

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Jeff Tomkowitz
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: April 21, 2025 Return: April 25, 2025
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Dulles, VA (IAD) Destination: France Return City: Dulles, VA (IAD)
5. Sponsor(s), Who Paid for the Trip: Foundation for Nuclear Studies
6. Describe Meetings and Events Attended: For facility tours: I attended guided tours of Framatome's Chalon/St. Marcel Manufacturing Facility & Orano's La Hague Plant that also included presentations. For meetings: I attended discussions with Brent Warner from the IEA, Nicholas Sherman of the OECD NEA, and a discussion with Alec Hoppes & Armand Laferrere of Orano
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  _____ Date: 5/9/25

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Randy Feenstra Date: 5/9/25

Signature of Supervising Member:  _____

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Foundation for Nuclear Studies

2. Travel Destination(s): France

3. Date of Departure: April 21, 2025 Date of Return: April 25, 2025

4. Name(s) of Traveler(s): See list attached

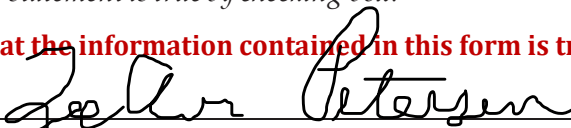
Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$3002	\$933	\$427	\$372 (speaker meals and accomo, tour guide, meeting room)
Accompanying Family Member	NA	NA	NA	NA

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: May 7, 2025

Name: LeeAnn Petersen Title: Executive Director

Organization: Foundation for Nuclear Studies

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1432 Independence Avenue, SE

Telephone: 202-744-6077 Email: leeann@foundationfornuclearstudies.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Jeffrey Michael Tomkowitz
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Foundation for Nuclear Studies
3. City and State **OR** Foreign Country of Travel: France
4. a. Date of Departure: April 21, 2025 Date of Return: April 25, 2025
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

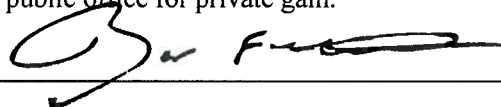
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
~~As Senior Legislative Assistant I handle nuclear energy and nuclear research policy matters for our office as part of my Science/Technology, Defense, and National Security policy responsibilities. The tours of Framatome Chalon/St. Marcel and Orano's La Hague Recycling Plant, as well as the French Government meetings will expand my knowledge of the industry in a country that harnesses the majority of its energy from nuclear power. Additionally, the welding/technical school and manufacturing aspects of the trip correspond with my Labor/Economy portfolio and the component transport and multimodal shipping portions of the trip will provide additional background for my work as the Transportation policy lead.~~

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____



Date: 3/21/2025

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Foundation for Nuclear Studies

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see list attached.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 21, 2025 Date of Return: April 25, 2025

7. a. City of departure: Dulles, VA (IAD Airport)

b. Destination(s): France

c. City of return: Dulles, VA (IAD Airport)

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
See explanation in addendum, item #12, attached.
-

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): \$149
 - 2) Provide the reason for selecting the location of the event or trip: France derives more electricity from nuclear energy than any other country. France is the world leader in recycling spent fuel. France is a leading exporter of nuclear equipment.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name:	<u>Hotel Tonneliers Beaune</u>	City:	<u>Beaune, FR</u>	Cost Per Night:	<u>\$127.37</u>
Reason(s) for Selecting:	<u>Close to Framatome Chalone facility we are touring that day.</u>				
Hotel Name:	<u>Mercure Cherbourg Centre Port</u>	City:	<u>Cherbourg</u>	Cost Per Night:	<u>\$140.75</u>
Reason(s) for Selecting:	<u>Close to Orano La Hague facility we are touring the next day</u>				
Hotel Name:	<u>Hilton Paris Opera</u>	City:	<u>Paris, FR</u>	Cost Per Night:	<u>\$349</u>
Reason(s) for Selecting:	<u>Close to train station that will take us from Paris to Cherbourg</u>				

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$3060	\$617.12	\$322
For each Accompanying Family Member			

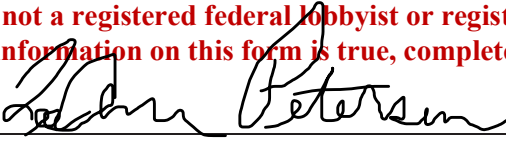
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$372	Bus driver expense, room rental for meetings, travel manager fees.
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: March 19, 2025
 Name: LeeAnn Petersen Title: Executive Director
 Organization: Foundation for Nuclear Studies
 Address: 1432 Independence Avenue, SE, Washington, DC 20003
 Email: leeann@foundationfornuclearstudies.org Telephone: 202-744-6077

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.



FNS FRANCE TRIP APRIL 21-25, 2025

FINAL CONGRESSIONAL STAFF PARTICIPANT LIST

Jack	Boyd	Rep. Claudia Tenney (R-NY-24)	Dep. Chief of Staff/Leg. Director
Mike	Burnside	Rep. Marc Veasey	Senior Policy Advisor
Willie	Lyles	Rep. Troy Carter (D-LA-2)	Chief of Staff
Jeff	Tomkowitz	Rep. Randy Feenstra (R-IA-04)	Senior LA
Shawn	Rusterholz	Rep. Pete Stauber (R-MN-8)	Energy and Resources Policy Director
Laura	Engquist	Rep. Troy Balderson	Chief of Staff
Lydia	Angel	Rep. Steny Hoyer	Energy & Environment Policy Advisor
Molly	Martin	Rep. Brett Guthrie	Legislative Director
Jimmy	Gao	Rep. Adrian Smith (R-NE-03)	Legislative Assistant

FNS Congressional Staff Delegation Trip to France

Monday, April 21, 2025 – Friday, April 25, 2025

Map of Featured Facilities



Monday, April 21, 2025

6:30 pm – 8:15am Depart Dulles IAD on Air France AF0051 to Charles De Gaulle, Paris (overnight flight).

Tuesday, April 22, 2025

8:15 am – 9:00 am Flight arrives Charles De Gaulle International Airport, Paris, France. Process through baggage claim and customs.

9:00 am Transfer via bus to Chalon/St. Marcel. (3.5 hours)

1:00 pm – 5:00 pm Lunch and tour of Framatome Chalon/St. Marcel facility

Framatome's Chalon/Saint Marcel facility offers two advantages: excellent facilities for loading and transporting heavy components on the Saone River; and its proximity to other group sites. Since its completion in 1975, the Chalon/St. Marcel facility has manufactured all the heavy components for French pressurized water reactors (PWRs) ranging from 900 MW to 1500 MW. It has also completed a significant number of export contracts to make it a world leader. Nearly 600 heavy components (reactor vessels, steam generators, pressurizers and closure heads) have been manufactured or are currently being manufactured since the plant opened in 1975.

The plant is at the heart of the manufacturing chain for nuclear steam supply systems (NSSS). The basic activities performed at Chalon/St. Marcel are metalworking and heavy machining. These activities are carried out in strict compliance with nuclear safety rules. The availability of all these skills, brought together on a single site and applied to heavy NSSS components, allows Chalon/St. Marcel undeniable advantages in terms of quality and competitiveness.

The delegation will tour the Chalon-St Marcel Manufacturing Shop floor which covers roughly 40,000 square meters of workshops. This will be an active walking tour with stops at the following locations to view key aspects of the manufacturing process.

Welding School – Training area for highly skilled component welding

Three active work bays:

- Light bay (50 tons) – Preparation of parts in light span
- Medium bay (350 tons) – Gradual assembly of components
- Heavy bay (600 tons) – Final assembly of large components with direct access to the shipping dock

Framatome Technical School – Tour participants will learn how research and development is conducted on the manufacturing process to maintain the utmost degree of excellence and efficiency.

Multimodal Shipping Platform – Finished components are loaded onto transport ships to be moved down the Saone River.

5:00pm	Tour concludes. Transfer to Hotel.
6:00 pm	Hotel check in at Le Cep, 27 Rue Maufoux, 21200 Beaune, France
7:00 pm	Dinner in private meeting room: Salon Lousiane

Wednesday, April 23, 2025

6:15am	Meet in Lobby. Boxed breakfast will be provided on the bus.
6:30am	Bus transfer to Paris Hilton Opera, TOSCA meeting room. 108 Rue Saint-Lazare, 75008, Paris, France (4 hour bus ride).
8:30am – 10:00am	Educational Videos & Discussion, Nuclear Waste Series 1-5 https://www.youtube.com/@NuclearEngineeringLectures

- 11:00am – 1:00pm Meeting and lunch presentation with Nicholas Sherman, Deputy Head of Division for Nuclear Technology Development and Economics, OECD, Nuclear Energy Agency (NEA) Bio: <https://erranet.org/speaker/sherman-nicholas/>
- 1:00pm – 2:00pm Meeting with EDF Group representative. EDF is the utility company owned and operated by the French Government. It supplies the majority of electricity for France. Website: <https://www.edf.fr/en/the-edf-group/edf-at-a-glance>
- 3:00pm -6:11pm Train from Paris, Saint Lazare to Cherbourg (travel time 3 hours). Bus transfer to hotel.
- 6:30pm Arrive at hotel and check in: **Hôtel Hostellerie du Château de Bricquebec**, 4 Cour du Chateau, 50260 Bricquebec-en-Cotentin
- 7:00 pm- 8:30 pm Working dinner featuring an overview of the French Nuclear Industry Speaker: Alec Hoppes, Public Affairs, Orano Bio: <https://www.linkedin.com/in/achoppes/>

Thursday, April 24, 2025

- 6:30 am -7:30 am Breakfast on your own included in your stay at hotel
- 7:30 am – 8:00 am Meet in lobby for departure from hotel to visit Orano’s La Hague Facility
(Drive time 30 minutes)
- 8:30 am -8:45 am Welcome at Orano’s La Hague
Access Procedures and site security check-in
- 8:45 am – 9:15 am Presentation of the site and activities: Introduction to plant guides, overview of facility and Orano operations, and safety briefing
- 9:15 am – 9:30 am Visit of Orano’s La Hague Recycling Plant
Changing clothes is required to get into the plant

Orano’s La Hague site is located on the western tip of the Cotentin Peninsula in Normandy. The facility recycles used nuclear reactor fuel, harvesting the uranium and plutonium and conditioning the waste for final disposal. La Hague is subject to controls by French governmental agencies and international organizations which audit operations and perform scheduled and random inspections. In addition, Orano La Hague personnel perform daily inspections to

ensure compliance with regulations.

9:30 am- 10:00 am Dry unloading facility

The Tour of the facility will help staffers better understand how other countries handle used fuel. Most used fuel that has undergone initial cooling is transferred to dry storage systems; cask-based storage is the most common dry system. Storage casks may be housed at the reactor site, such as in the United States, or at a centralized facility. In order for fuel to be transferred, it must meet strict radiological, thermal and chemical requirements. Dry storage casks typically hold about 20 fuel assemblies and are cooled by natural circulation. There has not been any significant radioactive release from used nuclear fuel in dry cask storage.

10:15 am – 10:45 am Storage pool for spent fuel

Following the Dry Unloading, we will see the storage pools for spent fuel at Orano group headquarters for recycling activities. The La Hague site offers its French and foreign customers a solution for them to re-use 96% of recoverable materials contained in the used nuclear fuel and safely conditioning the remaining 4% final waste.

Orano La Hague has 58 reactors, and the facility works in many other countries including Germany, Japan, Switzerland, Belgium, the Netherlands and Italy.

11:00 am – 11:30am Vitrification facility

Along the tour we will also learn about vitrification, and why it is important. Vitrification is the mixing of liquid radioactive wastes with glass-forming materials that are then heated using a high-temperature melting process. The process incorporates the waste into the glass itself that is then poured into canisters where it is allowed to solidify and cool.

11:45 am -12:30 pm Tour of the Control Room of UP3 plant

Our tour will end with a visit to the Control Room of the UP3 plant. This room is used as the main control center in the plant. The plant operating supervisor and senior operating personnel operate and monitor major plant equipment.

We will see the entire room, including equipment indicators and controls that are organized by system. We will view the Annunciators (small windows) with a sound alarm that are placed above the control board or at the top part of the control board. The plant computer is also used to provide alarms alerting the operator to problems.

- 12:30 pm – 1:30 pm Lunch Discussion with Frederic Leconte, a senior official of the Orano La Hague facility
- 2:42 pm – 6:01 pm Train from Cherbourg to Paris, Saint Lazare
- 6:00 pm – 7:00 pm Arrive Paris, France, check in to hotel
Hilton Paris Opera
108 Rue Saint-Lazare, 75008 Paris, France
- 7:00 pm – 7:15 pm Transfer to dinner at **Lazare**, Parvis de la gare Saint-Lazare, rue Intérieure, Paris, 75008, France (2 minute walk from hotel)
- 7:15 pm – 9:00 pm Dinner discussion with Brent Wanner, Head of Power Sector Unit for International Energy Agency

Friday, April 25, 2025

- 7:30 am -10:30 am Breakfast on your own included in stay at hotel
- 1:45 pm – 4:20pm Air France AF0050 Departs Charles de Gaulle Airport (CDG)*
- 4:20 pm Arrive Dulles International Airport (IAD)

*Traffic to the airport can be rough. Please plan to leave 3 hours before your flight to arrive and get through security.

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

John H. Rutherford, Florida
Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

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Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

April 14, 2025

Mr. Jeffrey Tomkowitz
Office of the Honorable Randy Feenstra
2434 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Tomkowitz:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to France,¹ scheduled for April 21 to 25, 2025, sponsored by Foundation for Nuclear Studies.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest
Chairman



Mark DeSaulnier
Ranking Member

MG/MD:rp