



# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: SEEC Institute

2. Travel Destination(s): New York City

3. Date of Departure: 03/27/25 Date of Return: 03/29/25

4. Name(s) of Traveler(s): Grayson Flood

*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$493.8	None	\$165.52	None
Accompanying Family Member				

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature: Max Frankel Digitally signed by Max Frankel  
Date: 2025.04.02 11:40:19 -04'00' Date: 04/02/25

Name: Max Frankel Title: Executive Director

Organization: SEEC Institute

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 611 Pennsylvania Avenue SE, #150 Washington, DC 20003

Telephone: 828-384-3275 (point of contact: Pearson Croney-Clark) Email: pearson@seecinstitute.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Grayson Flood

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Office of Alexandria Ocasio-Cortez

Office Address: 250 Cannon HOB. Washington, D.C. 20515.

Telephone Number: (202) 225-3965

Email Address of Contact Person: Grayson.Flood@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Grayson Flood
2. Sponsor(s) who will be paying or providing in-kind support for the trip: SEEC Institute Solutions Summit
3. City and State **OR** Foreign Country of Travel: New York City, New York
4. a. Date of Departure: 03-27-2025 Date of Return: 03-29-2025  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As the Congresswoman's Legislative Director, the trip will showcase climate change prevention initiatives and mitigation practices that will fall under the jurisdiction of the Energy and Commerce Committee.
9. Yes  No  **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_



Date: \_\_\_\_\_

03.03.25

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

The Sustainable Energy and Environment Coalition (SEEC) Institute

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_

Please see additional pages.

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: 03/27/25 Date of Return: 03/29/25

7. a. City of departure: Washington, D.C.

b. Destination(s): New York City

c. City of return: Washington, D.C.

8. **Check only one.** I represent that

- a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_
- 

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
Coach, Business, or Acela train (offers only Business) on Amtrak, based on availability.
- 

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
  - b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
see additional pages
    - 2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_  
see additional pages
- 

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: The Draper Tapestry Collee City: Manhattan, NY Cost Per Night: \$289.00

Reason(s) for Selecting: Centrally located to our series of visits, reviews show that it is clean and safe

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	see additional pages	see additional pages	see additional pages <input checked="" type="checkbox"/>
For each Accompanying Family Member	N/A	N/A	N/A

	<b>Other</b> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	None expected	
For each Accompanying Family Member		

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Max Frankel Digitally signed by Max Frankel  
Date: 2025.02.21 12:25:03 -05'00' Date: \_\_\_\_\_

Name: Max Frankel Title: Executive Director

Organization: The Sustainable Energy and Environment Coalition (SEEC) Institute

Address: 611 Pennsylvania Ave SE #150 Washington, DC 20003

Email: pearson@seecinstitute.org, max@seecinstitute.org Telephone: 828.384.3275

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

## PRIMARY TRIP SPONSOR FORM ATTACHMENT PAGES

### 4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited:

We invited the following House Members and staff because of their crucial role in Congress' response to the climate crisis, particularly as members and staff supporting the Sustainable Energy and Environment Coalition (SEEC). This trip offers a unique opportunity for education and fact-finding, providing firsthand insights into how clean energy and climate efforts. These experiences will equip the delegation with the knowledge and insights needed to craft policies that not only drive innovation but also foster economic growth, create resilient communities, and ensure long-term environmental and economic prosperity for future generations.

#### Invited members and staff:

Name	District / Role
Rep. Paul Tonko	NY-20
Rep. Doris Matsui	CA-07
Rep. Nellie Pou	NJ-09
Rep. Alexandria Ocasio-Cortez	NY-14
Rep. Dan Goldman	NY-10
David Schutt	Executive Director, U.S. House of Representatives Sustainable Energy and Environment Coalition (SEEC)
Jeremy Marcus	Chief of Staff to Rep. Doris Matsui

#### 15.b.1. Detail the cost per day of meals (approximate cost may be provided):

Breakfast: \$20–\$30 per meal

Lunch: \$25–\$40 per meal

Dinner: \$50–\$80 per meal

Total estimated cost per person for 2 days at NYC rates (2 breakfasts, 2 lunches, 2 dinners): \$190 - \$260. A more detailed cost matrix will be provided upon booking all restaurants.

#### 15.b.2. Provide the reason for selecting the location of the event or trip:

We chose New York City for this trip because of the city's leadership in climate and clean energy innovation and commitment to sustainability through transformative projects like renewable energy infrastructure and major startup incubators. Additionally, NYC offers a diverse range of leaders and community organizations who are actively engaged in addressing the climate crisis while fostering economic growth.

**18. Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	<p>Amtrak ticket: estimated at \$300 round trip</p> <p>Estimated 2 taxi trips with tips: \$70</p> <p>Rented bus across two days for transport to various sites for security and efficiency purposes: total circa \$2500. Per individual (in a group of 8): \$312.50.</p> <p><b>Total estimated cost: \$682.50</b></p>	<p>Base room at current offered rate for a midtown chain hotel: \$220</p> <p>Sales tax (8.875%): \$19.53            Occupancy tax (5.875%): \$12.93            Javits fee: \$1.50            NYC unit fee: \$3.50            Total per night: \$257.46</p> <p><b>Total for 2 Nights: \$514.92 per room</b></p>	<p>Estimate per person based on typical NYC pricing:</p> <p>Breakfast: \$20–\$30 per meal            Lunch: \$25–\$40 per meal            Dinner: \$50–\$80 per meal</p> <p><b>Total estimated cost per person for 2 days (2 breakfasts, 2 lunches, 2 dinners): \$190 - \$260</b></p>
For each Accompanying Family Member	N/A	N/A	N/A

**AGENDA**  
**SEEC INSTITUTE NYC VISIT**  
**MARCH 27-29, 2025**

**Thursday, March 27**

<b>Time</b>	<b>Visit</b>	<b>Location</b>	<b>Description &amp; Logistics</b>
<b>Afternoon (circa 2pm)</b>	Travel to NYC	Amtrak	Travel to NYC by train departing from Union Station. Departing Thursday after votes to ensure programming can start at 8am the following day.
<b>Evening (circa 6pm)</b>	Welcome Cocktail	Manhattan	SEEC Institute will host a welcome cocktail with stakeholders involved in climate and clean energy issues. This is in the planning process and will be a widely attended event.

**Friday, March 28**

<b>Time</b>	<b>Visit</b>	<b>Location</b>	<b>Description &amp; Logistics</b>
<b>8:00 - 8:30 AM</b>	Transit	Transit	Bus pickup - bus will transport delegation throughout the day.
<b>8:30 - 10:30 AM</b>	Visit ConEd Control Center	Manhattan	Briefing with ConEd officials and tour of their control center. ConEd operates one of the world's largest energy delivery systems, and provides service for the 10 million people who live in New York City and Westchester County.
<b>10:30-11:00 AM</b>	Transit	Transit	
<b>11:00 AM - 1:00 PM</b>	NYC Housing Authority (NYCHA) and NY Power Authority (NYPA)	Queens	Visit Astoria Houses including: the Astoria Learning Lab, where young NYCHA residents can explore urban agriculture, sustainability programs, and environmental science. Learn about NYCHA and NYPA's collaboration on the Clean Heat for All, Induction Stove Challenge, and Clean Energy Academy programs. Visit the community garden run by the NYC Green City Force, an Americorps member.
<b>1:00-1:30</b>	Transit		Transit to lunch

<b>1:30-2:30 PM</b>	Lunch	Queens or Brooklyn near visit site, TBC	Working lunch. <i>To be confirmed:</i> Discussion with chef and restaurant related nonprofit group to learn about the significant impact of climate change on independent restaurants, chefs, and the local economies they support.
<b>2:30-3:15 PM</b>	Transit	Transit	
<b>3:15 - 4:30 PM</b>	Visit NewLab	Brooklyn	Tour Newlab - a global venture platform for critical technology startups, home to more than 250 deep tech startups and over 1,000 entrepreneurs, inventors, investors, and optimists working together to address critical challenges in energy, mobility, and materials.
<b>4:30 - 5:00 PM</b>	Transit back to hotel	Transit	
<b>5:00 - 6:00 PM</b>	Personal time	Hotel	One hour pause in programming before dinner.
<b>6:00 - 6:30 PM</b>	Transit to dinner	Transit	
<b>6:30 PM</b>	Delegation dinner	TBD	Working dinner at a casual restaurant near the hotel to discuss the day's programming and to go over the next day's agenda.

**Saturday, March 29**

<b>Time</b>	<b>Visit</b>	<b>Location</b>	<b>Description &amp; Logistics</b>
<b>8:30 - 9:00</b>	Transit		Transit to breakfast meeting on the bus.
<b>9:00 - 10:30 AM</b>	Breakfast meeting with Pacific Island Forum (PIF) Ambassadors	TBC - coordinating with PIF Forum on location	Breakfast with a group of Pacific Island Forum Ambassadors on the pressing challenges of climate change, offering a platform to share knowledge on impacts, mitigation strategies, and opportunities for stronger collaboration.
<b>10:30 - 11:00 AM</b>	Transit	Transit	

<b>11:00 AM - 1:00 PM</b>	Billion Oyster Project	Brooklyn Bridge Park and Governor's Island	Billion Oyster Project is restoring oyster reefs to New York Harbor in collaboration with New York City communities. Oyster reefs provide habitat for hundreds of species, and can protect the city from storm damage - softening the blow of large waves, reducing flooding, and preventing erosion along the shorelines.
<b>1:00 - 2:00 PM</b>	Lunch & Transit to Governor's Island	TBD	Casual lunch and transit to the next visit which is within walking distance.
<b>2:00 - 3:30 PM</b>	New York Climate Exchange	Governor's Island	The Exchange will be a first-of-its-kind model for developing and implementing solutions to the global climate crisis in New York and around the world. It is a global hub that leverages the collective power of education, research, workforce development, policy development, and public programming to advance climate action at the local, national, and global level. Their mission is to confront urgent climate impacts and issues of environmental justice, breaking down silos through an innovative, scalable, and sustainable model that will rapidly develop new urban climate solutions.
<b>3:30 - 4:00 PM</b>	Return to hotel	Transit	
<b>4:00 PM</b>	End of Trip	Hotel	Members & staff head to travel or further engagements.



**To:** Members of Congress  
**From:** Max Frankel, Executive Director

**Date:** Feb 18, 2025  
**Re:** SEEC Institute NYC Delegation

Good afternoon,

On behalf of SEEC Institute, I am pleased to invite you to join a congressional delegation to New York City from March 27-29, 2025. This will be a fact finding trip to explore important climate, clean energy, and sustainability initiatives. This trip will provide a firsthand look at how innovative policies and investments are driving economic growth, creating jobs, and strengthening communities while addressing the climate crisis. Through site visits, discussions with climate and clean energy leaders, and engagement with experts, you will gain valuable insights into how federal policy can further support and scale these efforts nationwide.

Your leadership is critical in advancing policies that promote clean energy and environmental sustainability. This delegation will be an opportunity to engage with stakeholders shaping the future of these solutions and to bring back lessons that can inform policy making in Washington. We hope you will join us for this important and informative visit.

Sincerely,

**Max Frankel**  
**Executive Director**  
**SEEC Institute**

**Contact:** Pearson Croney-Clark, Director of External Affairs, [pearson@seecinstitute.org](mailto:pearson@seecinstitute.org)



ONE HUNDRED NINETEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Washington, DC 20515

March 5, 2025

Mr. Grayson Flood  
Office of the Honorable Alexandria Ocasio-Cortez  
250 Cannon House Office Building  
Washington, DC 20515

Dear Mr. Flood:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New York, New York, scheduled for March 27 to 29, 2025, sponsored by Sustainable Energy and Environment Coalition (SEEC) Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest  
Chairman

Mark DeSaulnier  
Ranking Member

MG/MD:mc

## SEEC Institute NYC Trip Agenda

### Grayson Flood Participation

Thursday, March 27

Time	Visit	Location	Description & Logistics
1:52 - 4:49 PM	Travel to NYC	Amtrak	Travel to NYC by train departing from Union Station.
4:49 - 5:40 PM	Transit and check in to hotel	To The Draper Hotel, 4-6 W 37th St	Transit via Taxi to hotel for check in. SEEC Institute staff will arrange taxis.
5:40 - 6:00 PM	Transit to reception	Taxi	SEEC Institute staff will arrange taxis from the hotel to reception. If you are not traveling with the group, please let SEEC Institute know if you need assistance arranging transportation.
6:00 - 8:00 PM	Building A Clean Future: Climate and Energy Reception	James Beard House, 167 W 12th St, New York, NY 10011	SEEC Institute and James Beard Foundation will host a welcome reception with stakeholders involved in climate and clean energy issues. This is a widely attended event.
8:00 - 9:00 PM	Working dinner	Sotto, 13 140 W 13th St New York, NY 10011	Quick dinner after reception where we will go over the next day's agenda.

Friday, March 28

Time	Visit	Location	Description & Logistics
7:50 AM	Depart	Lobby of The Draper Hotel, 4-6 W 37th St	<b>Please meet in the lobby at least 10 minutes before the bus' departure time at 8am!</b>
8:00 - 8:30 AM	Transit	The Draper Hotel, 4-6 W 37th St	Bus pickup at The Draper - bus will transport delegation throughout the day.
8:30 - 10:30 AM	Visit ConEd Control Center	128 West End Ave.	Con Edison will host the SEEC Institute delegation at its Energy Control Center (ECC), which is where Con Edison manages New York City's bulk electric power system. The visit will begin with a breakfast conversation followed by a briefing on how Con

			Edison is preparing the grid for climate change and the clean energy transition, and then close with a tour of the ECC control room.
<b>10:30 - 11:30 AM</b>	Transit	Transit	
<b>11:30 AM - 12:30 PM</b>	Brooklyn Botanic Garden <i>(replaced cancelled visit to Astoria Houses)</i>	1000 Washington Avenue Brooklyn, NY 11225	Tour the garden and speak with their leadership team to understand how urban green spaces offer climate resilience, public education, and biodiversity benefits.
<b>12:30-1:15PM</b>	Transit		Transit to lunch
<b>1:15-2:30PM</b>	Lunch	Peaches Grand 285 Grand Ave, Brooklyn	Working lunch. Discussion with James Beard Foundation and Evan Hanczor, chef-owner of Little Egg in Brooklyn, a longtime chef-advocate, to learn about the significant impact of climate change on independent restaurants, chefs, and the local economies they support.

### Saturday, March 29

Time	Visit	Location	Description & Logistics
<b>8:20 AM</b>	Depart	Lobby of The Draper Hotel, 4-6 W 37th St	
<b>8:30 - 9:00 AM</b>	Bus pick up and transit	The Draper Hotel, 4-6 W 37th St	Transit to meeting on the bus.
<b>9:00 - 10:30 AM</b>	Breakfast meeting with Pacific Island Forum (PIF) Ambassadors	919 3rd Ave. New York, NY 10022	Breakfast meeting with Pacific Island Forum Ambassadors on the pressing challenges of climate change, offering a platform to share knowledge on impacts, mitigation strategies, and opportunities for stronger collaboration.
<b>10:30 - 11:15 AM</b>	Transit	Transit	

<b>11:15 AM - 1:00 PM</b>	Billion Oyster Project	Brooklyn Bridge Park and Governor's Island	Billion Oyster Project is restoring oyster reefs to New York Harbor in collaboration with New York City communities. Oyster reefs provide habitat for hundreds of species, and can protect the city from storm damage - softening the blow of large waves, reducing flooding, and preventing erosion along the shorelines. Rain plan in place.
<b>1:00 - 2:00 PM</b>	Lunch	Governor's Island	Lunch on site.
<b>2:00 - 3:30 PM</b>	New York Climate Exchange	Governor's Island	The Exchange will be a first-of-its-kind model for developing and implementing solutions to the global climate crisis in New York and around the world. It is a global hub that leverages the collective power of education, research, workforce development, policy development, and public programming to advance climate action at the local, national, and global level. Their mission is to confront urgent climate impacts and issues of environmental justice, breaking down silos through an innovative, scalable, and sustainable model that will rapidly develop new urban climate solutions.