

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Desiree Koetzle
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: March 11, 2026 Return: March 11, 2026
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: New Orleans, LA Destination: Gulf of America Return City: New Orleans, LA
5. Sponsor(s), Who Paid for the Trip: Arena Energy LLC
6. Describe Meetings and Events Attended: See attached agenda

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 3/26/2026

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: PETE STAUBER Date: 3-26-2026

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Arena Energy, LLC and Veriten

2. Travel Destination(s): WFD at Main Pass 120 CA & South Timbalier 37

3. Date of Departure: 03/11/2026 Date of Return: 03/11/2026

4. Name(s) of Traveler(s): Congressman Pete Stauber, Desiree Koetzle and Shawn Rusterholz

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

| | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|---------------------|---|
| Traveler | \$2833 | N/A | \$20 | \$120 for Fire Retardant Clothing |
| Accompanying Family Member | | | | |

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 03/19/2026

Name: Mike Vallejo Title: President & CFO

Organization: Arena Energy, LLC

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 2103 Research Forest Dr, Ste 400, The Woodlands, TX 77380

Telephone: 281-210-0639 (Assistant, Mary Dickson) Email: mdickson@arenaenergy.com

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

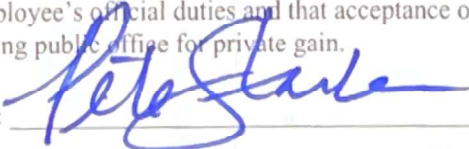
1. Name of Traveler: Desiree Koetzle
2. Sponsor(s) who will be paying or providing in-kind support for the trip: _____
Arena Energy, LLC
3. City and State OR Foreign Country of Travel: New Orleans, LA
4. a. Date of Departure: March 11, 2026 Date of Return: March 11, 2026
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As chief of Staff to Congressman Pete Stauber, Chairman of the House Energy and Minerals Subcommittee with direct jurisdictional oversight over federal waters and energy production in the Gulf of America, it is one of my core responsibilities to understand and oversee the implementation of policy that impacts domestic energy supply and the operators in the Gulf.
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____



Date: _____

Feb 11, 2026

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Arena Energy, LLC

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Congressman Pete Stauber, Desiree Koetzle (Chief of Staff), Shawn Rusterholz (Energy & Natural Resources Policy Director)

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: March 11, 2026 Date of Return: March 11, 2026

7. a. City of departure: _____

b. Destination(s): New Orleans, Louisiana

c. City of return: _____

8. **Check only one.** I represent that

- The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
- b. I checked 8(c) above but am not offering any lodging; **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

See attached document

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
Travel will be by chartered helicopter from New Orleans to the Offshore Oil Platform and Rig.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): \$20/person for lunch on the rig

2) Provide the reason for selecting the location of the event or trip: We picked this offshore oil platform because it is one of the shorter flight times.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

| <input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates | Total Transportation Expenses per Participant | Total Lodging Expenses per Participant | Total Meal Expenses per Participant |
|---|--|---|--|
| For each Member, Officer, or Employee | \$3,000 and participation in a safety briefing. | N/A | \$20 |
| For each Accompanying Family Member | | | |

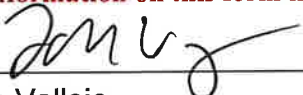
| | Other Expenses (dollar amount per item) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
|---------------------------------------|--|--|
| For each Member, Officer, or Employee | \$120 | Fire retardant shirts as required |
| For each Accompanying Family Member | | |

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 2/11/2026
 Name: Mike Vallejo Title: President & CFO
 Organization: Arena Energy, LLC
 Address: 2103 Research Forest Dr, Ste 400, The Woodlands, TX 77380
 Email: Assistant, Mary Dickson: mdickson@arenaenergy.com Telephone: 281-210-0639

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

DRAFT Itinerary for March 11, 2026

House Attendees: Congressman Pete Stauber, Shaun Rusterholz, and Desiree Koetzle

| | Time | Event |
|--|--------------|--|
| | 10:45am-11am | <p>Meet at Atlantic Aviation FBO at MSY Airport</p> <p>Important to the trip because it is where they will board a helicopter.</p> |
| | | <p>Non-House Attendees:</p> <p>Mike Minarovic (CEO, Arena Energy)</p> <p>Mike Vallejo (CFO, Arena Energy)</p> <p>Kalil Ackal (CEO, White Fleet Abandonment)</p> <p>Brent Ozenne (COO, Arena Energy)</p> <p>Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation)</p> <p>Maynard Holt (Veriten)</p> <p>Jeff Tillery (Veriten)</p> <p>Albert De La Portilla (Veriten)</p> <p>Tammy Duong (Veriten)</p> |
| | 11am-11:30am | <p>Safety Briefing</p> <p>Important to the trip because it goes over all necessary safety items for travel by helicopter including the plan for emergencies.</p> |
| | | <p>Non-house Attendees</p> <p>Mike Minarovic (CEO, Arena Energy)</p> <p>Mike Vallejo (CFO, Arena Energy)</p> <p>Kalil Ackal (CEO, White Fleet Abandonment)</p> <p>Brent Ozenne (COO, Arena Energy)</p> <p>Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation)</p> |

| | | |
|--|---|--|
| | <p>Maynard Holt (Veriten) Jeff Tillery (Veriten) Albert De La Portilla (Veriten) Tammy Duong (Veriten) Helicopter Pilots</p> | |
| | 11:30am | Helicopter Take-off |
| | 11:30am-12pm | Flight Time |
| | <p>Non-house Attendees: Mike Minarovic (CEO, Arena Energy) Mike Vallejo (CFO, Arena Energy) Kalil Ackal (CEO, White Fleet Abandonment) Brent Ozenne (COO, Arena Energy) Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation) Maynard Holt (Veriten) Jeff Tillery (Veriten) Albert De La Portilla (Veriten) Tammy Duong (Veriten) Helicopter Pilots</p> | |
| | 12pm | Arrive at WFD 400 at MP 120 CA |
| | 12pm-12:30pm | <p>Safety Briefing</p> <p>Important to the trip because it goes over all necessary safety items for being on an offshore oil rig</p> |
| | <p>Non-house Attendees Mike Minarovic (CEO, Arena Energy) Mike Vallejo (CFO, Arena Energy) Kalil Ackal (CEO, White Fleet Abandonment) Brent Ozenne (COO, Arena Energy)</p> | |

| | | |
|--|--|--|
| | <p>Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation)</p> <p>Maynard Holt (Veriten)</p> <p>Jeff Tillery (Veriten)</p> <p>Albert De La Portilla (Veriten)</p> <p>Tammy Duong (Veriten)</p> <p>Various Offshore Personnel</p> | |
| | 12:30pm-1pm | Lunch |
| | 1pm-2pm | <p>Tour</p> <p>Important to the trip because it will give them a firsthand experience to</p> <ul style="list-style-type: none"> • Understand the scale and complexity of offshore drilling operations. • Observe safety protocols, environmental protections, and technological innovations. • Gain insight into logistical challenges, such as transportation, staffing, and emergency response. |

Non-house Attendees:

Mike Minarovic (CEO, Arena Energy)

Mike Vallejo (CFO, Arena Energy)

Kalil Ackal (CEO, White Fleet Abandonment)

Brent Ozenne (COO, Arena Energy)

Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation)

Maynard Holt (Veriten)

Jeff Tillery (Veriten)

Albert De La Portilla (Veriten)

Tammy Duong (Veriten)

Various Offshore Personnel

| | |
|--|--|
| <p>Non-house Attendees: Mike Minarovic (CEO, Arena Energy) Mike Vallejo (CFO, Arena Energy) Kalil Ackal (CEO, White Fleet Abandonment) Brent Ozenne (COO, Arena Energy) Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation) Various Offshore Personnel</p> | |
| 2pm-3pm | <p>Media Interview</p> <p>Important to the trip so more people can experience what an offshore oil platform is like and how a lawmaker doing a site visit can help them make better-informed decisions about:</p> <ul style="list-style-type: none"> • Leasing policies • Regulatory frameworks & oversight • Environmental impact assessments • Worker safety standards |
| <p>Non-house Attendees: Maynard Holt (Veriten) Jeff Tillery (Veriten) Albert De La Portilla (Veriten) Tammy Duong (Veriten) Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation)</p> | |
| 3pm | Helicopter Take-off |
| 3pm-3:30pm | Flight Time |
| <p>Non-house Attendees: Mike Minarovic (CEO, Arena Energy) Mike Vallejo (CFO, Arena Energy) Kalil Ackal (CEO, White Fleet Abandonment)</p> | |

| | |
|--|--|
| <p>Brent Ozenne (COO, Arena Energy) Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation) Maynard Holt (Veriten) Jeff Tillery (Veriten) Albert De La Portilla (Veriten) Tammy Duong (Veriten) Helicopter Pilots</p> | |
| 3:30pm | Arrive at ST 37 Platform |
| 3:30pm-4:30pm | <p>Tour</p> <p>Important to the trip because it will give them a firsthand experience to</p> <ul style="list-style-type: none"> • Further understand a production platform and its role in American energy production |
| <p>Non-house Attendees: Mike Minarovic (CEO, Arena Energy) Mike Vallejo (CFO, Arena Energy) Kalil Ackal (CEO, White Fleet Abandonment) Brent Ozenne (COO, Arena Energy) Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation) Various Offshore Personnel</p> | |
| 4:30pm | Helicopter Take-off |
| 4:30pm-5pm | Flight Time |
| <p>Non-house Attendees: Mike Minarovic (CEO, Arena Energy) Mike Vallejo (CFO, Arena Energy) Kalil Ackal (CEO, White Fleet Abandonment) Brent Ozenne (COO, Arena Energy)</p> | |

| | | |
|--|--|--------------------------------------|
| | Deputy Secretary Kate MacGregor, Department of the Interior (Awaiting Confirmation) Maynard Holt (Veriten) Jeff Tillery (Veriten) Albert De La Portilla (Veriten) Tammy Duong (Veriten) Helicopter Pilots | |
| | 5pm | Arrive back at Atlantic Aviation FBO |

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

March 6, 2026

Ms. Desiree Koetzle
Office of the Honorable Pete Stauber
145 Cannon House Office Building
Washington, DC 20515

Dear Ms. Koetzle:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to the Arena Energy, LLC's WFD 400 jack-up drilling rig at Main Pass 120 CA and the South Timbalier 37 oil & gas field, scheduled for March 11, 2026, sponsored by Arena Energy, LLC, and Veriten.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest
Chairman



Mark DeSaulnier
Ranking Member

MG/MD:tn