

# COMMITTEE ON ETHICS


## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: \_\_\_\_\_
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: \_\_\_\_\_ Return: \_\_\_\_\_  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
4. Departure City: \_\_\_\_\_ Destination: \_\_\_\_\_ Return City: \_\_\_\_\_
5. Sponsor(s), Who Paid for the Trip: \_\_\_\_\_
6. Describe Meetings and Events Attended: \_\_\_\_\_  
\_\_\_\_\_
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_  
\_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  \_\_\_\_\_ Date: \_\_\_\_\_

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Supervising Member:  \_\_\_\_\_

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: Sasakawa Peace Foundation USA

2. Travel Destination(s): Tokyo and Nagasaki, Japan

3. Date of Departure: February 14, 2026 Date of Return: February 21, 2026

4. Name(s) of Traveler(s): Abby Carter

*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

|                            | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|---------------------|---|
| Traveler                   | \$4700.91                     | \$1536                 | \$683.16            | \$992.14  |
| Accompanying Family Member | N/A                           | N/A                    | N/A                 | N/A   |

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature: Sabine Schleidt Date: March 3, 2026

Name: Sabine Schleidt Title: Chief Operating Officer

Organization: Former Members of Congress (FMC)

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1401 K ST NW, Suite 901, Washington D.C., 20003

Telephone: (202) 222-0972 Email: sschleidt@usafmc.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.


This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Abigail Carter

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Rep. Suhas Subramanyam (VA-10)

Office Address: 1009 Longworth HOB, Washington, DC 20515

Telephone Number: (202) 860-5405

Email Address of Contact Person: abby.carter@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Abigail Carter
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Former Members of Congress (FMC)
3. City and State **OR** Foreign Country of Travel: Toyko and Nagasaki, Japan
4. a. Date of Departure: February 14, 2026 Date of Return: February 21, 2026  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_

7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

I serve as the Chief of Staff for Congressman Subramanyam who serves as the Ranking Member of the Oversight Committee's ~~Military and Foreign Affairs Subcommittee~~. This trip will allow me to expand my knowledge and understanding of the unique relationship that the US and Japan share, including the U.S.-Japan security alliance, transpacific economic ties, and multilateral cooperation. I plan to use this knowledge to advise my Member on future actions and legislation regarding these topics.

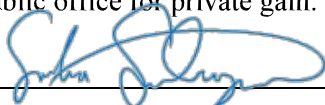
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_



Date: January 26, 2026

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

Former Members of Congress (FMC)

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: Sasakawa Peace Foundation USA

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_

See Addendum

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: February 14, 2026 Date of Return: See Addendum

7. a. City of departure: Washington, DC

b. Destination(s): Tokyo and Nagasaki, Japan

c. City of return: See Addendum

8. **Check only one.** I represent that

a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_
- 

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
See Addendum
- 

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: Premium Economy)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_
- 

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
  - b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): ~\$116/day
    - 2) Provide the reason for selecting the location of the event or trip: See Addendum
- 

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

|                          |   |       |                 |                 |              |
|--------------------------|---|-------|-----------------|-----------------|--------------|
| Hotel Name:              | <u>ANA Intercontinental Hotel</u>                       | City: | <u>Tokyo</u>    | Cost Per Night: | <u>\$387</u> |
| Reason(s) for Selecting: | <u>Proximity to Meeting Partners and US Embassy</u>     |       |                 |                 |              |
| Hotel Name:              | <u>Hilton Nagasaki Hotel</u>                            | City: | <u>Nagasaki</u> | Cost Per Night: | <u>\$167</u> |
| Reason(s) for Selecting: | <u>Proximity to meeting partners and ease of access</u> |       |                 |                 |              |
| Hotel Name:              | _____   | City: | _____           | Cost Per Night: | _____        |
| Reason(s) for Selecting: | _____   |       |                 |                 |              |

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

|   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Actual Amounts<br><input checked="" type="checkbox"/> Good Faith Estimates | Total <b>Transportation</b> Expenses per Participant | Total <b>Lodging</b> Expenses per Participant | Total <b>Meal</b> Expenses per Participant |
| For each Member, Officer, or Employee   | See Addendum   | See Addendum                                  | See Addendum                               |
| For each Accompanying Family Member   | N/A  | N/A   | N/A  |


|                                       |  |  |
|---------------------------------------|--|--|
|                                       | <b>Other</b> Expenses (dollar amount per item) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
| For each Member, Officer, or Employee | See Addendum                                   | See Addendum   |
| For each Accompanying Family Member   | N/A  | N/A  |

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 02/09/2026  
 Name: Sabine Schleidt Title: Chief Operating Officer  
 Organization: Former Members of Congress (FMC)  
 Address: 1401 K Street NW, Suite 901, Washington, DC, 20005  
 Email: sschleidt@usafmc.org Telephone: 202-222-5047

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

## Primary Trip Sponsor Form Addendum

4. This study tour is intended for current Chiefs of Staff at offices of current Members of the United States Congress; FMC invited Chiefs of Staff who have previously expressed interest in Japan and U.S.-Japan relations – in particular, security, energy, trade, and social issues – and serve Members who sit on committees relevant to the trip’s issue areas. Please find enclosed a list of all invitees.

### 6. Date of Return:

February 19:

- Amanda Baldwin, Chief of Staff, Office of Rep. Nathaniel Moran (R-TX)

February 21:

- Jeff Bishop, Chief of Staff, Office of Rep. Jefferson Shreve (R-IN)
- Abby Carter, Chief of Staff, Office of Rep. Suhas Subramanyam (D-VA)
- Sarah Ghermay, Chief of Staff, Office of Rep. Yassamin Ansari (D-AZ)
- Alice Johnson, Chief of Staff, Office of Rep. Austin Scott (R-GA)
- Nancy Juarez, Chief of Staff, Office of Rep. Ami Bera (D-CA)
- Matthew Koos, Chief of Staff, Office of Rep. Chris Deluzio (D-PA)
- Sean McCabe, Chief of Staff, Office of Rep. Pat Harrigan (R-NC)
- Jamie Robinette, Chief of Staff, Office of Rep. Aaron Bean (R-FL)
- Sarah Servin, Chief of Staff, Office of Rep. Adam Smith (D-WA)

### 7. c. Airport of Return:

Atlanta, GA (ATL):

- Alice Johnson, Chief of Staff, Office of Rep. Austin Scott (R-GA)

New York, NY (JFK):

- Matthew Koos, Chief of Staff, Office of Rep. Chris Deluzio (D-PA)

San Francisco (SFO):

- Nancy Juarez, Chief of Staff, Office of Rep. Ami Bera (D-CA)

Washington, DC (IAD):

- Amanda Baldwin, Chief of Staff, Office of Rep. Nathaniel Moran (R-TX)
- Jeff Bishop, Chief of Staff, Office of Rep. Jefferson Shreve (R-IN)

- Abby Carter, Chief of Staff, Office of Rep. Suhas Subramanyam (D-VA)
- Sarah Ghermay, Chief of Staff, Office of Rep. Yassamin Ansari (D-AZ)
- Sean McCabe, Chief of Staff, Office of Rep. Pat Harrigan (R-NC)
- Jamie Robinette, Chief of Staff, Office of Rep. Aaron Bean (R-FL)
- Sarah Servin, Chief of Staff, Office of Rep. Adam Smith (D-WA)

12. The Congressional Study Group on Japan is among the largest and most active parliamentary exchange programs between the U.S. Congress and the legislative branch of Japan. The Study Group creates constant channels of communication and dialogue between American legislators and their counterparts in the Japanese Diet through regular roundtables in Washington, DC throughout the year in addition to trips such as the 2026 Chief of Staff Study Tour to Japan. It offers senior congressional staff a unique educational forum to examine issues including the U.S.-Japan security alliance, energy policy, bilateral and multilateral trade agreements, and critical issues such as workforce development and demographic change. FMC's Congressional Study Group on Japan is responsible for organizing the program, arranging meetings, and inviting expert speakers to the study tour. FMC is solely responsible for all invitations to and communications with trip participants, as well as the budget for the 2026 Chief of Staff Study Tour to Japan. Sasakawa Peace Foundation USA (SPFUSA) awards grant monies to fund the year-round programming of The Congressional Study Group on Japan as a part of their mission of promoting understanding between the U.S. and Japan. Sasakawa USA staff assists FMC in securing meetings in Tokyo.

15. b. 2) Tokyo is the financial and political hub of Japan, and the delegation will meet with high level government officials, journalists and experts on issues ranging from security to energy policies to trade. Additionally, through meetings with cultural figures as well as a visit to Sensoji Temple, participants will gain a holistic understanding of Japan's rich history, culture, and religion.

Nagasaki City, capital of Nagasaki Prefecture, is a historic port city on the island of Kyushu, long known as Japan's gateway to the outside world during the country's period of isolation. The delegation will meet with local government officials and academic experts to learn about Nagasaki's unique role in international trade, its history as one of the two cities devastated by the atomic bomb in World War II, and its continued importance as a hub for shipbuilding and maritime industries. Participants will also gain insight into the city's unique blend of Japanese and Western cultural and historical influences that make Nagasaki stand out within Japan.

18. Total Expenses:

Transportation Expenses:

- Amanda Baldwin: \$3,243.89
- Jeff Bishop: \$4,929.29
- Abby Carter: \$4,655.99
- Sarah Ghermay: \$4,654.89
- Alice Johnson: \$4,875.39
- Nancy Juarez: \$4,630.59
- Matthew Koos: \$4,625.49
- Sean McCabe: \$4,655.39
- Jamie Robinette: \$4,655.99
- Sarah Servin: \$4,838.47

Lodging, Meal, and Other Expenses:

Group A:

- Amanda Baldwin, Chief of Staff, Office of Rep. Nathaniel Moran (R-TX)

Lodging Expenses: \$1,536.40

Meal Expenses: \$580

Other Expenses: \$1,000

Group B:

- Jeff Bishop, Chief of Staff, Office of Rep. Jefferson Shreve (R-IN)
- Abby Carter, Chief of Staff, Office of Rep. Suhas Subramanyam (D-VA)
- Sarah Ghermay, Chief of Staff, Office of Rep. Yassamin Ansari (D-AZ)
- Alice Johnson, Chief of Staff, Office of Rep. Austin Scott (R-GA)
- Nancy Juarez, Chief of Staff, Office of Rep. Ami Bera (D-CA)
- Matthew Koos, Chief of Staff, Office of Rep. Chris Deluzio (D-PA)
- Sean McCabe, Chief of Staff, Office of Rep. Pat Harrigan (R-NC)
- Jamie Robinette, Chief of Staff, Office of Rep. Aaron Bean (R-FL)
- Sarah Servin, Chief of Staff, Office of Rep. Adam Smith (D-WA)

Lodging Expenses: \$1,649.29

Meal Expenses: \$812

Other Expenses: \$1,400

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Name of Primary Trip Sponsor for this trip: Former Members of Congress (FMC)
2. Name of your organization: Sasakawa Peace Foundation USA
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: December 3, 2025

Name: Satohiro Akimoto Title: President

Organization: Sasakawa Peace Foundation USA

Address: 1819 L St NW, Suite 300, Washington, D.C., 20036

Telephone: (202) 296-6694 Email: akimoto@spfusa.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Additional Sponsor Form Addendum: Sasakawa Peace Foundation USA

4. Sasakawa Peace Foundation USA receives a grant from the Embassy of Japan to fund the Japan-U.S. Military Program (JUMP). That is the only funding Sasakawa Peace Foundation USA receives from a foreign government, and it is only for this JUMP program. No Embassy of Japan funding is ever put towards the grant for the U.S. Association of Former Members of Congress.



# THE CONGRESSIONAL STUDY GROUP ON JAPAN

A PROGRAM OF FMC

1401 K STREET NW, SUITE 901 WASHINGTON, DC 20005  
202.222.0972 | [www.usafmc.org/csg](http://www.usafmc.org/csg)

## **2026 Chief of Staff Study Tour to Japan** February 14 – 21 | Tokyo and Nagasaki, Japan

### *List of Invitees*

#### **Chiefs of Staff from the U.S. House of Representatives:**

1. Amanda Baldwin, Chief of Staff, Office of Rep. Nathaniel Moran (R-TX)
2. Jeff Bishop, Chief of Staff, Office of Rep. Jefferson Shreve (R-IN)
3. Regan Delaney, Executive Director, Republican Governance Group (Office of Rep. David Valadao (R-CA))
4. Sarah Ghermay, Chief of Staff, Office of Rep. Yassamin Ansari (D-AZ)
5. Abby Carter, Chief of Staff, Office of Rep. Suhas Subramanyam (D-VA)
6. Michael Curcio, Chief of Staff, Office of Rep. Mark Messmer (R-NJ)
7. Alice Johnson, Chief of Staff, Office of Rep. Austin Scott (R-GA)
8. Nancy Juarez, Chief of Staff, Office of Rep. Ami Bera (D-CA)
9. Matthew Koos, Chief of Staff, Office of Rep. Chris Deluzio (D-PA)
10. Jay Kronzer, Chief of Staff, Office of Rep. Jen Kiggans (R-FL)
11. Chrissi Lee, Chief of Staff, Office of Rep. Morgan Lutrell (R-TX)
12. Sean McCabe, Chief of Staff, Office of Rep. Pat Harrigan (R-NC)
13. Jamie Robinette, Chief of Staff, Office of Rep. Aaron Bean (R-FL)
14. Sarah Servin, Chief of Staff, Office of Rep. Adam Smith (D-WA)
15. Nate Soule, Chief of Staff, Office of Rep. Mike Lawler (R-NY)
16. Shana Teehan, Chief of Staff, Office of Rep. Julie Fedorchak (R-ND)
17. Rachel Wagley, Chief of Staff, Office of Rep. Blake Moore (R-UT)



# THE CONGRESSIONAL STUDY GROUP ON JAPAN

A PROGRAM OF FMC

1401 K STREET NW, SUITE 901 WASHINGTON, DC 20005  
202.222.0972 | [www.usafmc.org/csg](http://www.usafmc.org/csg)

December 10, 2025

Dear Colleague:

On behalf of the Congressional Study Group on Japan (CSGJ) and Former Members of Congress (FMC), it gives us great pleasure to invite you to participate in our Eleventh Annual U.S. Congressional Chief of Staff Study Tour to Japan.

The 2026 Study Tour will take place from **February 14 – 21** and will visit Tokyo and Nagasaki. Premium Economy airfare, lodging, ground transportation, and scheduled meal costs will be paid for by FMC, a congressionally chartered, 501(c)(3) non-profit organization, in partnership with the generous support from Sasakawa Peace Foundation USA. We have funding for approximately eight Chiefs of Staff from the House. Participants are expected to attend all official meetings/programs throughout the duration of the Study Tour. Please note that participation is available on a first-come, first-served basis for a diverse and bipartisan delegation. This program constitutes privately sponsored travel and will be approved by the House Ethics Committee.

The Congressional Study Group on Japan (CSGJ), a non-partisan, non-advocacy legislative exchange conducted by FMC, has more than twenty years of history conducting successful, high-level, discussion-driven study tours for Members of Congress and senior Congressional staff, which complement an active calendar of year-round programs on Capitol Hill. Fervently non-partisan and non-advocacy, our model promotes an active, substantive discussion among all principals and the development of lasting working relationships based on mutual respect and understanding.

The Study Tour for Senior Staff provides an exciting new opportunity to build U.S.-Japan relationships at the regional and local levels of government and civil society, beyond the traditional Washington-Tokyo relationship. Together with a variety of leading officials and experts from academia, civil society, industry, the media, and government, you will have the opportunity to discuss topics of mutual concern and areas for cooperation, including:

- The U.S.-Japan security alliance
- Transpacific economic ties
- Multilateral cooperation

During the trip, you will also have an opportunity to learn about other topics including issues surrounding Japan's international diplomacy, military cooperation, Japan's rich cultural history, and the legacy of nuclear weapons.

We hope that you will join us for the continuation of this vital transpacific dialogue. Should you have any questions, please contact Ms. Nanako Kondo, Program Officer for the Congressional Study Group on Japan at [nkondo@usafmc.org](mailto:nkondo@usafmc.org). Thank you very much for your kind consideration.

**EXECUTIVE TEAM:**

**Peter Weichlein Esq.**, *Chief Executive Officer* | **Sabine Schleidt**, *Chief Operating Officer*  
**Lorraine Harbison**, *Program Director* | **Patrick Egenhofer**, *Associate Director, Programs*





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Yours,

Sabine Schleidt  
Chief Operating Officer  
Congressional Study Groups, FMC

Ty Baker  
Program Manager  
Congressional Study Groups, FMC



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## 2026 Chief of Staff Study Tour to Japan

Saturday, February 14<sup>th</sup> - Saturday, February 21<sup>st</sup>, 2026

### Tokyo Hotel:

ANA InterContinental Tokyo  
1-Chome 12-33 Akasaka  
Minato-ku, Tokyo 107-0052

### Nagasaki Hotel:

The Hilton Nagasaki  
4-2 Onouemachi  
Nagasaki, 850-0058, Japan

### Saturday, February 14<sup>th</sup>

**[TRAVEL DAY]**

#### 11:10 AM Group Departure from Washington, D.C. (IAD) for Tokyo (HND) via NH101

- Amanda Baldwin, Chief of Staff, Office of Rep. Nathaniel Moran (R-TX)
- Jeff Bishop, Chief of Staff, Office of Rep. Jefferson Shreve (R-IN)
- Abby Carter, Chief of Staff, Office of Rep. Suhas Subramanyam (D-VA)
- Sarah Ghermay, Chief of Staff, Office of Rep. Yassamin Ansari (D-AZ)
- Alice Johnson, Chief of Staff, Office of Rep. Austin Scott (R-GA)
- Nancy Juarez, Chief of Staff, Office of Rep. Ami Bera (D-CA)
- Matthew Koos, Chief of Staff, Office of Rep. Chris Deluzio (D-PA)
- Sean McCabe, Chief of Staff, Office of Rep. Pat Harrigan (R-NC)
- Jamie Robinette, Chief of Staff, Office of Rep. Aaron Bean (R-FL)
- Sarah Servin, Chief of Staff, Office of Rep. Adam Smith (D-WA)

### Sunday, February 15<sup>th</sup>

**[TRAVEL DAY]**

3:30 PM (JST) Group Arrival in Tokyo (HND)

Afternoon (JST) Group Arrival to Hotel

Evening Individual Dinner



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**Monday, February 16<sup>th</sup> in Tokyo**

***Business Attire***

**8:00 AM – 8:45 AM A Welcome to Japan**

Roundtable breakfast discussion with **Shanti Shoji** Director of Programs at Sasakawa Peace Foundation USA and **Jumpei Sasakawa**, President of Nippon Foundation, on the Foundation's work in Japan and around the world.

*ANA Intercontinental Hotel*

**9:00 AM – 10:15 AM Japan in an Hour**

Roundtable discussion diving deep into the political, economic, and societal particulars of Japan with domestic and international journalists.

- **Jesse Johnson**, The Japan Times
- **Gearoid Reidy**, Bloomberg
- **Noah Sneider**, The Economist

*ANA Intercontinental Hotel*

**10:30 AM Group Departs Hotel for Meeting**

**11:00 AM – 12:00 PM Meeting with State Minister Iwao Horii**

Roundtable discussion with Iwao Horii (Liberal Democratic Party), Member of the House of Councillors, State Minister for Foreign Affairs, and Member of the Japan-US Parliamentary Association, exchanging views on opportunities for the U.S. and Japan to expand their partnership.

*2-chōme-1-2 Nagatachō, Chiyoda City, Tokyo 100-0014, Japan*

**12:10 PM Group Departs Meeting**

**12:30 PM – 2:00 PM Japan's Political Landscape**

This lunch roundtable will examine how Japan's recent July Upper House elections have impacted the Japanese Diet and politics, and what implications these changes have for defense policy, alliance dynamics, and regional deterrence strategies, especially in regards to U.S.-Japan security cooperation in the Indo-Pacific.

- **Ryo Nakamura**, Staff Writer, Nikkei
- **Koji Sonoda**, The Asahi Shimbun
- **Toru Takei**, Kyodo News

*Tosa Ryori Neboke Akasaka-Ten*

*3-chōme-11-17 Akasaka, Minato City, Tokyo 107-0052, Japan*

**2:10 PM Group Departs Meeting for Hotel**

**2:15 PM – 2:45 PM Executive Time**

**3:00 PM Group Departs Hotel for Sensoji**



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**3:30 PM – 5:00 PM Religion in Modern Society: Sensoji Temple**

Guided tour of the historic site. Founded in 645, Sensoji Temple is the oldest Buddhist temple in Tokyo and is dedicated to the bodhisattva Kannon. With the Shinto Asakusa Shrine located next to Sensoji, participants will learn of how the unique combinatory nature of religiosity in Japan continues to inform the life and mindset of Japanese citizens and politicians.

*2 Chome-3-1 Asakusa, Taito City, Tokyo 111-0032*

**5:10 PM Group Departs Sensoji**

**5:30 PM – 7:00 PM Sake and Soft Power**

Dinner and lecture from a licensed sake sommelier on the history and production methods of Japan's national drink, its growing popularity overseas (especially in the United States), and its role in Japan's soft power. Attendees will learn how traditional cultural products such as sake are essential in establishing both a robust economic relationship and a wider cultural rapport between nations, such as with American sake breweries and import companies meeting the growing US demand for sake.

*Premium Sake Pub Gashue, 2 Chome-13-5 Higashiueno, Taito City, Tokyo 110-0015*

**7:15 PM Return to Hotel**



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**Tuesday, February 17<sup>th</sup> in Tokyo**

***Business Attire***

**7:30 AM Group Departs Hotel for The Okura**

**8:00 AM – 9:15 AM U.S.-Japan Business Roundtable**

Breakfast roundtable discussion with representatives of the Congressional Study Group on Japan's Business Advisory Council members on topics including supply chain, tariffs, and the investment environment for Japanese companies doing business in the U.S. Featuring representatives from Hitachi, ITOCHU, Marubeni, Mitsubishi Heavy Industries, Mitsui & Co., Mizuho, NEC, Nissan, Panasonic, JR Central Rail, and Toyota

*The Okura, L'etoile Room*

*2 Chome-10-4 Toranomom, Minato City, Tokyo 105-0001, Japan*

**9:20 AM Group Departs Hotel for Embassy**

**9:45 AM – 11:00 AM U.S. Embassy Country Team Briefing**

Briefing led by select heads of sections such as Political, Economic, Commerce, Public Affairs, and Consular on the current state of bilateral relationship at the Embassy of the United States in Tokyo.

*U.S. Embassy, 1 Chome-10-5 Akasaka, Minato-ku, Tokyo 107-8420*

**11:15 AM Group Departs for Meeting**

**11:30 AM – 12:30 PM The Future of Energy at The Institute of Energy Economics (IEEJ)**

A roundtable discussion on Japan's energy situation, the transition from fossil fuels, and the role of liquefied natural gas (LNG) as a bridge fuel in that transition. The conversation will also explore how the U.S. and Japan can deepen cooperation to stabilize energy supply chains among like-minded democracies amid evolving global challenges.

- **Yukari Yamashita**, Managing Director, Energy Data and Modelling Center
- **Hiroshi Hashimoto**, Senior Fellow, Energy Security Unit
- **Kenji Kimura**, PhD, Senior Researcher, Research Strategy Unit

*1-chōme-13-1 Kachidoki, Chuo City, Tokyo 104-0054, Japan*

**12:40 PM Group Departs for Lunch**

**1:00 PM – 2:00 PM Informal Lunch**

*Ginza Sushi Tempura Iwai*

*7-chōme-10-8 Ginza, Chuo City, Tokyo 104-0061, Japan (5th floor)*

**2:10 PM Group Departs for Meeting**



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**2:30 PM – 3:30 PM The Bilateral Relationship**

Roundtable discussion with staff from the Ministry of Foreign Affairs, offering candid insight the ministry's priorities, and conversely presenting the delegation an opportunity to share their thoughts on the direction of Congress.

- **Masamitsu Nagano**, Director of the Japan-U.S. Security Treaty Division
- **Kaitaro Nonomura**, Director of the China Division

*2-2-1 Kasumigaseki, Chiyoda-ku, Tokyo, Japan 100-8919*

**3:40 PM Group Returns to Hotel**

**4:00 PM – 5:30 PM Executive Time**

**5:50 PM Group Departs for Meeting**

**6:30 PM – 8:30 PM Dinner with Indo-Pacific Allies**

A roundtable discussion on key areas of focus for the U.S., Japan, and their Indo-Pacific allies in addressing shared regional challenges. Featuring Deputy Chiefs of Mission to Japan from regional partners, the conversation will highlight the importance of cooperation with ASEAN nations in promoting stability, economic resilience, and a free and open Indo-Pacific.

- **Christian De Jesus**, Deputy Head of Mission, Embassy of the Republic of the Philippines in Japan
- **Li Lin Liew**, Deputy Chief of Mission, Embassy of Singapore in Japan
- **Helen Stylianou**, Deputy Ambassador to Japan, Embassy of Australia in Japan

*Stellar Works Restaurant & Bar*

*1-2-3 Aoyama Building 2F, Kita-Aoyama, Minato-ku, Tokyo 107-0061*

**8:45 PM Return to Hotel**



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**Wednesday, February 18<sup>th</sup> in Tokyo**

**[Travel] Business Attire**

**8:00 AM – 9:15 AM Japan's Changing Demographics and Workforce**

Roundtable breakfast discussion examining key demographic and economic shifts reshaping Japan's workforce, including an aging population, declining birthrate, and labor shortages. Participants will discuss how businesses and policymakers are adapting through automation, immigration, and workforce reskilling. The conversation will also explore the implications for productivity, social stability, and Japan's economic future.

- **Kazumi Sakashita**, Keidanren
- **Yutaka Harada**, Nagoya University of Commerce and Business (NUCB)
- **Yu Korekawa**, National Institute of Population and Social Security Research

*ANA Intercontinental Hotel*

**9:25 AM Group Departs for Meeting**

**9:45 AM – 10:45 AM CDP Diet Meeting**

CDP Diet meeting to discuss the party's perspective on the Constitutional Democratic Party's role as the leading opposition force, its stance toward the current coalition between the Liberal Democratic Party and Isshin no Kai, and the implications of the recent elections on the balance of power in the Diet, domestic governance, and the trajectory of U.S.-Japan relations.

*2-chōme-1-2 Nagatachō, Chiyoda City, Tokyo 100-0014, Japan*

**10:55 AM Group Departs for Hitachi**

**11:15AM – 12:15 PM Site Visit – Hitachi**

Site visit to Hitachi's headquarters and discussion with executive leadership on how Hitachi's projects and cutting-edge technology, such as public biometrics, digital monitoring of public infrastructure, augmented reality, and innovative approaches to AI training and application aim to meet the challenges and opportunities daily life and society in the future.

- **Emiko Ikeda**, Manager, Government & External Relations Division
- **Keisuke Okamoto**, Assistant Manager, Government & External Relations Division
- **Yuko Saito**, Manager, Government & External Relations Division
- **Yusuke Sese**, Senior Manager, Government & External Relations Division
- **Norihiro Suzaki**, General Manager, Government & External Relations Division
- **Yoko Yamazaki**, Senior Manager, Government & External Relations Division

*Nippon Seimei Marunouchi Building, 1-6-6, Marunouchi, Chiyoda-ku, Tokyo, 100-8280*

**12:20 PM Group Departs for Meeting**



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**12:30 PM – 2:00 PM Lunch Roundtable on Indo-Pacific Security**

Lunch roundtable discussion with experts on Indo-Pacific security on China's influence in the region and Japan's evolving approach to regional defense and cooperation, and how U.S. partnership with Japan strengthens both nations' strategic security goals.

- **Keisuke Iida**, National Graduate Institute for Policy Studies
- **Kiyoyuki Seguchi**, The Canon Institute
- **Shinji Yamaguchi**, National Institute for Defense Studies

*Le Pristine Tokyo*

*2-6-4 Toranomon Hills 1F, Toranomon, Minato-ku, Tokyo 105-0001*

**2:15 PM Group Departs for NISC**

**3:00 PM – 4:00 PM Cyber Security and Modern Defense**

Discussion with Counsellor **Makoto Kamoshita** from the National center of Incident readiness and Strategy for Cybersecurity (NISC) on the agency's role in improving Japan's cybersecurity readiness and response, Japan's cooperation with the United States on cyber security initiatives, and the current priorities and challenges for Japan and the United States in the cybersecurity space.

*2-chōme-4-12 Nagatachō, Chiyoda City, Tokyo 100-0014, Japan*

**4:15 PM Group Departs; Amanda Baldwin Returns to Hotel**

**4:30 PM – 5:00 PM Executive Time**

**5:00 PM Depart for Airport**

**30 min. FMC Staff Briefing on Nagasaki Logistics**

Briefing on bus led by FMC staff Lorraine Harbison and Nanako Kondo on logistical procedures for the transfer to Nagasaki and transportation to the hotel, and a review of Thursday's agenda.

**5:45 PM Arrive at Airport and Check-In**

**At Airport Informal Dinner**

**7:20 PM Depart Tokyo Haneda (HND) for Nagasaki (NGS) via NH669**

**9:25 PM Arrive in Nagasaki (NGS)**

**10:45 PM Arrive at Hilton Nagasaki**



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**Thursday, February 19<sup>th</sup> in Nagasaki**

*Business Attire*

**Morning (Tokyo) Amanda Baldwin Checks out from Hotel, Departs for Airport**

**Morning Breakfast on Own at Hotel**

**8:35 AM Depart for Meeting**

**9:00 AM – 10:00 AM Research Center for Nuclear Weapons at Nagasaki University**  
Roundtable discussion with senior researchers at the Research Center for Nuclear Weapons Abolition (RECNA) to discuss how Nagasaki's unique history informs contemporary U.S.–Japan security and nonproliferation policy.

*1-14 Bunkiyōmachi, Nagasaki, 852-8131*

**10:05 AM Depart for Nagasaki Atomic Bomb Museum**

**10:15 AM – 11:15 PM Nagasaki Atomic Bomb Museum**

A visit to the Nagasaki Atomic Bomb Museum to reflect on the enduring legacy of nuclear conflict and the role Nagasaki plays in promoting peace, disarmament, and international cooperation. Through guided discussion with local experts, participants will examine how the memory of the atomic bombing shapes Japan's diplomatic posture, public sentiment toward defense and deterrence, and the broader U.S.–Japan alliance.

*7-8 Hiranomachi, Nagasaki, 852-8117*

**10:40 AM Amanda Baldwin departs Tokyo (HND) for Washington, DC (IAD) via NH102**

**11:20 AM Walk to Meeting Room with Hibakusha**

**11:30 AM – 12:15 PM Hibakusha Meeting and Testimonial**

Meeting with and testimonial from a *hibakusha*, a survivor of the atomic bombing on Nagasaki, sharing their experience and the impact of the experience on their life.

*7-8 Hiranomachi, Nagasaki, 852-8117*

**12:20 PM Depart for Lunch**

**12:30 AM – 1:15 PM Debriefing Lunch on RECNA and the Nagasaki Atomic Bomb Museum**

Conversation on the continuing impact of the atomic bombing of Nagasaki on the Japanese perspective on nuclear weapons and nuclear power and how it impacts Chief's perspectives on US-Japan relations, Japanese policy in the post war era, and, and international efforts towards nuclear nonproliferation.

*Location To Be Confirmed*

**1:15 PM Depart for Meeting**



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- 1:30 PM – 2:00 PM**    **Courtesy Call with Mayor Shiro Suzuki**  
*Meeting Lead: Jamie Robinette*  
Meeting with Mayor Shiro Suzuki to discuss Nagasaki’s importance in Japan, as well as its role in US-Japan relations.  
  
*4-1 Uonomachi, Nagasaki, 850-0874, Japan*
- 2:30 PM – 6:30 PM**    **Executive Time**
- 7:00 PM – 9:00 PM**    **Dinner Discussion with Principal Officer Virsa Perkins**  
Roundtable dinner discussion with Virsa Perkins, Principal Officer of the US Consulate in Fukuoka, on the issues affecting Kyushu and opportunities to bolster the US-Japan bilateral relationship’s impact at deeper levels beyond Tokyo.  
  
*Ginnabe*  
*7-11 Dozomachi, Nagasaki, 850-0841, Japan*
- 9:15 PM**                    **Return to Hotel**
- 9:10 AM (EST)**            **Amanda Baldwin Arrives in Washington, DC (IAD)**



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**Friday, February 20<sup>th</sup> in Nagasaki**

***Business Attire***

- Morning**                      **Breakfast on Own at Hotel**
- 8:00 AM**                      **Depart Hotel for Sasebo**
- 30 min.**                      **Briefing on U.S. Forces in the Indo-Pacific and Japan and Logistics**
- 10:00 AM – 1:00 PM**      **US Fleet Activities and Japan Marine Self Defense Forces Sasebo Visit**  
Meeting with base leadership and tour of US Fleet Activities Sasebo. The naval bases house facilities for the logistic support of forward-deployed units and visiting operating forces of both the United States Pacific Fleet and Japan’s Self Defense Fleet, and is the maritime backbone of the U.S.–Japan alliance. As a strategically located deep-water port with historical significance and modern operational relevance, Sasebo plays a critical role in supporting regional security, humanitarian response, and freedom of navigation in the Indo-Pacific.
- Hirasemachi, Sasebo, Nagasaki 857-0056*
- 1:05 PM**                      **Depart US Fleet Activities for Lunch**
- 1:15 PM – 2:00 PM**      **Informal Lunch**
- 2:15 PM**                      **Depart Sasebo for Nagasaki**
- 4:00 PM – 5:00 PM**      **Dejima: Japan’s Historic Trade Gateway**  
Guided tour of Dejima with museum staff of the historic Dutch trading post in Nagasaki that served as Japan’s sole window to the Western world during its period of national seclusion. offers a unique opportunity to explore the origins of Japan’s international trade, diplomacy, and cross-cultural exchange. Participants will learn how Japan’s experiences at Dejima shaped Japan’s current perspective on international engagement, and how Dejima’s historic importance as a hub for international trade and exchange still influences Nagasaki today.
- 6-1 Dejima-machi, Nagasaki, 850-0862*
- 5:00 PM – 6:30 PM**      **Executive Time**
- 6:40 PM**                      **Depart for Dinner**
- 7:00 PM – 9:00 PM**      **Closing Dinner**  
A debriefing dinner discussion on the lessons learned during the duration of the delegation’s travel and reflection on various dimensions of the U.S. – Japan relationship led by FMC staff.
- Tsubaki*  
*2–6 Aburayamachi, Nagasaki, Japan, 850-0832 ( 2F)*
- 9:15 PM**                      **Return to Hotel**



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## **Saturday, February 21<sup>st</sup> [TRAVEL DAY]**

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|                       |   |
|-----------------------|---|
| <b>Morning</b>        | <b>Breakfast on own at hotel; check out and departure for airport</b>   |
| <b>8:25 AM (JST)</b>  | <b>Group 1 Departure from Nagasaki (NGS) to Tokyo (HND) via NH662</b> <ul style="list-style-type: none"><li>Matthew Koos, Chief of Staff, Office of Rep. Chris Deluzio (D-PA)</li></ul>   |
| <b>10:00 AM (JST)</b> | <b>Group 1 Arrival in Tokyo (HND)</b>   |
| <b>11:10 AM (JST)</b> | <b>Group 2 Departure from Nagasaki (NGS) to Tokyo (HND) via NH664</b> <ul style="list-style-type: none"><li>Jeff Bishop, Chief of Staff, Office of Rep. Jefferson Shreve (R-IN)</li><li>Abby Carter, Chief of Staff, Office of Rep. Suhas Subramanyam (D-VA)</li><li>Sarah Ghermay, Chief of Staff, Office of Rep. Yassamin Ansari (D-AZ)</li><li>Alice Johnson, Chief of Staff, Office of Rep. Austin Scott (R-GA)</li><li>Nancy Juarez, Chief of Staff, Office of Rep. Ami Bera (D-CA)</li><li>Sean McCabe, Chief of Staff, Office of Rep. Pat Harrigan (R-NC)</li><li>Jamie Robinette, Chief of Staff, Office of Rep. Aaron Bean (R-FL)</li><li>Sarah Servin, Chief of Staff, Office of Rep. Adam Smith (D-WA)</li></ul> |
| <b>11:35 AM (JST)</b> | <b>Group 1 Departure from Tokyo (HND) to New York (JFK) via NH110</b>   |
| <b>12:45 PM (JST)</b> | <b>Group 2 Arrival in Tokyo (HND); Transfer to Narita</b>   |
| <b>5:00 PM (JST)</b>  | <b>Group 2 Departure from Tokyo (NRT) to Los Angeles (LAX) via NH6</b>  |
| <b>5:00 PM (JST)</b>  | <b>Nancy Juarez Departure from Tokyo (NRT) to San Francisco (SFO) via NH8</b>   |
| <b>5:05 PM (JST)</b>  | <b>Alice Johnson Departure from Tokyo (NRT) to Chicago (ORD) via NH12</b>   |
| <b>10:30 AM (EST)</b> | <b>Group 1 Arrival in New York (JFK)</b>  |
| <b>9:15 AM (PST)</b>  | <b>Nancy Juarez Arrival in SFO (SFO)</b>  |
| <b>9:50 AM (PST)</b>  | <b>Group 2 Arrival in Los Angeles (LAX)</b>   |
| <b>1:50 PM (CST)</b>  | <b>Alice Johnson Arrival in Chicago (ORD)</b>   |
| <b>12:55 PM (PST)</b> | <b>Group 2 Departure from Los Angeles (LAX) to Washington, DC (IAD) via UA1635</b>  |
| <b>6:03 PM (CST)</b>  | <b>Alice Johnson Departure from Chicago (ORD) to Atlanta (ATL) via UA1398</b>   |
| <b>8:47 PM (EST)</b>  | <b>Group 2 Arrival in Washington, D.C. (IAD)</b>  |
| <b>9:07 PM (EST)</b>  | <b>Alice Johnson Arrival in Atlanta (ATL)</b>   |



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## 2026 Chief of Staff Study Tour to Japan

Saturday, February 14<sup>th</sup> - Saturday, February 21<sup>st</sup>, 2026

### Tokyo Hotel:

ANA InterContinental Tokyo  
1-Chome 12-33 Akasaka  
Minato-ku, Tokyo 107-0052

### Nagasaki Hotel:

The Hilton Nagasaki  
4-2 Onouemachi  
Nagasaki, 850-0058, Japan

### Saturday, February 14<sup>th</sup>

**[TRAVEL DAY]**

#### 11:10 AM Group Departure from Washington, D.C. (IAD) for Tokyo (HND) via NH101

- Amanda Baldwin, Chief of Staff, Office of Rep. Nathaniel Moran (R-TX)
- Jeff Bishop, Chief of Staff, Office of Rep. Jefferson Shreve (R-IN)
- Abby Carter, Chief of Staff, Office of Rep. Suhas Subramanyam (D-VA)
- Sarah Ghermay, Chief of Staff, Office of Rep. Yassamin Ansari (D-AZ)
- Alice Johnson, Chief of Staff, Office of Rep. Austin Scott (R-GA)
- Nancy Juarez, Chief of Staff, Office of Rep. Ami Bera (D-CA)
- Matthew Koos, Chief of Staff, Office of Rep. Chris Deluzio (D-PA)
- Sean McCabe, Chief of Staff, Office of Rep. Pat Harrigan (R-NC)
- Jamie Robinette, Chief of Staff, Office of Rep. Aaron Bean (R-FL)
- Sarah Servin, Chief of Staff, Office of Rep. Adam Smith (D-WA)

### Sunday, February 15<sup>th</sup>

**[TRAVEL DAY]**

3:30 PM (JST) Group Arrival in Tokyo (HND)

Afternoon (JST) Group Arrival to Hotel

Evening Individual Dinner



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**Monday, February 16<sup>th</sup> in Tokyo**

***Business Attire***

**8:00 AM – 8:45 AM A Welcome to Japan**

Roundtable breakfast discussion with **Dr. Satohiro Akimoto**, Chairman and President at Sasakawa Peace Foundation USA and **Jumpei Sasakawa**, President of Nippon Foundation, on the Foundation's work in Japan and around the world.

*ANA Intercontinental Hotel  
Libra (37F)*

**9:00 AM – 10:15 AM Japan in an Hour**

Roundtable discussion diving deep into the political, economic, and societal particulars of Japan with domestic and international journalists.

- **Jesse Johnson**, The Japan Times
- **Gearoid Reidy**, Bloomberg
- **Noah Sneider**, The Economist

*ANA Intercontinental Hotel  
Libra (37F)*

**10:30 AM Group Departs Hotel for Meeting**

**11:00 AM – 12:00 PM Meeting with State Minister Iwao Horii**

Roundtable discussion with Iwao Horii (Liberal Democratic Party), Member of the House of Councillors, State Minister for Foreign Affairs, and Member of the Japan-US Parliamentary Association, exchanging views on opportunities for the U.S. and Japan to expand their partnership.

*2-chōme-1-2 Nagatachō, Chiyoda City, Tokyo 100-0014, Japan*

**12:10 PM Group Departs Meeting**

**12:30 PM – 2:00 PM Japan's Political Landscape**

This lunch roundtable will examine how Japan's recent July Upper House elections have impacted the Japanese Diet and politics, and what implications these changes have for defense policy, alliance dynamics, and regional deterrence strategies, especially in regards to U.S.-Japan security cooperation in the Indo-Pacific.

- **Koji Sonoda**, The Asahi Shimbun
- **Toru Takei**, Kyodo News

*Tosa Ryori Neboke Akasaka-Ten  
3-chōme-11-17 Akasaka, Minato City, Tokyo 107-0052, Japan*

**2:10 PM Group Departs Meeting for Hotel**

**2:15 PM – 2:45 PM Executive Time**

**2:45 PM Group Departs Hotel for Sensoji**



# THE CONGRESSIONAL STUDY GROUP ON JAPAN

A PROGRAM OF FMC

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**3:30 PM – 5:00 PM Religion in Modern Society: Sensoji Temple**

Guided tour of the historic site. Founded in 645, Sensoji Temple is the oldest Buddhist temple in Tokyo and is dedicated to the bodhisattva Kannon. With the Shinto Asakusa Shrine located next to Sensoji, participants will learn of how the unique combinatory nature of religiosity in Japan continues to inform the life and mindset of Japanese citizens and politicians.

*2 Chome-3-1 Asakusa, Taito City, Tokyo 111-0032*

**5:10 PM Group Departs Sensoji**

**5:30 PM – 7:00 PM Sake and Soft Power**

Dinner and lecture from a licensed sake sommelier on the history and production methods of Japan's national drink, its growing popularity overseas (especially in the United States), and its role in Japan's soft power. Attendees will learn how traditional cultural products such as sake are essential in establishing both a robust economic relationship and a wider cultural rapport between nations, such as with American sake breweries and import companies meeting the growing US demand for sake.

*Premium Sake Pub Gashue, 2 Chome-13-5 Higashiueno, Taito City, Tokyo 110-0015*

**7:15 PM Return to Hotel**



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**Tuesday, February 17<sup>th</sup> in Tokyo**

***Business Attire***

**7:30 AM**                      **Group Departs Hotel for The Okura**

**8:00 AM – 9:15 AM**      **U.S.-Japan Business Roundtable**

Breakfast roundtable discussion with representatives of the Congressional Study Group on Japan's Business Advisory Council members on topics including supply chain, tariffs, and the investment environment for Japanese companies doing business in the U.S. Featuring representatives from Hitachi, ITOCHU, Marubeni, Mitsubishi Heavy Industries, Mitsui & Co., Mizuho, NEC, Nissan, Panasonic, JR Central Rail, and Toyota

*The Okura, L'etoile Room*

*2 Chome-10-4 Toranomon, Minato City, Tokyo 105-0001, Japan*

**9:20 AM**                      **Group Departs Hotel for Embassy**

**9:45 AM – 11:00 AM**      **U.S. Embassy Country Team Briefing**

Briefing led by select heads of sections such as Political, Economic, Commerce, Public Affairs, and Consular on the current state of bilateral relationship at the Embassy of the United States in Tokyo.

*U.S. Embassy, 1 Chome-10-5 Akasaka, Minato-ku, Tokyo 107-8420*

**11:15 AM**                      **Group Departs for Meeting**

**11:30 AM – 12:30 PM**      **The Future of Energy at The Institute of Energy Economics (IEEJ)**

A roundtable discussion on Japan's energy situation, the transition from fossil fuels, and the role of liquefied natural gas (LNG) as a bridge fuel in that transition. The conversation will also explore how the U.S. and Japan can deepen cooperation to stabilize energy supply chains among like-minded democracies amid evolving global challenges.

- **Tatsuya Terazawa**, Chairman and CEO
- **Yukari Yamashita**, Managing Director, Energy Data and Modelling Center
- **Hiroshi Hashimoto**, Senior Fellow, Energy Security Unit
- **Kenji Kimura**, PhD, Senior Researcher, Research Strategy Unit
- **Ichiro Kutani**, Senior Research Director, Manager, Energy Security Unit
- **Tatsuya Hagita**, Senior Researcher, Clean Energy Unit

*1-chôme-13-1 Kachidoki, Chuo City, Tokyo 104-0054, Japan*

**12:40 PM**                      **Group Departs for Lunch**

**1:00 PM – 2:00 PM**      **Informal Lunch**

*Ginza Sushi Tempura Iwai*

*7-chome-10-8 Ginza, Chuo City, Tokyo 104-0061, Japan (5th floor)*

**2:10 PM**                      **Group Departs for Meeting**



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## 2:30 PM – 3:30 PM **The Bilateral Relationship**

Roundtable discussion with directors from the Ministry of Foreign Affairs, offering candid insight the ministry's priorities, and conversely presenting the delegation an opportunity to share their thoughts on the direction of Congress.

- **Maya Hamada**, Director, Japan-U.S. Security Cooperation
- **Takao Sunao**, Director, Japan-US Status of Forces Agreement Division
- **Motoo Kakihara**, Director, Second China and Mongolia Division
- **Tatsuya Nishizaki**, Principal Deputy Director, First China and Mongolia Division

*2-2-1 Kasumigaseki, Chiyoda-ku, Tokyo, Japan 100-8919*

## 3:40 PM **Group Returns to Hotel**

## 4:00 PM – 5:30 PM **Executive Time**

## 5:50 PM **Group Departs for Meeting**

## 6:30 PM – 8:30 PM **Dinner with Indo-Pacific Allies**

A roundtable discussion on key areas of focus for the U.S., Japan, and their Indo-Pacific allies in addressing shared regional challenges. Featuring Deputy Chiefs of Mission to Japan from the Philippines, Singapore and Australia, the conversation will highlight the importance of cooperation with nations in the region and promoting stability, economic resilience, and a free and open Indo-Pacific.

- **Christian De Jesus**, Deputy Head of Mission, Embassy of the Republic of the Philippines in Japan
- **Li Lin Liew**, Deputy Chief of Mission, Embassy of Singapore in Japan
- **Helen Stylianou**, Deputy Ambassador to Japan, Embassy of Australia in Japan

*Stellar Works Restaurant & Bar*

*1-2-3 Aoyama Building 2F, Kita-Aoyama, Minato-ku, Tokyo 107-0061*

## 8:45 PM **Return to Hotel**



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**Wednesday, February 18<sup>th</sup> in Tokyo**

**[Travel] Business Attire**

**Morning Check Out and Leave Bags with Front Desk**

**8:00 AM – 9:15 AM Japan's Changing Demographics and Workforce**

Roundtable breakfast discussion examining key demographic and economic shifts reshaping Japan's workforce, including an aging population, declining birthrate, and labor shortages. Participants will discuss how businesses and policymakers are adapting through automation, immigration, and workforce reskilling. The conversation will also explore the implications for productivity, social stability, and Japan's economic future.

- **Yutaka Harada**, Nagoya University of Commerce and Business (NUCB)
- **Yu Korekawa**, National Institute of Population and Social Security Research
- **Kazumi Sakashita**, Keidanren

*ANA Intercontinental Hotel  
Libra (37F)*

**9:20 AM Group Departs for Hitachi**

**9:45 AM – 10:45 AM Site Visit – Hitachi**

Site visit to Hitachi's headquarters and discussion with executive leadership on how Hitachi's projects and cutting edge technology, such as public biometrics, digital monitoring of public infrastructure, augmented reality, and innovative approaches to AI training and application aim to meet the challenges and opportunities daily life and society in the future.

- **Emiko Ikeda**, Manager, Government & External Relations Division
- **Keisuke Okamoto**, Assistant Manager, Government & External Relations Division
- **Yuko Saito**, Manager, Government & External Relations Division
- **Yusuke Sese**, Senior Manager, Government & External Relations Division
- **Norihiro Suzaki**, General Manager, Government & External Relations Division
- **Yoko Yamazaki**, Senior Manager, Government & External Relations Division

*1-1-1, Marunouchi, Chiyoda-ku, Tokyo, 100-0005*

**11:00 AM – 12:00 PM The East Gardens of the Imperial Palace**

Guided tour and explanation of the East Gardens of the Imperial Palace, blending natural beauty with layers of political history. The gardens occupy the former grounds of Edo Castle, which served as the political center of Japan under the Tokugawa shogunate from 1603 to 1868, making the space a living reminder of Japan's transformation from feudal rule to a modern state, as well as the literal and metaphorical foundation of the modern Japanese nation.



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## 12:30 PM – 2:30 PM **Lunch Roundtable on Indo-Pacific Security**

Lunch roundtable discussion with experts on Indo-Pacific security on China's influence in the region and Japan's evolving approach to regional defense and cooperation, and how U.S. partnership with Japan strengthens both nations' strategic security goals.

- **Keisuke Iida**, National Graduate Institute for Policy Studies
- **Kiyoyuki Seguchi**, The Canon Institute
- **Shinji Yamaguchi**, National Institute for Defense Studies

*Le Pristine Tokyo*

*2-6-4 Toranomon Hills 1F, Toranomon, Minato-ku, Tokyo 105-0001*

## 2:30 PM **Group Departs for NISC**

## 3:00 PM – 4:15 PM **Cyber Security and Modern Defense**

Discussion with Counsellor **Takahiro Tanaka** from the National Center of Incident Readiness and Strategy for Cybersecurity (NISC) on the agency's role in improving Japan's cybersecurity readiness and response, Japan's cooperation with the United States on cyber security initiatives, and the current priorities and challenges for Japan and the United States in the cybersecurity space.

*2-chōme-4-12 Nagatachō, Chiyoda City, Tokyo 100-0014, Japan*

## 4:15 PM **Group Departs for Airport**

## 30 min. **FMC Staff Briefing on Nagasaki Logistics**

Briefing on bus led by FMC staff Lorraine Harbison and Nanako Kondo on logistical procedures for the transfer to Nagasaki and transportation to the hotel, and a review of Thursday's agenda.

## At Airport **Informal Dinner**

## 7:20 PM **Depart Tokyo Haneda (HND) for Nagasaki (NGS) via NH669**

## 9:25 PM **Arrive in Nagasaki (NGS)**

## 10:45 PM **Arrive at Hilton Nagasaki**



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**Thursday, February 19<sup>th</sup> in Nagasaki**

***Business Attire***

**Morning (Tokyo) Amanda Baldwin Checks out from Hotel, Departs for Airport**

**Morning Breakfast on Own at Hotel**

**8:35 AM Depart for Meeting**

**9:00 AM – 10:00 AM Research Center for Nuclear Weapons at Nagasaki University**

Roundtable discussion with senior researchers at the Research Center for Nuclear Weapons Abolition (RECNA) to discuss how Nagasaki's unique history informs contemporary U.S.–Japan security and nonproliferation poli

- **Fumihiko Yoshida**, PhD, Director and Professor, RECNA
- **Dr. Kazuko Hikawa**, Vice Director and Professor, RECNA
- **Dr. Kimiaki Kawai**, Vice Director and Professor, RECNA
- **Dr. Jaroslav Krasny**, Professor, RECNA
- **Radomir Compel**, Associate Professor, School of Global Humanities and Social Sciences, Nagasaki University

*1-14 Bunkyo-machi, Nagasaki, 852-8131*

**10:05 AM Depart for Nagasaki Atomic Bomb Museum**

**10:15 AM – 11:15 AM Nagasaki Atomic Bomb Museum**

A visit to the Nagasaki Atomic Bomb Museum to reflect on the enduring legacy of nuclear conflict and the role Nagasaki plays in promoting peace, disarmament, and international cooperation. Through guided discussion with local experts, participants will examine how the memory of the atomic bombing shapes Japan's diplomatic posture, public sentiment toward defense and deterrence, and the broader U.S.–Japan alliance.

*7-8 Hiranomachi, Nagasaki, 852-8117*

**10:40 AM Amanda Baldwin departs Tokyo (HND) for Washington, DC (IAD) via NH102**

**11:20 AM Walk to Meeting Room with Hibakusha**

**11:30 AM – 12:15 PM Hibakusha Meeting and Testimonial**

Meeting with and testimonial from Mr. Seiichiro Mise, a *hibakusha*, a survivor of the atomic bombing on Nagasaki, sharing his experience and the impact of the experience on his life.

*7-8 Hiranomachi, Nagasaki, 852-8117*

**12:20 PM Depart for Lunch**



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**12:30 PM – 1:15 PM Debriefing Lunch on RECNA and the Nagasaki Atomic Bomb Museum**

Conversation on the continuing impact of the atomic bombing of Nagasaki on the Japanese perspective on nuclear weapons and nuclear power and how it impacts Chief's perspectives on US-Japan relations, Japanese policy in the post war era, and, and international efforts towards nuclear nonproliferation.

*Houraiken*

*5-23 Hiranomachi, Nagasaki, 852-8117, Japan*

**1:15 PM Depart for Meeting**

**1:30 PM – 2:00 PM Courtesy Call with Mayor Shiro Suzuki**

Meeting with Mayor Shiro Suzuki to discuss Nagasaki's importance in Japan, as well as its role in US-Japan relations.

*4-1 Uonomachi, Nagasaki, 850-0874, Japan*

**2:30 PM – 6:30 PM Executive Time**

**7:00 PM – 9:00 PM Dinner Discussion with Principal Officer Virsa Perkins**

Roundtable dinner discussion with Virsa Perkins, Principal Officer of the US Consulate in Fukuoka, on the issues affecting Kyushu and opportunities to bolster the US-Japan bilateral relationship's impact at deeper levels beyond Tokyo.

*Ginnabe*

*7-11 Dozamachi, Nagasaki, 850-0841, Japan*

**9:15 PM Return to Hotel**

**9:10 AM (EST) Amanda Baldwin Arrives in Washington, DC (IAD)**



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**Friday, February 20<sup>th</sup> in Nagasaki**

***Business Casual Attire***

**Morning**                      **Breakfast on Own at Hotel**

**8:00 AM**                      **Depart Hotel for Sasebo**

**30 min.**                      **Briefing on U.S. Forces in the Indo-Pacific and Japan and Logistics**

**10:00 AM – 1:00 PM**      **US Fleet Activities Sasebo Visit**

Meeting with base leadership and tour of US Fleet Activities Sasebo. The naval bases house facilities for the logistic support of forward-deployed units and visiting operating forces of both the United States Pacific Fleet and Japan's Self Defense Fleet, and is the maritime backbone of the U.S.–Japan alliance. As a strategically located deep-water port with historical significance and modern operational relevance, Sasebo plays a critical role in supporting regional security, humanitarian response, and freedom of navigation in the Indo-Pacific.

*Hirasemachi, Sasebo, Nagasaki 857-0056*

**1:05 PM**                      **Depart US Fleet Activities for Lunch**

**1:15 PM – 2:00 PM**      **Informal Lunch**

*Shiosai*

*Yumihari No Oka Hotel, 510 Udogoecho, Sasebo, Nagasaki 857-0069, Japan*

**2:15 PM**                      **Depart Sasebo for Nagasaki**

**4:00 PM – 5:00 PM**      **Dejima: Japan's Historic Trade Gateway**

Guided tour of Dejima with museum staff of the historic Dutch trading post in Nagasaki that served as Japan's sole window to the Western world during its period of national seclusion. offers a unique opportunity to explore the origins of Japan's international trade, diplomacy, and cross-cultural exchange. Participants will learn how Japan's experiences at Dejima shaped Japan's current perspective on international engagement, and how Dejima's historic importance as a hub for international trade and exchange still influences Nagasaki today.

*6-1 Dejima-machi, Nagasaki, 850-0862*

**5:00 PM – 6:30 PM**      **Executive Time**

**6:40 PM**                      **Depart for Dinner**

**7:00 PM – 9:00 PM**      **Closing Dinner**

A debriefing dinner discussion on the lessons learned during the duration of the delegation's travel and reflection on various dimensions of the U.S. – Japan relationship led by FMC staff.

*Tsubaki*

*2–6 Aburayamachi, Nagasaki, Japan, 850-0832 (2F)*



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**9:15 PM**

**Return to Hotel**



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## Saturday, February 21<sup>st</sup> [TRAVEL DAY]

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|                |  |
|----------------|--|
| Morning        | Breakfast on own at hotel; check out and departure for airport   |
| 8:25 AM (JST)  | Group 1 Departure from Nagasaki (NGS) to Tokyo (HND) via NH662 <ul style="list-style-type: none"><li>Matthew Koos, Chief of Staff, Office of Rep. Chris Deluzio (D-PA)</li></ul>   |
| 10:00 AM (JST) | Group 1 Arrival in Tokyo (HND)   |
| 11:10 AM (JST) | Group 2 Departure from Nagasaki (NGS) to Tokyo (HND) via NH664 <ul style="list-style-type: none"><li>Jeff Bishop, Chief of Staff, Office of Rep. Jefferson Shreve (R-IN)</li><li>Abby Carter, Chief of Staff, Office of Rep. Suhas Subramanyam (D-VA)</li><li>Sarah Ghermay, Chief of Staff, Office of Rep. Yassamin Ansari (D-AZ)</li><li>Alice Johnson, Chief of Staff, Office of Rep. Austin Scott (R-GA)</li><li>Nancy Juarez, Chief of Staff, Office of Rep. Ami Bera (D-CA)</li><li>Sean McCabe, Chief of Staff, Office of Rep. Pat Harrigan (R-NC)</li><li>Jamie Robinette, Chief of Staff, Office of Rep. Aaron Bean (R-FL)</li><li>Sarah Servin, Chief of Staff, Office of Rep. Adam Smith (D-WA)</li></ul> |
| 11:35 AM (JST) | Group 1 Departure from Tokyo (HND) to New York (JFK) via NH110   |
| 12:45 PM (JST) | Group 2 Arrival in Tokyo (HND); Transfer to Narita   |
| 5:00 PM (JST)  | Group 2 Departure from Tokyo (NRT) to Los Angeles (LAX) via NH6  |
| 5:00 PM (JST)  | Nancy Juarez Departure from Tokyo (NRT) to San Francisco (SFO) via NH8   |
| 5:05 PM (JST)  | Alice Johnson Departure from Tokyo (NRT) to Chicago (ORD) via NH12   |
| 10:30 AM (EST) | Group 1 Arrival in New York (JFK)  |
| 9:15 AM (PST)  | Nancy Juarez Arrival in SFO (SFO)  |
| 9:50 AM (PST)  | Group 2 Arrival in Los Angeles (LAX)   |
| 1:50 PM (CST)  | Alice Johnson Arrival in Chicago (ORD)   |
| 12:55 PM (PST) | Group 2 Departure from Los Angeles (LAX) to Washington, DC (IAD) via UA1635  |
| 6:03 PM (CST)  | Alice Johnson Departure from Chicago (ORD) to Atlanta (ATL) via UA1398   |
| 8:47 PM (EST)  | Group 2 Arrival in Washington, D.C. (IAD)  |
| 9:07 PM (EST)  | Alice Johnson Arrival in Atlanta (ATL)   |

Michael Guest, Mississippi  
*Chairman*  
Mark DeSaulnier, California  
*Ranking Member*

Andrew R. Garbarino, New York  
Ashley Hinson, Iowa  
Nathaniel Moran, Texas  
Brad Knott, North Carolina

Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland  
Sylvia R. Garcia, Texas  
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

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*Staff Director and Chief Counsel*

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1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
<https://Ethics.House.gov>

February 11, 2026

Ms. Abigail Carter  
Office of the Honorable Suhas Subramanyam  
1009 Longworth House Office Building  
Washington, DC 20515

Dear Ms. Carter:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Japan,<sup>1</sup> scheduled for February 14 to 21, 2026, sponsored by Former Members of Congress and Sasakawa Peace Foundation USA.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$525] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or [ohsstaff@mail.house.gov](mailto:ohsstaff@mail.house.gov). House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest  
Chairman



Mark DeSaulnier  
Ranking Member

MG/MD:nl