Depew        | Office of Rep. Crenshaw (TX-02)                  | Chief of Staff                     |
| Sean     | Dillon       | Committee on Small Business                      | Staff Director                     |
| Matthew  | Donnellan    | Office of Rep. Miller (WV-01)                    | Chief of Staff                     |
| Toby     | Douthat      | Office of Rep. Edwards (NC-11)                   | Chief of Staff                     |
| Jordan   | Downs        | Office of Rep. Guest (MS-03)/Committee on Ethics | Chief of Staff                     |
| Mark     | Dreiling     | Office of Rep. Bacon (NE-02)                     | Chief of Staff                     |
| Bill     | Duhnke       | Office of Speaker Johnson                        | Policy Director                    |
| Jake     | Dumas        | Office of Rep. Flood (NE-01)                     | Chief of Staff                     |
| Katie    | Dwyer        | Office of Rep. Carey (OH-15)                     | Chief of Staff                     |
| Daniel   | Dziadon      | Office of Rep. Lucas (OK-03)                     | Chief of Staff                     |
| Tyler    | Edmonds      | Office of Rep. Kiggans (VA-02)                   | Chief of Staff                     |
| Kevin    | Eichinger    | Office of Rep. Jordan (OH-04)                    | Chief of Staff                     |
| Brenna   | Elliott      | Office of Majority Leader Scalise                | Deputy Floor Director              |
| Ali      | Emamdjomeh   | Office of Rep. James (MI-10)                     | Chief of Staff                     |
| Jaryn    | Emhof        | Office of Rep. Webster (FL-11)                   | Chief of Staff                     |
| Laura    | Engquist     | Office of Rep. Balderson (OH-12)                 | Chief of Staff                     |
| Alyssa   | Erdel        | House Republican Conference                      | Member Services Director           |
| Allie    | Esau         | Office of Rep. Stauber (MN-08)                   | Chief of Staff                     |
| Matt     | Esguerra     | Office of Rep. Gooden (TX-05)                    | Chief of Staff                     |
| Susan    | Falconer     | Office of Rep. Harshbarger (TN-01)               | Chief of Staff                     |
| Ben      | Falkowski    | Office of Rep. Yakym (IN-02)                     | Chief of Staff                     |
| Jason    | Fischer      | Office of Rep. Fine (FL-06)                      | Chief of Staff                     |
| Casey    | Fitzpatrick  | Office of Majority Leader Scalise                | Policy Advisor                     |
| David    | FitzSimmons  | Office of Rep. Finstad (MN-01)                   | Chief of Staff                     |
| Ian      | Foley        | Office of Majority Whip Emmer                    | Policy Director                    |
| Cameron  | Foster       | Office of Rep. Hern (OK-01)                      | Chief of Staff                     |

|             |               |                                                     |                                |
|-------------|---------------|-----------------------------------------------------|--------------------------------|
| Leslie      | Foti          | Office of Rep. Gosar (AZ-09)                        | Chief of Staff                 |
| Sally       | Fox           | Office of Majority Whip Emmer                       | Communications Director        |
| Hannah      | Fraher        | Office of Rep. Haridopolos (FL-08)                  | Chief of Staff                 |
| Pierce      | Frauenheim    | Office of Rep. Bresnahan (PA-08)                    | Chief of Staff                 |
| Becky       | Freeman       | Office of Rep. Ciscomani (AZ-06)                    | Chief of Staff                 |
| Garrett     | Fultz         | Office of Speaker Johnson                           | Deputy Chief of Staff          |
| Sarah       | Gilbert       | Office of Rep. Dunn (FL-02)                         | Chief of Staff                 |
| Cesar       | Gonzalez      | Office of Rep. Diaz-Balart (FL-26)                  | Chief of Staff                 |
| Jenny       | Gorski        | Office of Rep. Baumgartner (WA-05)                  | Chief of Staff                 |
| Geoff       | Gosselin      | Committee on Armed Services                         | Staff Director                 |
| AnnMarie    | Graham-Barnes | Office of Rep. Mast (FL-21)                         | Chief of Staff                 |
| Madison     | Green         | Office of Rep. Moore (AL-01)                        | Chief of Staff                 |
| Kelsey      | Greenwald     | Office of Rep. Burchett (TN-02)                     | Chief of Staff                 |
| Leah        | Grider        | Office of Rep. Rose (TN-06)                         | Chief of Staff                 |
| Ella        | Gunn          | Office of Speaker Johnson                           | Cloakroom Floor Director       |
| Matt        | Gurtler       | Office of Rep. Massie (KY-04)                       | Chief of Staff                 |
| Ashley      | Gutwein       | Office of Rep. Nunn (IA-03)                         | Chief of Staff                 |
| Christopher | Hall          | Office of Rep. McGuire (VA-05)                      | Chief of Staff                 |
| Tom         | Hammond       | Committee on Science, Space & Technology            | Staff Director                 |
| James       | Hampson       | Office of Rep. Moore (WV-02)                        | Chief of Staff                 |
| Sabrina     | Hancock       | Office of Rep. Roy (TX-21)                          | Chief of Staff                 |
| Jonathan    | Harder        | Office of Rep. McClain (MI-09)                      | Deputy Chief of Staff          |
| Brandon     | Harder        | Office of Rep. Mann (KS-01)                         | Chief of Staff                 |
| Madison     | Hardimon      | Office of Rep. Van Duyne (TX-24)                    | Chief of Staff                 |
| Taylor      | Haulsee       | Office of Speaker Johnson                           | Deputy Communications Director |
| Nick        | Hawatmeh      | House Republican Conference                         | Chief of Staff                 |
| Hayden      | Haynes        | Office of Speaker Johnson                           | Chief of Staff                 |
| Emily       | Hebein        | Office of Rep. Latta (OH-05)                        | Chief of Staff                 |
| Bryson      | Henriott      | Office of Majority Leader Scalise                   | Senior Floor Assistant         |
| Grant       | Henry         | Office of Rep. Ogles (TN-05)                        | Chief of staff                 |
| Patrick     | Hester        | Office of Rep. Stefanik (NY-21)                     | Chief of Staff                 |
| Jake        | Hilkin        | Office of Majority Leader Scalise                   | Member Services Director       |
| Liz         | Hittos        | Office of Rep. Bilirakis (FL-12)                    | Chief of Staff                 |
| Christopher | Hixon         | Committee on Judiciary                              | Staff Director                 |
| Lauren      | Hodge         | Office of Rep. Guthrie (KY-02)                      | Chief of Staff                 |
| Landon      | Hoffman       | Office of Rep. Lee (FL-15)                          | Chief of Staff                 |
| Spencer     | Hogg          | Office of Rep. Fuller (GA-14)                       | Chief of Staff                 |
| Lauren      | Holmes        | Committee on Small Business/Office of Rep. Williams | Staff Director/Chief of Staff  |
| Bob         | Holste        | Office of Rep. Kiley (CA-03)                        | Chief of Staff                 |
| Casey       | Hood          | Office of Rep. Jackson (TX-13)                      | Chief of Staff                 |
| Michael     | Horanburg     | Office of Rep. Begich (AK-AL)                       | Chief of Staff                 |
| Tyler       | Houlton       | Office of Rep. Wied (WI-08)                         | Chief of Staff                 |
| Quentin     | Hout          | Office of Majority Leader Scalise                   | Policy Advisor                 |
| Paul        | Howell        | Office of Rep. Kelly (MS-01)                        | Chief of Staff                 |
| Matt        | Hutson        | Office of Rep. Harris (MD-01)                       | Chief of Staff                 |
| Megan       | Jackson       | Committee on Energy & Commerce                      | Staff Director                 |
| Josh        | Jackson       | Office of Rep. Smith (NE-03)                        | Chief of Staff                 |
| Dylan       | Jacobs        | Office of Rep. McClain (MI-09)                      | Member Services Coordinator    |
| Paul        | Johnson       | Committee on Budget                                 | Deputy Staff Director          |
| Ben         | Johnson       | Committee on Financial Services                     | Staff Director                 |
| Alice       | Johnson       | Office of Rep. Scott (GA-08)                        | Chief of Staff                 |
| Jon         | Jones         | Office of Rep. Brecheen (OK-02)                     | Chief of Staff                 |
| Sofia       | Jones         |                                                     |                                |
| Keighle     | Joyce         | Committee on Homeland Security                      | Staff Director                 |

|           |              |                                                |                                |
|-----------|--------------|------------------------------------------------|--------------------------------|
| Amanda    | Kain         | Office of Rep. Joyce (OH-14)                   | Chief of Staff                 |
| Rachel    | Kaldahl      | Office of Speaker Johnson                      | General Counsel                |
| Rebecca   | Keightley    | Office of Rep. Calvert (CA-41)                 | Chief of Staff                 |
| Charlie   | Keller       | Office of Rep. Wagner (MO-02)                  | Chief of Staff                 |
| Karen     | Kelly        | Office of Rep. Rogers (KY-05)                  | Chief of Staff                 |
| Ryan      | Kelly        | Office of Rep. Spartz (IN-05)                  | Chief of Staff                 |
| Melissa   | Kelly        | Office of Rep. Franklin (FL-18)                | Chief of Staff                 |
| Drew      | Keyes        | Office of Speaker Johnson                      | Senior Policy Advisor          |
| Carolyn   | King         | Office of Rep. Wittman (VA-01)                 | Chief of Staff                 |
| Erik      | Kinney       | House Republican Conference                    | Policy Director                |
| Joe       | Knowles      | Office of Rep. Fitzpatrick (PA-01)             | Chief of Staff                 |
| Desiree   | Koetzle      | Office of Rep. Stauber (MN-08)                 | Chief of Staff                 |
| Katherine | Koohmaraie   | Office of Rep. Dunn (FL-02)                    | Chief of Staff                 |
| BJ        | Koohmaraie   | Office of Majority Leader Scalise              | Policy Director                |
| Kate      | LaBorde      | Office of Rep. Biggs (AZ-05)                   | Chief of Staff                 |
| Meghan    | Lake         | Office of Majority Leader Scalise              | Policy Advisor                 |
| James     | Langenderfer | Committee on Foreign Affairs                   | Staff Director                 |
| John      | Lanning      | Office of Speaker Johnson                      | Member Services Coordinator    |
| RJ        | Laukitis     | Committee on Education & Workforce             | Staff Director                 |
| Chris     | Lawson       | Office of Rep. Aderholt (AL-04)                | Chief of Staff                 |
| Andrew    | Leppert      | Office of Rep. Gill (TX-26)                    | Chief of Staff                 |
| Graham    | Lescallette  | Office of Rep. Rulli (OH-06)                   | Chief of Staff                 |
| Tony      | Lis          | Office of Rep. Bergman (MI-01)                 | Chief of Staff                 |
| Alana     | Lomis        | Office of Rep. McCaul (TX-10)                  | Chief of Staff                 |
| Mark      | Longoria     | Office of Rep. Cloud (TX-27)                   | Chief of Staff                 |
| Lee       | Lonsberry    | Office of Rep. Owens (UT-04)                   | Chief of Staff                 |
| Charley   | Lovett       | Office of Rep. Oander (MO-03)                  | Chief of Staff                 |
| Nick      | Lunneborg    | Office of Rep. Taylor (OH-02)                  | Chief of Staff                 |
| Mark      | Marin        | Committee on Oversight & Government Reform     | Staff Director                 |
| Michael   | Martin       | Office of Rep. Alford (MO-04)                  | Chief of Staff                 |
| Sean      | McCabe       | Office of Rep. Harrigan (NC-10)                | Chief of Staff                 |
| Anna      | McCormack    | Office of Rep. Rouzer (NC-07)                  | Chief of Staff                 |
| Matt      | McCullough   | Office of Rep. Bost (IL-12)                    | Chief of Staff                 |
| Robert    | McIntosh     | Office of Rep. Downing (MT-02)                 | Chief of Staff                 |
| Kyle      | McKay        | Office of Rep. Burlison (MO-07)                | Chief of Staff                 |
| James     | McNamee      | Office of Rep. Lawler (NY-17)                  | Chief of Staff                 |
| Will      | McPherson    | Office of Rep. Cole (OK-04)                    | Chief of Staff                 |
| Tim       | Medeiros     | Office of Rep. Feenstra (IA-04)                | Chief of Staff                 |
| Gabriel   | Merkel       | Problem Solvers Caucus                         | Executive Director             |
| Craig     | Metz         | Office of Rep. Wilson (SC-02)                  | Chief of Staff                 |
| Matt      | Meyer        | Committee on Ways & Means                      | Staff Director                 |
| Carson    | Middleton    | Office of Rep. Foxx (NC-05)/Committee on Rules | Chief of Staff/Policy Director |
| Hunter    | Miller       | Office of Rep. Stutzman (IN-03)                | Chief of Staff                 |
| Megan     | Miller       | Office of Rep. Scalise (LA-01)                 | Chief of Staff                 |
| Carly     | Miller       | Office of Rep. Hageman (WY-AL)                 | Chief of Staff                 |
| Jonas     | Miller       | Office of Rep. Carter (TX-31)                  | Chief of Staff                 |
| Patrick   | Mocete       | Office of Rep. Kim (CA-40)                     | Chief of Staff                 |
| Vivian    | Moeglein     | Committee on Natural Resources                 | Staff Director                 |
| Tyler     | Moore        | Office of Rep. Evans (CO-08)                   | Chief of Staff                 |
| Tom       | Moran        | Office of Rep. Salazar (FL-27)                 | Chief of Staff                 |
| Jeff      | Morehouse    | Office of Rep. Hudson (NC-09)                  | Leadership Chief of Staff      |
| Lauren    | Muglia       | Office of Rep. Perry (PA-10)                   | Chief of Staff                 |
| Sean      | Murphy       | Office of Rep. Fischbach (MN-07)               | Chief of Staff                 |
| Allison   | Murphy       | Office of Rep. Van Drew (NJ-02)                | Chief of Staff                 |

|                |                |                                   |                                     |
|----------------|----------------|-----------------------------------|-------------------------------------|
| Cullen         | Murphy         | Office of Speaker Johnson         | Deputy Director of Floor Operations |
| Emilio         | Navarrete      | Office of Rep. Fallon (TX-04)     | Chief of Staff                      |
| Karen          | Navarro        | Office of Rep. De La Cruz (TX-15) | Chief of Staff                      |
| Griffin        | Neal           | Office of Speaker Johnson         | Press Secretary                     |
| Joe            | Nicholson      | Office of Rep. Ezell (MS-04)      | Chief of Staff                      |
| Sam            | Nienow         | Office of Rep. Van Epps (TN-07)   | Chief of Staff                      |
| Blake          | Nolan          | Office of Rep. Buchanan (FL-16)   | Chief of Staff                      |
| Mary McDermott | Noonan         | Office of Rep. Smith (NJ-04)      | Chief of Staff                      |
| James          | Norton         | Office of Rep. Boebert (CO-04)    | Chief of Staff                      |
| Brooke         | Oliver         | Office of Rep. Pfluger (TX-11)    | Chief of Staff                      |
| Jackie         | Olivera        | Office of Rep. Luttrell (TX-08)   | Chief of Staff                      |
| Matt           | Orr            | Office of Rep. Fry (SC-07)        | Chief of Staff                      |
| Ashleigh       | Padgett        | Office of Rep. Loudermilk (GA-11) | Chief of Staff                      |
| Hillary        | Parkinson      | Office of Rep. Self (TX-03)       | Chief of Staff                      |
| Krisann        | Pearce         | Office of Rep. Schmidt (KS-02)    | Chief of Staff                      |
| Nancy          | Peele          | Office of Rep. Westerman (AR-04)  | Chief of Staff                      |
| Mehgan         | Perez-Acosta   | Office of Rep. Donalds (FL-19)    | Chief of Staff                      |
| Matt           | Perricone      | Office of Rep. Meuser (PA-09)     | Chief of Staff                      |
| Mike           | Platt          | Committee on House Administration | Staff Director                      |
| Phil           | Poe            | Office of Rep. Miller (OH-07)     | Chief of Staff                      |
| Garrett        | Puckett        | House Republican Conference       | Directors of Coalitions             |
| John           | Quinn          | Office of Rep. Schweikert (AZ-01) | Chief of Staff (DC)                 |
| Nikki          | Rapanos        | Office of Rep. LaLota (NY-01)     | Chief of Staff                      |
| Taylor         | Reaves         | Office of Rep. Emmer (MN-06)      | Chief of Staff                      |
| Tim            | Reitz          | House Freedom Caucus              | Executive Director                  |
| Andrew         | Renteria       | Office of Rep. Valadao (CA-22)    | Chief of Staff                      |
| Mary Ellen     | Richardson     | Office of Rep. LaHood (IL-16)     | Chief of Staff                      |
| Wright         | Ricketts       | Office of Rep. Kustoff (TN-08)    | Chief of Staff                      |
| Quinn          | Ritchie        | Office of Rep. Kelly (PA-16)      | Chief of Staff                      |
| Jamie          | Robinette      | Office of Rep. Bean (FL-04)       | Chief of Staff                      |
| Shelbie        | Rogers         | Office of Majority Whip Emmer     | Senior Advisor                      |
| Jason          | Rogers         | Office of Majority Whip Emmer     | General Counsel                     |
| Kerry          | Rom            | Office of Majority Leader Scalise | Communications Director             |
| Jake           | Ronan          | House Republican Conference       | Deputy Chief of Staff               |
| Mike           | Rorke          | Office of Rep. Walberg (MI-05)    | Chief of Staff                      |
| Mary           | Rosado         | Office of Rep. Barr (KY-06)       | Chief of Staff                      |
| Alex           | Rosemond       | Office of Rep. Hudson (NC-09)     | Chief of Staff                      |
| Sarah          | Rosnick        | Office of Rep. Baird (IN-04)      | Chief of Staff                      |
| Drew           | Ross           | Office of Rep. McCaul (TX-10)     | Chief of Staff                      |
| Susan          | Ross           | Committee on Appropriations       | Staff Director                      |
| Janet          | Rossi          | Office of Rep. Crawford (AR-01)   | Chief of Staff                      |
| Travis         | Rowland        | Office of Rep. Harris (NC-08)     | Chief of Staff                      |
| Nick           | Runkel         | Office of Rep. Womack (AR-03)     | Chief of Staff                      |
| Jacqui         | Russell        | Office of Speaker Johnson         | National Security Advisor           |
| Lindsay        | Ryan           | Office of Rep. Moolenaar (MI-02)  | Chief of Staff                      |
| Becca          | Salter         | Office of Rep. Smith (NE-03)      | Chief of Staff                      |
| Daniel         | Scharfenberger | Office of Rep. Kean (NJ-07)       | Chief of Staff                      |
| Eric           | Schmitz        | Office of Speaker Johnson         | Director of Coalitions              |
| Robert         | Schroeder      | Office of Rep. Nehls (TX-22)      | Chief of Staff                      |
| Katherine      | Sears          | Office of Rep. Fong (CA-20)       | Chief of Staff                      |
| Ellen          | Seher          | Office of Majority Leader Scalise | Director of Operations              |
| Sophie         | Seid           | Office of Rep. Hinson (IA-02)     | Chief of Staff                      |
| Justin         | Shockey        | Office of Majority Whip Emmer     | Deputy Floor Director               |
| Darcy          | Sims           | Office of Rep. Norman (SC-05)     | Chief of Staff                      |

|          |            |                                    |                                                         |
|----------|------------|------------------------------------|---------------------------------------------------------|
| Philip   | Singleton  | Office of Rep. McCormick (GA-07)   | Chief of Staff                                          |
| Heather  | Smith      | Office of Rep. Timmons (SC-04)     | Chief of Staff                                          |
| William  | Smith      | Office of Rep. Langworthy (NY-23)  | Chief of Staff                                          |
| Buffy    | Smith      | Office of Rep. Graves (MO-06)      | Chief of Staff                                          |
| Brittany | Smith      | Office of Speaker Johnson          | Director of Operations and Scheduling                   |
| Jessica  | Smith      | Committee on House Administration  | Deputy House Oversight Director                         |
| Gregory  | Smith      | Office of Rep. Crane (AZ-02)       | Chief of Staff                                          |
| Alex     | Stone      | Office of Rep. Jack (GA-03)        | Chief of Staff                                          |
| Nick     | Strader    | Office of Rep. Bentz (OR-02)       | Chief of Staff                                          |
| Callie   | Strock     | Office of Speaker Johnson          | Deputy Communications Director for Strategy & Message   |
| AJ       | Sugaman    | Office of Speaker Johnson          | Deputy Policy Director                                  |
| Ella     | Sullins    | Office of Rep. Strong (AL-05)      | Chief of Staff                                          |
| Timothy  | Svoboda    | Office of Rep. Grothman (WI-06)    | Chief of Staff                                          |
| Heather  | Swift      | Office of Rep. Zinke (MT-01)       | Chief of Staff                                          |
| Kip      | Talley     | Office of Rep. Collins (GA-10)     | Chief of Staff                                          |
| Deena    | Tauster    | Office of Rep. Garbarino (NY-02)   | Chief of Staff                                          |
| Shana    | Teehan     | Office of Rep. Fedorchak (ND-AL)   | Chief of Staff                                          |
| Daniel   | Tidwell    | Office of Rep. Fleischmann (TN-03) | Chief of Staff                                          |
| Lance    | Trover     | Office of Speaker Johnson          |                                                         |
| Charles  | Truxal     | Office of Rep. Cammack (FL-03)     | Chief of Staff                                          |
| Chris    | Tudor      | Office of Rep. McClintock (CA-05)  | Chief of Staff                                          |
| Alex     | Vargo      | Office of Rep. McDowell (NC-06)    | Chief of Staff                                          |
| Richard  | Vaughn     | Office of Rep. DesJarlais (TN-04)  | Chief of Staff                                          |
| Luis     | Vega       | Office of Rep. Sessions (TX-17)    | Chief of Staff                                          |
| Ted      | Verrill    | Office of Rep. Letlow (LA-05)      | Chief of Staff                                          |
| Katie    | Vincentz   | Office of Rep. Arrington (TX-19)   | Chief of Staff                                          |
| Jesse    | von Stein  | Office of Rep. Mills (FL-07)       | Chief of Staff                                          |
| Kyle     | VonEnde    | Office of Rep. Barrett (MI-07)     | Chief of Staff                                          |
| William  | Wadsworth  | Office of Rep. Miller (IL-15)      | Chief of Staff                                          |
| Robert   | Wagener    | Office of Rep. Fitzgerald (WI-05)  | Chief of Staff                                          |
| Rachel   | Wagley     | Office of Rep. Moore (UT-01)       | Chief of Staff                                          |
| Nikki    | Wallace    | Office of Rep. Simpson (ID-02)     | Chief of Staff                                          |
| Ruth     | Ward       | Office of Rep. Johnson (LA-04)     | Chief of Staff                                          |
| Steve    | Waskiewicz | Committee on Rules                 | Staff Director                                          |
| Zach     | Weidlich   | Office of Rep. Goldman (TX-12)     | Chief of Staff                                          |
| Taylor   | Weyeneth   | Office of Rep. Malliotakis (NY-11) | Chief of Staff                                          |
| Heath    | Wheat      | Office of Rep. Allen (GA-12)       | Chief of Staff                                          |
| Bryan    | Wheat      | Office of Rep. Maloy (UT-02)       | Chief of Staff                                          |
| Grace    | White      | Office of Rep. Steil (WI-01)       | Chief of Staff                                          |
| Connor   | White      | Office of Rep. Davidson (OH-08)    | Chief of Staff                                          |
| Todd     | Whiteman   | Office of Rep. Huizenga (MI-04)    | Chief of Staff                                          |
| Jeanette | Whitener   | Office of Rep. Weber (TX-14)       | Chief of Staff                                          |
| Jonathan | Wilcox     | Office of Rep. Issa (CA-48)        | Communications Director                                 |
| Jordan   | Wilson     | CHA                                | Director of Member Services, Modernization & Innovation |
| Haley    | Wilson     | Office of Rep. Rogers (AL-03)      | Chief of Staff                                          |
| Yvette   | Wissmann   | Office of Majority Leader Scalise  | Floor Director                                          |
| Leafaina | Yahn       | Office of Rep. Radewagen (AS-AL)   | Chief of Staff                                          |
| Herb     | Yamada     | Office of Rep. King-Hinds (MP-AL)  | Chief of Staff                                          |
| Noah     | Yantis     | Office of Rep. Newhouse (WA-04)    | Chief of Staff                                          |
| Maseh    | Zarif      | House Select Committee on China    | Staff Director                                          |
| Lauren   | Ziegler    | Office of Rep. Babin (TX-36)       | Chief of Staff                                          |
| Eric     | Zulkosky   | Office of Majority Leader Scalise  | Chief of Staff                                          |

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

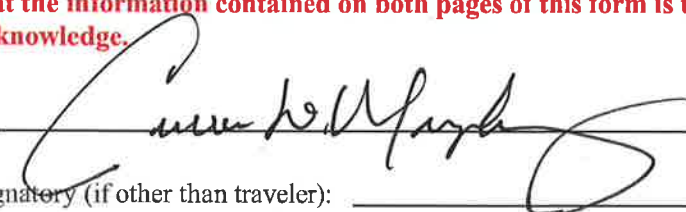
This form and any attachments may be submitted at 1015 Longworth House Office Building or  
[travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: CULLEN MURPHY

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): SPEAKER JOHNSON

Office Address: U.S. CAPITOL, H-230

Telephone Number: 202-225-4000

Email Address of Contact Person: CULLEN.MURPHY@MAIL.HOUSE.GOV

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103  
or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: CAMERON MURPHY
2. Sponsor(s) who will be paying or providing in-kind support for the trip: CONG. INSTITUTE
3. City and State **OR** Foreign Country of Travel: CAMBRIDGE, MD
4. a. Date of Departure: 6/21/26 Date of Return: 6/23/26  
b. Yes ☒ No ☒ Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: n/a
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Yes ☐ No ☒ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As Deputy Floor Director, this request will help me to understand what Floor staff can do to assist Chiefs and their legislative staff.
9. Yes ☐ No ☒ **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

## ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Mike Jones

Date: 5-18-26

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website ([ethics.house.gov](https://ethics.house.gov)) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

Congressional Institute

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_

See addendum & attached invitation list

5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: June 21, 2026

Date of Return: June 23, 2026

7. a. City of departure: Washington, DC

b. Destination(s): Cambridge, MD

c. City of return: Washington, DC

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☒ I checked 8(a) or (b) above; **OR**  
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**  
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**  
d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted.

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*  
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

See addendum

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☐ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: \_\_\_\_\_)  
b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: \_\_\_\_\_)  
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

- b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_

Day 1 - \$67, Day 2 - \$119, Day 3 - \$36

2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_

Relative proximity to DC and capacity to handle a large event

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hyatt Regency Chesapeake Bay City: Cambridge, MD Cost Per Night: \$192

Reason(s) for Selecting: proximity to DC, availability & facility size

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

| <input type="checkbox"/> Actual Amounts<br><input checked="" type="checkbox"/> Good Faith Estimates | Total <b>Transportation</b><br>Expenses per Participant | Total <b>Lodging</b> Expenses<br>per Participant | Total <b>Meal</b> Expenses<br>per Participant |
|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------------------------------------------|-----------------------------------------------|
| For each Member,<br>Officer, or Employee                                                            | \$118                                                   | \$384                                            | \$222                                         |
| For each Accompanying<br>Family Member                                                              | \$118                                                   | n/a                                              | \$222                                         |

|                                          | <b>Other</b> Expenses<br>(dollar amount per item) | Identify Specific Nature of "Other" Expenses<br>(e.g., taxi, parking, registration fee, etc.) |
|------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------------------------------------|
| For each Member,<br>Officer, or Employee | \$442                                             | Room Rental                                                                                   |
| For each Accompanying<br>Family Member   | \$442                                             | Room Rental                                                                                   |

19. **Check only one:**

- a. ☒ I certify that I am an officer of the organization listed below; **OR**  
b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**  
b. **I am not a registered federal lobbyist or registered foreign agent; and**  
c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Brenda Z. Becker Date: April 22, 2026  
Name: Brenda Becker Title: Chair  
Organization: Congressional Institute  
Address: 1700 Diagonal Road #300, Alexandria, VA 22314  
Email: amym@conginst.org Telephone: 703-837-8812

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

## **PRIMARY TRIP SPONSOR FORM ADDENDUM**

**Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):**

See attached invitation list. This Congressional Institute sponsored conference focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this conference is being extended to Chiefs of Staff in House Majority personal offices, the Staff Directors in House Majority committee offices, select leadership staff, and any House staff who will present at the conference.

**Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. The Congressional Institute is dedicated to helping Congressional offices better serve their constituents and to otherwise support and further the Member's legislative and representational roles. Chiefs of Staffs play essential parts in these, and other important aspects and functions, of personal, committee, and leadership offices. This conference is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues. The Congressional Institute is fully responsible for organizing and funding the conference.



# 2026 CHIEFS OF STAFF CONFERENCE

## DRAFT AGENDA

*This is a draft agenda showing proposed timing, structure, and potential topics, subject to further update and refinement.*

### DAY 1

The Congressional Institute welcomes you to this year's Chiefs of Staff Conference, grounded in the Institute's commitment to strengthen the institution by supporting those who serve within it.

**Sunday,**  
June 21, 2026

**1:00 pm - 3:00 pm**      **BUSES DEPART CAPITOL HILL**

**2:00 pm - 6:00 pm**      **CONFERENCE REGISTRATION**

**6:30 pm - 10:00 pm**      **DINNER (OUTSIDE)**

### DAY 2

**Monday,**  
June 22, 2026

**7:45 am - 8:45 am**      **BREAKFAST**

**9:00 am - 10:00 am**      **AMERICA'S FOUNDING PRINCIPLES AND MEETING THE CHALLENGES OF TODAY**

Speaker/panel discussion discussing America's foundational principles and how America is uniquely positioned to meet the challenges of today as we commemorate 250 years since the signing of the Declaration of Independence.

OR

**ARTICLE I - THE FIRST BRANCH**

Speaker/panel discussion on the role of the First Branch.

**10:00 am - 10:15 am**      **BREAK**

**10:15 am -  
11:45 am**

**BUILDING AND RETAINING THE TEAM: STRATEGIES FOR  
RECRUITMENT, RETENTION, AND CULTURE BUILDING**

This panel discussion will provide chiefs/managers with tools, tactics, and practical advice for meeting staff recruitment and retention challenges in Congress based on private sector best practices applied to the uniqueness of Capitol Hill.

**11:45 am -  
1:00 pm**

**LUNCH**

**1:15 pm-  
2:15 pm**

**CRISIS COMMUNICATION: LEADING IN A CRISIS.**

This session/workshop focuses on how to identify risks early, prepare for high-pressure moments, and guide the overall communications strategy when challenges arise.

**2:30 pm -  
3:30 pm**

**SMALL GROUP WORKING SESSIONS  
(FIRST HOUR)**

Note: three separate sessions are offered in each of the hour-long afternoon time blocks for attendees to choose the topic(s) most beneficial to them. Grounded in leadership development, these sessions are designed, through smaller discussions, to provide tools/advice for leading and supporting a team and making informed, strategic decisions.

**OPTION 1: OPERATING WITHOUT A STRATEGIC PLAN VS.  
LEADING WITH ONE**

What does a strategic plan look like in a Congressional office and what happens without one? This session will explore the purpose and value of strategic planning and how it shapes priorities, decision making, and day-to-day operations, as well as the risks of operating without a clear plan. It will also provide practical guidance on how to build and implement a strategic plan.

**OPTION 2: RUNNING A CUSTOMER SERVICE-FOCUSED  
OPERATION**

This session will focus on how Chiefs of Staff can establish and reinforce a clear standard of customer service across their teams in day-to-day operations and how excellence in service can improve your office's productivity and brand.

**OPTION 3: ETHICS IN PRACTICE**

This session will focus on the ten most frequently asked ethics questions Chiefs of Staff encounter in day-to-day operations with an eye toward the unique challenges posed by a campaign year. The goal is to provide interesting, relevant guidance on the issues/problems most likely encountered by chiefs, what to do, and what to avoid.

**3:45 pm -  
4:45pm**

**SMALL GROUP WORKING SESSIONS  
(SECOND HOUR)**

**OPTION 1: OPERATING WITHOUT A STRATEGIC PLAN VS.  
LEADING WITH ONE**

What does a strategic plan look like in a Congressional office, and what

happens without one? This session will explore the purpose and value of strategic planning and how it shapes priorities, decision-making, and day-to-day operations, as well as the risks of operating without a clear plan. It will also provide practical guidance on how to build and implement a strategic plan.

### **OPTION 2: RUNNING A CUSTOMER SERVICE-FOCUSED OPERATION**

This session will focus on how Chiefs of Staff can establish and reinforce a clear standard of customer service across their teams in day-to-day operations and how excellence in service can improve your office's productivity and brand.

### **OPTION 3: ETHICS IN PRACTICE**

This session will focus on the ten most frequently asked ethics questions Chiefs of Staff encounter in day-to-day operations with an eye toward the unique challenges posed by a campaign year. The goal is to provide interesting, relevant guidance on the issues/problems most likely encountered by chiefs, what to do, and what to avoid.

**4:45 pm -  
5:30 pm**

### **AI AND THE LEGISLATIVE BRANCH**

This session will provide guidance on the AI tools currently available in the House that can help enhance staff and operational capacity, and where the technology could go in the future. The discussion will center not just on the tools per se, but also on ensuring good policies and practices to be put in place in using those tools, while providing an opportunity to consider and discuss the benefits, as well as the potential challenges, associated with AI use in the legislative branch.

**7:00 pm -  
10:00 pm**

### **DINNER**

## **DAY 3**

**Tuesday,**  
June 23, 2026

**8:00 am -  
9:00 am**

### **BREAKFAST**

**9:00 am -  
10:30 am**

### **LIVING AND LEADING WITH PURPOSE**

Guest speaker

**10:30 am**

### **CONFERENCE CONCLUDES**

**11:00 am -  
1:00 pm**

### **BUS DEPARTS HOTEL**

| First Name  | Last Name       | Company Name                         | Title                                                    |
|-------------|-----------------|--------------------------------------|----------------------------------------------------------|
| Emily       | Ackerman        | Office of Majority Whip Emmer        | Floor Director                                           |
| Sara Brooks | Adams           | Office of Majority Leader Scalise    | Scheduler                                                |
| Rick        | Adkins          | Office of Rep. Biggs (SC-03)         | Chief of Staff                                           |
| Nolan       | Ahem            | Office of Majority Whip Emmer        | Deputy Policy Director                                   |
| Amy         | Albro           | Office of Rep. Bice (OK-05)          | Chief of Staff (OK)                                      |
| Aidan       | Aldridge        | House Republican Conference          | Member Services Coordinator                              |
| Viviana     | Almaguer        | Office of Rep. Hunt (TX-38)          | Chief of Staff                                           |
| Alyssa      | Anderson Becker | Office of Rep. Mackenzie (PA-07)     | Chief of Staff                                           |
| Rey         | Anthony         | Office of Rep. Gimenez (FL-28)       | Chief of Staff                                           |
| Cyrus       | Artz            | Office of Speaker Johnson            | Senior Policy Advisor                                    |
| Amanda      | Baldwin         | Office of Rep. Moran (TX-01)         | Chief of Staff                                           |
| Bill        | Ball            | Office of Speaker Johnson            | Senior Policy Advisor                                    |
| Katie       | Bankert         | Office of Rep. Williams (TX-25)      | Chief of Staff                                           |
| Joe         | Barry           | Republican Policy Committee          | Executive Director                                       |
| Blaira      | Bartlett        | Office of Rep. Knott (NC-13)         | Chief of Staff                                           |
| Jason       | Bauknecht       | Office of Rep. Tiffany (WI-07)       | Chief of Staff                                           |
| Nick        | Bayer           | Office of Rep. Hurd (CO-03)          | Chief of Staff                                           |
| Cliff       | Bayer           | Office of Rep. Fulcher (ID-01)       | Chief of Staff                                           |
| Chris       | Bayles          | Office of Rep. Palmer (AL-06)        | Chief of Staff                                           |
| Curt        | Beaulieu        | Office of Speaker Johnson            | Senior Policy Advisor                                    |
| Megan       | Bel Miller      | Office of Rep. Scalise (LA-01)       | Chief of Staff                                           |
| Josh        | Bell            | Office of Rep. Estes (KS-04)         | Chief of Staff                                           |
| Lyssa       | Bell            | Republican Study Committee           | Executive Director                                       |
| Caroline    | Bender          | Office of Rep. Houchin (IN-09)       | Chief of Staff                                           |
| Brooke      | Bennett         | Office of Rep. Hill (AR-02)          | Chief of Staff                                           |
| Chris       | Bien            | Office of Speaker Johnson            | Director of Floor Operations                             |
| Claire      | Bienvenu        | Office of Speaker Johnson            | Legislative Assistant                                    |
| Jeff        | Bishop          | Office of Rep. Shreve (IN-06)        | Chief of Staff                                           |
| Alex        | Blair           | Office of Rep. Steube (FL-17)        | Chief of Staff                                           |
| Robert      | Boland          | Office of Majority Whip Emmer        | Chief of Staff                                           |
| Aaron       | Bonnaure        | Office of Rep. Reschenthaler (PA-14) | Chief of Staff to the House Chief Deputy Republican Whip |
| Julian      | Bordallo        | Office of Rep. Moylan (GU-AL)        | Chief of Staff                                           |
| Lorissa     | Bounds          | Office of Rep. Obernolte (CA-23)     | Chief of Staff                                           |
| Parish      | Braden          | Committee on Agriculture             | Staff Director                                           |
| Jenifer     | Bradley         | Office of Rep. Rutherford (FL-05)    | Chief of Staff                                           |
| Philippa    | Bradley         | Office of Rep. Moore (NC-14)         | Chief of Staff                                           |
| Gable       | Brady           | Office of Majority Leader Scalise    | Policy Advisor                                           |
| Matt        | Brennan         | Office of Rep. Thompson (PA-15)      | Chief of Staff                                           |
| Noelle      | Britton         | Office of Rep. Smucker (PA-11)       | Chief of Staff                                           |
| Annie       | Brody           | Office of Majority Whip Emmer        | Downtown Coalitions Director                             |
| Greg        | Brooks          | Office of Speaker Johnson            | House Operations Director                                |
| Nick        | Brown           | Office of Rep. Clyde (GA-09)         | Chief of Staff                                           |
| Elena       | Brunk           | Office of Rep. Hamadeh (AZ-08)       | Chief of Staff                                           |
| Jackie      | Burke           | Office of Majority Whip Emmer        | Member Services Director                                 |
| Marisa      | Burleson        | Office of Rep. Murphy (NC-03)        | Chief of Staff                                           |
| Courtney    | Butcher         | Office of Speaker Johnson            | Director of Member Services                              |

|          |              |                                                  |                                    |
|----------|--------------|--------------------------------------------------|------------------------------------|
| John     | Byers        | Office of Rep. Pfluger (TX-11)                   | Chief of Staff                     |
| Brian    | Calabrese    | Office of Rep. Crank (CO-05)                     | Chief of Staff                     |
| Jerry    | Calengor     | Office of Majority Leader Scalise                | Deputy Communications Director     |
| Clara    | Cargile      | Office of Majority Leader Scalise                | Policy Advisor                     |
| Spencer  | Carr         | Office of Rep. Tenney (NY-24)                    | Chief of Staff                     |
| Bob      | Carretta     | Office of Rep. Ellzey (TX-06)                    | Chief of Staff                     |
| Claire   | Case         | Office of Rep. Van Orden (WI-03)                 | Chief of Staff                     |
| Caroline | Cash         | Office of Rep. Comer (KY-01)                     | Chief of Staff                     |
| Dylan    | Chandler     | Office of Rep. Smith (MO-08)                     | Chief of Staff                     |
| Nick     | Christensen  | Committee on Transportation & Infrastructure     | Staff Director                     |
| Bill     | Christian    | Office of Rep. Luna (FL-13)                      | Chief of Staff                     |
| Andrew   | Christianson | Office of Rep. Johnson (SD-AL)                   | Chief of Staff                     |
| Jon      | Clark        | Committee on Veterans' Affairs                   | Staff Director                     |
| Ken      | Clifford     | Office of Rep. Miller-Meeks (IA-01)              | Chief of Staff                     |
| Frank    | Collins      | Office of Rep. Patronis (FL-01)                  | Chief of Staff                     |
| Brittany | Comins       | House Republican Conference                      | Communications Advisor             |
| Briana   | Connolly     | Main Street Caucus                               | Executive Director                 |
| Chris    | Crawford     | Office of Rep. Carter (GA-01)                    | Chief of Staff                     |
| Brian    | Cress        | Office of Speaker Johnson                        | Deputy Director of Member Services |
| Jamie    | Cummins      | Office of Majority Leader Scalise                | Counsel                            |
| Michael  | Curcio       | Office of Rep. Messmer (IN-08)                   | Chief of Staff                     |
| Dante    | Cutrona      | Office of Rep. Joyce (PA-13)                     | Chief of Staff                     |
| Molly    | Cutrona      | Office of Rep. Amodei (NV-02)                    | Chief of Staff                     |
| Mike     | D'orazio     | Office of Rep. Reschenthaler (PA-14)             | Chief of Staff                     |
| Reid     | Dagul        | Office of Rep. Cline (VA-06)                     | Chief of Staff                     |
| Jared    | Dallin       | Office of Rep. Kennedy (UT-03)                   | Chief of Staff                     |
| Andrew   | David        | Office of Rep. Higgins (LA-03)                   | Chief of Staff                     |
| Frank    | Debrosse     | Office of Rep. Turner (OH-10)                    | Chief of Staff                     |
| Griffin  | Decker       | Committee on Intelligence                        | Staff Director                     |
| James    | Decker       | Office of Rep. Griffith (VA-09)                  | Chief of Staff                     |
| Regan    | Delaney      | Republican Governance Group (RG2)                | Executive Director                 |
| Kenneth  | Depew        | Office of Rep. Crenshaw (TX-02)                  | Chief of Staff                     |
| Sean     | Dillon       | Committee on Small Business                      | Staff Director                     |
| Matthew  | Donnellan    | Office of Rep. Miller (WV-01)                    | Chief of Staff                     |
| Toby     | Douthat      | Office of Rep. Edwards (NC-11)                   | Chief of Staff                     |
| Jordan   | Downs        | Office of Rep. Guest (MS-03)/Committee on Ethics | Chief of Staff                     |
| Mark     | Dreiling     | Office of Rep. Bacon (NE-02)                     | Chief of Staff                     |
| Bill     | Duhnke       | Office of Speaker Johnson                        | Policy Director                    |
| Jake     | Dumas        | Office of Rep. Flood (NE-01)                     | Chief of Staff                     |
| Katie    | Dwyer        | Office of Rep. Carey (OH-15)                     | Chief of Staff                     |
| Daniel   | Dziadon      | Office of Rep. Lucas (OK-03)                     | Chief of Staff                     |
| Tyler    | Edmonds      | Office of Rep. Kiggans (VA-02)                   | Chief of Staff                     |
| Kevin    | Eichinger    | Office of Rep. Jordan (OH-04)                    | Chief of Staff                     |
| Brenna   | Elliott      | Office of Majority Leader Scalise                | Deputy Floor Director              |
| Ali      | Emamdjomeh   | Office of Rep. James (MI-10)                     | Chief of Staff                     |
| Jaryn    | Emhof        | Office of Rep. Webster (FL-11)                   | Chief of Staff                     |
| Laura    | Engquist     | Office of Rep. Balderson (OH-12)                 | Chief of Staff                     |

|             |               |                                                     |                                |
|-------------|---------------|-----------------------------------------------------|--------------------------------|
| Alyssa      | Erdel         | House Republican Conference                         | Member Services Director       |
| Matt        | Esguerra      | Office of Rep. Gooden (TX-05)                       | Chief of Staff                 |
| Susan       | Falconer      | Office of Rep. Harshbarger (TN-01)                  | Chief of Staff                 |
| Ben         | Falkowski     | Office of Rep. Yakym (IN-02)                        | Chief of Staff                 |
| Jason       | Fischer       | Office of Rep. Fine (FL-06)                         | Chief of Staff                 |
| Casey       | Fitzpatrick   | Office of Majority Leader Scalise                   | Policy Advisor                 |
| David       | FitzSimmons   | Office of Rep. Finstad (MN-01)                      | Chief of Staff                 |
| Ian         | Foley         | Office of Majority Whip Emmer                       | Policy Director                |
| Cameron     | Foster        | Office of Rep. Hern (OK-01)                         | Chief of Staff                 |
| Leslie      | Foti          | Office of Rep. Gosar (AZ-09)                        | Chief of Staff                 |
| Sally       | Fox           | Office of Majority Whip Emmer                       | Communications Director        |
| Hannah      | Fraher        | Office of Rep. Haridopolos (FL-08)                  | Chief of Staff                 |
| Pierce      | Frauenheim    | Office of Rep. Bresnahan (PA-08)                    | Chief of Staff                 |
| Becky       | Freeman       | Office of Rep. Ciscomani (AZ-06)                    | Chief of Staff                 |
| Garrett     | Fultz         | Office of Speaker Johnson                           | Deputy Chief of Staff          |
| Sarah       | Gilbert       | Office of Rep. Dunn (FL-02)                         | Chief of Staff                 |
| Cesar       | Gonzalez      | Office of Rep. Diaz-Balart (FL-26)                  | Chief of Staff                 |
| Jenny       | Gorski        | Office of Rep. Baumgartner (WA-05)                  | Chief of Staff                 |
| Geoff       | Gosselin      | Committee on Armed Services                         | Staff Director                 |
| AnnMarie    | Graham-Barnes | Office of Rep. Mast (FL-21)                         | Chief of Staff                 |
| Madison     | Green         | Office of Rep. Moore (AL-01)                        | Chief of Staff                 |
| Kelsey      | Greenwald     | Office of Rep. Burchett (TN-02)                     | Chief of Staff                 |
| Leah        | Grider        | Office of Rep. Rose (TN-06)                         | Chief of Staff                 |
| Ella        | Gunn          | Office of Speaker Johnson                           | Cloakroom Floor Director       |
| Matt        | Gurtler       | Office of Rep. Massie (KY-04)                       | Chief of Staff                 |
| Ashley      | Gutwein       | Office of Rep. Nunn (IA-03)                         | Chief of Staff                 |
| Christopher | Hall          | Office of Rep. McGuire (VA-05)                      | Chief of Staff                 |
| Tom         | Hammond       | Committee on Science, Space & Technology            | Staff Director                 |
| James       | Hampson       | Office of Rep. Moore (WV-02)                        | Chief of Staff                 |
| Sabrina     | Hancock       | Office of Rep. Roy (TX-21)                          | Chief of Staff                 |
| Brandon     | Harder        | Office of Rep. Mann (KS-01)                         | Chief of Staff                 |
| Madison     | Hardimon      | Office of Rep. Van Dyne (TX-24)                     | Chief of Staff                 |
| Taylor      | Haulsee       | Office of Speaker Johnson                           | Deputy Communications Director |
| Nick        | Hawatmeh      | House Republican Conference                         | Chief of Staff                 |
| Hayden      | Haynes        | Office of Speaker Johnson                           | Chief of Staff                 |
| Emily       | Hebein        | Office of Rep. Latta (OH-05)                        | Chief of Staff                 |
| Bryson      | Henriott      | Office of Majority Leader Scalise                   | Senior Floor Assistant         |
| Grant       | Henry         | Office of Rep. Ogles (TN-05)                        | Chief of staff                 |
| Patrick     | Hester        | Office of Rep. Stefanik (NY-21)                     | Chief of Staff                 |
| Jake        | Hilkin        | Office of Majority Leader Scalise                   | Member Services Director       |
| Liz         | Hittos        | Office of Rep. Bilirakis (FL-12)                    | Chief of Staff                 |
| Christopher | Hixon         | Committee on Judiciary                              | Staff Director                 |
| Lauren      | Hodge         | Office of Rep. Guthrie (KY-02)                      | Chief of Staff                 |
| Landon      | Hoffman       | Office of Rep. Lee (FL-15)                          | Chief of Staff                 |
| Spencer     | Hogg          | Office of Rep. Fuller (GA-14)                       | Chief of Staff                 |
| Lauren      | Holmes        | Committee on Small Business/Office of Rep. Williams | Staff Director/Chief of Staff  |
| Bob         | Holste        | Office of Rep. Kiley (CA-03)                        | Chief of Staff                 |

|         |              |                                            |                             |
|---------|--------------|--------------------------------------------|-----------------------------|
| Casey   | Hood         | Office of Rep. Jackson (TX-13)             | Chief of Staff              |
| Michael | Horanburg    | Office of Rep. Begich (AK-AL)              | Chief of Staff              |
| Tyler   | Houlton      | Office of Rep. Wied (WI-08)                | Chief of Staff              |
| Quentin | Hout         | Office of Majority Leader Scalise          | Policy Advisor              |
| Paul    | Howell       | Office of Rep. Kelly (MS-01)               | Chief of Staff              |
| Matt    | Hutson       | Office of Rep. Harris (MD-01)              | Chief of Staff              |
| Josh    | Jackson      | Office of Rep. Smith (NE-03)               | Chief of Staff              |
| Megan   | Jackson      | Committee on Energy & Commerce             | Staff Director              |
| Dylan   | Jacobs       | Office of Rep. McClain (MI-09)             | Member Services Coordinator |
| Paul    | Johnson      | Committee on Budget                        | Deputy Staff Director       |
| Ben     | Johnson      | Committee on Financial Services            | Staff Director              |
| Alice   | Johnson      | Office of Rep. Scott (GA-08)               | Chief of Staff              |
| Jon     | Jones        | Office of Rep. Brecheen (OK-02)            | Chief of Staff              |
| Keighle | Joyce        | Committee on Homeland Security             | Staff Director              |
| Amanda  | Kain         | Office of Rep. Joyce (OH-14)               | Chief of Staff              |
| Rachel  | Kaldahl      | Office of Speaker Johnson                  | General Counsel             |
| Rebecca | Keightley    | Office of Rep. Calvert (CA-41)             | Chief of Staff              |
| Charlie | Keller       | Office of Rep. Wagner (MO-02)              | Chief of Staff              |
| Karen   | Kelly        | Office of Rep. Rogers (KY-05)              | Chief of Staff              |
| Melissa | Kelly        | Office of Rep. Franklin (FL-18)            | Chief of Staff              |
| Ryan    | Kelly        | Office of Rep. Spartz (IN-05)              | Chief of Staff              |
| Drew    | Keyes        | Office of Speaker Johnson                  | Senior Policy Advisor       |
| Carolyn | King         | Office of Rep. Wittman (VA-01)             | Chief of Staff              |
| Erik    | Kinney       | House Republican Conference                | Policy Director             |
| Joe     | Knowles      | Office of Rep. Fitzpatrick (PA-01)         | Chief of Staff              |
| Desiree | Koetzle      | Office of Rep. Stauber (MN-08)             | Chief of Staff              |
| BJ      | Koohmarale   | Office of Majority Leader Scalise          | Policy Director             |
| Kate    | LaBorde      | Office of Rep. Biggs (AZ-05)               | Chief of Staff              |
| Meghan  | Lake         | Office of Majority Leader Scalise          | Policy Advisor              |
| James   | Langenderfer | Committee on Foreign Affairs               | Staff Director              |
| John    | Lanning      | Office of Speaker Johnson                  | Member Services Coordinator |
| RJ      | Laukitts     | Committee on Education & Workforce         | Staff Director              |
| Chris   | Lawson       | Office of Rep. Aderholt (AL-04)            | Chief of Staff              |
| Andrew  | Leppert      | Office of Rep. Gill (TX-26)                | Chief of Staff              |
| Graham  | Lescallette  | Office of Rep. Rulli (OH-06)               | Chief of Staff              |
| Tony    | Lis          | Office of Rep. Bergman (MI-01)             | Chief of Staff              |
| Alana   | Lomis        | Office of Rep. McCaul (TX-10)              | Chief of Staff              |
| Mark    | Longoria     | Office of Rep. Cloud (TX-27)               | Chief of Staff              |
| Lee     | Lonsberry    | Office of Rep. Owens (UT-04)               | Chief of Staff              |
| Charley | Lovett       | Office of Rep. Oander (MO-03)              | Chief of Staff              |
| Nick    | Lunneborg    | Office of Rep. Taylor (OH-02)              | Chief of Staff              |
| Mark    | Marin        | Committee on Oversight & Government Reform | Staff Director              |
| Michael | Martin       | Office of Rep. Alford (MO-04)              | Chief of Staff              |
| Sean    | McCabe       | Office of Rep. Harrigan (NC-10)            | Chief of Staff              |
| Anna    | McCormack    | Office of Rep. Rouzer (NC-07)              | Chief of Staff              |
| Matt    | McCullough   | Office of Rep. Bost (IL-12)                | Chief of Staff              |
| Robert  | McIntosh     | Office of Rep. Downing (MT-02)             | Chief of Staff              |

|                |              |                                                |                                     |
|----------------|--------------|------------------------------------------------|-------------------------------------|
| Kyle           | McKay        | Office of Rep. Burlison (MO-07)                | Chief of Staff                      |
| James          | McNamee      | Office of Rep. Lawler (NY-17)                  | Chief of Staff                      |
| Will           | McPherson    | Office of Rep. Cole (OK-04)                    | Chief of Staff                      |
| Tim            | Medeiros     | Office of Rep. Feenstra (IA-04)                | Chief of Staff                      |
| Gabriel        | Merkel       | Problem Solvers Caucus                         | Executive Director                  |
| Craig          | Metz         | Office of Rep. Wilson (SC-02)                  | Chief of Staff                      |
| Matt           | Meyer        | Committee on Ways & Means                      | Staff Director                      |
| Carson         | Middleton    | Office of Rep. Foxx (NC-05)/Committee on Rules | Chief of Staff/Policy Director      |
| Jonas          | Miller       | Office of Rep. Carter (TX-31)                  | Chief of Staff                      |
| Carly          | Miller       | Office of Rep. Hageman (WY-AL)                 | Chief of Staff                      |
| Hunter         | Miller       | Office of Rep. Stutzman (IN-03)                | Chief of Staff                      |
| Patrick        | Mocete       | Office of Rep. Kim (CA-40)                     | Chief of Staff                      |
| Vivian         | Moeglein     | Committee on Natural Resources                 | Staff Director                      |
| Tyler          | Moore        | Office of Rep. Evans (CO-08)                   | Chief of Staff                      |
| Tom            | Moran        | Office of Rep. Salazar (FL-27)                 | Chief of Staff                      |
| Jeff           | Morehouse    | Office of Rep. Hudson (NC-09)                  | Leadership Chief of Staff           |
| Lauren         | Muglia       | Office of Rep. Perry (PA-10)                   | Chief of Staff                      |
| Allison        | Murphy       | Office of Rep. Van Drew (NJ-02)                | Chief of Staff                      |
| Sean           | Murphy       | Office of Rep. Fischbach (MN-07)               | Chief of Staff                      |
| Cullen         | Murphy       | Office of Speaker Johnson                      | Deputy Director of Floor Operations |
| Emilio         | Navarrete    | Office of Rep. Fallon (TX-04)                  | Chief of Staff                      |
| Karen          | Navarro      | Office of Rep. De La Cruz (TX-15)              | Chief of Staff                      |
| Griffin        | Neal         | Office of Speaker Johnson                      | Press Secretary                     |
| Joe            | Nicholson    | Office of Rep. Ezell (MS-04)                   | Chief of Staff                      |
| Sam            | Nienow       | Office of Rep. Van Epps (TN-07)                | Chief of Staff                      |
| Blake          | Nolan        | Office of Rep. Buchanan (FL-16)                | Chief of Staff                      |
| Mary McDermott | Noonan       | Office of Rep. Smith (NJ-04)                   | Chief of Staff                      |
| Brooke         | Oliver       | Office of Rep. Pfluger (TX-11)                 | Chief of Staff                      |
| Jackie         | Olvera       | Office of Rep. Luttrell (TX-08)                | Chief of Staff                      |
| Matt           | Orr          | Office of Rep. Fry (SC-07)                     | Chief of Staff                      |
| Ashleigh       | Padgett      | Office of Rep. Loudermilk (GA-11)              | Chief of Staff                      |
| Hillary        | Parkinson    | Office of Rep. Self (TX-03)                    | Chief of Staff                      |
| Krisann        | Pearce       | Office of Rep. Schmidt (KS-02)                 | Chief of Staff                      |
| Nancy          | Peele        | Office of Rep. Westerman (AR-04)               | Chief of Staff                      |
| Mehgan         | Perez-Acosta | Office of Rep. Donalds (FL-19)                 | Chief of Staff                      |
| Matt           | Perricone    | Office of Rep. Meuser (PA-09)                  | Chief of Staff                      |
| Mike           | Platt        | Committee on House Administration              | Staff Director                      |
| Phil           | Poe          | Office of Rep. Miller (OH-07)                  | Chief of Staff                      |
| Garrett        | Puckett      | House Republican Conference                    | Directors of Coalitions             |
| John           | Quinn        | Office of Rep. Schweikert (AZ-01)              | Chief of Staff (DC)                 |
| Nikki          | Rapanos      | Office of Rep. LaLota (NY-01)                  | Chief of Staff                      |
| Taylor         | Reaves       | Office of Rep. Emmer (MN-06)                   | Chief of Staff                      |
| Tim            | Reitz        | House Freedom Caucus                           | Executive Director                  |
| Andrew         | Renteria     | Office of Rep. Valadao (CA-22)                 | Chief of Staff                      |
| Mary Ellen     | Richardson   | Office of Rep. LaHood (IL-16)                  | Chief of Staff                      |
| Wright         | Ricketts     | Office of Rep. Kustoff (TN-08)                 | Chief of Staff                      |
| Quinn          | Ritchie      | Office of Rep. Kelly (PA-16)                   | Chief of Staff                      |

|           |                |                                    |                                                       |
|-----------|----------------|------------------------------------|-------------------------------------------------------|
| Jamie     | Robinette      | Office of Rep. Bean (FL-04)        | Chief of Staff                                        |
| Shelbie   | Rogers         | Office of Majority Whip Emmer      | Senior Advisor                                        |
| Jason     | Rogers         | Office of Majority Whip Emmer      | General Counsel                                       |
| Kerry     | Rom            | Office of Majority Leader Scalise  | Communications Director                               |
| Jake      | Ronan          | House Republican Conference        | Deputy Chief of Staff                                 |
| Mike      | Rorke          | Office of Rep. Walberg (MI-05)     | Chief of Staff                                        |
| Mary      | Rosado         | Office of Rep. Barr (KY-06)        | Chief of Staff                                        |
| Alex      | Rosemond       | Office of Rep. Hudson (NC-09)      | Chief of Staff                                        |
| Sarah     | Rosnick        | Office of Rep. Baird (IN-04)       | Chief of Staff                                        |
| Drew      | Ross           | Office of Rep. McCaul (TX-10)      | Chief of Staff                                        |
| Susan     | Ross           | Committee on Appropriations        | Staff Director                                        |
| Janet     | Rossi          | Office of Rep. Crawford (AR-01)    | Chief of Staff                                        |
| Travis    | Rowland        | Office of Rep. Harris (NC-08)      | Chief of Staff                                        |
| Nick      | Runkel         | Office of Rep. Womack (AR-03)      | Chief of Staff                                        |
| Jacqui    | Russell        | Office of Speaker Johnson          | National Security Advisor                             |
| Lindsay   | Ryan           | Office of Rep. Moolenaar (MI-02)   | Chief of Staff                                        |
| Daniel    | Scharfenberger | Office of Rep. Kean (NJ-07)        | Chief of Staff                                        |
| Eric      | Schmitz        | Office of Speaker Johnson          | Director of Coalitions                                |
| Robert    | Schroeder      | Office of Rep. Nehls (TX-22)       | Chief of Staff                                        |
| Katherine | Sears          | Office of Rep. Fong (CA-20)        | Chief of Staff                                        |
| Ellen     | Seher          | Office of Majority Leader Scalise  | Director of Operations                                |
| Sophie    | Seid           | Office of Rep. Hinson (IA-02)      | Chief of Staff                                        |
| Justin    | Shockey        | Office of Majority Whip Emmer      | Deputy Floor Director                                 |
| Darcy     | Sims           | Office of Rep. Norman (SC-05)      | Chief of Staff                                        |
| Philip    | Singleton      | Office of Rep. McCormick (GA-07)   | Chief of Staff                                        |
| Brittany  | Smith          | Office of Speaker Johnson          | Director of Operations and Scheduling                 |
| Heather   | Smith          | Office of Rep. Timmons (SC-04)     | Chief of Staff                                        |
| Gregory   | Smith          | Office of Rep. Crane (AZ-02)       | Chief of Staff                                        |
| William   | Smith          | Office of Rep. Langworthy (NY-23)  | Chief of Staff                                        |
| Buffy     | Smith          | Office of Rep. Graves (MO-06)      | Chief of Staff                                        |
| Alex      | Stone          | Office of Rep. Jack (GA-03)        | Chief of Staff                                        |
| Nick      | Strader        | Office of Rep. Bentz (OR-02)       | Chief of Staff                                        |
| Callie    | Strock         | Office of Speaker Johnson          | Deputy Communications Director for Strategy & Message |
| AJ        | Sugarman       | Office of Speaker Johnson          | Deputy Policy Director                                |
| Ella      | Sullins        | Office of Rep. Strong (AL-05)      | Chief of Staff                                        |
| Timothy   | Svoboda        | Office of Rep. Grothman (WI-06)    | Chief of Staff                                        |
| Heather   | Swift          | Office of Rep. Zinke (MT-01)       | Chief of Staff                                        |
| Kip       | Talley         | Office of Rep. Collins (GA-10)     | Chief of Staff                                        |
| Deena     | Tauster        | Office of Rep. Garbarino (NY-02)   | Chief of Staff                                        |
| Shana     | Teehan         | Office of Rep. Fedorchak (ND-AL)   | Chief of Staff                                        |
| Daniel    | Tidwell        | Office of Rep. Fleischmann (TN-03) | Chief of Staff                                        |
| Lance     | Trover         | Office of Speaker Johnson          |                                                       |
| Charlie   | Truxal         | Office of Rep. Cammack (FL-03)     | Chief of Staff                                        |
| Chris     | Tudor          | Office of Rep. McClintock (CA-05)  | Chief of Staff                                        |
| Alex      | Vargo          | Office of Rep. McDowell (NC-06)    | Chief of Staff                                        |
| Richard   | Vaughn         | Office of Rep. DesJarlais (TN-04)  | Chief of Staff                                        |
| Luis      | Vega           | Office of Rep. Sessions (TX-17)    | Chief of Staff                                        |

|          |            |                                   |                         |
|----------|------------|-----------------------------------|-------------------------|
| Ted      | Verrill    | Office of Rep. Letlow (LA-05)     | Chief of Staff          |
| Katie    | Vincentz   | Office of Rep. Arrington (TX-19)  | Chief of Staff          |
| Jesse    | Von Stein  | Office of Rep. Mills (FL-07)      | Chief of Staff          |
| Kyle     | VonEnde    | Office of Rep. Barrett (MI-07)    | Chief of Staff          |
| William  | Wadsworth  | Office of Rep. Miller (IL-15)     | Chief of Staff          |
| Robert   | Wagener    | Office of Rep. Fitzgerald (WI-05) | Chief of Staff          |
| Rachel   | Wagley     | Office of Rep. Moore (UT-01)      | Chief of Staff          |
| Nikki    | Wallace    | Office of Rep. Simpson (ID-02)    | Chief of Staff          |
| Ruth     | Ward       | Office of Rep. Johnson (LA-04)    | Chief of Staff          |
| Steve    | Waskiewicz | Committee on Rules                | Staff Director          |
| Zach     | Weidlich   | Office of Rep. Goldman (TX-12)    | Chief of Staff          |
| Taylor   | Weyeneth   | Office of Rep. Mallotakis (NY-11) | Chief of Staff          |
| Bryan    | Wheat      | Office of Rep. Maloy (UT-02)      | Chief of Staff          |
| Heath    | Wheat      | Office of Rep. Allen (GA-12)      | Chief of Staff          |
| Connor   | White      | Office of Rep. Davidson (OH-08)   | Chief of Staff          |
| Grace    | White      | Office of Rep. Steil (WI-01)      | Chief of Staff          |
| Todd     | Whiteman   | Office of Rep. Huizenga (MI-04)   | Chief of Staff          |
| Jeanette | Whitener   | Office of Rep. Weber (TX-14)      | Chief of Staff          |
| Jonathan | Wilcox     | Office of Rep. Issa (CA-48)       | Communications Director |
| Haley    | Wilson     | Office of Rep. Rogers (AL-03)     | Chief of Staff          |
| Yvette   | Wissmann   | Office of Majority Leader Scalise | Floor Director          |
| Leafaina | Yahn       | Office of Rep. Radewagen (AS-AL)  | Chief of Staff          |
| Herb     | Yamada     | Office of Rep. King-Hinds (MP-AL) | Chief of Staff          |
| Noah     | Yantis     | Office of Rep. Newhouse (WA-04)   | Chief of Staff          |
| Maseh    | Zarif      | House Select Committee on China   | Staff Director          |
| Lauren   | Ziegler    | Office of Rep. Babin (TX-36)      | Chief of Staff          |
| Eric     | Zulkosky   | Office of Majority Leader Scalise | Chief of Staff          |

## Murphy, Cullen

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**From:** Congressional Institute <rsvp@conginst.org>  
**Sent:** Thursday, April 30, 2026 11:30 AM  
**To:** Murphy, Cullen  
**Subject:** Register Today! 2026 Chiefs of Staff Conference

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



# YOU'RE INVITED

## *2026 Chiefs of Staff Conference*

**Sunday, June 21 - Tuesday, June 23**

**Hyatt Regency Chesapeake Bay  
Cambridge, Maryland**

**This invitation is non-transferable.**

House Ethics strictly prohibits the [solicitation of travel](#) for you or anyone else.

If you are no longer with this office, no longer serving as Chief of Staff/Staff Director, or need to update your contact information, please [contact us](#).

**REGISTER NOW**

If you are unable to attend, please use the following link to [decline the invitation](#).

**DOWNLOAD ETHICS FORMS**

## **ETHICS FORMS ARE DUE MAY 22, 2026.**

**Instructions:** Complete the first two pages of the traveler form, attach a copy of this invitation and email to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

If you think there is even a possibility you will attend,  
we suggest filing your travel forms with the Ethics Committee.  
You may always withdraw your paperwork.

**DOWNLOAD DRAFT AGENDA**

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Please contact [Katie Hrkman](#) with any questions or call the  
Congressional Institute at 703-837-8812.

**AUTHORIZATION REQUEST FOR  
BUSINESS CLASS AIR TRAVEL**

Name (Last, First, MI.): Murphy, Cullen

Committee: Speakers Office Title: Deputy Floor Director

Origin of Trip: Washington, D.C Destination(s) of Trip: Lusaka, Zambia/Cape Town, South Africa

Dates of Travel (mm-dd-yyyy): 13-Feb-2026 TO 20-Feb-2026

**COST:**

Business Class Fare: \$ 4,745.00

Coach Fare: \$ 920.00

Difference in Cost: (Business fare minus Coach Fare) \$ 3,825.00

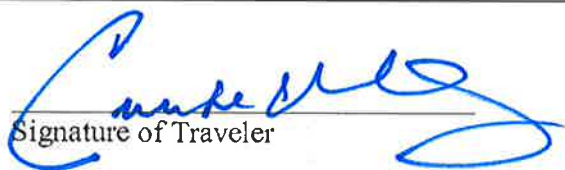
Carrier: Ethiopian Airlines/United Airlines

**JUSTIFICATION:** Check appropriate box and provide brief explanation below:

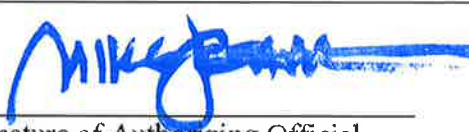
- ☐ No space available in coach-class air accommodations
- ☐ Travel by an individual with a special need (clearly define special need)
- ☐ Security or exceptional circumstances
- ☐ Overall cost savings
- ☒ Travel in excess of 14 hours and reporting to duty on the same or following day after completing travel  
(specify flight leg travel times in explanation block)
- ☒ Authorization valid for outbound travel segment(s)
- ☒ Authorization valid for returning travel segment(s)

**EXPLANATION:**

IAD to ADD (Addis Ababa, Ethiopia): 13hr 15min- LAYOVER (2hr 50min)- (ADD)-(LUN) 4hr 5min  
Flight is more than 14 hours in length with mandatory layover  
CPT to IAD: 16hr 10min

  
Signature of Traveler

Date (mm-dd-yyyy) 15-Jan-2026

  
Signature of Authorizing Official

Date (mm-dd-yyyy) 15-Jan-2026

Received by IPA: \_\_\_\_\_ (date) Authorization Approved ☐ /Denied ☐

Michael Guest, Mississippi  
*Chairman*  
Mark DeSaulnier, California  
*Ranking Member*

Andrew R. Garbarino, New York  
Ashley Hinson, Iowa  
Nathaniel Moran, Texas  
Brad Knott, North Carolina

Deborah K. Ross, North Carolina  
Glenn E. Ivey, Maryland  
Sylvia R. Garcia, Texas  
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Jordan Downs  
*Chief of Staff to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
<https://ethics.house.gov>

June 17, 2026

Mr. Cullen Murphy  
Office of the Speaker  
H-230, The Capitol  
Washington, DC 20515

Dear Mr. Murphy:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cambridge, Maryland, scheduled for June 21 to 23, 2026, sponsored by Congressional Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest  
Chairman

Mark DeSaulnier  
Ranking Member

MG/MD:rp