

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: _____
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: _____ Return: _____
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: _____ Destination: _____ Return City: _____
5. Sponsor(s), Who Paid for the Trip: _____
6. Describe Meetings and Events Attended: _____

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Isabella Olive Date: _____

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: _____ Date: _____

Signature of Supervising Member: San Luis

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Third Way Foundation (PPI is a project of the Third Way Foundation)

2. Travel Destination(s): Dublin, Ireland and London, United Kingdom

3. Date of Departure: March 9, 2026 Date of Return: March 14, 2026

4. Name(s) of Traveler(s): Lena Jacobson, Izzy Olive, Alexis Torres

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1500	\$1317	\$400	
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Lindsay Lewis Date: 3/18/26

Name: Lindsay Lewis Title: CEO

Organization: Progressive Policy Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1919 M St NW

Telephone: (202) 617-4042 Email: llewis@ppionline.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Isabella (Izzy) Olive

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Isabella Olive

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Sam Liccardo (CA-16)

Office Address: 1117 Longworth HOB

Telephone Number: 202-245-2339

Email Address of Contact Person: izzy.olive@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Isabella (Izzy) Olive
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Third Way Foundation (Progressive Policy Institute is a project of the Third Way Foundation)
3. City and State **OR** Foreign Country of Travel: Dublin, Ireland and London, United Kingdom
4. a. Date of Departure: Monday, March 9th, 2026 Date of Return: Saturday, March 14th, 2026
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
This trip for communications staffers is an opportunity to connect with communications leaders with experience operating in fractured media environments. Additionally, we'll visit tech company HQs which is relevant to my district and our constituents' priorities.

I serve as the office Communications Director.
9. **Yes No Is the traveler aware of any registered federal lobbyists or planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Date: 2/9/2026

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Third Way Foundation (Progressive Policy Institute is a project of the Third Way Foundation)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See attached pages

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Monday, March 9th, 2026 Date of Return: Saturday, March 14th, 2026

7. a. City of departure: Washington DC, United States of America

b. Destination(s): Dublin, Ireland and London, United Kingdom

c. City of return: Washington DC, United States of America

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
- b. I checked 8(c) above but am not offering any lodging; **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

PPI has been conducting policy work since 1989 and facilitating bipartisan dialogues among U.S. policymakers domestically and abroad. This trip represents PPI's continued commitment to fostering collaborative relationships with congressional offices and providing educational international programming. PPI planned and organized each aspect of this trip.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \$100

2) Provide the reason for selecting the location of the event or trip: Dublin and London are international media hubs offering the best opportunity for staff to learn how U.S. politics are covered abroad and to engage directly with counterparts facing similar communications challenges.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hilton Dublin City: Dublin Cost Per Night: \$294

Reason(s) for Selecting: Central to many meeting locations

Hotel Name: The Waldorf Hilton City: London Cost Per Night: \$341

Reason(s) for Selecting: Central to many meeting locations

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1500	\$1317	\$400
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee’s Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Lindsay Lewis Date: 2/5/2026
 Name: Lindsay Lewis Title: CEO
 Organization: Progressive Policy Institute
 Address: 1919 M St NW Ste 300, Washington DC, 20036
 Email: llewis@ppionline.org Telephone: 202-617-4042

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Dublin/London StaffDel Schedule

Monday, March 9, 2026 – Saturday, March 14, 2026

All times local

Monday, March 9

11:20 PM - 10:20 AM⁺¹

United Flight (UA 228): IAD to DUB

Tuesday, March 10

11:30 AM

Transportation to hotel (approx. 60 minutes)

12:00 PM

Check into hotel (**Hilton Dublin**)

Location: Charlemont Pl, Saint Kevin's, Dublin, D02 A893, Ireland

12:30 - 1:45 PM

Lunch & Trip Preview

Location: Richmond, 43 Richmond St S, Portobello, Dublin 2, D02 X499, Ireland

Over lunch, Ian O'Keefe and Michael Quigley will provide an overview of the trip itinerary and key objectives, highlighting the delegation's meetings and priority topics for discussion.

Michael will also deliver a briefing on the government and politics of Ireland, offering context on the current political landscape, major institutions, and the dynamics shaping policymaking. Together, these presentations will equip the delegation with both the practical framework for the trip and the political insights needed to engage effectively throughout the visit.

2:00 - 2:45 PM

Meeting with Sinn Féin Communications Staff and Party Leadership

Location: Kevin Barry Memorial Hall, 44 Parnell Square W, Rotunda, Dublin 1, D01 XA36, Ireland

The delegation will meet with staff and party representatives from Sinn Féin for a candid discussion on political messaging, media strategy, and narrative development within Ireland's current political environment. The conversation will focus on Sinn Féin's history and how Sinn Féin communicates its priorities to voters, responds to breaking political moments, and navigates Ireland's press landscape across traditional and digital platforms.

3:00 - 5:00 PM

Tour and Happy Hour at Guinness Storehouse

Location: St. James's Gate, Dublin 8, D08 VF8H, Ireland

The delegation will visit the Guinness Storehouse to examine how one of Ireland's most enduring institutions has communicated its identity over time. The experience highlights the role of advertising, visual design, and storytelling in shaping public perception, as well as how Guinness has adapted its message across political, social, and economic shifts while remaining closely associated with Irish national identity.

7:00 PM - 9:30 PM

Salon Dinner

Location: F.X. Buckley Steakhouse Pembroke Street, 1A Pembroke Street Lower, Dublin 2, D02 TF61, Ireland

The delegation will join Members of the Oireachtas and current and former government communications staffers for a private, off-the-record dinner focused on lessons from Ireland's efforts to rebuild public trust and reconnect with working people. The discussion will explore effective messaging, audience engagement, and navigating today's fast-moving media landscape.

Wednesday, March 11

9:00 - 10:00 AM

Breakfast Meeting @ Apple Europe HQ

Location: Apple Campus, Hollyhill

The delegation will meet with members of Apple's Ireland-based communications and public affairs team for a discussion on corporate communications in a global, policy-heavy environment. The conversation will focus on how Apple approaches messaging at the intersection of technology, regulation, and public trust, particularly within the European and Irish context.

10:30 AM - 12:00 PM

Meeting with RTÉ Editorial and Communications Staff

Location: RTÉ Studios, Donnybrook

The delegation will meet with senior editorial and communications staff from RTÉ for a discussion on Ireland's media environment and the role of public broadcasting in political coverage. The conversation will focus on editorial decision-making, election coverage, and the balance between independence, accountability, and public trust.

12:00 - 12:45 PM

Travel to airport, lunch at airport

2:15 - 3:35 PM

AerLingus Flight (EI 168): DUB-LHR

4:30 - 5:30 PM

Overview of British Politics Welcome Briefing

A briefing from PPI CEO Lindsay Lewis and Director of PPI London office Claire Ainsley will provide an overview of the current U.K. political landscape, key institutions, major policy debates, and the broader media environment to frame the delegation's meetings ahead.

5:30 - 6:00 PM

Check into hotel– Waldorf Hilton London

Location: Aldwych, London WC2B 4DD, United Kingdom

6:30 - 9:00 PM

Private Dinner with Dan Bloom, Political Editor of POLITICO UK

Location: Smith & Wollensky, 1-11 John Adam St, London WC2N 6HT, United Kingdom

An off-the-record dinner with Dan Bloom, Political Editor at POLITICO UK, bringing together senior political reporters and U.S. communications directors from both sides of the Atlantic. The discussion will focus on U.K. political coverage, transatlantic media dynamics, and exchanging perspectives on storytelling, public trust, and rebuilding broad-based political coalitions.

Thursday, March 12

8:00 - 9:00 AM

Breakfast at Hotel

9:00 - 10:30 AM

Houses of Parliament Tour with Lord David Evans

Location: Palace of Westminster, London SW1A 0AA, United Kingdom

Participants will take part in a guided tour of the Houses of Parliament, led by Lord David Evans. The visit will provide historical and educational context about the institution's role, traditions, and legislative process. The group will also take part in an informal discussion with a few Members of Parliament to hear their perspectives on issues related to the US-UK relationship.

11:00 AM - 12:30 PM

Meeting with Tony Blair Institute Comms Team

Location: One Bartholomew Close, London, EC1A 7B

Conversation with members of the communications team at the Tony Blair Institute for Global Change about how a policy institute presents research and public policy analysis to government, media, and civic audiences. The discussion will focus on institutional communications strategy, policy framing, and engagement on issues such as economic modernization and governance.

1:00 - 2:30 PM

Visit to Google London and Discussion with DeepMind Team

Location: 6 Pancras Sq, London N1C 4AG, United Kingdom

Tour of Google's London offices followed by a discussion with members of Google and DeepMind's communications team on the role of advanced AI research in shaping tech policy and economic narratives across the U.S. and U.K. The conversation will focus on messaging around AI innovation, regulation, and public trust.

3:00 - 5:00 PM

Meeting and Reception with Progressive Britain

Location: The Wellington 351 Strand, Greater, London WC2R 0HS, United Kingdom

A meeting and reception with leaders of Progressive Britain to exchange perspectives on policy research, public education, and communications practices within the think tank community. The gathering will focus on institutional outreach and engagement with policymakers and media in the U.K. and U.S.

7:00 - 9:30 PM

Private Dinner Discussion with U.K. Political Reporter

Location: Jamie Oliver Catherine St, 6 Catherine St, London WC2B 5JY, United Kingdom

An off-the-record dinner bringing together senior political reporters and communications directors from both sides of the Atlantic. The discussion will allow U.K. journalists to engage directly with U.S. communications professionals and exchange perspectives on storytelling, public trust, and rebuilding broad-based political coalitions.

Friday, March 13

8:00 - 9:00 AM

Breakfast at Hotel

9:30 - 11:00 AM

Visit to London Bloomberg Office

Location: 3 Queen Victoria St, London EC4N 4TQ, United Kingdom

The delegation will visit Bloomberg's City of London campus for an overview of how large-scale news organizations operate in live, high-pressure environments. The visit will include a tour highlighting how editorial, production, and communications teams coordinate across news and sports programming.

11:30 - 1:30 PM

Lunch Meeting with Labour Comms Staffers & Startup Coalition

Location: Old Queen Street Café, 6 Old Queen St, London SW1H 9HP

Networking lunch with senior communications counterparts from Labour MPs' offices and members of the Startup Coalition. Discussion will focus on shared messaging priorities, media engagement strategies, and opportunities for cross-Atlantic collaboration.

2:00 - 4:30 PM

10 Downing Street Tour with Staff

Location: 10 Downing St London SW1A 2AB UK

The delegation will take part in a private tour of 10 Downing Street, provided by government staff, offering an inside look at the operations and history of the Prime Minister's Office and the role it plays at the center of U.K. government.

6:30 - 9:00 PM

Casual Closing Dinner

Location: Dishoom, 12 Upper St Martin's Ln, London WC2H 9FB, United Kingdom

Trip recap and takeaways with PPI team.

Saturday, March 14

8:30 AM	Breakfast at hotel
9:00 AM	Travel to Airport
12:05 PM - 4:35 PM	United Flight (UA 919): LHR to IAD

U.S. House Staff Invitees

StaffDel to London and Paris, Sunday, November 9, 2025 – Friday, November 14, 2025

Paul Iskajyan

Communications Director
New Democrat Coalition

Emma Weir

Communications Director
U.S. Representative Pete Aguilar

Nick Martin

Communications Director
U.S. Representative Suzan DelBene

Koray Rosati

Communications Director
U.S. Representative Janelle Bynum

Clarissa Robles

Communications Director
U.S. Representative Lizzie Fletcher

Lena Jacobson

Communications Director
U.S. Representative Scott Peters

Hale Diamond

Creative Director
U.S. Representative Joaquin Castro

Thomas Falcigno

Communications Director
U.S. Representative Julie Johnson

Izzy Olive

Communications Director
U.S. Representative Sam Liccardo

Allison Childress

Communications Director
U.S. Representative Greg Stanton

Sophia Swain

Communications Director
U.S. Representative Emily Randall

Jill Reilly

Communications Director
U.S. Representative Angie Craig

Alexis Torres

Communications Director
U.S. Representative Vicente Gonzalez

The U.S. House of Representatives staff members listed above have been invited because of their subject matter expertise on congressional communications, media, public relations and other topics that will be covered in the program of this staff delegation trip.

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://ethics.house.gov>

March 5, 2026

Ms. Isabella Olive
Office of the Honorable Sam Liccardo
1117 Longworth House Office Building
Washington, DC 20515

Dear Ms. Olive:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Ireland and the United Kingdom,¹ scheduled for March 9 to 14, 2026, sponsored by the Third Way Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$525] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest
Chairman



Mark DeSaulnier
Ranking Member

MG/MD:nl