

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Name of Traveler: Ana Unruh Cohen
- a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
- a. Dates: Departure: April 24 Return: April 26
b. Dates at Personal Expense, if any: April 24 (I paid for my return ticket on April 27.) **OR** None
- Departure City: Washington DC Destination: San Antonio TX Return City: Washington DC
- Sponsor(s), Who Paid for the Trip: Trinity University
- Describe Meetings and Events Attended: I met with faculty and students to discuss their research and my career and relevant policy issues. I gave the McGavock Symposium keynote address.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a completed *Sponsor Post-Travel Disclosure Form*;
 - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Ana Unruh Cohen Digitally signed by Ana Unruh Cohen
Date: 2025.05.14 18:02:33 -04'00' Date: 5-14-2025

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Jared Huffman Date: 5-14-2025

Signature of Supervising Member: _____  _____

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Trinity University

2. Travel Destination(s): San Antonio, TX

3. Date of Departure: April 24, 2025 Date of Return: April 27, 2025 (Return covered by traveler)

4. Name(s) of Traveler(s): Ana Unruh Cohen

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	Plane: \$247.02 (\$494.04/2) Lyft to airport: \$74.53	Hotel: \$459.87	Meals \$80	\$861.42
Accompanying Family Member	N/A			

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Adam Urbach Digitally signed by Adam Urbach
Date: 2025.05.14 13:04:03 -05'00' Date: May 14, 2025

Name: Adam Urbach Title: Professor

Organization: Trinity University

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1 Trinity Place, San Antonio, TX, 78212

Telephone: (210) 999-7660 Email: aurbach@trinity.edu

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Ana Unruh Cohen
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Trinity University
3. City and State **OR** Foreign Country of Travel: San Antonio TX
4. a. Date of Departure: April 24 Date of Return: April 26
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: April 24 (I'm not accepting return transportation. I will personally pay for my return ticket.)
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

The Trinity University Chemistry Department has invited me to be the keynote speaker at their annual student research symposium. I will talk about my career, including my work in the House and my current position as Democratic Staff Director for the Natural Resources Committee.

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____



Date: 3-25-24

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Trinity University

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Ana Unruh Cohen

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 24, 2025 Date of Return: April 27, 2025

7. a. City of departure: Washington, DC

b. Destination(s): San Antonio, TX

c. City of return: Washington, DC

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
- Ms. Cohen is an alumna of Trinity University and is an honored guest invited to speak to our current students about her career path.
-

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted: _____
-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): Approximately \$80
 - 2) Provide the reason for selecting the location of the event or trip: Trinity University is in San Antonio.
-

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Estancia Del Norte City: San Antonio Cost Per Night: \$150
 Reason(s) for Selecting: This is the standard hotel for our visitors.

Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$500	\$300	\$80
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee’s Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Adam Urbach Digitally signed by Adam Urbach
Date: 2025.03.21 17:50:26 -05'00' Date: March 21, 2025

Name: Adam Urbach Title: Professor

Organization: Trinity University

Address: 1 Trinity Place, San Antonio, TX, 78212

Email: aurbach@trinity.edu Telephone: 210-999-7660

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

John H. Rutherford, Florida
Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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<https://ethics.house.gov>

April 23, 2025

Ms. Ana Unruh Cohen
Committee on Natural Resources
1332 Longworth House Office Building
Washington, DC 20515

Dear Ms. Unruh Cohen:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Antonio, Texas, scheduled for April 24 to 26, 2025, sponsored by Trinity University. We note that this trip includes one day at your personal expense. We note that you are not accepting return transportation expenses from the sponsor.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:rp

Trinity University

Department of Chemistry

Agenda for
Dr. Ana Unruh Cohen (class of '96)

Thursday, April 24, 2025

- 11:00 a.m. **Arrival at San Antonio International Airport. Taxi to hotel**
Location: The Emily Morgan Hotel, 705 East Houston Street, San Antonio, TX, 78205
- 5:40 p.m. **Pickup at hotel and go to dinner**
Koi Kawa
- 6:00 p.m. **Dinner with Trinity University faculty, Adam Urbach and Christina Cooley**

Friday, April 25, 2025

- 7:45 a.m. **Jason Shearer will pick you up at the hotel**
- 8:00-8:45 a.m. **Breakfast with the faculty of the chemistry department**
Location: Room CSI 256
- 8:45-9:30 a.m. **Meeting with Christina Cooley**
Location: Room CSI 370-M
- 9:30-10:00 a.m. **Meeting with Laura Hunsicker-Wang**
Location: Room CSI 370-H
- 10:00-10:30 a.m. **Meeting with Joe Lambert**
Location: Room CSI 444
- 10:30-11:00 a.m. **Meeting with Becky Rapf**
Location: Room CSI 370-K
- 11:00-11:30 a.m. **Meeting with Kristy Treviño**
Location: Room CSI 370-D
- 11:30 a.m.-12:00 a.m. **Meeting with Corina Maeder**
Location: Room CSI 370-E
- 12:00-12:30 p.m. **Meeting with Paolo Suating**
Location: Room CSI 346

- 12:30-1:30 p.m. **Lunch with chemistry students**, Ava Grace Slobin, Nathan Siciliano, Cesar Perozo, Amy Benson, Caroline Meehan, Quintin Kniss, Wren Knauth
Location: Skyline Room, Coates Student Center, Trinity University.
- 1:30-2:00 p.m. **Meeting with Jason Shearer**
Location: Room CSI 370-
- 2:00-2:30 p.m. **Meeting with Adam Urbach**
Location: Room CSI 370-Q
- 2:30-4:00 p.m. **Student Research Poster Session**
Location: 4th Floor CSI. Graduating seniors in chemistry and biochemistry present posters on the research they've conducted.
- 4:00-4:15 p.m. **Student Awards Presentation**
Location: Chapman Auditorium.
- 4:15-5:15 p.m. **Award Address, Dr. Ana Unruh Cohen (class of 1996)**
Location: Chapman Auditorium

Title: "Nevertheless, She Persisted: Perspective on more than 20 years of federal climate and energy policy from inside Washington, DC"

Abstract: After earning her doctorate in geochemistry, Dr. Unruh Cohen headed to Washington DC for a one-year Congressional Fellowship. More than twenty years later, she's still there. She will share lessons learned on the development of federal climate and clean energy policy and look ahead to what comes next.
- 5:15-5:30 p.m. **Carpool to Guillermo's restaurant**
618 McCullough, San Antonio, TX, 78215
- 5:30-7:30 p.m. **Dinner with faculty, students, and families at Guillermo's**
618 McCullough, San Antonio, TX, 78215
- 7:30-8:00 p.m. **Drop off at The Emily Morgan Hotel**
705 East Houston Street, San Antonio, TX, 78205

Friday, April 26

Morning departure