

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Chaston Pfingston
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 08/26/2025 Return: 08/28/2025
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: Cleveland, OH Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Jobs for the Future
6. Describe Meetings and Events Attended: Visited educational institutions developing training materials for manufacturing workforce development.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 9/4/2025

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Lloyd Smucker Date: 9/4/2025

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Jobs for the Future

2. Travel Destination(s): Cleveland, OH and Elyria, OH

3. Date of Departure: 08/26/2025 Date of Return: 08/28/2025

4. Name(s) of Traveler(s): Isabel Soto, Trevor Hustus, Monique Vaz, Chaston Pflingston, Amy Jones, Justin Camp, Lyndsey Hannah, Tashia Roberson-Wing

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

| | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|---------------------|---|
| Traveler | \$435 | \$318 | \$186 | None |
| Accompanying Family Member | N/A | N/A | N/A | N/A |

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Maria K. Flynn Date: 09/02/2025

Name: Maria Flynn Title: President & CEO

Organization: Jobs for the Future

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 50 Milk Street, 17th Floor, Boston, MA 02109

Telephone: (617) 728-4446 Email: mflynn@jff.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Jobs for the Future

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: The Joyce Foundation; Conrad N. Hilton Foundation; Bill & Melinda Gates Foundation

4. Provide names and titles of ALL House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

Please see attachments for details.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: 08/26/2025 Date of Return: 08/28/2025

7. a. City of departure: Washington, DC

b. Destination(s): Cleveland, OH and Elyria, OH

c. City of return: Washington, DC

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
- b. I checked 8(c) above but am not offering any lodging; **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

JFF selected sites because they represent evidence-based approaches for serving jobseekers, students, and workers. Featured programs and initiatives will shed light on federal K-12, postsecondary education, and workforce development policy. See attachments for more detail.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
N/A

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): See attachments for more detail; costs are in line with GSA per diem rates.
 - 2) Provide the reason for selecting the location of the event or trip: See attachments for detailed response.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Kimpton Schofield Hotel City: Cleveland, OH Cost Per Night: \$159
Reason(s) for Selecting: Location and hotel offered GSA per diem rate for lodging in Cleveland, OH.
Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

| <input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates | Total Transportation Expenses per Participant | Total Lodging Expenses per Participant | Total Meal Expenses per Participant |
|---|---|--|-------------------------------------|
| For each Member, Officer, or Employee | \$435 | \$318 | \$200 |
| For each Accompanying Family Member | N/A | N/A | N/A |

| | Other Expenses (dollar amount per item) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
|---------------------------------------|---|--|
| For each Member, Officer, or Employee | None | None |
| For each Accompanying Family Member | N/A | N/A |

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Maria K. Flynn Date: 7/17/2025
 Name: Maria K. Flynn Title: President & CEO
 Organization: Jobs for the Future
 Address: 50 Milk Street, 17th Floor, Boston, MA 02109
 Email: mflynn@jff.org Telephone: (617) 728-4446

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Jobs for the Future
2. Name of your organization: Gates Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kathryn Young Digitally signed by Kathryn Young Date: 2025.07.23 09:50:41 -04'00' Date: 07/23/2025

Name: Kathryn Young Title: Senior Program Officer

Organization: Gates Foundation

Address: 1300 I Street, NW, Washington, DC 20005

Telephone: 206-709-3100 Email: kathryn.young@gatesfoundation

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Jobs for the Future
2. Name of your organization: Conrad N. Hilton Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
 Destination: _____ on Date: _____
 that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Sonia Moldovan Date: 7/17/2025

Name: Sonia Moldovan Title: VP, Strategy & Programs

Organization: Conrad N. Hilton Foundation

Address: 1 Dole Dr, Westlake Village, CA 91362

Telephone: (818) 851-3700 Email: Caitlyn.P@hiltonfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Jobs for the Future
2. Name of your organization: Joyce Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kathleen M Clarke Digitally signed by Kathleen M Clarke
DN: us, o=US, ou=U.S. House of Representatives, cn=Kathleen M Clarke, email=kclarke@ethics.gov Date: 06/27/2025

Name: Kathleen M Clarke Title: Chief Operating Officer

Organization: Joyce Foundation

Address: 321 N. Clark Street Suite 1500 Chicago, IL 60654

Telephone: 312-782-2464 Email: kclarke@joycefdn.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Attachments

Congressional Staff Network Site Visit to Northeast Ohio
August 26—28, 2025

Question #4 House Invitees:

Justin Camp

Legislative Assistant
Office of Rep. Bob Onder
justin.camp@mail.house.gov

Raina Hackett

Senior Legislative Assistant
Office of Rep. Bonnie Watson Coleman
raina.hackett@mail.house.gov

Lyndsey Hannah

Legislative Assistant
Office of Rep. Shontel M. Brown
lyndsey.hannah@mail.house.gov

Trevor Hustus

Legislative Assistant
Office of Rep. Lisa McClain
trevor.hustus@mail.house.gov

Amy Jones

Education and Human Services Policy Director
House Committee on Education & Workforce
amy.jones@mail.house.gov

Kim Meinert

Professional Staff Member
House Committee on Ways & Means
kimberley.meinert@mail.house.gov

Chaston Pfingston

Legislative Assistant
Office of Rep. Lloyd Smucker
chaston.pfingston@mail.house.gov

Isabel Soto

Professional Staff Member

House Committee on Education & Workforce
Isabel.Soto@mail.house.gov

Bradley Thomas
Professional Staff Member
House Committee on Ways & Means
bradley.thomas@mail.house.gov

Philip Tizzani
Professional Staff Member
House Appropriations Committee
philip.tizzani@mail.house.gov

Monique Vaz
Legislative Assistant
Office of Rep. Stephen Lynch
monique.vaz@mail.house.gov

House staff were invited because of their work on education, workforce development, economic development, and social welfare issues. All have responsibility for these federal issues in their offices. The site visit will highlight the successes and challenges of education, workforce and economic development, and human services programs and initiatives in northeast Ohio.

Question #12 Interest and Role of Sponsors:

Jobs for the Future (JFF) identifies sites of interest and priority topics for site visit programming, including featured programs and initiatives, based on their evidence base, scalability, and quality. JFF develops and executes the agenda, coordinates logistics for the trip, and serves as the point of contact for staff. JFF will use grant funding from the Joyce Foundation, the Bill & Melinda Gates Foundation, and the Conrad N. Hilton Foundation to support the Congressional Staff Network and this site visit.

The Joyce Foundation is a private, nonpartisan philanthropy based in Chicago, IL, that invests in public policies and strategies to advance racial equity and economic mobility for the next generation in the Great Lakes region. The Bill & Melinda Gates Foundation is based in Seattle, Washington and has a mission to create a world where every person has the opportunity to live a healthy, productive life. And the Conrad N. Hilton Foundation is a global humanitarian foundation based in Westlake Village, California, which aims to improve the lives of individuals living in poverty and experiencing disadvantage throughout the world.

Each sponsor's work is informed by research, analysis, and best practice. The missions of JFF, the Joyce Foundation, the Bill & Melinda Gates Foundation, and the Conrad N. Hilton Foundation support the purpose of the trip: highlighting innovative, evidence-based programs and policies that drive economic mobility. House attendees will learn about strategies that leaders in northeast Ohio are implementing to

meet the region's talent needs; they will engage with economic development and workforce practitioners, educators, employers, and workers and learners who are involved in these programs.

JFF identifies sites of interest and priority topics for site visit programming, including featured programs and initiatives, based on their evidence base, scalability, and quality. JFF develops and executes the agenda, coordinates logistics for the trip, and serves as the point of contact for staff. The Joyce Foundation, the Bill & Melinda Gates Foundation, and the Conrad N. Hilton Foundation fund the Congressional Staff Network and its site visits.

Question #15 (B) Part 2, Explanation of Location Choice:

JFF selected the northeast Ohio region for this site visit because of the innovative K-12 and postsecondary education, workforce training, and economic development efforts underway on the ground, as well as the challenges that the region faces in terms of economic mobility, postsecondary credential attainment, and labor shortages in critical industries.

The site visit will highlight efforts to rebuild a modern industrial economy in northeast Ohio, spurred by federal investments like the U.S. Department of Labor's Trade Adjustment Assistance Community College and Career Training and, more recently, the Strengthening Community Colleges Training Grants Program. Panels and site visits will explore how regional stakeholders are partnering across systems to develop strong talent pipelines for the advanced manufacturing sector. Specifically, attendees will learn how the Manufacturing Advocacy and Growth Network (MAGNET) – part of the national network of U.S. Department of Commerce Manufacturing Extension Partnerships – collaborates with small businesses, community colleges, and other stakeholders to develop on-ramps for new talent pools (e.g., veterans and people with records) to enter high-wage manufacturing career pathways; train incumbent workers on new technologies; and help students and their families gain a hands-on understanding of the range of quality career opportunities in the skilled trades.

Staff will also learn about several education initiatives that offer a model for other states and regions to consider replicating. Among them, Lorain County Community College's nationally renowned for Earn and Learn, Fast Track (short-term credentialing), and Students Accelerating in Learning (SAIL) programs and the statewide College Credit Plus dual enrollment program.

During each session, speakers and staff will reflect on how federal policy can help scale, replicate, and better support these impactful regional and local initiatives. Programming will shed light on federal levers to foster strong and resilient regional economies, as well as what's needed to reshore high-wage domestic manufacturing occupations.

Question #18 Total Expenses for Each House Participant (Good Faith Estimates):

Transportation: Round trip economy class airfare from Washington, DC's Reagan National Airport (DCA) to Cleveland Hopkins International Airport (CLE) = \$300 per person. On the ground transportation via chartered coach bus in Ohio = \$135 per person. Total transportation expenses = **\$435 per person.**

Lodging: Lodging at the Kimpton Schofield Hotel for two nights = **\$318.00 per person** (in line with the U.S. General Services Administration (GSA) per diem rate of \$159/night for Cleveland, OH in August 2025).

Meals: Meals for the three-day trip = **\$200 total** (in line with GSA per diem rates for Cleveland, OH).



Monday July 7, 2025

Good morning,

On behalf of Jobs for the Future, I'm writing to invite you to an upcoming Congressional Staff Network (CSN) site visit to northeast Ohio on Tuesday, August 26 – Thursday, August 28.

This site visit will highlight coordinated, cross-sector efforts to rebuild and modernize the region's manufacturing economy. Sessions will explore a range of initiatives, from activities to inform students and their families about skilled trades careers, to industry-aligned, short-term credentialing pathways that ladder up to bachelor's degrees and beyond.

Leaders from the Manufacturing Advocacy and Growth Network ([MAGNET](#)), part of the national network of U.S. Department of Commerce Manufacturing Extension Partnerships, will share how they collaborate with community colleges, regional economic development and workforce agencies, and employers to establish public-private partnerships that support talent pipeline development. Specifically, staff will learn about MAGNET's holistic approach to helping veterans and people with criminal records enter high-wage manufacturing jobs, and joint programs with local school districts and youth-serving organizations to inspire the next generation of advanced manufacturing talent.

Ohio also offers a unique opportunity to explore how state policies investments – e.g., the Individual Microcredential Assistance Program, Tech Cred, College Credit Plus, and the Ohio Work Ready Grant – drive improved postsecondary attainment rates and student labor market outcomes.

Please confirm your participation by Thursday, July 17. Once you confirm your plans to participate, our team will share final information for the trip, including the agenda and the necessary ethics documentation.

Best,

Taylor Maag
Director, Workforce Policy
Jobs for the Future

AGENDA

Congressional Staff Network Site Visit to Northeast Ohio

Tuesday August 26 – Thursday August 28, 2025

Tuesday August 26, 2025

| | | |
|---------------------|--|---|
| 11:30 AM – 12:55 PM | Flight: DCA to CLE <i>American Airlines Flight # AA 5535</i> | REAGAN NATIONAL AIRPORT 2401 Ronald Reagan Washington National Airport Access Rd Arlington, VA 22202 |
| 12:55 – 2:00 PM | Travel to the Manufacturing Advocacy and Growth Network (MAGNET) | |
| 2:00 – 3:15 PM | Welcome Lunch: Introduction to Ohio’s Jobs and Education Strategy and the Northeast Region’s Response Speakers will welcome staffers to Ohio and provide an overview of key themes for the visit, including Jobs Ohio’s statewide vision for economic development, and how the northeast Ohio region has approached implementation of that strategy. Jacob Duritzsky from Team NEO – the region’s economic development agency – will then provide context around the region’s key economic and demographic trends (e.g., growth industries, average wage vs cost of living, data on the “supply” of trained workers vs projected hiring demand, & youth disconnection rate). <ul style="list-style-type: none">> Marcia J. Ballinger, President, Lorain County Community College> Kristina Clouse, Senior Managing Director, Talent, Jobs Ohio> Jacob Duritzsky, Vice President, Strategy and Research, Team NEO | MAGNET 1800 E 63rd St Cleveland, OH 44103 |

3:15 – 4:15 PM

Site Visit: Manufacturing Innovation, Technology & Job Center

MAGNET

1800 E. 63rd St
Cleveland, OH 44103

Tour of MAGNET's headquarters in Cleveland's Hough Neighborhood, where they provide resources and training to help regional employers adapt to new technologies alongside hands-on learning activities for students and adults to learn about career pathways in the manufacturing industry.

- **Leah Epstein**, Chief Development & Engagement Office, MAGNET
- **Ethan Karp**, President & CEO, MAGNET

4:15 – 5:45 PM

Revitalizing Ohio's Manufacturing Industry via Cross-Sector Partnerships

MAGNET

1800 E. 63rd St
Cleveland, OH 44103

This session will highlight public-private partnerships underway to strengthen the regional manufacturing industry and prepare employers, students, and incumbent workers for success in an evolving sector. Industry representatives will share their perspective on the importance of cross-sector collaboration to develop education and training programs that respond to employer needs as they shift. Dr. Ethan Karp from MAGNET, the pilot site for the now-national network of Manufacturing Extension Partnerships, will discuss his organization's efforts to recruit and train new talent, including the [ACCESS to Manufacturing Careers](#) program for people re-entering their communities post-incarceration, and strategies to inspire the next generation of advanced manufacturing talent via work-based learning and hands-on career exploration activities.

Speakers will also discuss how federal funding has supported this work, including the TAACCCT grant program and a recent U.S. Department of Labor Strengthening Community Colleges Training Grants program award to support the [North Shore Manufacturing Workforce Partnership](#).

- **Ethan Karp**, President & CEO, MAGNET
- **Taylor Maag**, Director, Workforce Policy, JFF (*moderator*)
- **Michelle Rose**, Executive Director, Cleveland-Cuyahoga County Workforce Development Board
- **Terri Burgess Sandu**, Director, Talent and Business Innovation, and Director, Ohio TechNet, Lorain County Community College

5:45 – 6:15 PM

Travel to Dinner

Tuesday August 26 – Thursday August 28, 2025

6:15 – 8:30 PM

Dinner & Session: Effective Models for Re-Entry Programs

Over dinner, staffers will hear about efforts underway to help incarcerated and returning citizens access job training and connections to their community. Featured programs include [EDWINS Leadership & Restaurant Institute](#), which offers formerly incarcerated adults holistic support and a strong foundation in the culinary and hospitality industries, and Towards Employment's [Community & Reentry](#) and Cuyahoga-Lorain Early Advancement to Reentry (CLEAR) programs, which received federal support including a \$4 million U.S. DOL [Pathway Home grant](#).

- **Brandon Edwin Chrostowski**, Founder, CEO & President, EDWINS Leadership & Restaurant Institute
- **Taylor Maag**, Director, Workforce Policy, JFF (*moderator*)
- **Samantha Shahid**, Chief Program Officer, Towards Employment (*invited*)

**EDWINS LEADERSHIP
& RESTAURANT
INSTITUTE**

12383 Cedar Rd
Cleveland Heights, OH
44106

8:30 – 8:45 PM

Travel to Hotel

9:00 PM

Check in to Hotel

**KIMPTON SCHOFIELD
HOTEL**

2000 E 9th St
Cleveland, OH 44115

Wednesday August 27, 2025

8:00 – 9:00 AM

Travel to Lorain County Community College (LCCC)

9:00 – 10:45 AM

Breakfast Session: LCCC's Role in Driving Regional Economic Uplift

Panelists will open with an overview of the evolution of the community college business model, from focusing primarily on student access and academic success to today's strong emphasis on workforce outcomes, meeting employer needs, and serving as a key partner in regional economic development efforts. After learning about state policies and investments that have enabled this transition – among them, College Credit Plus, the Ohio [Work Ready Grant](#), the [Short-Term Certificate Grant Program](#),

**LORAIN COUNTY
COMMUNITY COLLEGE**

1005 Abbe Rd N
Elyria, OH 44035

the Individual Microcredential Assistance Program, and TechCred – speakers will dive into how LCCC is advancing statewide goals for attainment and economic growth in its region.

- **Marcia J. Ballinger**, President, Lorain County Community College
- **Matt Dolan**, Chief Executive Officer, Team NEO
- **Jeremy Varner**, Deputy Director of Career-Technical Education and Workforce, Ohio Department of Education and Workforce
- **Diane Xander**, Superintendent, Polaris Career Center

10:45 – 11:45 AM

Site Visit: LCCC Microelectronic Manufacturing Lab & Campana Center for Ideation and Invention

LCCC

During this tour of LCCC's Microelectronic Manufacturing (MEMS) lab and its Campana Center for Ideation and Invention, speakers will highlight ladder pathways that extend from secondary schools through associate's degrees and beyond, including transfer pathways to four-year institutions.

Richard Desich Business
and Entrepreneurship
Center
1005 Abbe Rd N
Elyria, OH 44035

- **Kelly Zelesnik**, Dean of Engineering, Business and Information Technologies, LCCC

11:45 – 12:30 PM

Lunch Session: Supporting the Working Learner: How LCCC is Advancing Student Success

LCCC

Over lunch, LCCC leadership will expand on the morning panel discussion, diving deeper into program models that well-serve adult students who are working while pursuing their education. Specifically, the conversation will focus on the Students Accelerating in Learning program ([SAIL](#)) program, a comprehensive and [research-backed](#) approach to student success that pairs financial, academic, and career planning supports; and the Aspire Program, which provides free instructional services to students without a GED or equivalent.

1005 Abbe Rd N
Elyria, OH 44035

- **Marcia J. Ballinger**, President, LCCC
- **Susannah Rodrigue**, Senior Manager, Policy & Advocacy, JFF (*moderator*)
- **Marisa Vernon White**, Vice President for Enrollment Management and Student Services, LCCC

12:30 – 1:00 PM

Travel to Midview High School

1:00 – 2:15 PM

Transitions from Secondary to Postsecondary, including Dual Enrollment

MIDVIEW HIGH
SCHOOL

38199 Capel Rd
Grafton, OH 44044

Speakers will open the session with an overview of state-level investments in secondary-to-postsecondary transitions, including the states' [College Credit Plus \(CCP\)](#) program. Following the state-level landscape, local leaders from Midview High School and LCCC will dive into local implementation of CCP and how their partnership has increased students' attainment of postsecondary credit while in high school. Additionally, participants will hear about how similar transition efforts are unfolding across the Cleveland Metropolitan School District and Cuyahoga Community College.

- **Erica Cuevas**, Director, Education Policy, JFF
(moderator)
- **Eric Gordon**, CEO, Positive Education Program and Former Senior Vice President of Student Development and Education Pipeline, Cuyahoga Community College
- **Chad Heuser**, Principal, Midview High School
- **Cindy Kushner**, Director, School, Workforce & Community Partnerships, LCCC
- **Rebecca Stewart**, Director, College Credit Plus, Ohio Department of Higher Education *(invited)*
- **Frank Major**, Superintendent, Midview Local School District
- **Jodi Wolf**, Director of Curriculum & Instruction, Midview Local Schools

2:15 – 3:00 PM

Site Visit: Midview Micro-Electromechanical Systems Program

MIDVIEW HIGH
SCHOOL

38199 Capel Rd
Grafton, OH 44044

Educators and students will walk staff through the joint Midview High School/LCCC micro-electromechanical systems (MEMS) program, including the onsite clean room. Students will also share their experience in the program.

- **Kevin Gardella**, Science Teacher, Midview High School
- **Chad Heuser**, Principal, Midview High School

3:00 – 3:30 PM

Travel to Hyland Software

3:30 – 4:45 PM

Expanding Youth and Young Adults' Access to High Quality Career Exploration and Work-Place Experiences

HYLAND SOFTWARE,
INC.

28105 Clemens Rd,
Westlake, OH 44145

Few young people have access to the essential career navigation and work-based learning services they need to make informed

decisions about their education and career options after high school. To prepare *all* students for fulfilling careers, Ohio and the state's northeastern region have implemented policies and programs to expand opportunities for students to engage in career-based learning system-wide. Specifically, Ohio requires high schoolers to complete 250 hours of [formal work-based learning](#) before graduation, and there are various mechanisms for embedding career exploration and planning opportunities into curriculum.

In this session, speakers will share how local entities are partnering with the Cleveland Metropolitan School District, employers, and other stakeholders to implement this state requirement and embed career exploration and planning opportunities throughout students' educational journeys. Staffers will learn Youth Opportunities Unlimited/Greater Cleveland Career Consortium [Planning and Career Exploration \(PACE\)](#) program and specific work-based learning models, such as the statewide [High School Tech Internship Program](#) and summer youth employment programs.

- **Erica Cuevas**, Director, Education Policy, JFF
(moderator)
- **Craig Dorn**, President and CEO, Youth Opportunities Unlimited
- **David Giesige**, Chief Program Officer, Greater Cleveland Career Consortium
- **Cassandra Palsgrove**, Director of K-12 Education Policy, Ohio Excels
- **Autumn R. Russell**, President & CEO, Greater Cleveland Career Consortium

4:45 – 5:15 PM

Travel to Rock & Roll Hall of Fame

5:15 – 6:15 PM

How Cross-Sector Partnerships Drive Cleveland's Economic Development Strategy

ROCK & ROLL HALL
OF FAME

1100 E 9th St
Cleveland, OH 44114

In this session, regional economic development leaders will discuss their approach to diversifying Cleveland's economy, focusing on how strong cross-sector partnerships help draw new investments and industries to the city.

- **Michael A. Baston**, President, Cuyahoga Community College
- **Dave Gilbert**, President & CEO, Destination Cleveland
- **Greg Harris**, Director, Rock & Roll Hall of Fame
- **Taylor Maag**, Director, Workforce Policy, JFF
(moderator)

6:15 – 6:45 PM

Travel to Dinner

6:45 – 8:30 PM

Dinner

MERWIN'S WHARF

Over dinner, Hill staff will sit down with practitioners to reflect further on the implications of the day's sessions for federal policy. Specifically, conversations will focus on federal policy levers to strengthen transitions from secondary to postsecondary education, support cross-sector partnerships, and embed career-connected learning in classrooms beyond CTE programs.

1785 Merwin Ave
Cleveland, OH 44113

- **Marcia J. Ballinger**, President, LCCC
- **Michael A. Baston**, President, Cuyahoga Community College
- **Tracy A. Green**, Vice President, Strategic and Institutional Development, LCCC
- **Claire Rosacco**, Vice President, Government Relations & Community Outreach, Cuyahoga Community College

8:30 – 8:45 PM

Travel to Hotel

**KIMPTON SCHOFIELD
HOTEL**

2000 E 9th St
Cleveland, OH 44115

Thursday August 28, 2025

7:50 AM

Meet in Lobby, Check out

**KIMPTON SCHOFIELD
HOTEL**

2000 E 9th St
Cleveland, OH 44115

7:55 – 8:30 AM

Travel to Cuyahoga Community College

8:30 – 9:15 AM

Breakfast Session: Intro to Tri-C Student Body & Institutional Strategy

**CUYAHOGA
COMMUNITY COLLEGE**

Over breakfast, Dr. Michael A. Baston, President of Cuyahoga Community College (Tri-C) will orient staffers to Tri-C's service area and student body, its key program models, and priorities.

Advanced Technology
Training Center
3409 Woodland Ave
Cleveland, OH 44115

- **Michael A. Baston**, President, Cuyahoga Community College

9:15 – 10:30 AM

The Importance of Workforce-Aligned Postsecondary Education

**CUYAHOGA
COMMUNITY COLLEGE**

This session will feature two institutions that are rethinking design and delivery of higher ed to deliver a strong return on investment for students whose main goal in pursuing higher learning is to accelerate their careers and increase their earning potential as quickly as possible. Specifically, speakers will explore the evidence base around several rapid reskilling and earn and learn models: apprenticeship, microcredentials, and stackable short-term credentials. For reference, Rand Corporation recently released a [study](#) of Ohio's stackable credential pathways.

Advanced Technology
Training Center
3409 Woodland Ave
Cleveland, OH 44115

- **Marcia J. Ballinger**, President, Lorain County Community College
- **Michael A. Baston**, President, Cuyahoga Community College
- **Crystal Jones**, Senior Director of Workforce Partnerships, Ohio Association of Community Colleges
- **Susannah Rodrigue**, Senior Manager, Policy & Advocacy, JFF (*moderator*)

10:30 – 11:30 AM

Site Visit: Tri-C Advanced Technology Training Center (ATTC)

**CUYAHOGA
COMMUNITY COLLEGE**

Staff will learn about ATTC facilities, where Tri-C provides students with education, hands-on training and employment preparation skills for well-paying jobs

Advanced Technology
Training Center
3409 Woodland Ave
Cleveland, OH 44115

- **Michael A. Baston**, President, Cuyahoga Community College

11:30 AM – 12:15 PM

Wrap Up & Reflection

En Route to Airport

Informal discussion with staff about key takeaways from the trip – reflecting on learnings and ways that federal policymakers can assist states and localities to improve systems alignment, programming, and worker and learner outcomes.

- **Taylor Maag**, Director, Workforce Policy, JFF

12:15 – 1:25 PM

Check in

1:26 – 2:53 PM

Flight: CLE to DCA

American Airlines Flight # AA 5535

**CLEVELAND HOPKINS
AIRPORT**

5300 Riverside Dr
Cleveland, OH 44135

PARTICIPANT LIST

Congressional Staff Network Site Visit to Northeast Ohio

Tuesday, August 26 – Thursday August 28, 2025

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Amy Jones



**Jobs for
the Future**

Congressional Staff Network (CSN) Site Visit to Northeast Ohio

Tuesday August 26 – Thursday August 28, 2025

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Stephen Dackin
Director
Ohio Department of Education & Workforce

Matt Dolan
Chief Executive Officer
Team NEO

Craig Dorn
President and CEO
Youth Opportunities Unlimited

Jacob Duritsky
Vice President, Strategy and Research
Team NEO

Leah Epstein
Chief Development & Engagement Office
The Manufacturing Advocacy and Growth
Network (MAGNET)

Kevin Gardella
Science Teacher
Midview High School

David Giesige
Chief Program Officer
Greater Cleveland Career Consortium

Dave Gilbert
President & CEO
Destination Cleveland

Tracy A. Green



**Jobs for
the Future**

Congressional Staff Network (CSN) Site Visit to Northeast Ohio

Tuesday August 26 – Thursday August 28, 2025

Vice President, Strategic and Institutional
Development
Lorain County Community College

Eric Gordon
CEO
Positive Education Program

Greg Harris
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Rock & Roll Hall of Fame

Chad Heuser
Principal
Midview High School

Crystal Jones
Senior Director of Workforce Partnerships
Ohio Association of Community Colleges

Ethan Karp
President & CEO
MAGNET

Cindy Kushner
Director, School, Workforce & Community
Partnerships
Lorain County Community College

Nadia Leary
Program Director, College Credit Plus
Lorain County Community College

Frank Major
Superintendent
Midview Local School District

Shana Marbury
Executive Vice President, Division of Workforce,
Community and Economic Development
Cuyahoga Community College

Cassandra Palsgrove
Director of K-12 Education Policy
Ohio Excels

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Director, Ohio TechNet
Lorain County Community College

Samantha Shahid
Chief Program Officer
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Rebecca Stewart
Director, College Credit Plus
Ohio Department of Higher Education

Jeremy Varner
Deputy Director of Career-Technical Education
and Workforce
Ohio Department of Education and Workforce

Marisa Vernon White
Vice President for Enrollment Management and
Student Services
Lorain County Community College

Jodi Wolf
Director of Curriculum & Instruction
Midview Local Schools

Diane Xander
Superintendent
Polaris Career Center

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Dean of Engineering, Business and Information
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Lorain County Community College

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COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Chaston Pfingston
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Jobs for the Future
3. City and State **OR** Foreign Country of Travel: Cleveland, OH; Elyria, OH
4. a. Date of Departure: 8/26/2025 Date of Return: 8/28/2025
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
I am a Legislative Assistant covering Ed/Workforce Issues for Congressman Smucker. Our office is working on a number of bills to improve workforce development initiatives. This trip will provide the opportunity to see how practitioners are implementing new strategies to invest in an agile, modern workforce beyond the traditional 4-year college experience.
9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: 

Date: 7/24/25

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

John H. Rutherford, Florida
Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

August 25, 2025

Mr. Chaston Pfingston
Office of the Honorable Lloyd Smucker
302 Cannon House Office Building
Washington, DC 20515

Dear Mr. Pfingston:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cleveland, Ohio, scheduled for August 26 to 28, 2025, sponsored by Jobs for the Future, Bill & Melinda Gates Foundation, Conrad N. Hilton Foundation, and Joyce Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:nl