

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Susannah Walker
2. a. Name of Accompanying Relative: _____ *OR* None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 8/17/25 Return: 8/20/25
b. Dates at Personal Expense, if any: _____ *OR* None
4. Departure City: Philadelphia, PA Destination: San Francisco, CA Return City: Philadelphia, PA
5. Sponsor(s), Who Paid for the Trip: The Hoover Institution at Stanford University
6. Describe Meetings and Events Attended: bipartisan, bicameral staff to attend two days of discussion groups on innovation, AI, STEM, education, and foreign policy
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 8/26/25

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Chrissy Houlahan Date: 9-2-25

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Hoover Institution, Stanford University

2. Travel Destination(s): Stanford University, Stanford, California

3. Date of Departure: August 17, 2025 Date of Return: August 20, 2025

4. Name(s) of Traveler(s): Susannah Walker

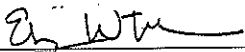
Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$924.64 total	\$576.00 total	\$185.42 total	
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 08/28/2025

Name: Eryn Witcher Tillman Title: Associate Director, Director of Media and Government Relations

Organization: Hoover Institution, Stanford University

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1399 New York Ave NW, 500, Washington DC, 20005

Telephone: 202-760-3200 Email: ewitcher@stanford.edu

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

FINAL ATTENDEES
AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

Wilson Baldwin	Deputy Chief of Staff / Communications Director Office of Rep. Raja Krishnamoorthi
Clara Bradbury	Senior Legislative Assistant Office of Rep. Scott Fitzgerald
Charles Chamness	Legislative Director, Deputy Chief of Staff Office of Rep. Mike Quigley
Charles Dahan	Legislative Director Office of Rep. Lisa McClain
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Nathan Schelble	Chief of Staff Office of Rep. Teresa Isabel Leger Fernandez
Gabrielle Sheitelman	Legislative Director Office of Rep. Juan Ciscomani
Sophia Slacik	Chief Speechwriter Office of the Speaker of the House of Representatives
Rohan Suri	Research Assistant House Committee on Homeland Security's Subcommittee on Cybersecurity and Infrastructure Protection
Susannah Walker	Deputy Chief of Staff, District Director Office of Rep. Chrissy Houlahan
Cordell Walters	Legislative Aide Office of Rep. Ryan Zinke
Kim Waskowsky	Senior Professional Staff Member House Committee on Energy and Commerce, Subcommittee on Oversight and Investigations

AGENDA WITH TRAVEL INFORMATION - AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

All times listed in local time unless otherwise indicated

FRIDAY, AUGUST 15, 2025	
5:59 PM	Depart DCA via United Airlines flight 698
8:53 PM	Arrive at SFO
	<ul style="list-style-type: none">• <i>Sophia Slacik</i>

SATURDAY, AUGUST 16, 2025	
8:45 AM	Depart DCA via United Airlines flight 1702
11:30 AM	Arrive at SFO
	<ul style="list-style-type: none">• <i>Charles Chamness</i>

SUNDAY, AUGUST 17, 2025	
5:59 PM	Depart DCA via United Airlines flight 698
8:53 PM	Arrive at SFO
	<ol style="list-style-type: none">1. <i>Clara Bradbury</i>2. <i>Julianna Dauchess</i>3. <i>Matthew Duglin</i>4. <i>Beata Fogarasi</i>5. <i>Quincy Henderson</i>6. <i>Charles Austin Johnson</i>7. <i>Melissa Kelly</i>8. <i>Jay Kronzer</i>9. <i>Molly Martin</i>10. <i>Daniel O'Connor</i>11. <i>Joseph Putnik</i>12. <i>Nathan Schelble</i>13. <i>Gabrielle Sheitelman</i>14. <i>Rohan Suri</i>15. <i>Cordell Walters</i>16. <i>Kim Waskowsky</i>
12:00 PM	Depart LAS via Delta Airlines flight 3677
1:37 PM	Arrive at SJC
	<ul style="list-style-type: none">• <i>Charles Dahan</i>
6:28 PM	Depart PHL via United Airlines flight 2182
9:25 PM	Arrive at SFO
	<ul style="list-style-type: none">• <i>Susannah Walker</i>
4:00 PM	Depart EWR via United Airlines flight 2328
7:15 PM	Arrive at SFO
	<ul style="list-style-type: none">• <i>Wilson Baldwin</i>

AGENDA WITH TRAVEL INFORMATION - AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

MONDAY, AUGUST 18, 2025

- 7:45 AM** **Group shuttle departs The Sheraton Hotel en route to Stanford University**
- 8:00 AM - 8:30 AM** **Working Breakfast**
Hoover Government Relations staff will welcome attendees, introduce Hoover's Media and Government Relations team, and provide overview of key institutional priorities and research.
- 8:30 AM - 9:30 AM** **Frontier Tech For A New Geopolitical Era: Technology Policy Accelerator and the Stanford Emerging Technology Review**
Amy Zegart, Morris Arnold and Nona Jean Cox Senior Fellow, will discuss the rapidly evolving landscape of emerging technologies and their implications for national security, economic growth, and global leadership. The presentation will also highlight Hoover's initiatives to navigate pressing technology policy challenges, including the Technology Policy Accelerator and the Stanford Emerging Technology Review.
- 9:45 AM - 10:45 AM** **America in the World**
Condoleezza Rice, Tad and Dianne Taube Director and Thomas and Barbara Stephenson, Senior Fellow on Public Policy, will discuss the state of US foreign and Hoover's institutional priorities.
- 10:50 AM - 12:00 PM** **Maintaining Excellence and Innovation in Science and Technology**
Glenn Tiffert, Hoover Institution Distinguished Research Fellow, will highlight developments by China to enhance global influence in science and technology ecosystems, and discuss strategies for the US to navigate the critical issues facing the scientific research community.
- 12:00 PM - 1:15 PM** **Lunch**
- 1:30 - 2:30 PM** **Understanding the War Between Israel and Iran**
Dr. Abbas Milani, Hoover Institution Research Fellow and Co-Director of the Iran Democracy Project, will discuss the geopolitical dynamics and implications of the conflict between Israel and Iran.
- 2:45 PM - 3:45 PM** **US Education Reform and Challenges Ahead**
Margaret (Macke) Raymond, Distinguished Research Fellow, will discuss her research on K-12 issues, including emerging policy challenges and the urgent need for policymakers to pursue reforms that are coherent, sustainable, and measurable across greater spans of time to provide all students with a quality education.
- 4:00 PM - 5:30 PM** **Winning the Biotechnology Competition**
Hoover Institution Fellows Glenn Tiffert, Drew Endy, and Anna Puglisi will discuss the critical role of biotechnology in US-PRC science and technology competition, including: What are the current challenges facing US competitiveness in biotechnology? What role should government play? How can we foster a biotechnology innovation ecosystem that addresses urgent needs and aligns with American values of safety, security, and responsibility?
- 5:30 PM - 6:30 PM** **Reception - Revitalizing American Institutions Introduction**
Brandice Canes-Wrone, Maurice R. Greenberg Senior Fellow, will share the research efforts she leads as Director of Hoover's Center for Revitalizing American Institutions and highlight the Centers' policy analysis that seeks to address challenges to American institutions.

**AGENDA WITH TRAVEL INFORMATION - AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY**

6:30 PM - 7:30 PM **Dinner**

7:00 PM **Group shuttle departs Stanford University en route to The Sheraton Hotel**

TUESDAY, AUGUST 19, 2025

7:30 AM **Group shuttle departs The Sheraton Hotel en route to Stanford University**

7:45 AM - 8:00 AM **Breakfast**

8:00 AM - 9:00 AM **Civics and Civic Education: At Hoover and Beyond**

Checker Finn, Volker Senior Fellow, will discuss current challenges and opportunities to reinvigorate American civics education.

9:15 AM - 10:15 AM **Prospects For A Strong US-India Relationship**

Dinsha Mistree, Hoover Fellow, will discuss the global significance of a strengthened US-India relationship and highlight opportunities for strategic collaboration to further this critical partnership.

10:30 AM - 11:30 AM **Strategic Priorities in Biotechnology**

Drew Endy, Science Fellow and Senior Fellow, will guide a visit to Stanford's Bioengineering Labs, highlighting his research on emerging biotechnologies and key policy considerations for the US that encourage biotechnology competitiveness, develop robust bioeconomies, and ensure biosecurity.

11:30 AM - 12:45 PM **Lunch**

1:00 PM - 2:00 PM **Leadership**

General Jim Mattis, Davies Family Distinguished Fellow, will discuss the role of leadership and the strategic dilemmas that our nation faces.

2:15 PM - 3:45 PM **US-Russia-Ukraine**

Michael McFaul, Peter and Helen Bing Senior Fellow, will examine strategies to defuse the current Russia-Ukraine crisis and the role of Western governments in supporting democracies.

4:00 PM - 5:00 PM **Inflation, Taxes, and Spending**

John Cochrane, Rose-Marie and Jack Anderson Senior Fellow, and Valerie Ramey, Thomas Sowell Senior Fellow, will discuss inflation, taxes, and spending.

5:15 PM - 7:00 PM **Closing reception and dinner**

8:15 PM **Group shuttle departs Stanford University en route to the Sheraton Hotel**

AGENDA WITH TRAVEL INFORMATION - AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

WEDNESDAY, AUGUST 20, 2025

Travel day - All times listed in local time unless otherwise indicated

8:35 AM 4:54 PM	Depart SFO via United Airlines flight 1678 Arrive at DCA <ol style="list-style-type: none">1. Clara Bradbury2. Julianna Dauchess3. Matthew Duglin4. Beata Fogarasi5. Quincy Henderson6. Charles Austin Johnson7. Melissa Kelly8. Jay Kronzer9. Molly Martin10. Daniel O'Connor11. Nathan Schelble12. Gabrielle Sheitelman13. Sophia Slacik14. Rohan Suri15. Cordell Walters16. Kim Waskowsky
7:29 AM 6:33 PM	Depart SFO via Delta Airlines flights 640, 950 Arrive at DCA • Charles Dahan
7:47 AM 4:29 PM	Depart SFO via American Airlines flight 7463 Arrive at EWR • Wilson Baldwin
8:55 AM 5:28 PM	Depart SFO via United Airlines flight 706 Arrive at PHL • Susannah Walker
10:10 AM 5:35 PM	Depart SFO via United Airlines flight 1342 Arrive at IND • Charles Chamness

THURSDAY, AUGUST 21, 2025

11:20 AM 3:00 PM	Depart SFO via United Airlines flight 1374 Arrive at DEN • Joseph Putnik
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HOUSE COMMITTEE ON ETHICS - PRIMARY TRIP SPONSOR FORM ADDENDUM
AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

4. House employees invited to attend due to their portfolio and the policy discussion topics being discussed during the program:

Wilson Baldwin	Deputy Chief of Staff / Communications Director Office of Rep. Raja Krishnamoorthi
Emily Benavides	Chief of Staff Office of Rep. Bob Latta
Clara Bradbury	Senior Legislative Assistant Office of Rep. Scott Fitzgerald
Charles Chamness	Legislative Director, Deputy Chief of Staff Office of Rep. Mike Quigley
Charles Dahan	Legislative Director Office of Rep. Lisa McClain
Juliana Dauchess	Legislative Director Office of Rep. Lloyd Smucker
Matthew Duglin	Legislative Director Office of Rep. Don Bacon
Beata Fogarasi	Legislative Director Office of Rep. Joe Courtney
Elsie Guerrero	Legislative Director Office of Rep. Jonathan Jackson
Quincy Henderson	Financial Services Counsel Office of Rep. Ritchie Torres
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HOOVER INSTITUTION, STANFORD UNIVERSITY

Jay Kronzer	Chief of Staff Office of Rep. Jen Kiggans
Molly Martin	Legislative Director Office of Rep. Brett Guthrie
Daniel O'Connor	Legislative Correspondent Office of Rep. Mike Johnson
Joseph Putnik	TechCongress Fellow House Judiciary Committee
Luis Quinones	Defense Fellow Office of Rep. Pat Fallon
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HOUSE COMMITTEE ON ETHICS - PRIMARY TRIP SPONSOR FORM ADDENDUM
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12. The Hoover Institution is a department within Stanford University and is headquartered on Stanford University's campus where sessions will take place. Sessions have been organized by Hoover Institution staff, and Hoover Institution staff are the sole organizer and sponsor for this trip. As a part of Stanford University, which is an institution of higher education committed to extending the frontiers of knowledge and solving real-world problems, the Hoover Institution is a research institution that, through its scholars and library and archives, promotes economic opportunity and prosperity. By convening the program on Stanford's campus, we will be able to include our Senior Fellows for substantive policy discussions with staff.

13. Attendees will receive Uber vouchers to cover ground transportation between SFO airport and the hotel while in California. A chartered group shuttle will be provided for transportation between the Sheraton Hotel and Stanford's campus. All airfare will be coach class.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Hoover Institution, Stanford University

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. *Check only one.* I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See attached addendum.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: 08/17/2025 Date of Return: 08/20/2025

7. a. City of departure: Washington, DC

b. Destination(s): Stanford University, Stanford, California

c. City of return: Washington, DC

8. *Check only one.* I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. Check only one of the following.

- a. I checked 8(a) or (b) above; OR
- b. I checked 8(c) above but am not offering any lodging; OR
- c. I checked 8(c) above and am offering lodging and meals for one night; OR
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box.

11. Check only one of the following.

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify the statement is true by clicking the box; OR
- b. Not Applicable. Trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

See attached addendum.

13. Answer parts a and b. Answer part c if necessary:

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: See attached addendum.)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box.

15. Check only one. I represent that either:

- a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; OR
- b. The trip involves events that are arranged specifically with regard to congressional participation. If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): Meals have been arranged to comply with the full \$92 per diem rate for Palo Alto.

2) Provide the reason for selecting the location of the event or trip: The location of the Hoover Institution's headquarters on Stanford Campus will allow more California-based scholars to participate.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Sheraton Palo Alto Hotel City: Palo Alto Cost Per Night: \$129.00

Reason(s) for Selecting: Lowest-priced hotel with room availability and within close proximity to the program's events.

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1,500	\$387	\$184
For each Accompanying Family Member			

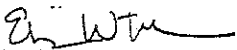
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. *Check only one:*

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 07/01/2025
 Name: Eryn Witcher Tillman Title: Associate Director of Media and Government Relations
 Organization: Hoover Institution, Stanford University
 Address: 1399 New York Avenue NW, Suite 500
 Email: ewitcher@stanford.edu Telephone: 202-760-3200

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

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TUESDAY, AUGUST 19, 2025

- 7:30 AM** **Group shuttle departs The Sheraton Hotel en route to Stanford University**

**AGENDA WITH TRAVEL INFORMATION - AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY**

- 7:45 AM - 8:00 AM** **Breakfast**
- 8:00 AM - 9:00 AM** **Civics and Civic Education: At Hoover and Beyond**
Checker Finn, Volker Senior Fellow, will discuss current challenges and opportunities to reinvigorate American civics education.
- 9:15 AM - 10:15 AM** **Prospects For A Strong US-India Relationship**
Šumit Ganguly, Senior Fellow, and Dinsha Mistree, Research Fellow, will discuss the global significance of a strengthened US-India relationship and highlight opportunities for strategic collaboration to further this critical partnership.
- 10:30 AM - 11:45 AM** **Strategic Priorities in Biotechnology**
Drew Endy, Hoover Science Fellow and Senior Fellow, will lead a brief tour of the labs at Stanford's Center for Bioengineering, highlighting his work that helps the US and its allies understand the extensive opportunities and diverse strategic implications of biotechnology.
- 11:45 AM - 12:45 PM** **Lunch**
- 1:00 PM - 2:00 PM** **Leadership**
General Jim Mattis, Davies Family Distinguished Fellow, will discuss the role of leadership and the strategic dilemmas that our nation faces.
- 2:15 PM - 3:45 PM** **Challenges for Global Stability**
Michael McFaul, the Peter and Helen Bing Senior Fellow, will examine the increasingly complex relationships between the US, Russia, and China, and discuss strategic approaches that secure US interests and contribute to broader global security.
- 4:00 PM - 5:00 PM** **Inflation, Taxes, and Spending**
John Cochrane, Rose-Marie and Jack Anderson Senior Fellow will discuss inflation, taxes, and spending.
- 5:15 PM - 7:00 PM** **Closing reception and dinner**
- 7:15 PM** Group shuttle departs Stanford University en route to the Sheraton Hotel

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

John H. Rutherford, Florida
Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

August 14, 2025

Ms. Susannah Walker
Office of the Honorable Chrissy Houlahan
1727 Longworth House Office Building
Washington, DC 20515

Dear Ms. Walker:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Palo Alto, California, scheduled for August 17 to 20, 2025, sponsored by Stanford University.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:nl

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.


This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Susannah L. Walker

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Chrissy Houlahan, PA-06

Office Address: 1727 Longworth HOB, Washington DC 20515

Telephone Number: 484-746-0068 cell or 202-225-4315 office

Email Address of Contact Person: sue.walker@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Susannah L. Walker
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Hoover Institution at Stanford University
3. City and State OR Foreign Country of Travel: Palo Alto, California
4. a. Date of Departure: 8/17/25 Date of Return: 8/20/25
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

I'm the Deputy Chief of Staff and District Director for Rep. Houlahan, PA-06. My issue area portfolio includes education, STEM, ~~energy and environment~~. ~~My boss recently launched the bipartisan BIOTech Caucus and serves on HASC and HPSCI. The~~ conference will feature panel discussions and seminars on biotech, education reform, economic development, and national security. ~~All are relevant to my portfolio and the committees of my office. My purpose for attending is to increase my knowledge to better serve in my role.~~

9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member:  Date: July 16, 2025

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Hoover Institution, Stanford University

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. *Check only one.* I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See attached addendum.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: 08/17/2025 Date of Return: 08/20/2025

7. a. City of departure: Washington, DC

b. Destination(s): Stanford University, Stanford, California

c. City of return: Washington, DC

8. *Check only one.* I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. Check only one of the following.

- a. I checked 8(a) or (b) above; OR
- b. I checked 8(c) above but am not offering any lodging; OR
- c. I checked 8(c) above and am offering lodging and meals for one night; OR
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box.

11. Check only one of the following.

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify the statement is true by clicking the box; OR
- b. Not Applicable. Trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

See attached addendum.

13. Answer parts a and b. Answer part c if necessary:

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: See attached addendum.)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box.

15. Check only one. I represent that either:

- a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; OR
- b. The trip involves events that are arranged specifically with regard to congressional participation. If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): Meals have been arranged to comply with the full \$92 per diem rate for Palo Alto.

2) Provide the reason for selecting the location of the event or trip: The location of the Hoover Institution's headquarters on Stanford Campus will allow more California-based scholars to participate.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Sheraton Palo Alto Hotel City: Palo Alto Cost Per Night: \$129.00

Reason(s) for Selecting: Lowest-priced hotel with room availability and within close proximity to the program's events.

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1,500	\$387	\$184
For each Accompanying Family Member			

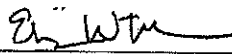
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 07/01/2025
 Name: Eryn Witcher Tillman Title: Associate Director of Media and Government Relations
 Organization: Hoover Institution, Stanford University
 Address: 1399 New York Avenue NW, Suite 500
 Email: ewitcher@stanford.edu Telephone: 202-760-3200

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

HOUSE COMMITTEE ON ETHICS - PRIMARY TRIP SPONSOR FORM ADDENDUM
AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

4. House employees invited to attend due to their portfolio and the policy discussion topics being discussed during the program:

Wilson Baldwin	Deputy Chief of Staff / Communications Director Office of Rep. Raja Krishnamoorthi
Emily Benavides	Chief of Staff Office of Rep. Bob Latta
Clara Bradbury	Senior Legislative Assistant Office of Rep. Scott Fitzgerald
Charles Chamness	Legislative Director, Deputy Chief of Staff Office of Rep. Mike Quigley
Charles Dahan	Legislative Director Office of Rep. Lisa McClain
Juliana Dauchess	Legislative Director Office of Rep. Lloyd Smucker
Matthew Duglin	Legislative Director Office of Rep. Don Bacon
Beata Fogarasi	Legislative Director Office of Rep. Joe Courtney
Elsie Guerrero	Legislative Director Office of Rep. Jonathan Jackson
Quincy Henderson	Financial Services Counsel Office of Rep. Ritchie Torres
Charles Johnson	Director of Foreign Policy and Latin American Affairs Office of Rep. Elvira Salazar
Melissa Kelly	Chief of Staff Office of Rep. Scott Franklin

**HOUSE COMMITTEE ON ETHICS - PRIMARY TRIP SPONSOR FORM ADDENDUM
AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY**

Jay Kronzer	Chief of Staff Office of Rep. Jen Kiggans
Molly Martin	Legislative Director Office of Rep. Brett Guthrie
Daniel O'Connor	Legislative Correspondent Office of Rep. Mike Johnson
Joseph Putnik	TechCongress Fellow House Judiciary Committee
Luis Quinones	Defense Fellow Office of Rep. Pat Fallon
Nathan Schelbe	Chief of Staff Office of Rep. Teresa Isabel Leger Fernandez
Gabrielle Sheitelman	Legislative Director Office of Rep. Juan Ciscomani
Sophia Slacik	Chief Speechwriter Office of the Speaker of the House of Representatives
Rohan Suri	Research Assistant House Committee on Homeland Security and Governmental Affairs
Susannah Walker	Deputy Chief of Staff, District Director Office of Rep. Chrissy Houlahan
Cordell Walters	Legislative Aide Office of Rep. Ryan Zinke
Kim Waskowsky	Senior Professional Staff Member House Committee on Energy and Commerce, Subcommittee on Oversight and Investigations

HOUSE COMMITTEE ON ETHICS - PRIMARY TRIP SPONSOR FORM ADDENDUM
AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

12. The Hoover Institution is a department within Stanford University and is headquartered on Stanford University's campus where sessions will take place. Sessions have been organized by Hoover Institution staff, and Hoover Institution staff are the sole organizer and sponsor for this trip. As a part of Stanford University, which is an institution of higher education committed to extending the frontiers of knowledge and solving real-world problems, the Hoover Institution is a research institution that, through its scholars and library and archives, promotes economic opportunity and prosperity. By convening the program on Stanford's campus, we will be able to include our Senior Fellows for substantive policy discussions with staff.

13. Attendees will receive Uber vouchers to cover ground transportation between SFO airport and the hotel while in California. A chartered group shuttle will be provided for transportation between the Sheraton Hotel and Stanford's campus. All airfare will be coach class.

AGENDA WITH TRAVEL INFORMATION - AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

SUNDAY, AUGUST 17, 2025

Travel day - All times listed in local time unless otherwise indicated

5:59 PM Depart DCA via United Airlines flight 698

8:53 PM Arrive at SFO

MONDAY, AUGUST 18, 2025

7:45 AM Group shuttle departs The Sheraton Hotel en route to Stanford University

8:00 AM - 8:30 AM Working Breakfast

Hoover Government Relations staff will welcome attendees, introduce Hoover's Media and Government Relations team, and provide overview of key institutional priorities and research.

8:30 AM - 9:30 AM **Frontier Tech For A New Geopolitical Era and the Stanford Emerging Technology Review**

Amy Zegart, Morris Arnold and Nona Jean Cox Senior Fellow, will highlight findings and cross-cutting themes of the Stanford Emerging Technology Review's 2025 Report and discuss how the United States can seize opportunities, mitigate risks, and ensure that the American innovation ecosystem continues to thrive.

9:45 AM - 10:45 AM **Inflation, Taxes, and Spending**

John Cochrane, Rose-Marie and Jack Anderson Senior Fellow, will discuss inflation, taxes, and spending.

11:00 AM - 12:00 PM **America's Bio-Strategy and Leadership**

Drew Endy, Science Fellow and Senior Fellow, will discuss his research on keeping biotic futures secure, flourishing, and democratic.

12:00 PM - 1:15 PM **Lunch**

1:30 - 2:30 PM **Understanding the War Between Israel and Iran**

Dr. Abbas Milani, Hoover Institution Research Fellow and Co-Director of the Iran Democracy Project, will discuss the geopolitical dynamics and implications of the conflict between Israel and Iran.

2:45 PM - 3:45 PM **US Education Reform and Challenges Ahead**

Margaret (Macke) Raymond, Distinguished Research Fellow, and Eric Hanushek, Paul and Jean Hanna Senior Fellow in Education, will discuss their research on K-12 issues, including emerging policy challenges and the urgent need for policymakers to pursue reforms that are coherent, sustainable, and measurable across greater spans of time to provide all students with a quality education.

4:00 PM - 5:30 PM **US-China Biotechnology Relationship and US Strategies for Leadership**

Hoover Fellows Glenn Tiffert, Drew Endy, and Anna Puglisi will highlight developments in US biotechnology research and development and the implications for US-China competition and broader geopolitical and strategic concerns.

5:30 PM - 7:00 PM **Dinner**

7:00 PM Group shuttle departs Stanford University en route to The Sheraton Hotel

AGENDA WITH TRAVEL INFORMATION - AUGUST 2025 CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

TUESDAY, AUGUST 19, 2025

- 7:30 AM** Group shuttle departs The Sheraton Hotel en route to Stanford University
- 7:45 AM - 8:00 AM** Breakfast
- 8:00 AM - 9:00 AM** **America's Economic Strength**
Joshua Rauh, Senior Fellow, will examine effective budgeting policies that combine economic growth, fiscal responsibility, and the necessity for ongoing oversight.
- 9:15 AM - 10:15 AM** **US, China, and the World**
Glenn Tiffert, Distinguished Research Fellow, will examine China's political and economic dynamics shaping Beijing's intentions and will discuss strategies for the US and its partners to address shared challenges posed by China on the global stage.
- 10:30 AM - 11:30 AM** **Prospects For A Strong US-India Relationship**
Hoover Fellows Sumit Ganguly and Dinsha Mistree will discuss the global significance of a strengthened US-India relationship and highlight opportunities for strategic collaboration to further this critical partnership.
- 11:30 AM - 12:45 PM** Lunch
- 1:00 PM - 2:00 PM** **Leadership**
General Jim Mattis, Davies Family Distinguished Fellow, will discuss the role of leadership and the strategic dilemmas that our nation faces.
- 2:15 PM - 3:45 PM** **The Future of American Power**
Stephen Kotkin, Kleinheinz Senior Fellow, will discuss changing geopolitical risks including the Russia-China relationship, nuclear deterrence, and America's grand strategy.
- 4:00 PM - 5:00 PM** **US-Russia-Ukraine**
Michael McFaul, Peter and Helen Bing Senior Fellow, will examine strategies to defuse the current Russia-Ukraine crisis and the role of Western governments in supporting democracies.
- 5:15 PM - 7:00 PM** Closing reception and dinner
- 8:15 PM** Group shuttle departs Stanford University en route to the Sheraton Hotel

WEDNESDAY, AUGUST 20, 2025

Travel day - All times listed in local time unless otherwise indicated

- 8:35 AM** Depart SFO via United Airlines flight 1678
- 4:54 PM** Arrive at DCA



Lauren Wright
Senior Manager, Government Relations

July 2, 2025

Dear Sue,

I'm pleased to inform you that you have been selected to participate in the August 17-20, 2025, Hoover Institution Congressional Fellowship Program. This program includes seminars on Stanford University campus where Hoover scholars will lead policy sessions on some of the most pressing issues of today.

As a participant you will receive round-trip airfare, ground transportation in California, lodging near Stanford's campus, and meals that are part of the program.

To proceed, please confirm your agreement to attend by completing this form by the close of business on Wednesday, July 9. It is imperative that you complete this form on time so that we can complete the requisite ethics paperwork. Failure to do so may result in forfeiture of your spot.

On the registration form you will also find additional information regarding accommodations, airfare, agenda, attire, ground transportation, and trip extensions. A full briefing packet will be sent closer to the program dates.

We will send you the details on how to book your flights after you complete the registration form. Once your flight is secured, we will provide the remainder of your ethics paperwork for submission to your ethics committee by Friday, July 18, 2025.

If you have any questions, do not hesitate to contact Victoria Guzman (vmguzman@stanford.edu). We look forward to and expect an excellent program.

Sincerely,

Lauren Wright
Senior Manager, Government Relations
Hoover Institution, Stanford University