COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House by email at* gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Jorge Ambriz
2. a. Name of Accompanying Relative: _____ ***OR*** ☒ None
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: 04/07/2026 Return: 04/09/2026
   b. Dates at Personal Expense, if any: _____ ***OR*** ☒ None
4. Departure City: Washington, DC Destination: New Orleans, LA Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Jobs for the Future
6. Describe Meetings and Events Attended: The visit to southeast Louisiana focused on innovative K-12, postsecondary, and workforce development initatives addressing regional challenges in economic mobility, educational attainment, and labor shortages. Visit highlighted cross-sector partnerships and scalable models like YouthForce NOLA, Nunez Community College, and employer collaborations.
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Jorge Ambriz Digitally signed by Jorge Ambriz Date: 2026.04.16 13:29:36 -04'00' **Date:** 04/16/2026

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Adelita S. Grijalva **Date:** 4/16/26

Signature of Supervising Member: Adelita S. Grijalva

last updated 7/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Jobs for the Future
2. Travel Destination(s): New Orleans, Louisiana
3. Date of Departure: 04/07/2026 Date of Return: 04/09/2026
4. Name(s) of Traveler(s): Jorge Ambriz, Matthew Arthur, Ashley Bykerk, Emily Goff, Jannie Kamara, Carolyn Olortegui, Faith Tuttle, Monique Vaz, Gillian Villarroel

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$702	$358	$200	None
Accompanying Family Member	N/A	N/A	N/A	N/A

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Maria K. Flynn **Date:** 04/15/2026

Name: Maria Flynn **Title:** President & CEO

Organization: Jobs for the Future

☒ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 50 Milk Street, 17th Floor, Boston, MA 02109

Telephone: (617) 728-4446 **Email:** mflynn@jff.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Jorge Ambriz

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Jorge Ambriz Digitally signed by Jorge Ambriz Date: 2026.03.07 11:43:45 -05'00'

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Adelita Grijalva

Office Address: 1203 Longworth House Office Building

Telephone Number: (202) 225-2435

Email Address of Contact Person: jorge.ambriz@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: *travel.requests@mail.house.gov*.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Jorge Ambriz
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Jobs for the Future
3. City and State **OR** Foreign Country of Travel: New Orleans, Louisiana
4. a. Date of Departure: 04/07/2026 Date of Return: 04/09/2026

   b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member: _____

   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   As a Legislative Assistant responsible for education and workforce development, participation in this trip supports my official duties advising the Member on related legislation and oversight. The site visits in southeastern Louisiana will provide first hand insight into the implementation, successes, and challenges of federal program in these areas, helping inform policy analysis and recommendations to the Member.
9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Adelita S. Grijalva **Date:** 3/9/26

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   Jobs for the Future

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☒ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: Gates Foundation; Conrad N. Hilton Foundatio

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

   Please see attachments for details.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: 04/07/2026 Date of Return: 04/09/2026
7. a. City of departure: Washington, DC
   b. Destination(s): New Orleans, Louisiana
   c. City of return: Washington, DC
8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. ***Check only one of the following.***
   a. ☐ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☐ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following.***
   a. ☐ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
   b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:

   JFF selected sites because they exemplify evidence-based approaches for serving jobseekers, learners, and workers. Featured programs and initiatives will shed light on federal K-12, postsecondary education, and workforce development policy. See attachments for more detail.

13. ***Answer parts a and b. Answer part c if necessary***:
   a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify:_____)
   b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☐ (specify:_____)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

   N/A

14. ☐ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. ***Check only one.*** I represent that either:
   a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
      1) Detail the cost *per day* of meals (approximate cost may be provided): $200; See attachments for more detail; costs are in line with GSA per diem rates.
      2) Provide the reason for selecting the location of the event or trip: See attachments for detailed response.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

   Hotel Name: New Orleans Marriott City: New Orleans Cost Per Night: $179
   Reason(s) for Selecting: Location and hotel offered GSA per diem rate for lodging in New Orleans, LA
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$702	$358	$200
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	None	N/A
For each Accompanying Family Member	None	N/A

19. ***Check only one:***
   a. ☒ I certify that I am an officer of the organization listed below; **OR**
   b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
   a. **I read and understand the Committee's Travel Regulations;**
   b. **I am not a registered federal lobbyist or registered foreign agent; and**
   c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Maria K. Flynn Date: 2.23.2026

Name: Maria K. Flynn Title: President & CEO

Organization: Jobs for the Future

Address: 50 Milk Street, 17th Floor, Boston, MA 02109

Email: mflynn@jff.org Telephone: (617) 728-4446

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia

ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
https://Ethics.House.gov

April 2, 2026

Mr. Jorge Ambriz
Office of the Honorable Adelita Grijalva
1203 Longworth House Office Building
Washington, DC 20515

Dear Mr. Ambriz:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New Orleans, Louisiana, scheduled for April 7 to 9, 2026, sponsored by Jobs for the Future, the Conrad N. Hilton Foundation, and the Bill & Melinda Gates Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:eme

Docusign Envelope ID: CA5D003E-E026-418D-B639-6EF5775E659E

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Jobs for the Future
2. Name of your organization: Conrad N. Hilton Foundation
3. Yes ☒ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. ***Check one***. I certify that my organization:
   a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
   b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to
   Destination: _____ on Date: _____
   that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
   c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.,* meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. ***Check only one:***
   a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
   b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
   a. I read and understand the Committee's Travel Regulations;
   b. I am not a registered federal lobbyist or registered foreign agent;
   c. I am an officer of this organization and am duly authorized to sign this form; and
   d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Sonia Moldovan (DocuSigned by: 9E0AF047055F4A4...) Date: 2/19/2026

Name: Sonia Moldovan Title: Officer

Organization: Conrad N. Hilton Foundation

Address: 1st Dole Drive Westlake Village CA

Telephone: 703-283-5124 Email: sonia@hiltonfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

last updated 7/2023

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Jobs for the Future

2. Name of your organization: Gates Foundation

3. Yes ☒ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?

4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?

5. ***Check one***. I certify that my organization:
   a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
   b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to
   Destination: _____ on Date: _____
   that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
   c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.,* meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).

6. ***Check only one:***
   a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
   b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

7. **I certify by my signature that**
   a. I read and understand the Committee's Travel Regulations;
   b. I am not a registered federal lobbyist or registered foreign agent;
   c. I am an officer of this organization and am duly authorized to sign this form; and
   d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kathryn Young Digitally signed by Kathryn Young Date: 2026.02.25 09:52:58 -05'00' Date: 02/25/2026

Name: Kathryn Young Title: Senior Program Officer

Organization: Gates Foundation

Address: 1300 I St, NW, Washington, DC 20005

Telephone: 206-230-2174 Email: kathryn.young@gatesfoundation

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

last updated 7/2023

Attachments

Congressional Staff Network Site Visit to New Orleans, Louisiana
April 7—9, 2026

Question #4 House Invitees:

Jorge Ambriz
Legislative Assistant
Rep. Adelita S. Grijalva

Matthew Arthur
Senior Legislative Assistant
Office of Rep. Andy Harris

Evan Battiste
Legislative Correspondent
Office of Rep. Troy Carter

Ashley Bykerk
Senior Counsel
Office of Rep. Katherine Clark

Ruben Cedillo
Legislative Assistant
Office of Rep. Alma Adams

Michelle Galdamez
Senior Adviser, Health Policy
Office of Rep. Robin Kelly

Emily Goff
Professional Staff Member
House Appropriations Committee

Jannie Kamara
Legislative Assistant
Office of Rep. Jennifer McClellan

Lindsay Linhares
Legislative Director
Congresswoman Julia Letlow

Kim Meinert

Professional Staff Member
House Committee on Ways & Means

Kaitlyn Mullen
Legislative Assistant
Congresswoman Julia Letlow

John Myron
Policy Adviser
Office of Rep. Rosa DeLauro

Carolyn Olortegui
Legislative Assistant
Office of Rep. Joe Courtney

Cruz Perez
Legislative Director
Office of Rep. Nathaniel Moran

Chaston Pfingston
Legislative Assistant
Office of Rep. Lloyd Smucker

Isabel Soto
Professional Staff Member
House Committee on Education & Workforce

Stephen Steigleder
Clerk, Democratic/Staff Director
House Appropriations Committee

James Thomas
Legislative Director
Office of Rep. Aaron Bean

Philip Tizzani
Professional Staff Member
House Appropriations Committee

Faith Tuttle
Legislative Director
Office of Rep. Glenn "GT" Thompson

Monique Vaz

Legislative Assistant
Office of Rep. Stephen Lynch

Gillian Villarroel
Assistant
Congressional Labor Caucus

House staff were invited because of their work on education, workforce development, economic development, and social welfare issues. All have responsibility for these federal issues in their offices. The site visit will highlight the successes and challenges of education, workforce and economic development, and human services programs and initiatives in southeastern Louisiana.

Question #12 Interest and Role of Sponsors:

Jobs for the Future (JFF) identifies sites of interest and priority topics for site visit programming, including featured programs and initiatives, based on their evidence base, scalability, and quality. JFF develops and executes the agenda, coordinates logistics for the trip, and serves as the point of contact for staff. JFF will use grant funding from the Gates Foundation and the Conrad N. Hilton Foundation to support the Congressional Staff Network and this site visit.

The Gates Foundation is based in Seattle, Washington and has a mission to create a world where every person has the opportunity to live a healthy, productive life. The Conrad N. Hilton Foundation is a global humanitarian foundation based in Westlake Village, California, which aims to improve the lives of individuals living in poverty and experiencing disadvantage throughout the world.

Each sponsor's work is informed by research, analysis, and best practice. The missions of JFF, the Gates Foundation, and the Conrad N. Hilton Foundation support the purpose of the trip: highlighting innovative, evidence-based programs and policies that drive economic mobility. House attendees will learn about strategies that leaders in New Orleans are implementing to meet the region's talent needs; they will engage with economic development and workforce practitioners, educators, employers, and workers and learners who are involved in these programs.

JFF identifies sites of interest and priority topics for site visit programming, including featured programs and initiatives, based on their evidence base, scalability, and quality. JFF develops and executes the agenda, coordinates logistics for the trip, and serves as the point of contact for staff. The Gates Foundation and the Conrad N. Hilton Foundation fund the Congressional Staff Network and its site visits.

Question #15 (B) Part 2, Explanation of Location Choice:

JFF selected the southeast Louisiana region for this site visit because of the innovative K-12 and postsecondary education, workforce training, and economic development efforts underway on the ground, as well as the challenges that the region faces in terms of economic mobility, educational attainment, and labor shortages in critical industries.

The site visit will explore efforts to strengthen pathways into the workforce for youth and adults – particularly those who are un- and underemployed. Panels and site visits will explore how stakeholders are partnering across sectors to develop strong talent pipelines for key regional industries, with a focus on maritime, healthcare, and advanced manufacturing.

Attendees will learn about several models for scaling high-quality, career-connected learning for young people. Leaders from YouthForce NOLA will explain the intermediary function: how they coordinate a network for education, industry, and community partners to deliver career-connected learning opportunities for all NOLA public school students, including through effective stewardship of federal Perkins V funds and recent competitive awards from the Education Innovation and Research program and Apprenticeship Building America program. Staff will also learn how the New Orleans Career Center is expanding youth apprenticeship opportunities to new industries and occupations, and discuss how federal policymakers can help replicate quality youth work-based learning programs nationwide.

At the postsecondary level, staffers will visit Nunez Community College and Laitram, one of the institution's primary employer partners, to learn how they co-developed a successful apprenticeship program. Educators and industry experts will share how they are now replicating the Laitram model in "non-traditional" industries like aerospace manufacturing and maritime operations, to support the Port of NOLA's expansion and the launch of NASA's Artemis II rocket.

Staff will also learn about several initiatives that serve people with records and youth in the juvenile justice system, including Goodwill's Re-Integration Program (GRIP), supported in part by a U.S. DOL Reentry Opportunities Pathway Home award; Café Reconcile's implementation of a U.S. DOL Young Adult Reentry Partnership grant; and Nunez Community College's welding dual enrollment program that equips juvenile detainees with the skills they need for high-wage careers post-release.

During each session, speakers and staff will reflect on how federal policy can help scale, replicate, and better support these impactful regional and local initiatives. Programming will shed light on federal levers to foster strong and resilient regional economies, as well as what's needed to increase labor force participation rates and expand pathways to opportunity.

Question #18 Total Expenses for Each House Participant (Good Faith Estimates):

Transportation: Round trip economy class airfare from Washington, DC's Reagan National Airport (DCA) to Louis Armstrong New Orleans International Airport (MSY) = $482 per person. On the ground transportation via chartered coach bus in NOLA = $220 per person. Total transportation expenses = **$702 per person**.

Lodging: Lodging at the New Orleans Marriott Hotel for two nights = **$358.00 per person** (in line with the U.S. General Services Administration (GSA) per diem rate of $179/night for New Orleans, LA in April 2026).

Meals: Meals for the three-day trip = **$200 total** (in line with GSA per diem rates for New Orleans, LA).

Jobs for the Future

Tuesday January 27, 2026

Good morning,

On behalf of Jobs for the Future, I'm writing to invite you to an upcoming Congressional Staff Network (CSN) site visit to New Orleans, Louisiana from Tuesday, April 7 – Thursday, April 9.

In New Orleans, staff will learn about regional, cross-sector efforts to strengthen pathways into the workforce for youth and adults – particularly those who are un- and underemployed. Chancellors from southeast Louisiana's community and technical colleges will discuss their industry-driven training models to strengthen talent pipelines for key industries, including training the workforce needed for the launch of NASA's Artemis II rocket. Secondary and higher education partners will share how they're supporting the Gulf Coast's maritime industry and the expansion of the Port of New Orleans, including a collaborative effort to develop a comprehensive "K-20" career pathways ecosystem for maritime manufacturing.

Leaders from NOLA's highly coordinated network of youth intermediaries, together with their industry partners, will share how they deliver career-connected learning that equips all young people for career success – especially "Opportunity Youth" who are disconnected from both school and work. Attendees will see these training programs, including youth apprenticeships, in action and hear directly from young people about their experience.

Staff will also learn about several workforce development initiatives that serve people with records and youth in the juvenile justice system, including Goodwill's Re-Integration Program (GRIP), supported in part by a U.S. DOL Reentry Opportunities Pathway Home award; Café Reconcile's implementation of a U.S. DOL Young Adult Reentry Partnership grant; and a welding dual enrollment program that equips juvenile detainees with the skills they need for high-wage careers post-release.

Please confirm your participation by Wednesday, February 25. Once you confirm your plans to participate, our team will share further information for the trip, including the agenda and the necessary ethics documentation.

Best,

Taylor Maag
Director, Workforce Policy
Jobs for the Future

AGENDA

Congressional Staff Network Site Visit to New Orleans, LA

Tuesday, April 7 – Thursday, April 9, 2026

Tuesday, April 7, 2026

11:40 AM – 1:20 PM

Flight: DCA to MSY

Southwest Airlines Flight # WN 2972

REAGAN NATIONAL AIRPORT

2401 Smith Blvd
Arlington, VA 22202

1:20 – 2:15 PM

Travel to Greater New Orleans, Inc.

2:15 – 3:40 PM

Welcome Lunch: Introduction to Southeast Louisiana and its Labor Market

GREATER NEW ORLEANS, INC.

1100 Poydras St #3475
New Orleans, LA 70163

Speakers will welcome staffers to New Orleans and provide an overview of key themes for the visit, where regional education and workforce stakeholders are focusing their efforts: strengthening pathways into the workforce for youth and adults, expanding career-connected and work-based learning, and aligning training programs with real labor market demand.

Experts from Greater New Orleans, Inc., southeast Louisiana's economic development agency, will then provide context around key economic and demographic trends: growth industries, average wage vs. cost of living, the "supply" of trained workers versus current and projected hiring demand, labor force participation rates, and the rate of youth disconnection (i.e., youth ages 16-24 who are disconnected from both school and work).

- **Jasmine Brown-DeRousselle**, Chief External Affairs Officer, Greater New Orleans, Inc. (GNO, Inc.)
- **Harrison Gitz**, Policy and Research Manager, GNO, Inc.
- **Michael Hecht**, President & CEO, GNO, Inc.
- **Mary Lachapelle**, Senior Director of Strategic Initiatives, GNO, Inc.
- **Susannah Rodrigue**, Senior Manager, Policy & Advocacy, JFF *(moderator)*
- **Courtney A. Stuckwisch Wong**, Deputy Director, Office of

Economic Development, City of New Orleans

3:40 – 3:50 PM

Break

3:50 – 5:15 PM

Mapping NOLA's Youth Career-Connected Learning Ecosystem

YOUTHFORCE NOLA

1100 Poydras St # 1405
New Orleans, LA 70163

YouthForce NOLA serves as the intermediary for career-connected learning across New Orleans, coordinating a network of education, business, and community partners who, together, equip public school students with the skills they need to confidently pursue a wide range of opportunities after high school. Staffers will gain a better understanding of how intermediaries support the expansion of high-quality work-based learning and career exploration, including through effective administration of Perkins V funds and federal competitive grants - in recent years, a U.S. DOL Apprenticeship Building America award and an early-phase Education Innovation and Research grant from the U.S. Department of Education.

Speakers will also discuss the core components of quality career-connected learning, strategies to effectively teach durable skills, and updates that Louisiana recently made to the state's definition of work-based learning and school accountability framework.

- **Paige Boetefuer**, Director, Solutions Lab, YouthForce NOLA
- **Erica Cuevas**, Director, Education Policy, JFF *(moderator)*
- **Melissa Ehlinger**, Chief of External Affairs and Co-Founder, YouthForce NOLA
- **David Shepard**, Director of Policy and Data Strategy, YouthForce NOLA
- **Cate Swinburn**, Co-Founder, CEO, & President, YouthForce NOLA

5:15 – 5:45 PM

Travel to Dinner

5:45 – 8:15 PM

Dinner & Session: How State Policy Drives Louisiana's Talent Development Goals

MR. B'S BISTRO

201 Royal St
New Orleans, LA 70130

Over dinner, staffers will hear from state agency leaders who are working together to spearhead efforts to align and transform the state's approach to talent development, with the goal of expanding economic opportunity for Louisianans.

Specifically, we'll discuss key strategies like Louisiana Works' Business Workforce Solutions initiative, which positions economic development organizations as key drivers of the link between

industry and the workforce system, the Louisiana Board of Regents' Talent Imperative to strengthen alignment across higher education and economic development, and the recently-launched statewide High Impact Jobs Program.

- **Kim Hunter-Reed**, Commissioner of Higher Education, Louisiana Board of Regents
- **W. Chandler LeBoeuf**, Vice President of Education, Louisiana Community and Technical College System
- **Taylor Maag**, Director, Workforce Policy, JFF *(moderator)*
- **Susana Schowen**, Secretary of Louisiana Workforce Commission

8:15 – 8:30 PM

Travel to Hotel

8:30 PM

Check in to Hotel

NEW ORLEANS MARRIOTT

555 Canal St
New Orleans, LA 70130

Wednesday April 8, 2026

8:00 – 8:30 AM

Travel to New Orleans Career Center (NOCC)

8:30 – 10:45 AM

Breakfast & Session: Scaling Youth Work-Based Learning and Apprenticeship Programs

NEW ORLEANS CAREER CENTER

1331 Kerlerec St
New Orleans, LA 70116

New Orleans Career Center (NOCC) is the city's hub for technical education and training, serving in- and out-of-school youth as well as adult learners. Staffers will learn how NOCC partners with employers to create on-ramps to high-wage careers in critical industries, and how they collaborate with New Orleans public schools (virtually all of which are charter schools).

Employer partners from the skilled trades, healthcare, and hospitality industries will share their experience partnering with NOCC to engage in youth apprenticeship and work-based learning, and how policymakers can encourage employer engagement at scale.

- **Jonathan Baynham**, Vice President and Executive Director, Louisiana Restaurant Association (LRA)
- **Quentin Bradley**, Director of Talent Management, Ochsner Health
- **Carlin Jacobs**, Chief Programs Officer, NOCC
- **Claire Jecklin**, Chief Executive Officer, NOCC

- **Ryan Orgeron**, Chief Executive Officer, A1 Electric Contractors

Youth apprentice and trainee panelists:

- **Luis Alverenga**, Association of Builders and Contractors Apprentice (Level 3), A1 Electric
- **Bri Blunt**, LRA Apprentice, Cochon Restaurant
- **Temon Crawford**, Apprentice, International Brotherhood of Electrical Workers (IBEW) Local 130
- **Kristina Thompson**, Year 1 Licensed Practical Nurse (LPN) Trainee

10:45 – 11:45 AM

Site Tour: NOCC Onsite Training

NEW ORLEANS CAREER CENTER

1331 Kerlerec St
New Orleans, LA 70116

NOCC leaders will guide staffers through onsite training facilities and continue conversations from the morning panel around what's needed to scale high-quality work-based learning and mentorship opportunities.

- **Carlin Jacobs**, Chief Programs Officer, NOCC
- **Claire Jecklin**, Chief Executive Officer, NOCC

11:45 – 12:30 PM

Travel to Nunez Community College

12:30 – 1:45 PM

Lunch & Session: Models for Postsecondary Access and Success in New Orleans

NUNEZ COMMUNITY COLLEGE

Student Testing & Career Counseling Center
3710 Paris Rd
Chalmette, LA 70043

Leaders from Nunez Community College will share how their institution is taking a holistic approach to promote postsecondary enrollment, retention, and completion for students who are traditionally underrepresented in higher education. Discussion will cover key models to serve students in rural areas and adult learners, and how federal programs including the Workforce Innovation and Opportunity Act (WIOA) support these efforts.

Speakers will also dive deep into a key model for student access: dual enrollment. Half of Nunez Community College's total student body are dually enrolled, meaning they are high schoolers who are earning college credit concurrently. In addition to the institution's successful CTE dual enrollment programs with local high schools, they recently expanded the model to provide dual enrollment welding courses and hands-on internships to students from the juvenile detention center. Students in the summer internship program fabricate park benches, bicycle racks, and other products that outfit public parks and trails throughout St. Bernard Parish.

- **Erica Cuevas**, Director, Education Policy, JFF *(moderator)*
- **Samantha DaLuz,** Executive Director for Strategic Partnerships, Nunez Community College
- **Aleen LeBoeuf**, Career and Technical Education and Dual

Enrollment Coordinator, Chalmette High School
- **Reggie J. Poché**, Interim Vice Chancellor for Strategic Initiatives and Engagement, Nunez Community College

1:45 – 1:55 PM

Break

1:55 – 3:15 PM

Community Colleges as Engines of Economic Mobility: Industry-Driven Training Models

NUNEZ COMMUNITY COLLEGE

Student Testing & Career Counseling Center
3710 Paris Rd
Chalmette, LA 70043

This session will explore how southeast Louisiana's community and technical colleges are taking a collective - rather than competitive - approach to building industry-responsive training programs. Leaders will highlight regional sector-based training initiatives, including a mechatronics apprenticeship model; the Greater New Orleans Regional Advanced Manufacturing Partnership (GNO RAMP) sector partnership; and the Maritime Workforce Imperative – Gulf Coast, an initiative led by the Society of Manufacturing Engineers in collaboration with six community colleges across the Delta region.

Speakers will also discuss how their institutions leverage federal funding to support employer partnerships, including WIOA dollars and competitive grants like the Workforce Opportunity for Rural Communities (WORC) program.

- **Jim Carlson**, Chancellor, Northshore Technical Community College
- **Larissa Littleton-Stieb**, Chancellor, Delgado Community College
- **Taylor Maag**, Director of Workforce Policy, JFF *(moderator)*
- **Monty Sullivan**, Former Chancellor, Louisiana Community and Technical College System
- **Tina Tinney**, Chancellor, Nunez Community College
- **Deb Volzer**, Vice President of Workforce Development, Society of Manufacturing Engineers

3:15 – 4:00 PM

Travel

4:00 – 5:30 PM

Site Tour: Laitram's Mechatronics Apprenticeship

LAITRAM

200 Laitram Ln
Harahan, LA 70123

Laitram's talent and recruitment team will walk staff through the mechatronics apprenticeship model in action, highlighting how apprentices apply technical and problem-solving skills in a real-world manufacturing environment and how employer engagement directly shapes training outcomes. This on-site experience will provide tangible context for the strategies discussed during the session and demonstrate how regional collaboration translates into workforce impact on the factory floor.

- **Jason Enrique**, Talent Acquisition Recruiter, Laitram
- **Allison Thomas**, Talent Acquisition Recruiting Supervisor, Laitram

5:30 – 6:15 PM

Travel to Dinner

6:15 – 8:15 PM

Dinner & Discussion

SIDECAR PATIO & OYSTER BAR

1114 Constance St
New Orleans, LA 70130

Over dinner, Hill staff will sit down with practitioners to reflect further on the implications of the day's sessions for federal policy. Specifically, conversations will focus on federal policy levers to expand access to and awareness of high-wage career pathways in the skilled trades, and bolster community colleges as key drivers of regional economic uplift.

8:15 – 8:30 PM

Travel to Hotel

Thursday April 9, 2026

8:30 AM

Meet in Lobby, Check out

NEW ORLEANS MARRIOTT

555 Canal St
New Orleans, LA 70130

8:30 – 9:00 AM

Travel to Port of New Orleans

9:00 – 10:15 AM

Breakfast & Session: Sector-based Workforce Development in the Maritime Industry

PORT OF NEW ORLEANS

1350 Port of New Orleans Pl
New Orleans, LA 70130

The Port of New Orleans (Port NOLA) is central to the state economy – one in five jobs in Louisiana are connected to the maritime industry – and demand continues to grow. This pressure has accelerated industry efforts to reach untapped talent and hire from local communities. To support the port's expansion and drive regional economic prosperity, the city designated Port NOLA the official facilitator of the region's Transportation, Distribution, and Logistics sector partnership, launched with $400k from ARPA funds.

Speakers will highlight a few key initiatives, including how employers partnered with Nunez Community College to co-develop a new Certificate of Technical Studies in Maritime Operations to equip residents of St. Bernard Parish with the skills

they need for high-wage maritime careers. Staffers will also learn about efforts to engage youth and their families, such as career exposure activities for elementary schoolers delivered in partnership with the nonprofit We Work the Waterways and free youth swimming classes with the community-based Open Waters.

- **Brad Clare**, Executive Director, Universities of Louisiana Maritime Academy
- **Kelly Denning**, Liaison for Maritime Initiatives, Universities of Louisiana Maritime Academy
- **Jeanne Ferrer**, Pilot, Crescent River Port Pilots Association; and Board Member, Port NOLA, We Work the Waterways, and Open Waters
- **David Kearney**, CEO, The Kearney Companies
- **Kylie Mills**, Government and Community Affairs Manager, Port of New Orleans
- **Reggie J. Poché**, Interim Vice Chancellor for Strategic Initiatives and Engagement, Nunez Community College
- **Susannah Rodrigue**, Senior Manager, Policy & Advocacy, JFF *(moderator)*

10:15 – 11:00 AM

Site Tour: Port NOLA

PORT OF NEW ORLEANS

1350 Port of New Orleans Pl
New Orleans, LA 70130

During this guided tour, staffers will see career exploration and on-the-job training facilities firsthand, and engage further with employers who are leading efforts to develop a robust talent pipeline for the maritime industry.

- **Kylie Mills**, Government and Community Affairs Manager, Port of New Orleans

11:00 – 11:30 AM

Travel to Café Reconcile

11:30 AM – 1:15 PM

Lunch & Panel: Workforce Development Strategies to Re-engage Disconnected Youth

CAFE RECONCILE

1631 Oretha Castle Haley Blvd
New Orleans, LA 70113

Speakers will explain how community-based organizations are implementing interconnected solutions to foster an ecosystem that buoys young people as they find stability and momentum on their path toward education and employment. Discussion will elevate strategies to effectively braid funding across WIOA, SNAP E&T, and competitive grants like U.S. DOL STRIVE, and the role of the city's Youth Master Plan in strengthening coordination.

Staffers will also learn about Café Reconcile's exemplary model for youth workforce development, which provides paid career exploration, job readiness training, and work-based learning in tandem with robust case management services.

Among other partnerships, Café Reconcile is working across

community colleges, employers, and the legal system to expand occupational training for youth impacted by the criminal justice system, with support from the U.S. DOL Young Adult Reentry Partnership program.

- **Kheri Billy**, Chief Executive Officer, Café Reconcile
- **Taylor Maag**, Director, Workforce Policy, JFF *(moderator)*
- **Monique Robinson**, Chief Program Officer, Café Reconcile
- **Caitlin Scanlan**, Chief Development Officer, Café Reconcile
- **Morgan Shannon**, Executive Director, New Orleans Children & Youth Planning Board

1:15 – 1:25 PM

Break

1:25 – 2:45 PM

Talent Strategies for People with Criminal Records

CAFE RECONCILE

1631 Oretha Castle Haley Blvd
New Orleans, LA 70113

Over one-in-three Americans has a criminal record, from arrest to conviction, triggering tens of thousands of barriers to work that drain an estimated $78 billion to $87 billion in annual GDP from the U.S. economy. Southeast Louisiana has become a laboratory of solutions for this population of workers, leading the piloting and scaling of exemplary workforce training and reentry models. This session will explore some of those efforts and how federal policymakers can help replicate nationwide.

Staffers will learn about Goodwill's Re-Integration Program (GRIP), which is funded in part by the U.S. DOL Reentry Opportunities Pathway Home program and offers skills training to individuals who were released from prison within the last seven years. Speakers will discuss how the region's sector partnerships are overcoming policy barriers to economic mobility for people with records such as difficulties accessing federal Transportation Worker Identification Credential (TWIC) cards while supporting employers in need of skilled workers.

- **Noah Bein**, Director, Justice Policy, JFF *(moderator)*
- **John Paul Funes**, Business and Industry Liaison, Louisiana Parole Project
- **Kristina Kent**, Senior Director, Workforce Programs and Economic Mobility, Greater New Orleans Foundation
- **Frank Morse**, President, Morse Homes, Inc.

2:45 – 3:00 PM

Wrap Up & Reflection

En Route to Airport

Informal discussion with staff about key takeaways from the trip – reflecting on learnings and ways that federal policymakers can assist states and localities to improve systems alignment, programming, and worker and learner outcomes.

- **Taylor Maag**, Director, Workforce Policy, JFF

3:00 – 5:25 PM

Flight Check in

5:25 – 8:55 PM

Flight: MSY to DCA

Southwest Airlines Flight # WN 3199

LOUIS ARMSTRONG NEW ORLEANS AIRPORT

1 Terminal Dr
Kenner, LA 70062

PARTICIPANT LIST

Congressional Staff Network Site Visit to New Orleans, LA

Tuesday, April 7 – Thursday, April 9, 2026

CONGRESSIONAL STAFF PARTICIPANTS

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Brian Gibson
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Nunez Community College

Jobs for the Future

Congressional Staff Network (CSN) Site Visit to New Orleans, Louisiana

Tuesday, April 7 – Thursday, April 9, 2026

Harrison Gitz
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Greater New Orleans, Inc.

Michael Hecht
President & CEO
Greater New Orleans, Inc.

Missy Hopson
System VP - Chief Learning and Workforce Development Officer
Ochsner Health

Kim Hunter-Reed
Commissioner of Higher Education
Louisiana Board of Regents

Carlin Jacobs
Chief Programs Officer
New Orleans Career Center

Claire Jecklin
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