

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

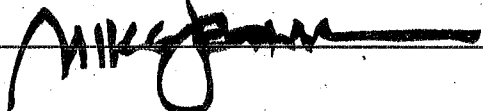
1. Name of Traveler: Cyrus Artz
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 9/24/25 Return: 9/26/25
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: Keswick, VA Return City: DC
5. Sponsor(s), Who Paid for the Trip: Center Forward
6. Describe Meetings and Events Attended: See attached agenda.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 10/8/25

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Speaker Mike Johnson Date: 10/8/25

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Center Forward

2. Travel Destination(s): Keswick, VA

3. Date of Departure: Wednesday, September 24, 2025 Date of Return: Friday, September 26, 2025

4. Name(s) of Traveler(s): Cyrus Artz, Jamie Fleet, Tiffany Guarascio, John Piazza

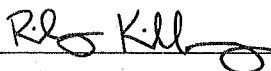
Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$0	\$340	\$375	\$250 (waived registration fee)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: Monday, September 29, 2025

Name: Riley Killburg Title: Executive Director

Organization: Center Forward

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1214A Ingleside Avenue, McLean, VA 22101

Telephone: (563) 542-6821 Email: riley@center-forward.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Center Forward

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
- If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see attachment

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Wednesday, September 24, 2025 Date of Return: Friday, September 26, 2025

7. a. City of departure: Washington, D.C.

b. Destination(s): Keswick, VA

c. City of return: Washington, D.C.

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
- b. I checked 8(c) above but am not offering any lodging; **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
See attached.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: Car or mini bus)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
 - 2) Provide the reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Keswick Hall City: Keswick, VA Cost Per Night: \$250
Reason(s) for Selecting: Ample meeting space with necessary A/V near Washington D.C.
Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$100.00	\$500.00	\$375.00
For each Accompanying Family Member	\$100.00	\$0.00	\$375.00

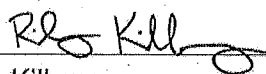
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$250.00	Waived registration fee
For each Accompanying Family Member	\$0.00	

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: Thursday, July 31, 2025
 Name: Riley Kilburg Title: Executive Director
 Organization: Center Forward
 Address: 1214A Ingleside Avenue, McLean, Virginia 22101
 Email: riley@center-forward.org Telephone: (563) 542-6821

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.



2025 Center Forward Fall Issues Conference
Keswick Hall, Charlottesville, VA
Wednesday, September 24th, 2025 – Friday, September 26th, 2025

Wednesday, September 24th, 2025

Recommended Attire: Casual

2:00 pm Congressional Staff Shuttle departs from Capitol South Metro station en route to Keswick Hall

Capitol South Metro Station
355 First Street SE
Washington, D.C. 20003

4:00 pm - 6:00 pm Conference Registration – Hardie Boardroom, Keswick Hall

Note: If you arrive after registration is closed, please join us at the pavilion for a welcome reception. Conference registration will reopen at 8:00 am on Thursday.

4:30 pm Shuttle arrives at Keswick Hall

Keswick Hall
701 Club Drive
Keswick, VA 22947

7:00 pm - 8:30 pm Conference Welcome Reception and Opening Remarks

The Pavilion | Keswick Hall

Note: The pavilion is a short walk from the lobby.

Center Forward Executive Leadership team will welcome participants to the second annual Center Forward Fall Issues Conference. Remarks will include a review of the bipartisan legislation passed

during the 118th Congress, and highlight opportunities for consensus in the 119th Congress and beyond, including legislation related to trade, innovation, energy, and more. Q&A included.

- Ava Bowman Thomas, Senior Program Manager, Center Forward
- Riley Kilburg, Executive Director, Center Forward
- Cori Kramer, Chief Executive Officer, Center Forward

Thursday, September 25th, 2025

Conference Program

All sessions take place in the Keswick Ballroom unless otherwise specified

Recommended Attire: Casual

- 8:00 am - 9:00 am** Conference Registration – Hardie Boardroom
- 8:00 am - 9:00 am** Breakfast Buffet – Garden Room
- 9:00 am - 9:15 am** Welcome Remarks and Introduction – Keswick Ballroom
- Cori Kramer, Chief Executive Officer, Center Forward
- 9:15 am - 9:45 am** Opening Conversation – Shaping the Future of U.S. Trade in the Asia-Pacific
- Wendy Cutler, Vice President at the Asia Society Policy Institute and former Acting Deputy U.S. Trade Representative, offers insights on the evolving landscape of U.S. trade with the Asia-Pacific, a region that accounts for some of the world's fastest-growing and most vital markets. Drawing on decades of experience, she will reflect on recent shifts in trade policy and explore what may lie ahead for U.S. economic engagement in the region.
- Wendy Culter, Vice President, Asia Society Policy Institute
 - Moderated by Cori Kramer, Chief Executive Officer, Center Forward
- 9:45 am - 10:45 am** Panel Discussion – Reducing Bottlenecks and Improving Program Administration
- This panel explores the real-world implementation of major federal initiatives, using the CHIPS and BEAD programs as case studies. Panelists will examine how policy translates into on-the-ground outcomes, highlighting both challenges and successes in execution. Through these examples, attendees will gain insight into how policy can be designed to get shovels in the ground and projects moving more efficiently.
- Ben Bain, Director, Niskanen Center State Capacity Initiative
 - Dr. Tamarah Holmes, Director, Virginia State Office of Broadband

- Moderated by Nicole Vasilaros, Advisory Board, Center Forward

10:45 am - 11:30 am Panel Discussion – Demystifying the Next Generation of Voters

A bipartisan duo of leading pollsters joins us to unpack the attitudes, motivations, and behaviors shaping Gen Z's political engagement. This conversation will explore the issues that mobilize young voters, their perceptions of Congress and government, and how policy choices can influence turnout.

- Kai Chen Yeo, Partner, Echelon Insights
- John Della Volpe, Founder and Chief Executive Officer, SocialSphere, Inc.
- Moderated by Cori Kramer, Chief Executive Officer, Center Forward

11:30 am - 12:30 pm Working Lunch – Garden Room

This discussion will place today's contemporary political dynamics and policy challenges within the broader context of U.S. history, providing valuable insights into the ongoing evolution of American governance.

- *Dr. Doris Kearns Goodwin (invited)*

12:30 pm - 2:00 pm Breakout Session #1 – Balancing Competing Legislative Priorities

Conference participants will engage in small group discussions facilitated by subject matter experts. These sessions will allow participants to evaluate a diverse set of legislative priorities and identify bipartisan consensus on policies that align with shared objectives.

- Amy Andryszak, President & Chief Executive Officer, Interstate Natural Gas Association of America Foundation
- Daniel Silverberg, Managing Director and Co-Lead, National Security Team, Capstone, U.S.-China Competition Breakout
- Brad Watts, Former Chief Counsel, Senate Judiciary Committee, Intellectual Property Breakout

2:00 pm - 3:30 pm Breakout Session #2 – Balancing Competing Legislative Priorities

Conference participants will have a second opportunity to work in small groups to have meaningful dialogue on some of the most important issues facing the 119th Congress.

- Amy Andryszak, President & Chief Executive Officer, Interstate Natural Gas Association of America Foundation
- Daniel Silverberg, Managing Director and Co-Lead, National Security Team, Capstone, U.S.-China Competition Breakout
- Brad Watts, Former Chief Counsel, Senate Judiciary Committee, Intellectual Property Breakout

3:30 pm - 4:30 pm Policy Roundtable Discussions – Crawford's

Perspectives from House Committees on legislative progress made during the 118th Congress and opportunities for further collaboration in the 119th Congress.

4:30 pm - 6:00 pm Break

Conference Closing Reception and Dinner

Recommended Attire: Business Casual

6:00 pm - 7:00 pm Reception – Great Lawn

Conference attendees will have the opportunity to reflect on the day's programming and how attendees can incorporate what they have learned into their work in Congress.

7:00 pm - 8:30 pm Dinner – Keswick Ballroom

Marc Short, former Director of Legislative Affairs, will deliver the closing keynote dinner address, focusing on how Congress can build stronger, more effective relationships with the White House. Drawing from his time working directly with both legislative and executive branches, Short will share lessons on how to bridge divides and foster constructive communication. Attendees will gain practical advice on navigating the challenges of working with the executive branch to achieve tangible policy outcomes.

- Marc Short, Former White House Director of Legislative Affairs

8:30 pm - 8:45 pm

Conference Closing Remarks

Cori Kramer shares her key takeaways from the 2025 Fall Issues Conference and discusses the importance of continued bipartisan collaboration to promote a healthy and productive Congress.

- Cori Kramer, Chief Executive Officer, Center Forward

Friday, September 26th, 2025

Recommended Attire: Casual

- 8:00 am - 10:00 am** Breakfast Buffet – Garden Room
- 10:00 am** Congressional Staff Shuttle departs from Keswick Hall en route to
Capitol South Metro station
- 11:00 am** Keswick Hall Checkout
- 12:30 pm** Shuttle arrives at Capitol South Metro Station
- Capitol South Metro Station
355 First Street SE
Washington, D.C. 20003

Artz, Cyrus

From: Ava Bowman Thomas <ava@center-forward.org>
Sent: Monday, August 4, 2025 12:56 PM
Subject: Official Invitation & Ethics Forms Attached: 2025 Center Forward Fall Issues Conference
Attachments: Fall IC 2025-Travel-Primary-Trip-Sponsor-Form (1).pdf; 2025 Center Forward Fall Issues Conference Agenda (1).pdf; Primary Sponsor Supplemental Form 2025 -- Fall Issues Conference.pdf; Traveler Form 2023.pdf; Instructions for Traveler Form.pdf

Hi everyone,

This is your official invitation to attend the 2025 Center Forward Fall Issues Conference at Keswick Hall in Keswick, Virginia, from September 24th-26th, 2025. Please use the registration link below to complete the registration process. Only those who have received an official invite will be permitted to register, so please do not forward this link. You must use the email at which you are receiving this invite to register, otherwise your registration will fail.

The registration link can be found here: <https://forms.gle/oP6nY3x4TP4d8DqM9>

Attached you will find the necessary ethics forms. You must complete the attached Traveler Form and submit it to the House Ethics Committee by 5:00 pm on Monday August 25th, 2025 along with the Primary Trip Sponsor Form, Primary Sponsor Supplemental Form 2025 - Staff, and the Conference Agenda. Please notify me once you have submitted your materials to the House Ethics Committee. Please note that we have included folks on this list who have indicated they would be interested in attending and that regardless of attendance, the names on the supplemental form will be disclosed by the House Ethics Committee.

If you have any questions, do not hesitate to reach out. If your plans have changed and you are no longer able to attend this year, please let me know. And, of course, please let me know if there's any additional information we can provide! We look forward to having you join us for a productive conference at Keswick Hall.

Best,
Ava



Ava Bowman Thomas (she/her)
Senior Program Manager, Center Forward

(402) 889-7058 | ava@center-forward.org

Private Sponsor Travel Certification Form: Supplemental

First	Last	Title	Affiliation	Reason
Cyrus	Artz	Senior Policy Advisor	Office of Speaker of the House Mike Johnson	As the Senior Policy Advisor to Speaker of the House Mike Johnson, Mr. Artz can provide insights on the Speaker's priorities related to energy policy in the 119th Congress.
Parish	Braden	Majority Staff Director	House Agriculture Committee	As the Majority Staff Director for the House Agriculture Committee, Mr. Braden can provide insights on the energy needs associated with rural development.
Patrick	Dumas	Majority Staff Director	House Ways and Means Subcommittee on Health	As the Majority Staff Director for the House Ways and Means Subcommittee on Health, Mr. Dumas can speak to the importance of intellectual property laws to innovation in the healthcare space.
Jamie	Fleet	Minority Staff Director	House Administration Committee	As the Minority Staff Director for the House Administration Committee, Mr. Fleet can provide insight on bipartisan initiatives to modernize House operations and improve staff experience and retention.
Sajit	Gandhi	Minority Staff Director	House Foreign Affairs Committee	As the Minority Staff Director for the House Foreign Affairs Committee, Mr. Gandhi can speak to how U.S. trade policy impacts U.S. relations with countries in the Asia-Pacific region.
Joshua	Grogis	Senior Advisor to the Chairman	House Appropriations Committee	As the Senior Advisor to the Chairman for the House Appropriations Committee, Mr. Grogis can share his thoughts on how the Congressional appropriations process impacts the administration of appropriations packages by the federal government.
Andrew	Grossman	Minority Staff Director	House Ways and Means Subcommittee on Tax	As the Minority Staff Director for the House Ways and Means Subcommittee on Tax, Mr. Grossman can provide insights on tax policies that keep the U.S. globally competitive against China.

Private Sponsor Travel Certification Form: Supplemental

First	Last	Title	Affiliation	Reason
Tiffany	Guarascio	Minority Staff Director	House Energy and Commerce Committee	As the Minority Staff Director for the House Energy and Commerce Committee, Ms. Guarascio can speak to the role intellectual property protections play in innovative technologies that drive economic growth.
Melissa	Jung	Minority Staff Director	House Committee on Small Business	As the Minority Staff Director for the House Committee on Small Business, Ms. Jung can provide insight on how U.S.-Pacific trade impacts the bottom line of America's small businesses.
Carson	Middleton	Majority Staff Director	House Committee on Rules	As the Majority Staff Director for the House Committee on Rules, Mr. Middleton can perspectives on how parliamentary procedure will impact the legislative outcomes of the policy solutions discussed at the Fall Issues Conference.
Vivian	Moeglein	Majority Staff Director	House Committee on Natural Resources	As the Majority Staff Director for the House Committee on Natural Resources, Ms. Moeglein can provide insights on how American oil, gas, and renewable resources factor into an "all of the above" energy strategy.
Matthew	Reel	Minority Staff Director	House Committee on Veterans' Affairs	As the Minority Staff Director for the House Committee on Veterans' Affairs, Mr. Reel can share his perspective on how improvements to the implementation of federal programs would impact America's veterans.
Alexandra	Whittaker	Minority Staff Director	House Ways and Means Committee Subcommittee on Trade	As the Minority Staff Director for the House Ways and Means Subcommittee on Trade, Ms. Whittaker can share her thoughts on opportunities for bipartisan cooperation in expanding global market access for U.S. exports in the Pacific region.

Private Sponsor Travel Certification Form: Supplemental

First	Last	Title	Affiliation	Reason
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12. Sponsor's interest in the subject matter and role in organizing the trip:

Center Forward Fall Issues Conference is being convened to bring together pragmatic policy influencers from various industries, organizations, and the public sector. Center Forward's organizational mission is to provide centrists the information they need to craft common-sense solutions and provide support in turning those ideas into results. Center Forward brings together Members of Congress, not-for profits, academic experts, trade associations, corporations, and unions to find common ground.

Center Forward is the sole organizer of the trip. Center Forward is planning the conference and is responsible for the organization and execution of the event logistics as well as the programming content. Discussion topics will include: the future of U.S. trade policy with the Asia-Pacific region, improving the implementation and administration of funding appropriated by Congress, young voters and their policy preferences, building relationships and effectively working with the White House, and the importance of finding ways to put aside partisan differences and work together to solve America's challenges. Participants are expected to include policymakers and advocacy groups as well as business leaders, academic researchers, and a member of the press.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Cyrus Artz
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Center Forward
3. City and State OR Foreign Country of Travel: Keswick, VA
4. a. Date of Departure: 9/24/25 Date of Return: 9/26/25
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
(1) Name of Accompanying Family Member: Ann Artz
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

This conference will inform my policy work as a Senior Policy Advisor & provide valuable insights from bipartisan staff participants & industry experts

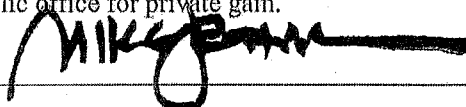
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____



Date: 8/21/25

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

John H. Rutherford, Florida
Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

September 23, 2025

Mr. Cyrus Artz
Office of the Speaker
H-232, The Capitol
Washington, DC 20515

Dear Mr. Artz:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Keswick, Virginia, scheduled for September 24 to 26, 2025, sponsored by Center Forward. We note that you are not accepting transportation from the sponsor.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:eme