

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: EMELIE ENGLEHART
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: April 12, 2025 Return: April 19, 2025
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: Chisinau, Moldova & Ukraine (Kyiv & Odessa) Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Center for Strategic and International Studies; The Howard G. Buffett Foundation
6. Describe Meetings and Events Attended: Official meetings with government ministries, federally funded INGOs, local groups sharing first hand accounts of Ukraine-Russia war.
7. Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the Additional Sponsor Form(s);
 - c. page 2 of the completed Traveler Form submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 01 MAY 25

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Congressman Rick Crawford Date: 01 MAY 25

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid or provided in-kind support for the trip: Center for Strategic and International Studies; The Howard G. Buffett Foundation (additional sponsor)
- Travel Destination(s): Chisinau, Moldova; Odesa, Ukraine; Kyiv, Ukraine
- Date of Departure: April 12, 2025 Date of Return: April 19, 2025
- Name(s) of Traveler(s): Emelie Englehart

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$2,572	\$1,132	\$502	\$2,535 (security detail and close protection officers)
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: April 24, 2025

Name: Chloe Himmel Title: Director

Organization: Center for Strategic and International Studies

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1616 Rhode Island Avenue NW Washington DC 20036

Telephone: 202-775-3186 Email: chimmel@csis.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Center for Strategic and International Studies

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: The Howard G. Buffett Foundation

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): see attached

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 12, 2025 Date of Return: April 19, 2025

7. a. City of departure: Washington DC

b. Destination(s): Moldova (Chisinau), Ukraine (Odesa and Kyiv), and Poland (Rzeszów)

c. City of return: Washington DC

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- I checked 8(a) or (b) above; **OR**
 - I checked 8(c) above but am not offering any lodging; **OR**
 - I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-
10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following.**
- I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
 - Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
see attached

-
13. **Answer parts a and b. Answer part c if necessary:**
- Mode of travel: Air Rail Bus Car Other (specify: _____)
 - Class of travel: Coach Business First Charter Other (specify: _____)
 - If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

-
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*
15. **Check only one.** I represent that either:
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - Detail the cost *per day* of meals (approximate cost may be provided): \$ 75 / day per person
 - Provide the reason for selecting the location of the event or trip: see attached
-
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- | | | | | | |
|--------------------------|---|-------|--------------------------|-----------------|--------------|
| Hotel Name: | <u>Radisson Blu Leograd</u> | City: | <u>Chisinau, Moldova</u> | Cost Per Night: | <u>\$154</u> |
| Reason(s) for Selecting: | <u>location central for meetings</u> | | | | |
| Hotel Name: | <u>InterContinental</u> | City: | <u>Kyiv, Ukraine</u> | Cost Per Night: | <u>\$243</u> |
| Reason(s) for Selecting: | <u>central location and security requirements</u> | | | | |
| Hotel Name: | <u>Boutique Hotel CALIFORNIA</u> | City: | <u>Odesa, Ukraine</u> | Cost Per Night: | <u>\$140</u> |
| Reason(s) for Selecting: | <u>central location and security requirements</u> | | | | |

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$7,160 (airfare) \$1,600 (train)	\$1,023	\$875
For each Accompanying Family Member			

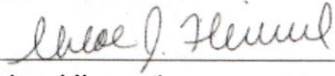
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$3,125	security detail and close protection officers
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
 b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
 b. **I am not a registered federal lobbyist or registered foreign agent; and**
 c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: March 10, 2025
 Name: Chloe Himmel Title: Director
 Organization: Center for Strategic and International Studies
 Address: 1616 Rhode Island Avenue NW Washington DC 20036
 Email: chimmel@csis.org Telephone: (202) 775-3186

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Center for Strategic and International Studies
2. Name of your organization: The Howard G. Buffett Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 03.10.2025

Name: Charlotte Ryan Title: VP Administration

Organization: The Howard G. Buffett Foundation

Address: 1053 W Rotary Way, Suite A Decatur, IL 62521

Telephone: 217-413-1023 Email: cbr@hgbfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

Name	Title	Reason
Mary Noonan	Chief of Staff	Mary works for Rep. Chris Smith who is a senior member of the Foreign Affairs Committee. Rep. Smith is also the co-chair of the Congressional Caucus on Poland.
Matthew Duglin	Legislative Director	Matthew works for Rep. Don Bacon who is a senior member of the Armed Services Committee. Rep. Bacon is also the whip of the Problem Solvers Caucus.
Brendon Mills	Chief of Staff	Brendon works for Rep. Eugene Vindman, a member of the Armed Services Committee.
Rachel Kline	Legislative Director	Rachel works for Rep. Hillary Scholten a freshman member and vice-chair for the Democratic Women's Caucus.
Beau Shaw	National Security Adviser	Beau works for Rep. Jen Kiggans who serves on the Armed Services Committee and is the co-chair for the Women, Peace and Security Caucus.
Trevor Hustus	Senior Legislative Assistant	Trevor works for Rep. Lisa McClain, the Chairwoman of the House Republican Conference.
Blaine Boyd	Chief of Staff	Blaine works for Rep. Mikie Sherrill who serves on the Armed Services Committee.
Savannah Bolender	Senior Policy Adviser	Savannah works for Rep. Pat Fallon who serves on the Oversight, Armed Services, and Intelligence Committees.
Katie Rose	Legislative Assistant/Counsel	Katie works for Rep. Riley Moore who serves on the Appropriations Committee.
Shinnola Alexander	Policy Adviser	Shinnola works for Rep. Sara Jacobs a senior member on the Foreign Affairs and Armed Services

		Committees. Rep. Jacobs is also the co-chair of the Protection of Civilians in Conflict Caucus.
Jacob Glasser	Legislative Director	Jacob works for Rep. Sarah McBride who is a freshman member on the Foreign Affairs Committee.
Caleigh McDonough	Legislative Assistance	Caleigh works for Rep. Tim Moore a freshman member who serves on the Budget and Financial Services Committees.
Maha Syed	Foreign Affairs Legislative Assistant	Maha works for Rep. Gerry Connolly, who is the ranking member of the Oversight Committee as well as a senior member of the Foreign Affairs Committee.
Emilio Navarrete	Professional Policy Staff	Emilio works for the Republican Study Committee and was previously a Professional Staff Member for the Foreign Affairs Committee.
Robert Nelson	Foreign Policy Adviser	Rob works for Sen. Amy Klobuchar who is the Ranking Member of the Commerce, Science, and Transportation Committee. Senator Klobuchar is also the Senate Democratic Conference Committee Steering and Policy Committee Chair.
Sam Schifrin	Foreign Policy & Defense Adviser	Sam Schifrin works for Sen. Cory Booker who is a senior member of the Foreign Relations Committee.
Mackenzie Fallt	Legislative Director	Mackenzie works for Rep. Jason Crow who is a senior member of Armed Services and Intelligence Committees.
Dylan Sodaro	Chief of Staff	Dylan works for Rep. Gabe Amo who is the vice ranking member of the Foreign Affairs Committee.
Courtney Kaufman	Senior Legislative Assistant	Courtney works for Rep. Mike Lawler, who is the Moldova Caucus Co-Chair.

Victoria Rivas	Policy Director	Victoria works for Rep. Pete Aguilar who serves on the Appropriations Committee.
John Lynch	Legislative Director	John works for Rep. Jim Costa who is on Foreign Affairs Committee.
David Horsley	National Security Advisor	David works for Rep. August Pfluger who is on Homeland and Energy Committees.
Chris Ringer	Legislative Director	Chris works for Rep. Sheri Biggs who is on Homeland, Foreign Affairs, and Science & Tech Committees.
Emelie Englehart	Military Legislative Assistant	Emelie works for Rep. Rick Crawford who is chairman of the Intelligence Committee and serves on the Agriculture Committee.
James Cunningham	Deputy Chief of Staff	James works for Sen. Dave McCormick, who is a freshman member of the Foreign Relations Committee.
Alec Daman	Senior Legislative Assistant	Alec works for Rep. Bill Huizenga who is a senior member on the Foreign Affairs Committee.
Matthew Clarkin	Senior Legislative Assistant	Matthew works for Rep. Brian Fitzpatrick who is a senior member of the Intelligence Committee and Co-Chair of the Ukrainian Caucus.
Shine Lee	Legislative Director	Shine works for Rep. Young Kim who is a senior member on the Foreign Affairs Committee.
Kenneth Depew	Chief of Staff	Kenneth works for Rep. Dan Crenshaw who is a senior member of the Intelligence Committee.
Matthew McCulloch	Senior Legislative Assistant	Matthew works for Rep. Kat Cammack who is on the Energy & Commerce and Agriculture Committees.
Madeleine Dierksheide	Legislative Assistant	Madeleine works for Rep. French Hill who is the chairman of the Financial Services Committee and a senior member of the Intelligence Committee.

Kim Waskowsky	Senior Professional Staff Member	Kim works for the majority on the Oversight and Government Reform Committee.
Madison Hardimon	Chief of Staff	Madison works for Rep. Carlos Gimenez a senior member of the Armed Services and Homeland Security Committees.

For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

CSIS has been producing research, as well as hosting public and private events for members both prior to and after Russia's invasion of Ukraine in February 2022. This trip will educate Members of Congress on how U.S. military, economic, humanitarian assistance to Ukraine is being utilized. The trip is being organized and planned entirely by CSIS.

The Howard G. Buffet Foundation focuses on conflict mitigation and food security, issues that converge in Ukraine. By the end of 2024, the foundation will give Ukraine at least \$800 million in humanitarian aid to help revitalize agricultural infrastructure, aid civilian areas affected by conflict, facilitate mine clearance efforts, and provide vital equipment for security officials and healthcare facilities. The Howard G. Buffet Foundation plays no role in selecting the trip participants or meetings.

Provide the reason for selecting the location of the event or trip:

This trip will educate Congressional staff on how U.S. military and economic assistance to Ukraine is being utilized, the contributions of partner countries like Poland and Moldova, and the scope and scale of reconstruction needs for the region.



March 7, 2025

Emelie Englehart
United States House of Representatives
2422 Rayburn House Office Building
Washington, DC 20515

Dear Emelie,

The Center for Strategic and International Studies would like to formally invite you to join a Congressional staff delegation trip to Poland, Ukraine and Moldova from April 12 to April 19, 2025. Over the past three years, the United States has provided unprecedented levels of aid to Ukraine since Russia's full-scale invasion in February 2022. These funds are critical to continued Ukrainian resistance, have ensured that the country is able to meet its government obligations, and has provided much needed relief to the Ukrainian people. As the conflict continues, CSIS is leading this delegation to better understand the ways in which U.S. government assistance has been deployed to Ukraine.

Over the course of seven days, we will meet with officials within key ministries of the government, military personnel, the civil society community as well as the business community. You will depart from Washington D.C. on Saturday, April 12 (arriving in Moldova on Saturday, April 13) and depart from Poland on Saturday, April 19 (returning to Washington D.C. that same evening). We are consulting with the House and Senate Ethics Committees in planning this trip to ensure that our plans meet the necessary requirements. This trip will be paid for and organized by CSIS, which is a nonprofit, 501(c)(3) organization and as such does not employ lobbyists.

This is a bipartisan and bicameral delegation of senior Congressional staff. The objective of this trip is to gain a better understanding of how U.S. military, humanitarian, and economic assistance have been utilized in Ukraine since Russia's invasion in 2022.

We will contact you soon regarding next steps and provide additional information as we get closer to the departure date.

Sincerely,

Chloe Himmel
Director, Congressional & Government Affairs
Center for Strategic and International Studies

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Center for Strategic and International Studies
2. Name of your organization: The Howard G. Buffett Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 03.10.2025

Name: Charlotte Ryan Title: VP Administration

Organization: The Howard G. Buffett Foundation

Address: 1053 W Rotary Way, Suite A Decatur, IL 62521

Telephone: 217-413-1023 Email: cbr@hgbfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Emelie Ayres Englehart

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Emelie Ayres Englehart

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Congressman Eric A. "Rick Crawford"

Office Address: 2422 Rayburn Building, Washington, DC 20515

Telephone Number: 202-225-4076

Email Address of Contact Person: janet.rossi@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Emelie Ayres Englehart
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Center for Strategic and International Studies; The Howard G. Buffett Foundation
3. City and State **OR** Foreign Country of Travel: Poland, Ukraine, Moldova
4. a. Date of Departure: April 12, 2025 Date of Return: April 19, 2025
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
I am the Military Legislative Assistant for Congressman Rick Crawford. He is the Chairman of the House Permanent Select Committee On Intelligence, and I am the intel, defense, foreign affairs staffer. I am also the Staff Director of the Congressional Explosive Ordnance Disposal Caucus. The trip will include a discussion on demining efforts in Ukraine.
9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Date: _____

3/13/25

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:
Center for Strategic and International Studies
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
 - c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: The Howard G. Buffett Foundation
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): see attached
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: April 12, 2025 Date of Return: April 19, 2025
7. a. City of departure: Washington DC
b. Destination(s): Moldova (Chisinau), Ukraine (Odesa and Kyiv), and Poland (Rzeszów)
c. City of return: Washington DC
8. **Check only one.** I represent that
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
b. I checked 8(c) above but am not offering any lodging; **OR**
c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
see attached

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
b. Class of travel: Coach Business First Charter Other (specify: _____)
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \$ 125 / day per person

2) Provide the reason for selecting the location of the event or trip: see attached

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Radisson Blu Leograd City: Chisinau, Moldova Cost Per Night: \$154

Reason(s) for Selecting: location central for meetings

Hotel Name: InterContinental City: Kyiv, Ukraine Cost Per Night: \$243

Reason(s) for Selecting: central location and security requirements

Hotel Name: Boutique Hotel CALIFORNIA City: Odesa, Ukraine Cost Per Night: \$140

Reason(s) for Selecting: central location and security requirements

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$7,160 (airfare) \$1,600 (train)	\$1,023	\$875
For each Accompanying Family Member			

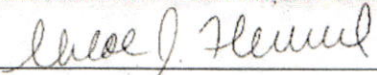
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$3,125	security detail and close protection officers
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: March 10, 2025
 Name: Chloe Himmel Title: Director
 Organization: Center for Strategic and International Studies
 Address: 1616 Rhode Island Avenue NW Washington DC 20036
 Email: chimmel@csis.org Telephone: (202) 775-3186

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

**CSIS Delegation Trip to Moldova, Ukraine, and Poland
Itinerary**

April 12-19, 2025

Cities Include:

- Chisinau, Moldova
- Odesa, Ukraine
- Kyiv, Ukraine
- Rzeszow, Poland

Saturday, April 12

Location: Washington, DC

12:30PM Participants depart IAD for Moldova at 12:30PM on Flight TK 188

Sunday, April 13

Location: Chisinau, Moldova

9:15AM (local time) Participants arrive in Chisinau, Moldova

9:30-10:30AM Customs and Transit to Hotel

10:30-11:15AM Check in to Hotel and Security Briefing
Location: Radisson Blu Leograd

11:15-1:30PM Personal Time

1:30-2:00PM Transit to U.S. Embassy

2:00-3:00PM Meeting with U.S. Embassy Colleagues
Description: Discussion of the impacts of the war on Moldova and how
USG is supporting efforts to combat Russian influence and mitigate
spillover effects.
Meeting with: U.S. Embassy Team

3:00-3:30PM Transit to Ministry of Foreign Affairs

3:30-4:30PM Meeting with Moldovan Minister of Foreign Affairs
Description: Discussion of the impacts of the war on Moldova and how
Moldova is supporting refugee resettlement.
Meeting with: Mihai Popsoi (Foreign Minister & Deputy Prime Minister)

4:30-5:00PM Transit to Hotel

5:00-6:15PM Personal Time

6:15-6:30PM Transit to Dinner

6:30-8:00PM Working dinner with local media group, Watchdog
Description: Discussion of Russian media influence and countering
propaganda.
Meeting with: Valeriu Pasha

8:00PM Depart for Hotel

Monday, April 14

Location: Chisinau, Moldova and Odesa, Ukraine

8:30-9:00AM Check Out of Hotel

9:00-12:45PM Transit from Chisinau, Moldova to Odesa, Ukraine

12:45-1:45PM Working Lunch with State Administration Officials
Description: Briefing on the current situation in Odesa region
Meeting with: Oleg Kiper (Head of the Odesa Regional State (Military
Administration)); Kateryna Marchenko (Acting Director of the
Department of International Cooperation and Protocol); Ivan Draluk
(Adviser to Oleg Kiper); Petro Sukhomeylo (Acting Representative of
Foreign Affairs of Ukraine in Odesa)

1:45-2:15PM Transit to Port Briefing

2:15-3:00PM Tour of Port Facilities destroyed by Russians
Description: Odesa's port infrastructure plays a crucial role in
Ukraine's economy and trade. It handles a significant portion of
Ukraine's maritime trade, including imports and exports of various
goods such as grains, metals, chemicals, and energy resources.
Meeting with: Ukrainian Sea Ports Authority: Dmytro Barinov (Deputy
Chairman of the State Enterprise); Denys Pavilianiti-Karpov (State
Enterprise)

3:00-3:30PM Transit to Meeting

3:30PM-4:30PM Roundtable with local businesses
Description: Briefing on imports and exports in the Black Sea and the
impact on them from the war.
Meeting with: TBD businesses

4:30-4:45PM Transit to Church

4:45-5:45PM Site visit at Spaso-Preobrazhensky Cathedral with UNHCR
Description: Tour and briefing of Cathedral that was once destroyed by Stalin and then attacked again by a Russian missile in July 2023.
Meeting: Alexander Mundt (UNHCR), Marcel van Maastrigt (UNHCR, Head of Office for Odesa), Myroslav Vdodovych (Chief Priest of the Cathedral)

5:45-6:00PM Transit to site of recent strikes

6:00-7:00PM Briefing and Visit at Residential Strike Site with UNHCR
Description: Briefing on emergency response efforts
Meeting with: Alexander Mundt (UNHCR), Marcel van Maastrigt (UNHCR, Head of Office for Odesa), local families

7:00-7:15PM Transit to Working Dinner

7:15-8:45PM Working Dinner with Members of Parliament
Description: Update on Verkhovna Rada-NATO coordination during the war
Meeting with: Members of Parliament TBD

8:45PM Depart for Hotel
Location: Hotel TBD

Tuesday, April 15
Location: Odesa and Kyiv, Ukraine

7:30AM-2PM Transit from Odesa to Kyiv, Ukraine

11:00-1:00PM During transit, hold discussion on U.S. Economic Assistance to Ukraine
Description: Discussion with CSIS experts on the role of Odesa's port in the Ukrainian economy and its importance to sustaining Ukraine's economy and private sector throughout the war

2:00PM Arrive in Kyiv and check in to Hotel
Location: InterContinental

2:00-2:30PM Personal Time

2:30-3:00PM Transit from Hotel to U.S. Embassy

3:00PM-4:00PM Meeting with U.S. Ambassador and Embassy Officials
Description: Country brief and discussion on U.S. engagement in Ukraine.
Meeting with: Ambassador Bridget Brink and staff

- 4:00-4:30PM Transit to National Anti-Corruption Bureau of Ukraine Office
- 4:30-5:30PM Meeting with National Anti-Corruption Bureau of Ukraine (NABU) and the Specialized Anti-Corruption Prosecutor's Office (SAPO)
Description: Discussion of government efforts to limit corruption.
Meeting with: Semen Kryvonos (Director, NABU); Oleksandr Vasylovych Klymenko (Head, SAPO)
- 5:30-6:00PM Transit to Working Dinner at Crimea Platform
- 6:00-8:00PM Working Dinner with Office of Crimea Platform
Description: Discussion of ethnic and religious minorities in occupied territories.
Meeting with: Representatives from the Crimea Platform
- 8:00-8:30PM Depart for Hotel

Wednesday, April 16

Location: Kyiv, Ukraine

- 8-9:30AM Breakfast Meeting with General Prosecutor and Mayor of Bucha
Description: Lunch discussion with the Ukrainian Prosecutor General and the Mayor of Bucha about Russian war crimes and efforts to pursue justice for victims.
Meeting with: Prosecutor General Andriy Kostin & Mayor Anatoliy Fedoruk
- 9:30-10:45AM Transit to Bucha
- 10:45AM-12:00PM Briefing at Church of St. Andrew and Pyervozvannoho All Saints
Description: Briefing on the atrocities following the start of the war.
Meeting with: Prosecutor General & Mayor Anatoliy Fedoruk; Roman Avramenko
- 12:00-12:15PM Transit to Victims Hub
- 12:15-1:15PM Meeting at Victims Hub
Description: Roundtable discussion with survivors on the human impacts of the war.
Meeting with: local families
- 1:15-1:30PM Transit to Working Lunch
- 1:30-2:45PM Working Lunch with Veterans' Support Organizations

- Description: A roundtable discussion with groups supporting veterans of the war.
Meeting with: Olga Rudneva (CEO, Superhumans), Kateryna Kovalchuk (Head of Partnerships, Superhumans), Ganna Demydenko (Operations Manager, Legal 100)
- 2:45-3:15PM Transit to Ministry of Defense
- 3:15-4:30PM Meeting with Minister of Defense and Defense Officials
Description: Briefing on the current state of Ukrainian forces and challenges for the year ahead
Meeting with: Rustem Umerov (Minister) and the Commander in Chief of the Armed Forces
- 4:30-5:15PM Transit to Working Dinner
- 5:15-7:30PM Working Dinner with American Chamber of Commerce
Description: Discussion on private investment and reconstruction projects in Ukraine.
Meeting with: Andy Hunder (President, AmCham Ukraine); Lenna Koszarny (CEO, Horizon Capital); company representatives TBD
- 7:30-8:00PM Delegation transit to Hotel

Thursday, April 17

Location: Kyiv, Ukraine

- 8:30-9:00AM Transit from Hotel to Ministry of Energy
- 9:00-10:00AM Meeting with Minister of Energy
Description: Discussions on how Ukraine's energy sector has been affected by the war and how the Ministry navigated this past winter.
Meeting with: Minister Herman Halushchenko
- 10:00AM-10:30AM Transfer to Ministry of Strategic Industries
- 10:30-11:30AM Meeting with Minister of Strategic Industries
Description: Discussion of co-production and research and development of Ukrainian aircraft and technology
Meeting with: Minister Herman Smetanin
- 11:30-12:30PM Transit to working lunch and demonstration with HALO Trust
- 12:30-3:00PM Lunch, demining briefing, and demining demonstration
Description: Overview of demining efforts across newly liberated areas in Ukraine

- Meeting with: HALO Trust Staff
- 3:00-4:00PM Transit back to Kyiv
- 4:00-5:00PM Meeting with Verkhovna Rada
Description: Discussion on reform efforts, ongoing transformation of country, and European integration efforts
Meeting with: Members of Parliament TBD
- 5:00-7:00PM Working Dinner with Ministry of Foreign Affairs
Description: Discussion on critical minerals negotiations.
Meeting with: Minister of Foreign Affairs
- 7:00-7:30PM Transit to Hotel

Friday, April 18

Location: Kyiv, Ukraine

- 7:30-8:00AM Transit to Radio Free Europe/Radio Liberty
- 8:00-9:30AM Briefing with Radio Free Europe/Radio Liberty, Public Interest Journalism Lab, and Public Broadcasting Company
Description: RFE/RL has offered extensive coverage of Ukraine prior to and during the current conflict, including political, social, and economic developments. Briefing will share their reporting on war crimes and foreign assistance oversight.
Meeting with: Natalie Sedletska (RFE/RL, Kyiv Bureau Chief) & Nataliya Gumenyuk
- 9:30-10:00AM Transit to Babyn Yar
- 10:00-11:30AM Briefing and tour at Babyn Yar Museum
Description: Putting the current war into historical context through a discussion of past war crimes committed in the country.
Meeting with: Alex Moroz
- 11:30-12:00PM Transit to working lunch
- 12:00PM-1:30PM Working Lunch with Project Expedite Justice
Description: Project Expedite Justice will discuss food supply and transport and the agriculture sector in Ukraine.
Meeting with: Yulia Zalozneva (CEO of Victory Harvest)
- 1:30-2:00PM Transit to Meeting

- 2:00-3:30PM Meeting with RISE Coalition
Description: The RISE Coalition will share their work with Ukrainian and international civil society organizations to implement government reforms and work on anti-corruption.
Meeting with: Martina Boguslavets
- 3:30-4:00PM Transit to Hotel to collect belongings
- 4:00-5:00PM Transit to Kyiv Train Station
- 7:00PM Overnight train to Przemysl, Poland

Saturday, April 19

Location: Rzeszow and Warsaw, Poland

- 7:30AM Arrive at Przemysl Train Station
- 8:00-9:00AM Transit to Meeting
- 9:10-10:15AM Meeting with Medevac Hub/Polish Center for International Aid (PCPM)
Description: Learn how Polish NGOs are supplying aid to Ukrainians during the war
Meeting with: PCPM staff
- 10:15-11:15AM Transit to Rzeszow Airport
- 1:05PM Flight LH 1605 from Rzeszow Airport to IAD via Munich
- 7:25PM Arrive at IAD Airport