

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Maha Syed
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: April 4, 2026 Return: April 11, 2026
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington D.C. Destination: Tokyo Return City: _____
5. Sponsor(s), Who Paid for the Trip: Center for Strategic and International Studies
6. Describe Meetings and Events Attended: We attended meetings with the Ministries of Foreign Affairs and Defense, the Peace Institute, Tsukuba Space City, and also visited with Kawasaki.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Maha Syed Digitally signed by Maha Syed Date: 2026.04.24 15:50:53 -04'00' Date: 4/24/26

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: James R. Walkinshaw Date: 4/24/26

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: *Lucas J. Fleiss* Date: _____

Name: _____ Title: _____

Organization: _____

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: _____

Telephone: _____ Email: _____

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Maha Syed

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Maha Syed

Digitally signed by Maha Syed
Date: 2026.03.04 17:02:54 -05'00'

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Walkinshaw

Office Address: 2265 Rayburn House Office Building

Telephone Number: 771-233-1191

Email Address of Contact Person: maha.syed@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Maha Syed
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Center for Strategic and International Studies
3. City and State **OR** Foreign Country of Travel: Japan
4. a. Date of Departure: April 4, 2026 Date of Return: April 11, 2026
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other(specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As the National Security Legislative Assistant, I review bills and letters pertaining to U.S. foreign policy. During this trip, I will learn about the U.S.-Japan relationship and efforts to strengthen economic, security, and people-to-people ties.
9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Date: 03/04/2026

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Center for Strategic and International Studies

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: Carnegie Corporation of New York

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): see attached

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 4, 2026 Date of Return: April 11, 2026

7. a. City of departure: Washington, DC

b. Destination(s): Japan (Tokyo, Nagoya, Yokosuka, and Tsukuba Space City)

c. City of return: Washington, DC

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
see attached
-

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): \$125 per day per person approximately
 - 2) Provide the reason for selecting the location of the event or trip: see attached
-

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Mitsui Garden Hotel Shiodome City: Tokyo Cost Per Night: \$301
 Reason(s) for Selecting: meets USG per diem rate, centrally located in Tokyo, and near train station

Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$3,242	\$1,807	\$875
For each Accompanying Family Member			

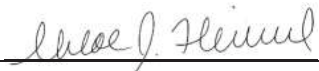
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 03/04/2026
 Name: Chloe Himmel Title: Director, Congressional Affairs
 Organization: Center for Strategic and International Studies
 Address: 1616 Rhode Island Ave NW, Washington, DC 20036
 Email: chimmel@csis.org Telephone: 202-775-3186

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.


COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Center for Strategic and International Studies
2. Name of your organization: Carnegie Corporation of New York
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: R Flay  Digitally signed by R Flay
Date: 2026.02.20 15:49:06 -05'00' Date: 2/20/2026

Name: Randy Flay Title: Program Director

Organization: Carnegie Corporation of New York

Address: 437 Madison Avenue, NY, NY

Telephone: _____ Email: RF@carnegie.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

**CSIS Congressional Foresight Initiative
Staff Delegation to Japan
April 4 – 11, 2026**

ITINERARY

Saturday, April 4

Location: Washington, DC

12:30 PM (EST) Depart Washington Dulles to Tokyo, Japan Haneda Airport (UA 803)

Sunday, April 5

Location: Tokyo, Japan

3:55 PM (JST) Land in Tokyo, Japan (Haneda Airport)

4:30 – 5:00 PM Transit to Mitsui Garden Hotel Shiodome Italia-gai
2 Chome-14-24 Higashishinbashi, Minato City, Tokyo

5:00 – 6:20 PM Personal Time

6:20 – 6:30 PM Meet in Hotel Lobby, Walk to Dinner

6:30 – 8:30 PM **Opening Dinner with Cohort**

8:30 – 9:00 PM Transit to Hotel

Monday, April 6

Location: Tokyo

8:30 – 9:00 AM Breakfast at Hotel

9:00 – 9:30 AM Transit to U.S. Embassy

9:30 – 10:30 AM **U.S. Embassy Visit**

Description: The U.S. Embassy will discuss the current state of the alliance, the future of strategic cooperation against China, and trends for bilateral and multilateral trade and investment in the region, especially in advanced technologies.

Meeting with: Zizhan Luo, Economic Officer, U.S. Embassy Tokyo

- 10:30 – 11:00 AM Transit to Ministry of Foreign Affairs
- 11:00 – 12:30 PM **Meeting with Ministry of Foreign Affairs**
Description: MOFA officials will discuss Japan’s goals for the future of the alliance, how Japanese foreign policy will change after recent elections, and the implications of Japan rebuilding its security forces on regional dynamics.
Meeting with: Naoki Kumagai, Director-General of the North American Affairs Bureau, Ministry of Foreign Affairs of Japan
- 12:30 – 1:00 PM Transit to American Chamber of Commerce
- 1:00 – 2:30 PM **Lunch with American Chamber of Commerce in Japan**
Description: American Chamber of Commerce in Japan (ACCJ) is a not-for-profit membership organization established to further develop commerce between the U.S. and Japan and promote the interests of U.S. companies and members. ACCJ staff and representatives from member companies will discuss semiconductor manufacturing and supply chain issues.
Meeting with: Joey Vetter, American Chamber of Commerce Japan + ACC Japan Member Companies (TBD)
- 2:30 – 3:00 PM Transit to METI
- 3:00 – 4:00 PM **Meeting with Ministry of Economy, Trade and Industry**
Description: METI officials will discuss their outlook for the first few projects of the Japan-U.S. Strategic Investment Initiative, along with a broader discussion of Japan’s trade policy and economic trajectory.
Meeting with: METI Government officials from the American Division, Trade and Policy Bureau (TBD)
- 4:00 – 4:30 PM Transit to Ministry of Defense
- 4:30 – 5:30 PM **Meeting with Ministry of Defense**
Description: MOD officials will discuss progress on the five-year plan to double defense spending, various readiness measures taken to modernize the Japanese armed forces, and primary channels for increased international military and defense cooperation with Japan in the future.
Meeting with: MoD Government officials from the Japan-U.S. Defense Cooperation Division (TBD)
- 5:30 – 6:00 PM Transit to hotel
- 6:00 PM Dinner on your own

Tuesday, April 7

Location: Tokyo & Yokosuka

7:00 – 7:30 AM Breakfast at Hotel

7:30 – 9:00 AM Transit to Yokosuka Naval Base

9:00AM – 12:00PM **Briefing, Base Tour, and Carrier Tour at Yokosuka Naval Base with U.S. Naval Forces Japan**

Description: USNFI personnel will provide a tour of the naval base, followed by a discussion of forward-deployed U.S. forces, their priorities and limitations, and the landscape of future U.S.-Japan military collaboration.

Meeting with: Michael Koncelik, Protocol Officer, US Naval Forces Japan

12:00 – 12:15 PM Transit to lunch

12:15 – 1:00 PM **Lunch at 7-Eleven**

1:00 – 2:30 PM Transit to National Diet

2:30 – 4:00 PM **Tour and Meeting with National Diet Members**

Description: The National Diet is the parliamentary body of Japan. The delegation will receive a tour and meet with National Diet members to discuss the U.S.-Japan relationship and their legislative priorities for the coming year.

Meeting with: Member of the Diet (TBD)

4:00 – 4:30 PM Transit to Economic Security Intelligence Lab

4:30 – 6:00 PM **Meeting with Economic Security Intelligence Lab**

Description: The Economic Security Intelligence Lab is a research lab within the Research Center for Advanced Science and Technology at the University of Tokyo. They will discuss their research on issues related to economic security, including global supply chains, advanced technology governance, and intelligence-informed policy design.

Meeting with: Akira Igata, Project Lecturer, Economic Security Intelligence Lab

6:00 PM Dinner on your own and free time in Shibuya

Wednesday, April 8

Location: Tokyo & Nagoya

- 7:30 – 8:00 AM Breakfast in hotel
- 8:00 – 8:30 AM Transit from hotel to Central Japan Railway Company
- 8:30 – 9:30 AM **Meeting with Central Japan Railway Company**
Description: The delegation will meet with officials from the Central Japan Railway Company, Japan's most profitable and highest throughput high-speed rail operator, to explore the cutting-edge maglev and Shinkansen technologies that have made Japan a global leader in transportation infrastructure.
Meeting with: Emi Sato, International Department of JR Central
- 9:30 – 10:00 AM Transit to Shinagawa Train Station
- 10:07 – 11:39 AM Take Tokaido Shinkansen (Nozomi 231)
- 11:39 AM Arrive in Nagoya
- 11:40 – 12:15 PM Lunch in Nagoya train station
- 12:15 – 12:30 PM Transit to U.S. Consulate
- 12:30 – 1:30 PM **Meeting with U.S. Consulate Nagoya**
Description: The delegation will meet with U.S. Consulate officials in Nagoya, a critical industrial and manufacturing hub that is home to major Japanese aerospace and automotive industries, including Toyota.
Meeting with: Kenichi Oba, Political Economic Specialist
- 1:30 – 2:00 PM Transit to Port of Nagoya
- 2:00 – 4:00 PM **Port of Nagoya Tour**
Description: The delegation will tour the Port of Nagoya, Japan's largest port by cargo volume and a critical node in regional and global supply chains, to gain firsthand insight into the economic infrastructure underpinning U.S.-Japan trade relations and Indo-Pacific commerce.
Meeting with: Nagoya Port Authority Officials (TBD)
- 4:00 – 4:15 PM Transit to Mitsubishi Heavy Industries

- 4:15 – 6:15 PM **Mitsubishi Heavy Industries Nagoya Aerospace System Works Tobishima Plant**
Description: Mitsubishi Heavy Industries builds power plants, aircraft parts, ships, and other technologies. Mitsubishi representatives will discuss the state of the Japanese aerospace industry and how Mitsubishi fits into Japan’s industrial and national security strategy.
Meeting with: Representatives from Mitsubishi Heavy Industries (TBD)
- 6:15 – 6:45 PM Transit to Nagoya Station
- 6:45 – 7:45 PM Dinner in Nagoya Station
- 7:51 – 9:20 PM Shinkansen Train (Nozomi 276) to Tokyo Shinagawa Station
- 9:20 – 9:45 PM Transit Back to Hotel

Thursday, April 9

Location: Tokyo

- 8:30 – 9:15 AM Breakfast at Hotel
- 9:15 – 9:30 AM Transit to Nakasone Peace Institute
- 9:30 – 11:00 AM **Meeting with Nakasone Peace Institute Scholars**
Description: The Nakasone Peace Institute is a policy-oriented research institute that examines the important issues facing the international community from an independent standpoint and disseminates creative and constructive proposals both in Japan and internationally. Scholars will discuss their economic security research including US-China issues and economic coercion.
Meeting with: Yo Osumi, senior fellow of the NPI; former Japanese Consul General at San Francisco
- 11:00 – 11:30 AM Transit to Keidanren
- 11:30 – 1:00 PM **Lunch with Keidanren (Japanese Business Federation)**
Description: The Keidanren is an economic organization with a membership comprised of 1,574 Japanese companies, 106 nationwide industrial associations, and regional economic organizations for all 47 prefectures in Japan. Keidanren secretariat staff and representatives from business federation members will

discuss economic security issues including tariffs and U.S.-Japan business relations.

Meeting with: Keidanren Secretariat staff and TBD business federation member companies

1:00 – 1:30 PM Transit to JETRO

1:30 – 2:30 PM **Meeting with Japan External Trade Organization (JETRO)**

Description: The Japan External Trade Organization is a government-related organization that works to promote mutual trade and investment between Japan and the rest of the world. JETRO's Americas Division will discuss innovation, start-ups, and access to the Japanese market. They would also like to brief on derisking with China.

Meeting with: Representatives from JETRO's Americas Division

2:30 – 3:00 PM Transit to Japan Institute of International Affairs

3:00 – 4:00 PM **Roundtable with Japan Institute of International Affairs**

Description: The Japan Institute of International Affairs is a policy think tank intended to serve as Japan's central institution for the scientific study of international affairs. JIIA will discuss maritime security including research on how to safeguard a free and open Indo-Pacific.

Meeting with: Tetsuo Kotani and additional fellows TBD

4:00 – 4:30 PM Transit to Institute of Geoeconomics

4:30 – 5:30 PM **Meeting with Institute of Geoeconomics**

Description: The Institute of Geoeconomics is a private independent think tank focused on a wide range of geoeconomic themes, to include economic security and competition with China, and aspires to be a hub for intellectual exchange in the Asia-Pacific region. The scholars here will discuss economic security trends including analysis of Japan's domestic growth strategy.

Meeting with: [Hitoshi Suzuki](#), Senior Research Fellow, Europe & Americas Group, IOG; [Kota Umeda](#), Research Fellow, Emerging Technology Group, IOG

5:30 – 6:00 PM Transit to hotel

6:00 PM Dinner on your own

Friday, April 10

Location: Tokyo & Tsukuba Space City

7:30 – 8:00 AM Breakfast in Hotel

8:00 – 8:15 AM Transit to Nippon Electric Company

8:15 – 9:30 AM **Meeting with Nippon Electric Company (NEC)**

Description: Nippon Electric Company is a multinational company working on telecom carrier equipment, 5G stations, and cloud services. The delegation will meet with leaders at Nippon Electric Company (NEC), one of Japan's premier technology and defense electronics firms, to explore the role of Japanese innovation in advancing cybersecurity, communications, and defense technologies.
Meeting with: Representatives from NEC (TBD)

9:30 – 10:00 AM Transit to Tokyo Electron

10:00 – 11:15 AM **Meeting with Tokyo Electron**

Description: Tokyo Electron (TEL) is the premier Japanese semiconductor production equipment manufacturer. Their experts will brief the group on their worldwide service network including in the United States as well as how they approach economic security and supply chain stability.
Meeting with: Yoko Yanagimoto, Tokyo Electron

11:15 – 11:30 AM Transit to Japan Institute of Cyberspace Studies

11:30 – 12:45 PM **Lunch Meeting with Japan Institute for Cyberspace Studies**

Description: The delegation will meet with researchers and experts at the Japan Institute for Cyberspace Studies, a leading research institute dedicated to enhancing global cybersecurity resilience through collaboration and standardization, to exchange perspectives on emerging cyber threats and the future of U.S.-Japan cooperation in cyberspace.
Meeting with: Nate Snyder, Advisor, Japan Institute for CyberSpace Studies

12:45 – 2:00 PM Transit to JAXA Tsukuba Space Center

2:00 – 4:15 PM **Meeting and Facility Tour at JAXA Tsukuba Space Center**

Description: The Tsukuba Space Center is the operations facility and headquarters for the Japan Aerospace Exploration Agency (JAXA) located in Tsukuba Science City in Ibaraki Prefecture. Staff will receive

a JAXA project overview briefing and a facility tour (including the exhibition room and ISS Japanese Experiment Module Control Room).
Meeting with: Tanaka Hinako, Yoshida Misato, Kito Shinsuke

4:15 – 6:00 PM Transit to Dinner

6:00 – 8:00 PM **Group Farewell Dinner**
Location: Nishiazabu Gonpachi

8:00 – 8:30 PM Transit to Hotel

Saturday, April 11

Location: Tokyo

9:00 AM – 1:00 PM Free Time

1:00 PM – 1:30 PM Depart for Tokyo Haneda Airport

3:45 PM (JST) Depart Tokyo, Japan to Washington Dulles (UA 804)

3:40 PM (EST) Land in Washington Dulles (IAD)

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Sahas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://ethics.house.gov>

April 1, 2026

Ms. Maha Syed
Office of the Honorable James R. Walkinshaw
2265 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Syed:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Japan,¹ scheduled for April 4 to 11, 2026, sponsored by Center for Strategic and International Studies and Carnegie Corporation of New York.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$525] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest
Chairman

MG/MD:rp



Mark DeSaulnier
Ranking Member



January 27, 2026

Maha Syed
United States House of Representatives
2265 Rayburn House Office Building
Washington, DC 20515

Dear Maha,

Over the past months you have distinguished yourself as a thoughtful and engaged member of our 2025-2026 cohort of CSIS Congressional Foresight Initiative fellows. As a part of the fellowship, we are organizing a staff delegation to Japan this April and would like to formally invite you to join us.

This will be a bipartisan delegation of Congressional staff from both the Senate and House. The objective of this capstone trip is to build on the Congressional Foresight Initiative's programming over the past year, in order to enhance your understanding of long-range trends and key changes in the global environment affecting U.S. and international security. Over the course of seven days, we will meet with experts, industry leaders, and government officials in Tokyo to explore the future of the U.S.-Japan alliance, focusing on Indo-Pacific strategy from both an economic and security lens.

This delegation will depart Washington, D.C. on Saturday, April 4 (arriving in Tokyo on Sunday, April 5) and return on Saturday, April 11. We are consulting with the House and Senate Ethics Committees, as well as the U.S. embassies in both countries in planning this trip to ensure that our plans meet the necessary requirements. This trip will be paid for and organized by CSIS, which is a nonprofit, 501(c)(3) organization and as such does not employ lobbyists. The Congressional Foresight Initiative is made possible through support from the Carnegie Corporation of New York.

We hope that you are able to join us for what will surely be an enriching professional experience. Please contact Shivani Vakharia (SVakharia@csis.org) if you are able to travel with us and submit this letter, along with the itinerary and necessary disclosure forms to your Ethics Committee **no later than Thursday, March 5, 2026**. Please find attached the necessary documents to obtain approval from your offices and your relevant Ethics Committee. We will contact you soon regarding next steps and provide additional information as we get closer to the departure date.

Sincerely,

Chloe Himmel
Director, Congressional & Government Affairs
Project Lead, Congressional Foresight Initiative