COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House by email at* gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Elizabeth Trombley
2. a. Name of Accompanying Relative: _____ *OR* ☒ None
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: 08/25/2025 Return: 08/29/2025
   b. Dates at Personal Expense, if any: _____ *OR* ☐ None
4. Departure City: Washington D.C Destination: Boise, ID Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Leadership Idaho Agriculture Foundation
6. Describe Meetings and Events Attended: Farm Tours and agriculture discussion with stakeholders
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: [signature] **Date:** 9/15/25

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Kristen McDonald Rivet **Date:** 9/15/25

Signature of Supervising Member: Kristen McDonald Rivet

last updated 7/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Leadership Idaho Agriculture Foundation
2. Travel Destination(s): Boise, ID
3. Date of Departure: 8/25/25 Date of Return: 8/29/25
4. Name(s) of Traveler(s): Liz Trombley

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$698.36 - Air $50.81-Uber/Bag	703.11	$196.00	$136 - Bus Snacks/ Drinks
Accompanying Family Member	n/a	n/a	n/a	n/a

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ **Date:** 9/9/25

Name: Kendra Dustin **Title:** Development Director

Organization: Leadership Idaho Agriculture

☒ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 55 SW 5th Avenue Suite 100 Meridian, ID 83642

Telephone: 208-859-6780 **Email:** kendra@amgidaho.com

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Elizabeth (Liz) Trombley

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: [signature]

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. McDonald Rivet (MI-08)

Office Address: 1408 Longworth

Telephone Number: 202-225-3611

Email Address of Contact Person: Liz.trombley@mail.house.gov

☑ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: *travel.requests@mail.house.gov*.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Elizabeth (Liz) Trombley
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Leadership Idaho Agriculture Foundation
3. City and State **OR** Foreign Country of Travel: Boise, Idaho
4. a. Date of Departure: 8/25/25 Date of Return: 8/29/25

   b. Yes ☐ No ☑ Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☑ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member: _____

   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☑ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

   _____
7. Yes ☑ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   I serve as Rep. McDonald Rivet's Deputy Chief of Staff and also cover Ag policy for her. As a member of the House Agriculture Committee, attending this trip will better help me understand Ag policy & help my boss to understand in her role.
9. **Yes ☐ No ☑ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Kristen McDonald Rivet **Date:** 7-24-25

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   Leadership Idaho Agriculture Foundation

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

   See attached list

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: 8/25/25 Date of Return: 8/29/25
7. a. City of departure: Washington DC
   b. Destination(s): Boise, ID
   c. City of return: Washington DC
8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$900	$750	$300
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	$150	Bottled water, snacks on bus, taxi parking
For each Accompanying Family Member		

19. ***Check only one:***
    a. ☒ I certify that I am an officer of the organization listed below; **OR**
    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
    a. **I read and understand the Committee's Travel Regulations;**
    b. **I am not a registered federal lobbyist or registered foreign agent; and**
    c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: [signature] Date: 7/23/25

Name: Kendra Dustin Title: Development Director

Organization: LIA Foundation

Address: 55 SW 5th Avenue Suite 100 Meridian ID 83642

Email: kendra@amgidaho.com Telephone: 208-859-6780

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

First Name	Last Name	Title	Email	Reason for invitation
Majeda	Abu-Alghanam	Legislative Assistant	majeda.abu-alghanam@mail.house.gov	Works on Agricultural Issues
John	Altendorf	Legislative Director	john.altendorf@mail.house.gov	Works on Agricultural Issues
Courtney	Ball	Legislative Director	courtney.ball@mail.house.gov	Works on Agricultural Issues
Paul	Balzano	Senior Professional Staff Member	paul.balzano@mail.house.gov	Works on Agricultural Issues
Justin	Benavidez	Chief Economist	justin.benavidez@mail.house.gov	Works on Agricultural Issues
Lauren	Berry	Legislative Assistant	lauren.berry@mail.house.gov	Works on Agricultural Issues
Jackson	Blodgett	Chief Clerk	jackson.blodgett@mail.house.gov	Works on Agricultural Issues
Jackie	Bossman	Legislative Director/Counsel	jackie.bossman@mail.house.gov	Works on Agricultural Issues
Lacey	Bowersox	Legislative Director	lacey.bowersox@mail.house.gov	Works on Agricultural Issues
Parish	Braden	Staff Director, Republican	parish.braden@mail.house.gov	Works on Agricultural Issues
Heath	Brandt	Legislative Assistant	heath.brandt@mail.house.gov	Works on Agricultural Issues
Rodney	Brooks	U.S. Department of Agriculture Detailee	rodney.brooks@mail.house.gov	Works on Agricultural Issues
Tanner	Brown	Deputy Chief of Staff	tanner.brown@mail.house.gov	Works on Agricultural Issues
Davis	Bunn	Legislative Director	davis.bunn@mail.house.gov	Works on Agricultural Issues
Britton	Burdick	Communications Director, Democratic	britton.burdick@mail.house.gov	Works on Agricultural Issues
John	Busovsky	Professional Staff Member	john.busovsky@mail.house.gov	Works on Agricultural Issues
Claire	Case	Chief of Staff	claire.case@mail.house.gov	Works on Agricultural Issues
Ryan	Casman	Legislative Assistant	ryan.casman@mail.house.gov	Works on Agricultural Issues
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Nadia	Cortez	Senior Legislative Assistant	nadia.cortez@mail.house.gov	Works on Agricultural Issues
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Georgia	Davies	Legislative Assistant	georgia.davies@mail.house.gov	Works on Agricultural Issues
Austin	DeBerry	Staff Assistant	austin.deberry@mail.house.gov	Works on Agricultural Issues
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Katy	Foley	Senior Legislative Assistant	kathleen.foley@mail.house.gov	Works on Agricultural Issues
Alexa	Fox	Senior Legislative Assistant	alexa.fox@mail.house.gov	Works on Agricultural Issues
Luke	Franklin	Digital Coordinator	luke.franklin@mail.house.gov	Works on Agricultural Issues
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Elsie	Guerrero	Legislative Director	elsie.guerrero@mail.house.gov	Works on Agricultural Issues
Zachary	Hampton	Legislative Assistant	zachary.hampton@mail.house.gov	Works on Agricultural Issues
Anetra	Harbor	U.S. Department of Agriculture Detailee	anetra.harbor@mail.house.gov	Works on Agricultural Issues
Hunter	Harris	Legislative Assistant	hunter.harris@mail.house.gov	Works on Agricultural Issues
Emily	Hartshorn	Legislative Assistant	emily.hartshorn1@mail.house.gov	Works on Agricultural Issues
John	Hendrix	Legislative Assistant	john.hendrix@mail.house.gov	Works on Agricultural Issues
James	Hodges	Senior Legislative Assistant	james.hodges2@mail.house.gov	Works on Agricultural Issues
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Westin	Jablonowski	Ag Staffer	westin.jablonowski@mail.house.gov	Works on Agricultural Issues
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Aleksi	Knepp	Legislative Assistant	aleksi.knepp@mail.house.gov	Works on Agricultural Issues
John	Konya	Information Technology Director/Policy Director	john.konya@mail.house.gov	Works on Agricultural Issues
Reagan	Larkin	Senior Legislative Assistant	reagan.larkin@mail.house.gov	Works on Agricultural Issues
Josh	Lobert	Senior Counsel	joshua.lobert@mail.house.gov	Works on Agricultural Issues
Nick	Luna	Legislative Director	nick.luna@mail.house.gov	Works on Agricultural Issues
Brian	Martin-Haynes	U.S. Government Printing Office Detailee	brian.martin-haynes@mail.house.gov	Works on Agricultural Issues
Semaj	Martin-Redd	Legislative Director	semaj.redd@mail.house.gov	Works on Agricultural Issues
Josh	Maxwell	Deputy Staff Director	josh.maxwell@mail.house.gov	Works on Agricultural Issues
Josie	McLaurin	Legislative Assistant	josie.mclaurin@mail.house.gov	Works on Agricultural Issues
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Amar	Nair	U.S. Department of Agriculture Detailee	amar.nair@mail.house.gov	Works on Agricultural Issues
Benjamin	Nichols	Deputy Communications Director	benjamin.nichols@mail.house.gov	Works on Agricultural Issues
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Clay	Parker	Legislative Assistant	clay.parker@mail.house.gov	Works on Agricultural Issues
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Jaydn	Smith	Deputy Legislative Director	jaydn.smith@mail.house.gov	Works on Agricultural Issues
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Edna	Ulysse	Legislative Assistant	edna.ulysse@mail.house.gov	Works on Agricultural Issues
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Chelsea	Zissman	Policy Adviser	chelsea.glynn@mail.house.gov	Works on Agricultural Issues

Leadership Idaho Agriculture Foundation

2025 Congressional Aides Fact Finding Tour Agenda
Boise, ID- August 25-29, 2025

Monday, August 25
11:59pm Congressional Staff Arrive

Tuesday, August 26

7:30 am Welcome to Idaho Breakfast
Chanel Tewalt, Director - Idaho State Department of Ag Director
"***We have a lot to Offer in Idaho Agriculture"***

9:30 am Bus departs hotel

10:00 am ***"Water - Idaho's Lifeblood"***
Ridenbaugh Canal Headworks and New York Canal
Paul Arrington, Idaho Water Users

12:30 pm Lunch at Idaho State Department of Agriculture (ISDA) Conference Room
Tour participants will be joined by invited ISDA staff

1:15 pm Idaho State Department of Agriculture
"Federal Issues Impacting Idaho Agriculture"
Brucellosis Discussion – Scott Leibsle
Marketing Orders - Jared Stuart
Food Safety Modernization Act – Casey Monn

3:00 pm The Teff Company
Introduction of Gluten Intolerant Grains, one of the newest crops for Idaho Agriculture
Royd Carlson

5:15 pm Bus departs for BBQ
6:15 pm Dinner @ Lorell and Janet Skogsberg
6424 Elm Ln, Nampa

Adjourn

Wednesday, August 27
Breakfast at hotel/available each morning for those staying at hotel

7:30 am Bus Departs Hotel

9:00 am J and S Farms
Potatoes, Onions, Drip Irrigation Systems
Jarom Jemmett

DRAFT

-over-

10:45 am **The** Hops Industry in Idaho
Michelle Gooding, Gooding Farms

1:00 pm Alejandra's for lunch

2:00 pm Wilder Cattle Feeders, LLC
Cow Calf Operation, Feedlot, and using Hop byproducts for Feed
John Hepton

3:30 pm Valley Wide Cooperative
2114 N 20th St Suite B, Nampa, ID 83687
"The Reality of How the Immigration System is Impacting Agriculture"
Jen Uranga, Micaela Swall, Kelly Henggeler

5:30 pm ***How Farmers Markets impact Local Producers***
Lakeview Market – Jen Uranga, hosting
Catered by Grubbin' BBQ
Young Farmer/Rancher Panel - ***"The Challenges We Face"***
Miguel Villafana, Mike Siegersma Jr., Terry Walton, Derrick Wanders

Adjourn

<u>Thursday August 28th</u>

7:30 am Bus Departs Hotel

8:45 am Sunridge Dairies
Dairy – Idaho's largest cash commodity
Ryan Kroes

10:00 am Rasgorshek Farms
Sugarbeets and Alfalfa Seed
Paul Rasgorshek and Leland Tiegs

12:30 pm Lunch @ Idaho Pizza Company
Homedale

1:30 pm McIntyre Farms – Making the Change from Traditional to Organic Farming, Cover Crops and the impact of direct to consumer sales in agriculture
Brad McIntrye

4:00 pm Marsing Boat Inspection Station
Invasive Aquatic Species and their impact to Idaho Agriculture

5:15 pm Return to hotel

6:15 pm Graduation & Farewell Dinner – Cottonwood Grille
Special Guest: Governor Brad Little
913 W River St, Boise, ID 83702
Adjourn

<u>Friday, August 29th</u>
5:45am Congressional Staff Depart

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

John H. Rutherford, Florida
Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia

ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
https://Ethics.House.gov

August 21, 2025

Ms. Elizabeth Trombley
Office of the Honorable Kristen McDonald Rivet
1408 Longworth House Office Building
Washington, DC 20515

Dear Ms. Trombley:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Boise, Idaho, scheduled for August 25 to 29, 2025, sponsored by Leadership Idaho Agriculture Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:tn