

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **donot** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Charles Chamness
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: Friday, March 28 Return: Sunday, March 30  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
4. Departure City: Washington D.C. Destination: Middleburg VA Return City: Washington D.C.
5. Sponsor(s), Who Paid for the Trip: Center Forward
6. Describe Meetings and Events Attended: Attended several working group meetings to discuss policy outcomes in Congress. Also, attended several meals hearing from speakers involved in AI policy, national security, and house procedure.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 4/9/2025

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Mike Quigley Date: 4/9/2025

Signature of Supervising Member: 

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: Center Forward

2. Travel Destination(s): Middleburg, VA

3. Date of Departure: Friday, March 28, 2025 Date of Return: Sunday, March 30, 2025

4. Name(s) of Traveler(s): Charles Chamness, Amy Soenksen


*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$434.60	\$500	\$290	\$250 (waived registration fee)
Accompanying Family Member	N/A	N/A	N/A	N/A

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 4/1/25

Name: Riley Kilburg Title: Executive Director

Organization: Center Forward

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1214A Ingleside Avenue, McLean, VA 22101

Telephone: (563) 542-6821 Email: riley@center-forward.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

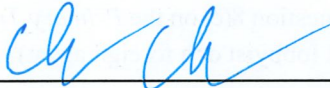
**This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).**

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Charles Chamness

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: 

Name of Signatory (if other than traveler): Charles Chamness

For Staff (name of employing Member or Committee): Mike Quigley

Office Address: 2083 Rayburn House Office Building. Washington DC 20515

Telephone Number: 3177482993

Email Address of Contact Person: charles.chamness@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Charles Chamness
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Center Forward
3. City and State **OR** Foreign Country of Travel: Middleburg VA
4. a. Date of Departure: 3/28/2025 Date of Return: 3/30/2025  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As Deputy Chief of Staff to a Member of the Appropriations Committee, I will be able to provide  
\_\_\_\_\_  
insight on government funding priorities for economic development and good governance.  
\_\_\_\_\_  
This trip will allow opportunity to foster collaboration with other congressional offices.  
\_\_\_\_\_
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_

Date: 2/10/2025



2025 Center Forward Issues Conference  
The Salamander, Middleburg, VA  
Friday, March 28th – Sunday, March 30th, 2025

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<b>Friday, March 28th, 2025</b>
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**Recommended Attire: Casual**

**3:00 pm - 5:00 pm**      Conference Registration – Hamilton Room, The Salamander

*Note: If you arrive after registration is closed, please join us at Lost Barrel Brewing. Registration will reopen at 8:00 am on Saturday.*

**6:00 pm - 9:00 pm**      Conference Welcome Reception

Lost Barrel Brewing  
36138 John Mosby Highway  
Middleburg, VA 20117

This is a family-friendly reception and BBQ buffet dinner. A shuttle will run continuously from 6:00 pm - 9:00 pm between the Salamander and Lost Barrel Brewing.

**6:30 pm - 7:30 pm**      Welcome Remarks and Conference Review – Building Consensus in a Polarized Congress

Center Forward Executive Leadership team will welcome participants and include a review of the coverage and outcomes of bipartisan legislation from the 118th Congress. The address will highlight areas of opportunity for consensus in 2025 including legislation related to trade, tax, healthcare, energy, and more. Q&A included.

- Ava Bowman Thomas, Program Manager, Center Forward
- Nicole Vasilaros, Advisory Board, Center Forward
- Katie Vlietstra Wonnenberg, Advisory Board, Center Forward

**Saturday, March 29th, 2025**

**Conference Program**

**All sessions take place in the Middleburg Ballroom unless otherwise specified**

**Recommended Attire: Casual**

- 8:00 am - 9:00 am**      Conference Registration – Hamilton Room
- 8:00 am - 9:00 am**      Breakfast Buffet – Bluemont Room
- 9:00 am - 9:15 am**      Welcome Remarks and Introduction
- Cori Kramer, CEO, Center Forward
- 9:15 am - 9:45 am**      Opening Conversation – Building the Future of AI: Policy Collaboration and Responsible Innovation
- Tammy Haddad, President and CEO of Haddad Media and founder of the Washington AI Network, joins us for a discussion about government and industry’s role in developing and regulating emerging technologies. The Washington AI Network is a dynamic bipartisan forum that brings together diverse stakeholders from industry, government, civil society, and academia to foster collaboration, knowledge sharing, and responsible development and deployment of AI technologies.
- Tammy Haddad, Founder, Washington AI Network
  - Moderated by Cori Kramer, CEO, Center Forward
- 9:45 am - 10:45 am**      Panel Discussion – The Future of North American Trade: Navigating the 2026 USMCA Renegotiations
- This panel brings together experts from the U.S., Canada, and Mexico for a discussion on North American trade policy ahead of the 2026 USMCA renegotiations. Panelists will assess the agreement’s economic impact across the region, highlight areas for improvement, and explore opportunities to strengthen trade relationships. The conversation will also address the role of tariffs, the shifting political landscape, and other key factors that will shape the upcoming negotiations. Attendees will gain insights into the future of North American trade and the potential policy changes that could reshape current agreements.

- Jessica Brandon-Jepp, Senior Director, Fiscal and Financial Services Policy, Canadian Chamber of Commerce
- Jennifer Thornton, Vice President, Trade & International, Business Roundtable
- Moderated by Katie Vlietstra Wonnemberg, Advisory Board, Center Forward

**10:45 am - 11:45 am** Panel Discussion – The Future of Tax Policy: Lessons from the Tax Cuts and Jobs Act

This panel brings together former Advisors and Counsel to House and Senate Majority leaders for a conversation about tax policy. As policymakers prepare for the upcoming 2025 Tax Package, panelists will offer their expert insights and firsthand experiences from negotiating the 2017 Tax Cuts and Jobs Act. The discussion will explore key lessons learned from past tax reform efforts and the potential impacts of the 2025 package on businesses, individuals, and the broader economy. Panelists will also examine the role of bipartisan negotiation and the challenges of crafting sustainable tax policy in an ever-changing economic environment.

- George Callas, Former Senior Tax Counsel, Office of the Speaker of the House Paul Ryan
- Brendan Dunn, Former Policy Advisor and Counsel, Office of the Senate Majority Leader Mitch McConnell
- Katherine Mongé, Former Senior Counsel, Office of the Speaker of the House Nancy Pelosi
- Moderated by Nicole Vasilaros, Advisory Board, Center Forward

**11:45 am - 12:00 pm** Break and Lunch Buffet – Middleburg Foyer

**12:00 pm - 1:00 pm** Lunch Discussion – Barbara Starr

Renowned journalist, Emmy award-winning producer, and former CNN Pentagon correspondent, Barbara Starr, joins us for a fireside chat over lunch. Starr spent 21 years on CNN as the Pentagon correspondent reporting from hotspots including Afghanistan, Iraq, Syria, Yemen, the Horn of Africa and the Chinese-North Korean border. She will share anecdotes and lessons learned during her illustrious career, including her experience reporting on the Pentagon during the first Trump Administration.

- Barbara Starr, Former CNN Pentagon Correspondent
- Moderated by Cori Kramer, CEO, Center Forward

- 1:00 pm - 1:15pm** Panel Closing Remarks
- Riley Kilburg, Executive Director, Center Forward
- 1:15 pm - 2:45 pm** Breakout Sessions – Balancing Competing Legislative Priorities
- Conference participants will work in small groups through facilitated dialogues to review competing legislative priorities and find bipartisan agreement on key issues before the 119th Congress. In five separate breakouts, participants will consider an issue related to climate and sustainability, intellectual property, emerging technologies, U.S.-China competition, or workforce, as they work together and weigh the public policy impact of their decisions. Facilitated by special guests:
- Rhett Buttle, Founder, Public Private Strategies & Public Private Strategies Institute, Workforce Breakout
  - Daniel Castro, Director, the Center for Data Innovation, Technologies Breakout
  - Matthias Muehlbauer, Founding Partner, OnePointFive, Energy and Sustainability Breakout
  - Daniel Silverberg, Managing Director and Co-Lead, National Security Team, Capstone, U.S.-China Competition Breakout
  - Brad Watts, Former Chief Counsel, Senate Judiciary Committee, Intellectual Property Breakout
- 2:45 pm - 4:30 pm** Policy Roundtable Discussions – Grand Lawn
- Perspectives from House offices on legislative progress made in 2024 and opportunities for collaboration in 2025.
- 4:30 pm - 6:00 pm** Break

## Conference Closing Reception and Dinner

### Recommended Attire: Business Casual

**6:00 pm - 7:00 pm** Reception – Middleburg Foyer

Conference attendees will have the opportunity to reflect and collaborate about their experiences. These conversations will conclude on how best conference attendees can react to new information and ideas upon returning to the Congress.

**7:00 pm - 8:30 pm** Dinner – Middleburg Ballroom

At the conference keynote dinner, participants will have the opportunity to hear from a speaker, to be announced, about the most important policy issues facing the 119th Congress.

- *Speaker to be announced*

**8:30 pm - 8:45 pm** Conference Closing Remarks, Cori Kramer, CEO, Center Forward

**Sunday, March 30, 2025**

***Recommended Attire: Casual***

**8:00 am - 10:00 am**      Breakfast Buffet – Middleburg Foyer

**11:00 am**                      Salamander Checkout

Michael Guest, Mississippi  
*Chairman*  
Mark DeSaulnier, California  
*Ranking Member*

John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Ashley Hinson, Iowa  
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland  
Sylvia R. Garcia, Texas  
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
<https://Ethics.House.gov>

March 25, 2025

Mr. Charles Chamness  
Office of the Honorable Mike Quigley  
2083 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Chamness:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Middleburg, Virginia, scheduled for March 28 to 30, 2025, sponsored by Center Forward.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest  
Chairman

Mark DeSaulnier  
Ranking Member

MG/MD:mc