COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Zane Tolchinsky
2. a. Name of Accompanying Relative: _____ ***OR*** ■ None
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: 02.28.25 Return: 03.02.25
   b. Dates at Personal Expense, if any: _____ ***OR*** ☐ None
4. Departure City: Washington, DC Destination: Virginia Beach Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: National Academy of Sciences
6. Describe Meetings and Events Attended: Attended multiple lectures as well as a field visits at the Port of V
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ■ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☐ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☐ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☐ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ■ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Zane Tolchinsky Digitally signed by Zane Tolchinsky Date: 2025.03.24 11:52:30 -04'00' **Date:** 03/24/25

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rick Larsen **Date:** 3/24/25

Signature of Supervising Member:

last updated 7/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: National Academy of Sciences (NAS)
2. Travel Destination(s): Virginia Beach, VA
3. Date of Departure: Friday, February 28, 2025 Date of Return: Sunday, March 2, 2025
4. Name(s) of Traveler(s): Please see the included addendum.
   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$128 (charter buses to/from Virginia Beach and to/from field visits)	$292 (per diem room rate plus taxes/fees)	$172.5	$292 (Hotel meeting space & A/V equipment rental/support, and PPE supplies)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Ebun Johnson Digitally signed by Ebun Johnson Date: 2025.03.12 14:58:25 -04'00' **Date:**

Name: Ebun Johnson **Title:** Chief Financial Officer

Organization: National Academy of Sciences (NAS)

☒ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 500 Fifth St. NW, Washington, DC 20001

Telephone: 202-334-1269 **Email:** ejohnson@nas.edu

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Zane Tolchinsky

2. Sponsor(s) who will be paying or providing in-kind support for the trip: National Academy of Sciences (NAS)

3. City and State **OR** Foreign Country of Travel: Virginia Beach, VA

4. a. Date of Departure: Friday, February 28, 2025 Date of Return: Sunday, March 2, 2025

   b. Yes ☐ No ■ Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: _____

5. a. Yes ☐ No ■ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member: _____

   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?

6. a. Yes ☐ No ■ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ■ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   As a Legislative Assistant for the Committee on Transportation and Infrastructure, Mr. Tolchinsky is required to engage in policy making, including on many subjects impacted by climate change. This ~~trip will expand Mr. Tolchinsky's capacity to make science-informed policy decisions.~~

9. **Yes ☐ No ■ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____ **Date:** 1/24/25

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   National Academy of Sciences (NAS)

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

   Please see the included addendum.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: Friday, February 28, 2025 Date of Return: Sunday, March 2, 2025
7. a. City of departure: Washington, DC
   b. Destination(s): Virginia Beach, VA
   c. City of return: Washington, DC
8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. ***Check only one of the following.***
   a. ☒ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. ***Check only one of the following.***
   a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
   b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:

    Please see the included addendum.

13. ***Answer parts a and b. Answer part c if necessary***:
   a. Mode of travel: Air ☐ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify:_____)
   b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☒ Other ☐ (specify:_____)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*
15. ***Check only one.*** I represent that either:
   a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
      1) Detail the cost *per day* of meals (approximate cost may be provided): Friday - $55.5 Saturday - $74, Sunday - $43
      2) Provide the reason for selecting the location of the event or trip: The Hampton Roads area of Virgina was selected as the region has direct economic and societal impacts/opportunities related to climate change and the topical focus areas of the Weekend Seminar.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

    Hotel Name: Marriott Virginia Beach Oceanfront City: Virginia Beach, VA Cost Per Night: $136 (per diem room rate plus taxes/fees)
    Reason(s) for Selecting: Lodging/meals available at per diem rates, and proximity to potential field site visit locations.

    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____

    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$118 (charter buses to/from Virginia Beach and to/from field visits)	$272 (per diem room rate plus taxes/fees)	$172.5
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	$192	Hotel meeting space & A/V equipment rental and support
For each Accompanying Family Member	N/A	N/A

19. ***Check only one:***
    a. ☒ I certify that I am an officer of the organization listed below; **OR**
    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
    a. **I read and understand the Committee's Travel Regulations;**
    b. **I am not a registered federal lobbyist or registered foreign agent; and**
    c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Ebun Johnson Digitally signed by Ebun Johnson Date: 2025.01.15 18:12:14 -05'00' Date: _____

Name: Ebun Johnson Title: Chief Financial Officer

Organization: National Academy of Sciences (NAS)

Address: 500 Fifth St. NW, Washington, DC 20001

Email: ejohnson@nas.edu Telephone: 202-334-1269

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

NATIONAL ACADEMIES *Sciences Engineering Medicine*

National Academies Climate Crossroads Congressional Fellowship:

2025 Weekend Seminar – House Ethics Primary Trip Sponsor Form Addendum

Question 4 – House Employee Invite List:

- Mike Burnside - Senior Policy Advisor, Representative Marc Veasey
- Elizabeth Cooper - Legislative Correspondent, Representative Suhas Subramanyam
- Georgia Davies - Legislative Assistant, Representative Frank Lucas
- Andrew Deshler - Legislative Assistant, Representative Andrea Salinas
- Eric Dunay - Senior Legislative Assistant, Representative Sharice Davids
- Noelle Gasper - Senior Legislative Assistant, Representative Rick Larsen
- Mitchell Heidenreich - Senior Legislative Assistant, Representative Jill Tokuda
- Willie Lyles III - Senior Advisor and Counsel, Representative James E. Clyburn
- Morgan McCue - Legislative Director, Representative Jared Huffman
- Philip McLaughlin - Member Services Director, New Democrat Coalition
- Jessica Merritt - Legislative Director, Representative Mike Latimer
- Johanna Lizet Montiel - Deputy Chief of Staff/Legislative Director, Representative Salud Carbajal
- Ari Perlmutter - Senior Policy Analyst, House Agriculture Committee
- Gabrielle Sheitelman - Legislative Director, Representative Juan Ciscomani
- Melody Tan - Senior Policy Advisor, Representative Jennifer McClellan
- Zane Tolchinsky - Legislative Assistant, House Committee on Transportation and Infrastructure
- J.R. Walker III - Senior Policy Advisor, Representative H. Morgan Griffith
- Zoe Wong - Legislative Assistant, Representative Tom Suozzi

Each individual listed above has been invited to the weekend seminar because of their work on climate change-related issues that will be discussed during the trip. In addition, each person is a Climate Crossroads Congressional Fellow with the National Academies. Climate Crossroads Congressional Fellows participate in the program as part of their official duty to (1) build their capacity for science informed policy making, (2) engage in dialogue with peers, and (3) enhance access to leading science, engineering, and medicine for both themselves and their offices.

Question 12 – Sponsor Interest and Role:

The National Academy of Sciences (NAS), a private tax-exempt corporation, provides independent, objective advice to inform policy with evidence, spark progress and innovation, and confront challenging issues for the benefit of society. The NAS includes under its charter the National Academy of Engineering and the National Academy of Medicine (collectively referred to as the National Academies). The Climate Crossroads Congressional Fellowship provides current Congressional staff with a solid grounding in the science, engineering, and health dimensions of climate change, as well as opportunities to build connections with colleagues from diverse policy backgrounds. The program leverages National Academies' reports, activities, staff, and expert

networks and focuses on capacity building, professional development, and networking opportunities for program participants during a crucial window as the world confronts a changing climate.

The weekend seminar is planned as a key component of a series of training events fellows engage with over the course of their fellowships. The trip will enable fellows to engage in sustained learning on topics related to climate change as well as the opportunity to connect information gained in the classroom to communities on the ground, and will also facilitate additional dialogue amongst fellows, NAS staff, and NAS volunteers.

NAS staff are coordinating all logistics related to the weekend seminar (i.e., transportation, lodging, meals, etc.) and are developing the scientific, engineering, and medical material to be covered as well as the delivery format (i.e., short lectures, Q&A sessions, small group discussions, field visits, etc.).

NATIONAL ACADEMIES Sciences Engineering Medicine

Climate Crossroads Congressional Fellowship: Weekend Seminar

With financial support from the National Academies of Sciences, Engineering, and Medicine

Background

Location: Virginia Beach, Virginia

Dates: February 28th – March 2nd, 2025

Mission Goals: The National Academies of Sciences, Engineering, and Medicine (NASEM) Climate Crossroads (CCX) Congressional Fellowship provides current Congressional staff with a solid grounding in the science, engineering, and health dimensions of climate change, as well as opportunities to engage in dialogue with colleagues from diverse policy backgrounds. The weekend seminar is planned as a key component of a series of training modules fellows engage with over the course of their fellowship. Most training modules are three hours once monthly, but the weekend seminar will enable an extended period of deep engagement for program participants with National Academies' resources and experts as well as time for community building. Field visits to off-site locations will also provide the opportunity to connect information gained in the classroom to communities on the ground. The weekend seminar will also serve as a sustained opportunity for fellows to engage with their peers and the larger scientific community on a range of climate-related topics.

Relevance to Official Duties: CCX Congressional Fellows participate in the National Academies' Climate Crossroads Congressional Fellowship as part of their official duty to (1) build their capacity for science informed policy making, (2) engage in dialogue with peers, and (3) enhance access to leading science, engineering, and medicine for both themselves and their offices.

Location: Virginia Beach, Virginia was selected as the weekend retreat destination due to its central location in the Virginia Beach-Chesapeake-Norfolk metropolitan area. In addition to on-site learning modules, Fellows will participate in off-site field visits at the HRSD SWIFT Research Center in Suffolk, VA, the Norfolk Naval Shipyard in Portsmouth, VA, and the Port of Virginia in Portsmouth, VA, all of which highlight innovative ways different industries are adapting to climate impacts.

NATIONAL ACADEMIES Sciences Engineering Medicine

Itinerary

Itinerary below is tentative; times and speakers are subject to change.

Day 1 - Friday, February 28th: Travel

9:00 AM – 12:30 PM

Transportation from Washington, DC to Suffolk, VA (HRSD SWIFT Research Center) – 9:00 AM Departure Time

CCX Congressional Fellows and National Academies CCX Program Staff will depart from the National Academies Keck Center by bus at 9:00 AM

Locations:

- Keck Center, 500 5th St NW, Washington, DC, 20001
- HRSD (Hampton Roads Sanitation District) SWIFT (Sustainable Water Initiative for Tomorrow) Research Center, 6909 Armstead Road, Suffolk, VA 23435

12:30 PM – 1:00 PM

Working Lunch and Facility Overview

CCX Congressional Fellows will be served lunch while HRSD SWIFT staff facilitate introductions and present an overview of the organization and research facilities.

Attendees:

- **Presenter:** Jay Bernas (General Manager/CEO, HRSD)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM), Stephanie Johnson (Water Science and Technology Board, NASEM), HRSD Staff (listed under site visit)

Location: HRSD SWIFT Research Center

1:00 PM – 4:00 PM **Site Visit: HRSD (Hampton Roads Sanitation District) SWIFT (Sustainable Water Initiative for Tomorrow) Research Center**

1:00 PM – 2:45 PM Tour: SWIFT Facilities

The SWIFT Tour provides an overview of the project benefits and drivers, Chesapeake Bay restoration, multi-barrier advanced water treatment technologies, replenishment wells.

2:45 PM – 3:15 PM Presentation and Discussion: Sea-Level Rise and Land Subsidence

HRSD staff will present research on the region's hydrogeology and how SWIFT facilities are combatting land subsidence while treating water. A facilitated discussion will follow the presentation.

3:15 PM – 4:00 PM Discussion: Water Management and Climate Change

Fellows will have the opportunity to participate in small table discussions on a range of topics with HRSD staff. Topics include:

- *PFAS in drinking water/wastewater/biosolids: water and wastewater sector management opportunities and challenges*
- *Decarbonization and Intensification of Wastewater Treatment and Water Reuse*
- *Resource Recovery Opportunities to Support Sustainable Communities*
- *Advances in potable reuse and wastewater treatment*

4:00 PM *Depart*

Attendees:

- **Presenters:** Jay Bernas (General Manager/CEO, HRSD), Charles Bott (Chief Technology Officer, HRSD), Jamie Heisig-Mitchell (Chief of Water Quality, HRSD), Leila Rice (Chief Communications Officer, HRSD), Chris Wilson (Director of Process Engineering, HRSD), Dan Holloway (Hydrogeologist, HRSD), Lauren Zuravnsky (Director of Design and Construction – SWIFT, HRSD), Lisa Bolen (Public Information

Specialist, HRSD) Brantley Bissette (Community Education Outreach Specialist, HRSD)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM), Stephanie Johnson (Water Science and Technology Board, NASEM)

Location: HRSD SWIFT Research Center

4:00 PM – 5:00 PM	**Transportation to Marriott Virginia Beach Oceanfront** *CCX Congressional Fellows and NASEM Fellowship Program Staff will depart the HRSD SWIFT Research Center for the Marriott Virginia Beach Oceanfront by 4:00 PM.* **Location:** Marriott Virginia Beach Oceanfront, 4201 Atlantic Avenue, Virginia Beach, VA 23451
5:00 PM – 6:00 PM	**Hotel Check-in** – 5:00 PM Approximate Arrival Time
6:00 PM – 6:30 PM	**Scheduled Break**
6:30 PM – 8:30 PM	**Learning Module and Working Dinner: Future-Proofing Infrastructure**

6:30 PM – 6:32 PM	*Welcome and introduction.*
6:32 PM – 7:00 PM	*Facilitated group discussion connecting HRSD SWIFT site visit to evening's lecture series.*
7:00 PM – 7:20 PM	Lecture: Road Infrastructure *This lecture will explore current challenges in road infrastructure and how practitioners are adapting to climate change and developing more resilient infrastructure.*
7:20 PM – 7:40 PM	Lecture: Port Infrastructure *This lecture will explore current challenges in port infrastructure*

	and how practitioners are adapting to climate change and developing more resilient infrastructure.
7:40 PM – 8:00 PM	Lecture: Built Infrastructure Resilience *This lecture will explore current challenges in built infrastructure and how practitioners are adapting to climate change and developing more resilient infrastructure.*
8:00 PM – 8:27 PM	*Q&A on future-proofing infrastructure with invited speakers.*
8:27 PM – 8:30 PM	*Learning module wrap-up*

Attendees:

- **Invited Speakers:** Anne Strauss-Wieder (Lecturer, Rutgers University), Mikhail Chester (Professor, Arizona State University), Matt Lott (Emergency Manager, Virginia Department of Transportation), John Scrivani (Director, Virginia Department of Transportation)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM), Cameron Oskvig (Board on Infrastructure and the Constructed Environment, NASEM)

Location: Salon A-B - Marriott Virginia Beach Oceanfront

Day 2 - Saturday, March 1st

7:30 AM – 8:00 AM **Working Breakfast and Daily Overview**

CCX Congressional Fellows will be served breakfast while National Academies staff present an itinerary of the day and overview basic background information relevant to the site visit (Norfolk Naval Shipyard).

Attendees:

- **Presenter:** Ryan Gallasch (Congressional Affairs Officer, NASEM)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM)

Location: Salon A-B - Marriott Virginia Beach Oceanfront

8:00 AM – 9:00 AM **Transportation to the Norfolk Naval Shipyard and Security Check**

9:00 AM – 12:00 PM **Site Visit: Norfolk Naval Shipyard**

9:00 AM – 9:20 AM	*Arrival and Check-in*
9:20 AM – 9:35 AM	Presentation: Installation Overview *Fellows will receive an overview of the Norfolk Naval Shipyard facilities and installations.*
9:35 AM – 9:50 AM	Presentation: Regional Navy Resilience Efforts *Fellows will learn about the Navy's resilience efforts and community planning strategies.*
9:50 AM – 10:05 AM	Presentation: Naval Facilities Engineering Systems Command (NAVFAC) Awards for Natural and Nature-based Resilience *Fellows will learn about innovative projects awarded contracts by NAVFAC to increase mission resilience and mitigate impacts of climate change.*

10:05 AM – 10:20 AM	Presentation: Off-base Sentinel Landscape Program Partnerships Supporting Installation Resilience *Fellows will learn about the Sentinel Landscapes Partnership, a coalition of federal agencies, state and local governments, and non-governmental organizations working with landowners and land managers to advance sustainable land use practices around military installations and ranges.*
10:20 AM – 10:35 AM	*Q&A*
10:35 AM – 10:50 AM	Presentation: Command Overview *Fellows will receive an overview of the units, their roles, and leadership at the Norfolk Naval Shipyard.*
10:50 AM – 11:05 AM	*Break*
11:05 AM – 11:20 AM	Tour: Dry Dock 8 to Dry Dock 4 *Fellows will learn about the Shipyard Infrastructure Optimization Plan and visit Dry Dock 8 to learn about resilience upgrades.*
11:20 AM – 11:50 AM	Tour: Dry Dock 4 to Dry Dock 1 *Fellows will learn about climate-resilient infrastructure and the seawall construction project at the shipyard.*
11:50 AM – 12:00 PM	*Check-out and Depart*

Attendees:

- **Presenters:** RDML Carl Lahti (Commander, Navy Region Mid-Atlantic (CNRMA), USN), CAPT Gregg Benton (Portsmouth NSA Installation Operations Commander, USN), CAPT "Jip" Mosman (Norfolk Naval Shipyard Commander, USN), Brian Ballard (Regional Community Planner and Liaison Officer, Navy Region Mid-Atlantic Norfolk), Kelly Knight (Environmental Resilience Program Manager, NAVFAC MIDLANT),
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM)

Location: Norfolk Naval Shipyard, Portsmouth, VA 23709

12:00 PM – 1:00 PM **Transportation to Marriott Virginia Beach Oceanfront**

1:00 PM – 2:30 PM **Lunch and Site Visit Debrief**

CCX Congressional Fellows will have the opportunity to reflect on the Norfolk Naval Yard site visit and explore cross-cutting themes from the two site visits of the weekend. Prompts and questions will be provided to the group to facilitate discussion during the meal.

Attendees:

- **Presenter:** Ryan Gallasch (Congressional Affairs Officer, NASEM)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM)

Location: Salon A-B - Marriott Virginia Beach Oceanfront

2:30 PM – 6:30 PM **Learning Module: Decarbonization and Energy**

2:30 PM – 2:32 PM	*Welcome and introduction.*
2:32 PM – 3:00 PM	*Facilitated group discussion and report out on decarbonization*
3:00 PM – 3:20 PM	Lecture: Overview of Decarbonization *This lecture will provide an overview of decarbonization, including challenges and opportunities.*
3:20 PM – 3:40 PM	Lecture: Electricity System Decarbonization and Transmission *This lecture will provide an overview of energy infrastructure, transmission, and opportunities to decarbonize the electricity system. It will also provide background context for Sunday's site visit with Dominion Energy.*
3:40 PM – 4:00 PM	Lecture: Buildings, Energy Efficiency, and Electrification *This lecture will cover current challenges in building energy efficiency and opportunities in electrification.*
4:00 PM – 4:20 PM	Lecture: Transportation Electrification *This lecture will provide an overview of transportation electrification, including challenges and opportunities*

4:20 PM – 4:50 PM	*Facilitated group discussion on decarbonization, energy systems, energy efficiency, and transportation electrification.*
4:50 PM – 5:00 PM	*Break*
5:00 PM – 5:20 PM	Lecture: Microeconomic Financial Levers for Decarbonization *This lecture will cover the different economic aspects of decarbonization, including tax credits, market development, and scaling new technologies.*
5:20 PM – 6:27 PM	Panel: Workforce *A panel of invited experts will discuss workforce challenges around decarbonization.*
6:27 PM – 6:30 PM	*Learning module wrap-up*

Attendees:

- **Invited Speakers:** Steve Comello (Senior Vice President, Energy Futures Initiative), Jessie Jenkins (Assistant Professor, Princeton University), Eric Larson (Senior Research Engineer, Princeton University), Chris Grieg (Research Scientist, Princeton University), Varun Rai (Professor, University of Texas at Austin), Amanda Webb (Associate Professor, University of Cincinnati), Rachel Golden (Senior Principal, RMI), Kelly Fleming (Associate Director, Federation of American Scientists), Jeremy Michalek (Professor, Carnegie Mellon University), Stephanie Searle (Chief Program Officer, International Council on Clean Transportation), Erin Mayfield (Assistant Professor, Dartmouth College), Bobby Perkins (Director, Virginia Peninsula Community College), Shawn Avery (President and CEO, Hampton Roads Workforce Council), Aurelia Williams (Vice Provost, Norfolk State University), Cynthia Finley (Vice President, Interstate Renewable Energy Council), Jonathan Dowds (Deputy Director, Renewable Energy Vermont), Ethan Heil (Energy & Sustainability Engineer, University of Virginia), Emily Schapira (President and CEO, Philadelphia Energy Authority)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM), Cameron Oskvig (Board on Infrastructure and the Constructed Environment, NASEM), K. John Holmes (Board on Energy and Environmental Systems,

NASEM), Beth Zeitler (Board on Energy and Environmental Systems, NASEM)

Location: Salon A-B - Marriott Virginia Beach Oceanfront

6:30 PM – 7:00 PM **Scheduled Break**

7:00 PM – 8:30 PM **Working Dinner and Regional Resilience Networking Showcase**

Dinner will be made available for CCX Congressional Fellows, invited experts, and NASEM staff adjacent to the Regional Resilience Networking Showcase.

The showcase will feature local organizations (Invited: NASA Langley Research Center, City of Norfolk, City of Virginia Beach, Thomas Jefferson National Accelerator Facility, CREW Carbon, Chesapeake Bay Foundation, Elizabeth River Project, Hampton Roads Workforce Council), presenters from field visits (representing HRSD SWIFT and Dominion Energy), and NASEM staff representing different internal Boards (Water Science and Technology Board, Board on Energy and Environmental Systems, Board on Infrastructure and the Constructed Environment, Transportation Research Board).

Fellows will have the opportunity to connect with organizational representatives, listen to short presentations, and learn more about resilience initiatives in the Virginia Beach-Chesapeake-Norfolk area.

Attendees:

- **Invited Presenters:** Trina Marsh Dyal (Deputy Director, NASA Langley Research Center), Kyle Spencer (Chief Resilience Officer, City of Norfolk), Matthew Simons (Deputy Director, City of Norfolk), John Vennekate (Accelerator Scientist, Thomas Jefferson National Accelerator Facility), Chris Moore (Virginia Executive Director, Chesapeake Bay Foundation), Shawn Avery (President & CEO, Hampton Roads Workforce Council), Representative from HRSD

SWIFT (see Friday visit presenters), Representative from Dominion Energy (see Sunday visit presenters), Stephanie Johnson (Water Science and Technology Board, NASEM), Cameron Oskvig (Board on Infrastructure and the Constructed Environment, NASEM), K. John Holmes (Board on Energy and Environmental Systems, NASEM), Beth Zeitler (Board on Energy and Environmental Systems, NASEM)

- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM), Invited Experts and Instructors from Learning Module: Decarbonization and Energy.

Location: Executive Hospitality Room - Marriott Virginia Beach Oceanfront

Day 3 – Sunday, March 2nd: Travel

8:00 AM – 9:00 AM **Check-out, Working Breakfast, and Daily Overview**

CCX Congressional Fellows will be served breakfast while National Academies staff present background information relevant to the Water learning module and travel logistics for returning to Washington DC.

Attendees:

- **Presenter:** Ryan Gallasch (Congressional Affairs Officer, NASEM)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM)

Location: Salon A-B - Marriott Virginia Beach Oceanfront

9:00 AM – 10:00 AM **Transportation to the Port of Virginia**

10:00 AM – 12:00 PM **Site Visit: Dominion Energy Offshore Wind Staging Area in Port of Virginia**

10:00 AM – 10:15 AM	*Check-in*
10:15 AM – 10:35 AM	Welcome and Site Overview *Fellows will hear from staff at Dominion Energy and learn about their offshore wind project. They will be briefed on safety procedures, the site layout, and walking tour route.*
10:35 AM – 11:30 AM	Offshore Wind Facilities Walking Tour *Fellows will go on a walking tour of Dominion Energy's offshore wind marshalling and staging facility at the Port of Virginia's Portsmouth Marine Terminal.*
11:30 AM – 11:45 AM	*Q&A*
11:45 AM – 12:00 PM	*Check-out and Depart*

Attendees:

- **Presenters:** John Larson (Director, Public Policy and Economic Development, Dominion Energy), Karl Humberson (VP Offshore Wind, Construction, Dominion Energy), Joshua Bennett (VP Offshore Wind, Operations, Dominion Energy), G.T. Hollett (Director, Offshore Wind, Dominion Energy), Samuel Rodriguez (Construction, Operations and Logistics Project Manager, Dominion Energy), Brittany Woodson (External Affairs Representative, Dominion Energy)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM)

Location: Port of Virginia, Portsmouth Marine Terminal, 2000 Seaboard Avenue, Portsmouth, VA 23707

12:00 PM – 1:00 PM **Lunch and Weekend Debrief**

CCX Congressional Fellows will have the opportunity to discuss cross-cutting themes from the weekend's learning modules and site visits. Prompts will be provided to facilitate discussion during the meal. National Academies staff will provide closing remarks.

Attendees:

- **Presenter:** Ryan Gallasch (Congressional Affairs Officer, NASEM)
- **Participants:** CCX Congressional Fellows, Fellowship Program Staff (NASEM)

Location: Indulge Bakery & Bistro, 10359 Warwick Blvd, Newport News, VA 23601

1:00 PM – 4:30 PM **Transportation back to Washington, DC** – 1:00 PM Departure Time

CCX Congressional Fellows and CCX Program Staff will be dropped off at the National Academies Keck Center at approximately 4:30 PM

U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

February 24, 2025

Mr. Zane Tolchinsky
Committee on Transportation and Infrastructure
2164 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Tolchinsky:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Virginia Beach, Virginia, scheduled for February 28 to March 2, 2025, sponsored by National Academies of Sciences, Engineering, and Medicine.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:mc