

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Alexandra Schindewolf
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: October 28, 2024 Return: October 30, 2024  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
4. Departure City: Washington, DC Destination: Cambridge, MD Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Conservative Partnership Institute
6. Describe Meetings and Events Attended: Attended AI Policy lectures that helped improve legislative skills.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 11/12/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member:  Date: 11/12/2024

Signature of Supervising Member: 

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: Conservative Partnership Institute

2. Travel Destination(s): Cambridge, MD

3. Date of Departure: October 28, 2024 Date of Return: October 30, 2024

4. Name(s) of Traveler(s): See attached.

*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$100.00	\$198.00	\$128.00	0
Accompanying Family Member	0	0	0	0

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: October 28, 2024

Name: Ed Corrigan Title: President and CEO

Organization: Conservative Partnership Institute

*I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 300 Independence Ave SE Washington, D.C. 2003

Telephone: 202.937.2309 Email: sgast@compasslegal.org

*Committee staff may contact the above-named individual if additional information is required.*

**If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.**

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

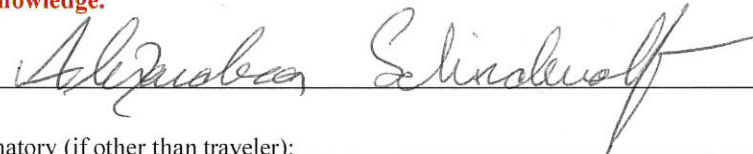
This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Alexandra Schindewolf

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Rep. Eli Crane

Office Address: 1229 Longworth HOB, Washington DC 20515

Telephone Number: 2022253361

Email Address of Contact Person: rickschindewolf@protonmail.com

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Alexandra Schindewolf
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Conservative Partnership Institute
3. City and State **OR** Foreign Country of Travel: Cambridge, Maryland
4. a. Date of Departure: October 28 Date of Return: October 30  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler:  Spouse  Child  Other(specify): \_\_\_\_\_  
(3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
I cover AI policy for Rep. Crane. Participation in this trip will allow me to learn more about AI policy-making.
9. Yes  No  **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_



Date: 9/27/24

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website ([ethics.house.gov](https://ethics.house.gov)) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

Conservative Partnership Institute

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_  
See attached.

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: October 28, 2024 Date of Return: October 30, 2024

7. a. City of departure: Washington, D.C.

b. Destination(s): Cambridge, MD

c. City of return: Washington, D.C.

8. **Check only one.** I represent that

- a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or(b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_
- 
10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following.**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
 CPI is solely responsible for organizing and conducting this trip. CPI provides regular educational briefings and training sessions to congressional staff. These programs focus on operations, communication, and other tools needed to become better public servants.
- 
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_
- 
14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*
15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
  - b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
 \$64.00/day
    - 2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_  
 Location is owned by the trip sponsor, economical, and conducive to education and training.
- 
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Camp Rydin City: Cambridge, MD Cost Per Night: \$99.00  
 Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$100.00	\$198.00	\$128.00
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	N/A	N/A
For each Accompanying Family Member		

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Ed Corrigan Date: September 18, 2024  
 Name: Ed Corrigan Title: President and CEO  
 Organization: Conservative Partnership Institute  
 Address: 300 Independence Ave SE Washington, D.C. 20003  
 Email: sagest@compasslegal.org Telephone: 202.937.2309

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

October 25, 2024

Ms. Alexandra Schindewolf  
Office of the Honorable Elijah Crane  
1229 Longworth House Office Building  
Washington, DC 20515

Dear Ms. Schindewolf:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cambridge, Maryland, scheduled for October 28 to 30, 2024, sponsored by Conservative Partnership Institute, Inc.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest  
Chairman

Susan Wild  
Ranking Member

MG/SW:mc

**Conservative Partnership Institute's (CPI)  
Artificial Intelligence (AI) Symposium  
October 28-30, 2024**

*All programming, meals, and lodging will take place at CPI-owned campus in Cambridge, Maryland.*

**Monday, October 28th, 2024:**

- 9:00 am**                    **Depart by shuttle bus provided by CPI from Washington, D.C. 20003**
- 11:00 am**                    **Arrive at Cambridge, MD 21613**
- 11:00 - 12:00 pm**        **Check-in and Orientation**
- 12:00 – 1:00 pm**        **Lunch and Welcome**  
CPI's Director of Programs and former Senate Legislative Director will discuss the goals for the symposium as well as provide an initial framework to view AI policy.  
*Speaker: Rachel Bovard, Conservative Partnership Institute*
- 1:00 – 2:00 pm**        **SESSION 1: The Basics of AI**  
A brief history of AI and an accessible introduction to the basics of deep learning and neural networks, exploring how they work, their limitations, and where the technology is trending.  
*Speaker: Nick Whitaker, The Manhattan Institute*
- 2:00 – 3:00 pm**        **Executive Time**
- 3:00 – 4:00 pm**        **SESSION 2: State of Play: AI Legislation in the 118th Congress and Beyond**  
An overview of recent AI legislation that has moved through the 118th Congress and the state of AI legislation moving into the next Congress.  
*Speaker: Christy Lewis, Senate Commerce Committee*
- 4:00 – 5:00 pm**        **SESSION 3: Reforming Environmental Permitting**  
As AI innovation increases, experts predict a need for abundantly available sources of energy in the near future to maintain American supremacy in the AI race. How should conservative policy makers approach energy procurement?  
*Speaker: Thomas Hochman, Foundation for American Innovation*
- 5:00 – 5:30 pm**        **Executive Time**
- 5:30 – 7:30 pm**        **Keynote Dinner: Privacy, Censorship and the Surveillance State**  
A discussion of ways in which policymakers can guard against enabling an AI leviathan, and ensure AI develops in a way consistent with American's privacy and civil liberties.  
*Speaker: Mike Benz, Foundation for Freedom Online*

**Tuesday, October 29th, 2024:**

- 9:15 – 10:00 am**        **Breakfast Buffet**

- 10:00 – 11:30 am**      **SESSION 4: AI Arms-Race with China**  
The United States is the world leader in AI research, development, and commercialization. But with China nipping at our heels, how do we keep it that way? What are the core national security dimensions of AI and computer infrastructure? And how can we contain China’s ambitions through tools such as export controls?  
*Speakers: Mark Beall, The American Security Fund*
- 11:30 – 12:00 pm**      **Executive Time**
- 12:00 – 1:30 pm**      **Lunch & SESSION 5: Fortifying the U.S. Defense Industrial Base**  
How can AI contribute to the rebuilding and fortification of the U.S. defense industrial base? With new tools being unlocked by AI and software-native defense startups, we cannot count on the big defense primes for our military readiness. What new capabilities are on the horizon, from autonomous drones to Iron Domes, and what reforms are needed to realize those capabilities within our armed forces?  
*Speaker: Will Thibeau, The Claremont Institute*
- 1:30 – 3:30 pm**      **Executive Time**
- 3:30 – 5:00 pm**      **SESSION 6: Big Tech vs Open Source**  
Will the AI economy let a thousand flowers bloom, or will Big Tech monopolists acquire unprecedented market power through winner-take-all effects? This session will explore the antitrust and market power issues surrounding AI, the essential role of open source in checking Big Tech’s growing power, and strategies for ensuring AI empowers America’s small businesses.  
*Speaker: Mark Meador, The Heritage Foundation*
- 5:00 – 5:30 pm**      **Executive Time**
- 5:30 – 6:30 pm**      **Dinner**
- 6:30 – 8:00 pm**      **Fireside Chat: To Regulate or Not to Regulate?**  
Does unregulated AI progress pose significant societal risks? How should conservatives, if at all, approach regulating emerging technologies? This moderated discussion will explore two different approaches.  
*Speaker: Dean Ball, George Mason University’s Mercatus Center & Will Mascaro, Senate Steering*

**Wednesday, October 30th, 2024:**

- 8:00 – 9:00 am**      **Breakfast & Check Out**
- 9:00 am**              **Travel by shuttle bus provided by CPI from Cambridge, MD 21613**
- 11:00 am**            **Arrive at Washington, D.C. 20003**

## Private Trip Sponsor Form Addendum

### Question #4: (Name, title, description)

1. Gus Desch - Legislative Assistant, Rep. Warren Davidson (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
2. Alexander Knorr - Legislative Assistant, House Education and Workforce Committee (Rep. Virginia Foxx) (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
3. Vincent Bellomo - Legislative Assistant, Rep. Jim Jordan (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
4. Mike Maiale - Legislative Assistant, Rep. Andy Ogles (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
5. Alexandra Schindewolf - Legislative Assistant, Rep. Eli Crane (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
6. Aristotle Boosalis - Professional Staff Member, House Science, Space, and Technology Committee (Rep. Frank Lucas) (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
7. Troy MacMullan- Legislative Director, Rep. Harriet Hageman (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
8. Pranay Mittal - Policy Analyst, House Foreign Affairs Committee (Rep. Michael McCaul) (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
9. Heidi Thom - Legislative Assistant, Rep. Eric Burlison (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)
10. Duncan Wright - Professional Staff Member, House Oversight Committee (Rep. James Comer) (*Invited as a legislative staff member for a Member interested in conservative principles and policy seeking to improve legislative skills*)