

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Kyle Garner
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 8/25/2025 Return: 8/29/2024  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
4. Departure City: Washington, DC Destination: Twin Falls, ID Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Leadership Idaho Ag Foundation
6. Describe Meetings and Events Attended: Throughout the trip, I learned about agriculture practices used on potato, dairy, watermelon, and sugarbeet farms by touring operations and speaking with farmers and ranchers in the area.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 9/11/24

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Daniel Webster Date: 9-11-24

Signature of Supervising Member: 

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: Leadership Idaho Ag Foundation

2. Travel Destination(s): Twin Falls, ID

3. Date of Departure: 8/25/24 Date of Return: 8/29/24

4. Name(s) of Traveler(s): Kyle Garner


*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	Air - \$827.95 Lyft - 31.10	\$637.82	On site -\$147.50	Bus & Snacks - \$328.94
Accompanying Family Member				

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 9/10/24

Name: Kendra Dustin Title: Development Director

Organization: Leadership Idaho Agriculture Foundation

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 55 SW 5th Avenue Suite 100 Meridian, ID 83642

Telephone: 208-859-6780 Email: kendra@amgidaho.com

*Committee staff may contact the above-named individual if additional information is required.*

**If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.**



U.S. House of Representatives

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. *Check only one.* I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):  
See attached
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: 8/25/24 Date of return: 8/29/24
7. a. City of departure: Washington DC  
b. Destination(s): Twin Falls, Idaho  
c. City of return: Washington DC
8. *Check only one.* I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. *Check only one of the following:*
  - a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. *Check only one of the following:*

a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*

b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

The LIA Foundation is the only sponsor of this trip. The Foundation feels it is vitally important to showcase issues facing agriculture through hands on experience and immersion. By educating Congressional Staff, the Foundation hopes that the information will translate to the Member and when issues regarding agriculture in the Western U.S. arise there will be a greater understanding and a resource on which to call as a result of staff participation in this trip.

13. *Answer parts a and b. Answer part c if necessary:*

a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. *Check only one.* I represent that either:

a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

b.  The trip involves events that are arranged specifically *with regard* to congressional participation.

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided):

2) Provide the reason for selecting the location of the event or trip:

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: TownPlace Suites Marriott City: Twin Falls, Idaho Cost Per Night: \$159

Reason(s) for Selecting: Cost Effective and central to daily activities

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$1200	\$650	\$250
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$150	Bottled Water, Snacks on Bus, Taxi, Parking
For each Accompanying Family Member		


**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 7/17/24  
Name: Kendra Dustin Title: Development Director  
Organization: Leadership Idaho Agriculture Foundation  
Address: 55 SW 5th Avenue Suite 100 Meridian, ID 83642  
Email: kendra@amgidaho.com Telephone: 208-859-6780

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.**

**For questions, please contact the Committee on Ethics at:**

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)

# Leadership Idaho Agriculture Foundation

## 2024 Congressional Aides Fact Finding Tour Twin Falls, Idaho Tentative Agenda (as of 7/17/24)

### Sunday, August 25<sup>th</sup>

5:30pm Congressional Staff Depart DC  
10:10pm Congression Staff Arrive in Twin Falls  
Uber to Hotel

### Monday, August 26<sup>th</sup>

7:30 am Welcome to Idaho Breakfast  
Chanel Tewalt, Director - Idaho State Department of Ag Director  
***"We have a lot to Offer in Idaho Agriculture"***

9:15am Bus departs hotel

10:30 am Simplot Land and Livestock – Grandview Feed Lot  
Darcy Helmick  
***Livestock Management in the West***

***Bus Briefing: Grazing on Public Lands – Brenda Richards***

12:00 pm Lunch at Jentzsch – Kearl Farms  
Darek – Jentzsch, Mike Larsen, Owner/operators

Panel and Potato Farm Tour  
***"Federal Issues Impacting Idaho Agriculture"***  
- Brucellosis Discussion – Scott Leibsle  
- Marketing Orders - Jared Stuart  
- Food Safety Modernization Act – Casey Monn

2:30 pm Arrive at TLK Dairy for Tour  
***Generational farming and issues facing the dairy industry***  
Tony Kettering & Launa Fowler – Co-owners

3:30 pm Depart for Twin Falls

***Bus Briefing: Aquaculture in Idaho***

6:30 pm Dinner @ Shoshone Falls State Park  
***Dams and water management***

### Tuesday, August 27<sup>th</sup>

*Breakfast at hotel/available each morning for those staying at hotel*

- 8:00 am** Depart TownePlace Suites
- 8:20 am** 1000 Springs Mill  
***Non-traditional, organic and sustainable farming in the Magic Valley***  
Tim Cornie, Owner
- 10:00 am** Solar Potato Storage Facility  
***Innovation in the Potato Industry***  
Ryan and Malla Miller
- 10:50 am** Grant 4-D Farms  
***The Truth about GMOs and Roundup Ready Sugarbeets***  
Duane Grant
- 12:00 pm** Lunch at Pebble Ponds
- 1:00 pm** Depart for Griff Farms
- 1:20 pm** Griff Farms  
***Cover Crops and Soil Health, and wheat harvest demo***  
Lance Griff
- 3:30 pm** Lateral 21 Canal Stop,  
***Lining the canal and other improvements***  
Ron Jones/John Shetler
- 4:30 pm** Depart to TownePlace Suites
- 5:30pm** Dinner TBD
- Wednesday, August 28<sup>th</sup>**
- 8:00 am** Depart TownePlace Suites for route by Amalgamated Sugar, Clif Bar and Chobani
- 8:30 am** Tour of water quality settling ponds  
Jay Barlogi
- 9:40 am** Tour of Kimberly USDA Agriculture Research Service Station  
Dave Biomeberg/Linda Schott
- 11:45 am** Lunch  
Briefing at Murtaugh Lake  
***Water Supply on the Eastern Snake Plain Aquifer***  
Dean Stevenson/Randy Brown
- 1:00 pm** Depart for Milner Dam
- 1:30 pm** Milner Dam  
***Hydropower, Aging Infrastructure, Importance of Dams to the Region***  
Louis Zamora

**3:30 pm** Depart for TownePlace Suites

**6:30 pm** Farewell Dinner with Lt. Governor Scott Bedke  
Stonehouse & Co.

Adjourn

**Thursday, August 29<sup>th</sup>**

Congressional Staff Depart:

6:30am Flight Departure

4:20pm Arrive in DC

DRAFT

# Leadership Idaho Agriculture

August 25-29, 2024 (SUN-TH)

BASED OUT OF: Twin Falls, ID

CONGRESSIONAL AIDES TOUR



- Explore the diversity of Idaho agriculture, where we raise over 185 different commodities
- Gain an understanding of Idaho's trade, transportation, water, and regulatory issues
- Learn how crops are grown, harvested, and processed for consumption in Idaho

TO INDICATE YOUR INTEREST OR TO APPLY FOR THIS TOUR, PLEASE SCAN THE QR CODE ABOVE.

Leadership  
Idaho  
Agriculture  
Foundation

TOUR CONTACT: Kendra Dustin, LIA Foundation | 208-859-6780 | [kendra@amgidaho.com](mailto:kendra@amgidaho.com)

**SPACE IS LIMITED!**

ALL TOUR COSTS WILL BE COVERED BY THE LIA FOUNDATION, A 501(C)(3)

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				Staubert	
				Zinke	
				Amodel	
				Adams	
				Jackson	
				Palmer	
				Garcia	
				Cesar	
				Kim	
				Dingell	
				Clark	
				Escobar	
				Pfuger	
				Macra	
				Ocasio-Cortez	
				Hayes	
				Vargas	
				Craig	
				DeSaulnier	
				McGovern	
				Tirone	
				Sanchez	
				Van Orden	
				Jackson	
				Fitzpatrick	
				Gonzales	
				Radeiwagan	
				Chu	
				Pallone	
				Girmenez	
				Ruppersberger	
				Steel	
				Fallon	
				Baird	
				Cartwright	
				Nadler	
				LaHood	
				Lee	
				Matsui	
				Sorensen	
				Mullin	
				Scott	
				Yakym	
				Reschenthaler	
				Bush	
				Timmons	

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# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Kyle Garner
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Leadership Idaho Agriculture Foundation
3. City and State **OR** Foreign Country of Travel: Twin Falls, Idaho
4. a. Date of Departure: 8/25/24 Date of Return: 8/29/24  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As the Legislative Aide for Congressman Daniel Webster, I oversee his agriculture policy portfolio. Through  
this experience, I will gain a stronger understanding of the implications of the policy enacted by Congress.  
Working in a Florida office, this trip will provide me with a broader comprehension of the agriculture in the U.S.
9. Yes  No  **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_

Date: 7/18/24

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

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August 21, 2024

Mr. Kyle Garner  
Office of the Honorable Daniel Webster  
2184 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Garner:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Twin Falls, Idaho, scheduled for August 25 to 29, 2024, sponsored by the Leadership Idaho Agriculture Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest  
Chairman

Susan Wild  
Ranking Member

MG/SW:kjf