COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Ellen Ray
2. a. Name of Accompanying Relative: _____ *OR* ☒ None
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: 10/7/2024 Return: 10/13/2024
   b. Dates at Personal Expense, if any: _____ *OR* ☐ None
4. Departure City: Chicago Destination: Honduras Return City: Chicago
5. Sponsor(s), Who Paid for the Trip: Partnership for Participatory International Policy (P-PIP)
6. Describe Meetings and Events Attended: See attached
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: _____ **Date:** 10/25/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Delia C. Ramirez **Date:** 10/25/2024

Signature of Supervising Member: _____

last updated 7/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Partnership for Participatory International Policy; Foundation to Promote Open Society (FPOS)
2. Travel Destination(s): Honduras
3. Date of Departure: 10/07/24 Date of Return: 10/13/24
4. Name(s) of Traveler(s): Ellen Ray

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$1291.24	$268.20	$187.23	
Accompanying Family Member				

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Elise Roberts **Date:** 10/22/2024

Name: Elise Roberts **Title:** Director

Organization: Partnership for Participatory International Policy

☒ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 5732 Standish Ave; Minneapolis, MN; 55417

Telephone: 920.421.2269 **Email:** elise@p-pip.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Ellen Ray

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Ellen Ray Digitally signed by Ellen Ray Date: 2024.09.04 12:06:38 -04'00'

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Congresswoman Delia C. Ramirez

Office Address: 1523 Longworth House Office Building, Washington, D.C. 20515

Telephone Number: 202-697-0249

Email Address of Contact Person: ellen.ray@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: *travel.requests@mail.house.gov*.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Ellen Ray

2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Partnership for Participatory International Policy (P-PIP)

3. City and State **OR** Foreign Country of Travel: Honduras

4. a. Date of Departure: 10/7/2024 Date of Return: 10/13/2024

b. Yes ☐ No ■ Will you be extending the trip at your personal expense?

If yes, list dates at personal expense:

5. a. Yes ☐ No ■ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

(1) Name of Accompanying Family Member:

(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify):

(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?

6. a. Yes ☐ No ■ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ■ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
I am the Chief of Staff for Congresswoman Delia C. Ramirez and seek to support her work on teh root causes of migration and democracy building by learning directly from Hondurans about the impacts of US policy on outward migration.

9. **Yes ☐ No ■ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Delia C. Ramirez Digitally signed by Delia C. Ramirez Date: 2024.09.04 12:07:40 -04'00' **Date:** 09/04/2024

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   Partnership for Participatory International Policy (P-PIP)

2. ■ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ■ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): (see attached)

5. Yes ☐ No ■ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: 10/07/24 Date of Return: 10/13/24

7. a. City of departure: Chicago, IL
   b. Destination(s): Honduras
   c. City of return: Chicago, IL

8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ■ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. ***Check only one of the following.***
   a. ■ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ■ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. ***Check only one of the following.***
   a. ■ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
   b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:
   (see attached)
13. ***Answer parts a and b. Answer part c if necessary***:
   a. Mode of travel: Air ■ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify: _____)
   b. Class of travel: Coach ■ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. ■ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*
15. ***Check only one.*** I represent that either:
   a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. ■ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
      1) Detail the cost *per day* of meals (approximate cost may be provided): $45
      2) Provide the reason for selecting the location of the event or trip: (see attached)
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
   Hotel Name: ECOSOL City: Siguatepeque Cost Per Night: $20.00
   Reason(s) for Selecting: secure, affordable, and close to meeting locations
   Hotel Name: Hotel Maya Vista City: Tela Cost Per Night: $73.00
   Reason(s) for Selecting: secure, affordable, and close to meeting locations
   Hotel Name: Hotel La Quinta City: La Ceiba Cost Per Night: $63.00
   Reason(s) for Selecting: secure, affordable, and close to meeting locations

17. ■ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ■ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$1,231	$345	$270
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. ***Check only one:***
    a. ■ I certify that I am an officer of the organization listed below; **OR**
    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
    a. **I read and understand the Committee's Travel Regulations;**
    b. **I am not a registered federal lobbyist or registered foreign agent; and**
    c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Elise Roberts Date: 9/2/2024

Name: Elise Roberts Title: Director

Organization: Partnership for Participatory International Policy (P-PIP)

Address: 5732 Standish Ave; Minneapolis MN; 55417

Email: elise@p-pip.org Telephone: 920.421.2269

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland

ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

October 4, 2024

Ms. Ellen Ray
Office of the Honorable Delia C. Ramirez
1523 Longworth House Office Building
Washington, DC 20515

Dear Ms. Ray:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Honduras,[1] scheduled for October 7 to 13, 2024, sponsored by Partnership for Participatory International Policy and Foundation to Promote Open Society.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently $480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

[1] Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at https://step.state.gov.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest
Chairman



Susan Wild
Ranking Member

MG/SW:kjf

Schedule

Monday, October 7th
5:15 - 8:45 am: Nicky Leingang flies from Minneapolis (MSP) to Atlanta (ATL) on Delta 1062
6:00 - 8:52 am: Ellen Ray flies from Chicago (ORD) to Atlanta (ATL) on Delta 1264
6:59 - 8:57am: Arpi Karapetyan and Andrew Orlebekeepart fly from Washington, DC (DCA) to Atlanta (ATL) on Delta flight 330
9:45 - 11:04 am: Arpi Karapetyan, Andrew Orlebeke, Ellen Ray, Nicky Leingang fly from Atlanta (ATL) to San Pedro Sula (SAP) on Delta flight 1782 from Atlanta
11:04 am - 12:30 pm: Clear customs and secure baggage
12:00 - 1:30 pm: Change money and get coffee/snacks
1:30 - 2:00 pm: Drive to hotel and check in
2:00 - 6:00 pm: Executive time
6:00 - 7:30 pm: Informal group dinner at hotel
Overnight at Hotel Casa Blanca, Km 30 Carretera CA-13 Salida a Tela, El Progreso

Tuesday, October 8th
6:00 am: Rep. Delia Ramirez departs Guatemala City (GUA) on Tag flight 320
7:00 am: Rep. Delia Ramirez arrives in San Pedro Sula (SAP) on Tag flight 320
7:00 - 7:30 am: Rep. Delia Ramirez clears customs and secure baggage
7:30 - 8:00 am: Rep. Delia Ramirez travels to Hotel Casa Blanca in El Progreso
8:00 – 9:30 am: Working breakfast and orientation at Hotel Casa Blanca

- *Delegates will review (1) the final agenda, (2) security expectations and protocol, (3) leadership roles for the trip, and (4) recent US policy initiatives in the region. Delegates will have the opportunity to introduce themselves and hear from delegation leaders and interpreters. This meeting is important because it provides expectations and logistical information that delegates will need throughout the trip. The entirety of the allotted time for the working breakfast will be spent covering officially-connected activity.*
- *Presenters: Elise Roberts and Karen Spring, P-PIP*
- *Location: Hotel Casa Blanca, Km 30 Carretera CA-13 Salida a Tela, El Progreso*

9:30 - 11:00 am: Drive from Progreso to Tela, with briefing on the way

- *Delegates will be briefed on the day's meetings with OFRANEH. This meeting is important because it provides historical background of the Garifuna population in Honduras and details on the current locations and communities we will be visiting. This information will be needed for understanding the days presentations and informing future policy initiatives that impact Garifuna communities. The entirety of the allotted time for travel will be spent covering officially-connected activity.*
- *Presenter: Karen Spring, P-PIP*
- *Location: Private bus*

11:00 - 1:00 pm: Community visit in San Juan

- *Delegates will visit the Garifuna community of San Juan del Mar. Delegates will learn about the root causes of migration from Garifuna communities in Honduras and the impact of US foreign policy initiatives in the region, along with Garifuna-led initiatives to reduce outward migration. Delegates will meet with community members directly affected by displacement and disappearances, and learn about the impact of US policies on outward migration. This meeting is important for delegates to understand why the displacement and outward migration of Garifuna communities is described locally as a genocide, and the specific rights they hold at the UN and in international legal bodies as both Indigenous and Garifuna populations. This meeting is critical to ensuring the Garifuna population is included in delegates' analysis of future policies related to trade and migration in the region. The entirety of the allotted time for the lunch and presentations will be spent covering officially-connected activity.*
- *Facilitators: Deinor Castillo, OFRANEH Representative in the community of San Juan.*
- *Location: San Juan, Calle Principal, Tela, Atlántida*

1:00 - 1:30 pm: Travel from San Juan to Triunfo de la Cruz
1:30 - 2:30 pm: Lunch at Playa Escondido
2:30 - 4:30 pm: Community visit in Triunfo de la Cruz

- *Delegates will learn about the links between displacement, land conflicts, and outward migration, and be able to see firsthand the land featured in major IACHR cases. This meeting is important to provide broader context to the IACHR cases and the US role in supporting their implementation. This meeting is also important because it will highlight the intersections between IACHR and Investor-State Dispute Settlement (ISDS) processes and rulings, which will be critical for delegates to consider for future policies navigating domestic and international legal jurisdiction.*
- *Facilitators: Alfredo López, Triunfo de la Cruz OFRANEH representative*
- *Location: Playa Escondida, Triunfo de la Cruz*

4:30 - 6:30 pm: Drive from Triunfo de la Cruz to La Ceiba
6:30 - 8:00 pm: Check in to hotel, dinner at Hotel La Quinta
Overnight at Hotel La Quinta in La Ceiba

Wednesday, October 9th
8:00 - 9:00 am: Breakfast at the hotel
9:00 - 11:00 am: Travel to Tocoa in the region of the Aguan Valley, with briefing on the way

- *Delegates will learn about the current status of the legal cases, and delegates will have opportunities to ask questions. This meeting is important to provide the legal details and framework for landmark international legal cases, which have implications for future policies between the US and Honduras. In particular, this meeting will provide delegates with information about the intersections between international law, US policies, and Honduran policies, and will be especially important for delegates*

to consider future policy initiatives related to legal jurisdiction and implication of legal verdicts across international borders. One hour of the allotted time for travel will be spent covering officially-connected activity.

- *Presenter: Karen Spring*
- *Location: Private bus*

11:00 - 12:00 : Lunch in Tocoa
12:00 - 12:20: Travel to the Municipal Committee in Defense of Public and Common Goods
12:20- 2:20 pm: Meet with the Municipal Committee in Defense of Public and Common Goods

- *Delegates will meet with the Municipal Committee that recently suffered a significant loss when one of their principal leaders, Juan Antonio López was assassinated on September 14, 2024. Juan, along with the Committee and local residents in the region were opposing a mega project involving energy generation and mining inside the Carlos Escaleras National Park with ties to a U.S. steel company. This meeting is important to hear firsthand the dynamics between US businesses and local communities, and the domestic and international policies to support good business practices and employment opportunities in Honduras.*
- *Presenter: Esly Banegas, Member of the Coordinating Committee for the Municipal Committee*
- *Location: Offices of the Fundación San Alonso, Barrio Nuevo, Tocoa, Colon.*

2:20 - 2:30 pm: Travel to the house of Juan Lopez
2:30 - 3:00 pm: Meeting with family members of Juan Lopez

- *Delegates will have the opportunity to hear from the family of Juan Lopez, to hear more personal reflections about the impact of his work, his life, and his recent assassination. As the first delegation to visit the Aguan since the assassination, it is important that the delegates meet with the family. This meeting is important because delegates will hear a firsthand account of the impact of his assassination, and how violence against land defenders causes people to migrate due to fear and economic insecurity. The entirety of the allotted time for the working breakfast will be spent covering officially-connected activity.*
- *Facilitator: Karen Spring, P-PIP*
- *Location: Lopez home in Tocoa*

3:00 - 3:30 pm: Travel from house of Juan Lopez to the offices of the Coordinador of Popular Organizations of the Aguan
(COPA)
3:30 - 6:30 pm: Community presentations with the Agrarian Platform

- *Delegates will hear from two small farming communities, including presentations on food sovereignty, land recovery efforts, and state violence. Communities will discuss the progression of their efforts to build community-run agricultural projects as alternatives to African palm oil production, and they will discuss the effects of US development policies. This meeting provides delegates the opportunity to learn about Honduran-led projects to provide jobs and deter migration. Delegates will also learn*

about the challenges of international development projects in the Aguan Valley, including the relationship between US military aid and development projects in the region. This meeting will provide delegates the opportunity to hear firsthand accounts of how multiple US policy initiatives intersect in Honduras.

- *Facilitator: Yoni Rivas, Executive Committee of the Agrarian Platform (Colon).*
- *Location: Tres cuadras abajo de la posta policial, Barrio Palma, Tocoa, Colon.*

6:30 - 7:00 pm: Travel to hotel in Tocoa
7:00 - 8:00 pm: Dinner at hotel in Tocoa.
Overnight at Hotel Sanabria, Tocoa

Thursday, October 10th:
8:00 – 8:30 am: Breakfast and working meeting
8:30 - 10:30 am: Travel to La Ceiba with briefing on the way

- *Delegates will debrief the meetings in the Aguan, including reviewing recent Congressional actions and statements. This meeting is important to ensure delegates understand the complex history and current reality in the region, and to frame their visit within previous and recent actions in the US Congress. One hour of the allotted time for travel will be spent covering officially-connected activity.*
- *Facilitator: Karen Spring, P-PIP*
- *Location: Private bus*

10:30 – 12:00: Working Lunch and meeting with EarthRights International

- *Delegates will hear about the recent EarthRights International and local small farmer communities' legal case in the US against the World Bank and the plan to distribute the settlement money. This meeting is important because it provides the background details of a landmark case that could influence future legal actions against International Financial Institutions and U.S. policy initiatives to address these accountability and human rights issues. The entirety of the allotted time for the working lunch will be spent covering officially-connected activity.*
- *Annie Bird, private consultant working with EarthRights International and Gabriela Diaz, EarthRights International*
- *Location: Aparthotel Pico Bonito, Carretera a Tela, al lado del aeropuerto, La Ceiba, Atlantida.*

2:00 pm: Depart La Ceiba airport (LCE) on Aerolineas Sosa flight 74
2:40 pm: Arrive at Tegucigalpa airport on Aerolineas Sosa flight 74
2:40- 3:30 pm: Deplane, travel to Hotel Honduras Maya
3:15- 3:30 pm: Check into hotel
3:30- 5:30 pm: Briefing and preparation for government meetings the following day

- *Delegates will learn about the Honduran officials they will be meeting with the following day. Delegates will have time to discuss their priorities and questions for the day's meetings. This meeting is critical for delegates to prepare for the meetings with the Honduran government, ensuring they are*

prepared with accurate references/quotes from previous meetings and streamlined questions to make the meeting productive and efficient.
- *Facilitators: Karen Spring and Elise Roberts*
- *Location: Hotel Honduras Maya, Avenida Republica de Chile, Tegucigalpa, Francisco Morazán*

5:30- 6:45 pm: Dinner at Hotel Honduras Maya
6:45 - 7:00 pm: Travel to Hostal La Ronda
7:00- 9:00 pm: Presentation with feminist leaders and artisans

- *Delegates will hear about violence against women in Honduras and the specific ways outward migration affects girls, women, and families. Delegates will learn about the challenges artists and musicians face in Honduras, along with the local organizing to create more opportunities. Delegates will also learn about the specific causes of outward migration for women and families, and both domestic and international initiatives to address these sectors. This meeting will be especially important for delegates to consider future policy initiatives to address outward migration of children and families.*
- *Facilitator: Karla Lara, Founder of LaraBanda and Puras Mujeres*
- *Location: Hostal La Ronda, Barrio La Ronda Esquina de Ave Jerez y Calle La Ronda, Entre Taco Mex y Barberia Alex, Tegucigalpa, Francisco Morazán*

9:00- 10:30 pm: Concert and demonstration of local art and music

- *This demonstration of Honduran music and art is important for delegates to witness the importance of art and culture in Honduras and the unique role that they play in preventing outward migration. Honduran artisans and musicians will demonstrate the ways their work is deeply tied to their country and culture, and explain how their work counters migration by celebrating their homeland and providing local employment opportunities.*
- *Facilitator: Karla Lara, Founder of LaraBanda and Puras Mujeres*
- *Location: Hostal La Ronda, Barrio La Ronda Esquina de Ave Jerez y Calle La Ronda, Entre Taco Mex y Barberia Alex, Tegucigalpa, Francisco Morazán*

10:30 - 10:45 pm: Travel from Hostal La Ronda to Hotel Honduras Maya
Overnight at Hotel Honduras Maya in Tegucigalpa

Friday October 11
7:30 - 8:30 am: Breakfast at the hotel.
8:30 - 9:00 am: Travel from hotel to meetings with Honduran government officials.
9:00 - 10:30 am: Meeting with the Representatives of the National Congress of Honduras

- *Delegates will have the opportunity to hear from leading Honduran policymakers and advisors to the President about issues that relate to US- Honduras relations, including migration, development projects, and corruption. Delegates will have opportunities to ask questions and discuss aspects of the delegation or broader themes in US-Honduran relations. This meeting is important because it*

provides the opportunity for delegates to hear directly from their counterparts in the Honduran Congress and to discuss the historical and current effects of US foreign policies in Honduras.

- *Presenters: Luis Redondo, President of the National Congress*
- *Location: Congreso Nacional, Calle Bolivar A la par de la Iglesia la Merced Tegucigalpa, Francisco Morazán*

10:30 – 11:30 am: Travel from National Congress to Presidential Palace
11:30 am – 2:00 pm: Meeting with Honduran President Xiomara Castro and Members of her Cabinet

- *Delegates will have the opportunity to hear from President Castro, ask questions, and discuss aspects of the delegation or broader themes in US-Honduran relations. This meeting is important because it provides the opportunity for delegates to hear from the Honduran President personally and to discuss ongoing US-Honduran relations directly with the current Honduran administration.*
- *Presenters: Honduran President Xiomara Castro, Foreign Affairs Minister Enrique Reina, and Secretary to the President Hector Zelaya, Vice Minister of Foreign Affairs Gerardo Torres and the Minister of Human Rights, Angelica Alvarez.*
- *Location: Presidential Palace, Boulevard Juan Pablo II, Tegucigalpa, Francisco Morazán.*

2:00 – 3:30 pm: Travel to the offices of the Center for Democracy Studies (CESPAD), with debrief and lunch on the way

- *Delegates will debrief about the day's meetings with government officials, and have time to ask questions and consider follow up communications. Delegates will also learn about the different U.S.-related organizations that conduct work in Honduras and the role that each plays in-country. This meeting is important to help delegates determine follow up questions or communications for the Honduran government and to increase their capacity to navigate continued work in the country and region. The entirety of the allotted time for travel and lunch will be spent covering officially-connected activity.*
- *Facilitators: Elise Roberts and Karen Spring, P-PIP*
- *Location: Private bus*

3:30 – 5:30 pm: Meeting with CESPAD

- *Delegates will learn about past and present anti-corruption efforts in Honduras including challenges and efforts to create and install a UN-sponsored Anti-Corruption and Impunity Commission. This meeting is important to understand ongoing concerns about corruption in Honduras and the ways US policies can support current anti-corruption efforts. This meeting will also provide insight to delegates about how US policy initiatives in the country have been impacted by corruption and inform their future policy initiatives to address corruption in Honduras.*
- *Presenter: Gustavo Irias, General Coordinator of CESPAD*
- *CESPAD Offices, Primera calle al final del Boulevard Morazán a la par de la clínica veterinaria, Tegucigalpa, Francisco Morazán.*

5:30 - 6:00 pm: Travel from CESPAD Offices to Hotel Honduras Maya
6:00 - 7:00 pm: Dinner at Hotel Honduras Maya
Overnight at Hotel Honduras Maya in Tegucigalpa

Saturday, October 12
7:00 - 8:00 am: Breakfast
8:00 – 9:30 am: Travel from Tegucigalpa to Red COMAL/ECOSOL in Siguatepeque
9:30 am - 1:00 pm: Meeting and working lunch with Red COMAL

- *Delegates will learn about the Red Comal's network of small farmers and efforts to reduce migration via training and supporting the solidarity economy, community-based commercialization of agricultural products and crafts, and agroecology. The Red Comal seeks to build sustainable and inclusive economies to prevent the negative impacts of the volatile global market on small farmers. This meeting is important for delegates to learn about the effects of trade policies between the US and Honduras and the effects on small scale farmers and agricultural communities. This meeting will provide delegates with a firsthand account of small business ventures in the country and details about how current trade agreements affect agricultural production and outward migration from rural farming communities. This meeting will be especially useful in informing policies related to trade agreements and rural migration from Honduras.*
- *Presenter: Trinidad Sanchez, Director of the Red COMAL*
- *Location: ECOSOL hotel, Calle Salida a La Esperanza, Siguatepeque, Comayagua.*

1:00- 2:30 pm: Travel from Siguatepeque to La Esperanza
2:30 - 5:30 pm: Meetings with COPINH

- *Delegates will hear directly from members of COPINH about the effects of US development projects in Lenca communities and the struggle for justice for Berta Caceres. Delegates will also learn about the historical and current effects of US energy production projects in the region, and Lencan-led initiatives to deter youth migration. This meeting is important for delegates to understand the specific factors that lead to outward migration from Lencan communities, and to be up to date on the landmark case of Berta Cáceres's assassination. The delegates will have the opportunity to learn about the Berta Cáceres Human Rights in Honduras Act and hear relevant developments in the cases highlighted in the legislation.*
- *Presenter: Camilo Bermundez, , Litigation Coordinator of COPINH, Dania Hernandez and Karol Hernandez, General Coordinating Committee, COPINH.*
- *Location: Utopia, La Esperanza, Intibuca*

5:30 - 7:30 pm: Drive from La Esperanza to ECOSOL hotel in Siguatepeque, with stop at the cemetery where Berta Caceres is
buried.
7:30 - 8:30 pm: Dinner at hotel.
Overnight at ECOSOL in Siguatepeque

Sunday, October 13

9:30 - 10:30 am: Travel from Tegucigalpa to Palmerola airport in Comayagua (XPL)

10:30 am - 12:32 pm: Check in for flights, lunch at the airport

12:32 pm – 5:02 pm : Rep. Delia Ramirez and Ellen Ray fly from Comayagua (XPL) to Miami (MIA) on American Airlines flight 2586

12:33 - 4:37 pm: Arpi Karapetyan, Andrew Orlebeke and Nicky Leingang fly from Comayagua (XPL) to Houston on United flight 527

6:13 - 10:14 pm: Arpi Karapetyan, Andrew Orlebeke fly from Houston to Washington, DC (DCA) on United flight 1248

6:40 - 9:07 pm: Rep. Delia Ramirez and Ellen Ray fly from Miami to Chicago (ORD) on American Airlines 2815

8:19 - 11:10 pm: Nicky Leingang flies from Houston to Minneapolis (MSP) on United flight 2236

Partnership for Participatory International Policy
5732 Standish Ave; Minneapolis MN 55417

Representative Delia Ramirez
1523 Longworth House Office Building
Washington, DC 20515

Dear Congresswoman Ramirez,

I am writing to invite you and a staff member to attend a custom-designed, privately sponsored delegation to Honduras from October 7th - 13th, 2024.

The delegation will be focused on the role of US policies in Honduras, and, specifically, the effects of US military, trade, and development policies on Garifuna and Indigenous communities, students and youth, and the LGBTQ community. This is an especially critical time to evaluate the effects of US support of the Juan Orlando administration and to accompany the Honduran people as they work to reestablish their democracy.

We will coordinate all aspects of the schedule and forms for the House Ethics Committee, and we will cover all expenses for the trip.

Thank you for considering this important delegation, and for your office's ongoing interest and leadership in the region.

Sincerely,
Elise Roberts

Elise Roberts, Director
Partnership for Participatory International Policy (P-PIP)
elise@p-pip.org
920.421.2269

4: Invitees & Reason for Invite

- Representative Delia Ramirez (District IL-5) was invited to hear directly from Hondurans about the impacts of US policy on outward migration. Rep. Ramirez serves on the Committee of Homeland Security and the Subcommittee on Border Security and Enforcement, and she is the co-founder of the Congressional Caucus on Global Migration.
- Representative Robert Garcia (District CA-42) was invited to hear directly from Hondurans about the impacts of US policy on outward migration. Rep. Garcia serves on the Committee of Homeland Security and is a member of the Congressional Caucus on Global Migration.
- Representative Sara Jacobs (District CA-51) was invited to hear directly from Hondurans about the impacts of US policy on outward migration. Rep. Jacobs serves on the House Foreign Affairs Committee and she is a member of the Congressional Caucus on Global Migration.
- Chief of Staff for Rep. Delia Ramirez, Ellen Ray, was invited to hear directly from Hondurans about the impacts of US policy on outward migration. She was invited due to her position as a lead staffer who works for Congresswoman Ramirez's office.
- Legislative Director for Rep. Jan Schakowsky, Andrew Orlebeke, was invited to hear directly from Hondurans about the impacts of US policy on outward migration. He was invited due to his position as a staffer who covers foreign and immigration policy.
- Senior Legislative Assistant for Rep. Jesus (Chuy) Garcia, Naomi Lake, was invited to hear directly from Hondurans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who covers foreign and immigration policy.
- Senior Legislative Assistant for Rep. Greg Casar, Arpi Karapetyan, was invited to hear directly from Hondurans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who covers foreign and immigration policy.

10: Schedule

Monday, October 7th:
6:00 - 11:40 am: Fly from Chicago (ORD airport) to Comayagua (XPL airport)
11:40 am - 1:00 pm: Clear customs and secure baggage
1:00 - 2:00 pm: Lunch at the airport
2:00 - 3:00 pm: Drive from Caomayagua to Siguatepeque
3:00 - 6:00 pm: Check in to hotel, time to settle in and rest
6:00 - 7:30 pm: Dinner at hotel

Tuesday, October 8th:
8:00 - 9:30 am: Breakfast and orientation [1 hour official business]

- *Delegates will review (1) the final agenda, (2) security expectations and protocol, and (3) leadership roles for the trip.*

9:30 - 11:00 am: Drive from Siguatepeque to La Esperanza, with briefing on the way [1 hour]

- *Delegates will be briefed on the day's meetings with COPINH*

11:00 - 4:00 pm: Lunch and Meetings with COPINH [5 hours]

- *Delegates will hear directly from members of COPINH about the effects of US development projects in Lencan communities and the struggle for justice for Berta Caceres. Delegates will also learn about the historical and current effects of US foreign policies on outward migration, and Honduran-led initiatives to deter youth migration.*

4:00 - 5:00 pm: Drive from La Esperanza to Siguatepeque

5:00 - 6:00 pm: Check in to the hotel, time to review notes and readings

6:00 - 7:00 pm: Dinner at the hotel

Wednesday, October 9th:

8:00 - 9:00 am: Breakfast

9:00 - 11:30 am: Presentation from Red Comal, briefing about the days meetings [2.5 hours]

- *Delegates will learn about the Red Comal's network of small farmers and efforts to reduce migration via training and supporting the solidarity economy, community-based commercialization of agricultural products and crafts, and agroecology. The Red Comal seeks to build sustainable and inclusive economies to prevent the negative impacts of the volatile global market on small farmers.*

11:30 - 12:30 pm: Lunch

12:30 - 3:00 pm: Drive from Siguatepeque to Pajuiles with briefing on the bus [1 hour]

- *Delegates will hear about the history and relevance of the ongoing protests in Pajuiles.*

3:00- 6:00 pm: Visit in Pajuiles [3 hours]

- *Delegates will meet with several communities involved in the defense of the Mezapa river. Delegates will learn about community-led environmental justice efforts, criminalization of water and land defenders, and the dynamics of funding for clean and renewable energy projects in Central America.*

6:00 - 7:00 pm: Drive from Pajuiles to Tela

7:00 - 8:30 pm: Check in to hotel, dinner at hotel.

Thursday, October 10th

8:00 - 9:00 am: Breakfast

9:00 - 10:00 am: Drive from Tela to Triunfo de la Cruz, with briefing on the way [1 hour]

- *Delegates will be briefed on the days meetings with Garifuna communities and OFRANEH*

10:00 am - 12:00 pm: Meetings with Garifuna community [2 hours]

- *Delegates will observe a spiritual ceremony, drumming, and presentations by Garifuna leaders from communities across the north coast of Honduras. Delegates will hear first*

hand accounts of land displacements, threats against Garifuna leaders and youth, and community-led initiatives such as the spiritual Garifuna health centers.

12:00 - 1:00 pm: Lunch at local Garifuna restaurant

1:00 - 4:00 pm: Tour of various Garifuna communities in Tela Bay with the Black Fraternal Organization of Honduras (OFRANEH) [3 hours]

- *Delegates will travel with OFRANEH guides to visit the INDURA resort and the Garifuna communities of Barra Vieja, San Juan, and Triunfo de la Cruz.*

4:00 - 6:00 pm: Drive from Tela to La Ceiba

6:00 - 7:30 pm: Check into hotel, dinner at hotel

Friday, October 11th

7:00 - 8:00 am: Breakfast

8:00 - 10:00 am: Drive from La Ceiba to Tocoa, Colon, with briefing on the way [1 hour]

- *Delegates will be briefed on the day's travel and meetings, including the history of the land conflict and state violence in the Aguan Valley.*

10:00 am - 12:00 pm: Walking tour and community meetings in Tocoa [2 hours]

- *Delegates will hear from two small farming communities, including presentations on food sovereignty, land recovery efforts, and state violence. Communities will discuss the progression of their efforts to build community-run agricultural projects as alternatives to African palm oil production, and they will discuss the effects of US-funded development projects on outward migration.*

12:00 - 1:00 pm: Lunch in Tocoa.

1:00 - 4:00 pm: Meeting with community leaders [3 hours]

- *Delegates will hear presentations about the assassinations and state violence in the Aguan Valley, including an overview of the joint community-government commission formed to address human rights and land concerns. Delegates will hear about advances in criminal investigations related to violence against small farming communities, and the impacts of the US drug war and military aid policies on the general security of the region.*

4:00 - 7:00 pm: Drive from Aguan Valley to hotel in La Ceiba, dinner on the way

Saturday, October 12th

5:45 - 6:00 am: Drive to the airport in La Ceiba.

6:00 - 7:30 am: Check in, breakfast at the airport

7:30 - 8:10 am: Direct flight from La Ceiba to Tegucigalpa

8:10 - 9:30 am: Deplane and secure baggage at the airport, travel to hotel

9:30 - 10:30 am: Briefing and prep for government meetings [1 hour]

- *Delegates will hear about the Honduran and US officials they will be meeting with throughout the day. Delegates will have time to discuss their priorities and questions for the day's meetings.*

10:30 - 11:00 am: Travel from hotel to meetings with Honduran government officials
11:00 am - 12:30 pm: Meeting with Honduran President Xiomara Castro [1.5 hours]

- *Delegates will have the opportunity to hear from President Castro, ask questions, and discuss aspects of the delegation or broader themes in US-Honduran relations.*

12:30 - 1:30 pm: Lunch
1:30 - 3:00 pm: Meeting with the President of the National Congress (Luis Redondo), Foreign Affairs Minister (Enrique Reina), and Minister of Defense (Rixi Moncada) [1.5 hours]

- *Delegates will have the opportunity to hear from leading Honduran policymakers and advisors to the President. Delegates will have opportunities to ask questions and discuss aspects of the delegation or broader themes in US-Honduran relations.*

3:00 - 3:30 pm: Travel to US Embassy
3:30 - 4:30 pm: Meeting with the US Embassy in Tegucigalpa [1 hour]
4:30 - 4:45 pm: Travel from US Embassy to hotel
4:45 - 5:30 pm: Time to change and pack at hotel
5:30 - 6:30 pm: Dinner
6:30 - 7:00 pm: Travel to event venue
7:00 - 9:00 pm: Presentation and concert with feminist leaders and musicians [2 hours]

- *Delegates will hear about violence against women in Honduras and the specific ways outward migration affects girls, women, and families. Delegates will learn about the challenges artists and musicians face in Honduras, along with the local organizing to create more opportunities. Delegates will hear a performance by poet Melissa Cardoza, singer/songwriter Karla Lara, and LaraBanda.*

Sunday, October 13th

- 9:30 - 10:30 am: Travel from Tegucigalpa to Palmerola airport in Comayagua (XPL)
- 10:30 am - 12:30 pm: Check in for flight, lunch at the airport
- 12:30 - 9:07 pm: Fly from Comayagua to Chicago

12: The Partnership for Participatory International Policy (P-PIP) is a national organization with a mission focused on facilitating meaningful interactions between elected officials, their staff, and individuals directly affected by US policies and practices. Our core commitment lies in supporting international grassroots delegations, allowing policymakers to engage directly with those impacted, fostering informed decision-making and greater understanding of the real-world implications of US policies. P-PIP supported the logistical planning for the trip, and P-PIP's director will travel on the delegation.

15(b)2: The objective of the delegation is to hear directly from Hondurans about the impacts of US policies on migration and democratic processes. The specific locations and meetings were chosen based on where the organizers have strong relationships and can ensure the safety of the delegates.

16: Hotel Name: Hotel Plaza San Martin City: Tegucigalpa Cost Per Night: $107
Reason(s) for Selecting: Secure, affordable, and close to meeting locations.