COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Emma Zafran
2. a. Name of Accompanying Relative: _____ ***OR*** ☒ None
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: August 26, 2024 Return: August 29, 2024
   b. Dates at Personal Expense, if any: _____ ***OR*** ☒ None
4. Departure City: Washington, DC Destination: Mexico City Return City: Washington DC
5. Sponsor(s), Who Paid for the Trip: United Nations Foundation
6. Describe Meetings and Events Attended: we met with government officials, UN officials, and others to discuss the US-Mexico relationship and wants to counter drug smsuggling
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: _____ **Date:** Sept 20, 24

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Chrissy Houlahan **Date:** September 10, 24

Signature of Supervising Member: _____

last updated 7/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: United Nations Foundation
2. Travel Destination(s): Manzanillo and Mexico City, Mexico
3. Date of Departure: Aug. 26, 2024 Date of Return: Aug. 29, 2024
4. Name(s) of Traveler(s): Alyssa Anderson, Ryan Dierker, Matthew Duglin, Emma Zafran

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$1,365.33	$596.43	$328.67	$134.38 (translator)
Accompanying Family Member				

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ **Date:** Sept. 9, 2024

Name: Peter Yeo **Title:** Senior Vice President

Organization: United Nations Foundation

☒ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Telephone: 202-887-9040 **Email:** pyeo@unfoundation.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Emma Zafran

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature:

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Chrissy Houlahan

Office Address: 1727 Longworth House Office Building, Washington DC

Telephone Number: 202-225-4315

Email Address of Contact Person: emma.zafran@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: *travel.requests@mail.house.gov*.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Emma Zafran

2. Sponsor(s) who will be paying or providing in-kind support for the trip: United Nations Foundation

3. City and State **OR** Foreign Country of Travel: Mexico

4. a. Date of Departure: August 26 Date of Return: August 29th

   b. Yes ☒ No ☐ Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: _____

5. a. Yes ☐ No ☐ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member: _____

   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?

6. a. Yes ☐ No ☐ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   I am the Congresswoman's Legislative Director and much of our focus is on countering narcotics and working from an intelligence perspective, given her spot on HPSCI. I will be able to see first hand how we are working with partner nations to prevent the flow of illegal drugs.

9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____ **Date:** Sept 20, 24

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   United Nations Foundation

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

   Please see attached.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: August 26, 2024 Date of Return: August 29, 2024
7. a. City of departure: Washington, DC
   b. Destination(s): Manzanillo, Mexico and Mexico City, Mexico
   c. City of return: Washington, DC
8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. ***Check only one of the following.***
   a. ☒ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. ***Check only one of the following.***
   a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
   b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:
   Please see attached.
13. ***Answer parts a and b. Answer part c if necessary***:
   a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☒ Other ☐ (specify:_____)
   b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify:_____)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*
15. ***Check only one.*** I represent that either:
   a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
      1) Detail the cost *per day* of meals (approximate cost may be provided): $81
      2) Provide the reason for selecting the location of the event or trip: Please see attached.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
   Hotel Name: Barceló Karmina Hotel City: Manzanillo, Mexico Cost Per Night: $116
   Reason(s) for Selecting: Favorable rate and location.
   Hotel Name: Sofitel Mexico City Reforma City: Mexico City, Mexico Cost Per Night: $250
   Reason(s) for Selecting: Favorable rate and location.
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$1,277.80	$616	$324
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. ***Check only one:***
    a. ☒ I certify that I am an officer of the organization listed below; **OR**
    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
    a. **I read and understand the Committee's Travel Regulations;**
    b. **I am not a registered federal lobbyist or registered foreign agent; and**
    c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: _____ Date: July 18, 2024

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Email: pyeo@unfoundation.org Telephone: 202-887-9040

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland

ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

August 22, 2024

Ms. Emma Zafran
Office of the Honorable Chrissy Houlahan
1727 Longworth House Office Building
Washington, DC 20515

Dear Ms. Zafran:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Mexico,[1] scheduled for August 26 to 29, 2024, sponsored by United Nations Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently $480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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[1] Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at https://step.state.gov.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:rp

Agenda for UNF Congressional Learning Trip to Mexico
August 26-29, 2024

All Times Local
-2 hours from Washington, DC

Monday, August 26 --- Washington, DC/Travel/Manzanillo

Attire: Casual.

8:11am	Depart Baltimore/Washington International Thurgood Marshall Airport (BWI) on Delta flight 2562 *Flight time 1h 49m*
10:00am	Arrive Hartsfield-Jackson Atlanta International Airport (ATL) for connection
12:20pm	Depart ATL on Delta 602 *Flight time 3h 35m*
1:55pm	Arrive Mexico City (MEX) for connection *Layover 3h 25m*
5:20pm	Depart Mexico City Airport (MEX) on Aeromexico 2568 *Flight time 1h 29m*
6:49pm	Arrive Manzanillo International Airport (ZLO)
7:00pm – 7:30pm	Transit via car to Barceló Karmina Hotel
7:30pm – 8:00pm	Check into hotel
8:00pm – 8:30pm	Executive Time
8:30pm – 10:00pm	**Working Dinner with Stacy de la Torre, Deputy Representative, United Nations Office on Drugs and Crime (UNODC) in Mexico and Alfredo Ruiz, Head of the Drugs Programme, UNODC Mexico** The delegation will have a working dinner with two UNODC senior leaders to discuss UNODC's work and impact in Mexico and preview the next day's agenda. For two decades, UNODC has been helping make the world safer from drugs, organized crime, corruption, and terrorism. Because the scale of these problems is often too great for states to confront alone, UNODC offers practical assistance and encourages transnational approaches to action, carrying out this work in all regions of the world through their global programmes and network of field offices.

Location: Agave Restaurant, Barceló Karmina Hotel

Overnight — Barceló Karmina Hotel
Av. Vista Hermosa 13, Península de Santiago, 28867
Manzanillo, Col., Mexico

Tuesday, August 27 --- Manzanillo/Travel to Mexico City

Attire: Business Casual.

9:00am – 11:00am Breakfast, Executive Time, and check out of hotel

11:00am – 12:00pm **Presentation on UNODC Illicit Crop Monitoring Project**

The delegation will learn about UNODC's Illicit Crop Monitoring Programme (ICMP) and how ICMP supports illicit crops surveys which are implemented jointly with concerned Governments to collect information on the area under illicit crop cultivation, cocaine and heroin production, prices, and estimates of the value of the illicit drug market.

ICMP uses GIS and geospatial analysis, satellite imagery and field surveys to monitor the extent and evolution of illicit crop cultivation and production, as well as the factors driving illicit cultivation. Operational in Colombia, Peru, and Bolivia for coca; Afghanistan, Mexico, and Myanmar for opium; and Nigeria for cannabis, the crop and socio-economic surveys help Governments in their policy development and in planning how to tackle illicit drug production. The direct participation of UNODC in national monitoring systems safeguards transparency of survey and estimation methodologies, ensures international comparability and gives additional credibility to the results.

Location: Conference Room, Barcelo Karmina Hotel

12:00pm – 12:30pm Transit via car to the main entrance of the Port of Manzanillo (security clearance procedures necessary to access the facilities)

12:30pm – 1:30pm **Meeting with Personnel from the Mexican Navy, Port of Manzanillo Customs Office, and UNODC Container Control Programme Unit**

The delegation will meet with personnel from the Mexican Navy, and the National Customs Agency, and UNODC's Container Control Programme Unit to learn about the operation, history, and impact of the Port of Manzanillo, including background on recent multilateral security investments designed to tackle sea, land, and air cargo threats.

Amid growing concerns over declining foreign direct investment and security vulnerabilities, the Government of Mexico announced in September 2023 that it would partner with the UN to tackle drug trafficking and other transnational organized crime activities in Manzanillo via UNODC's

landmark port safety, supply chain security, and trade facilitation program known as the Container Control Programme—the first time the 20-year-old joint UNODC—World Customs Union programme would be implemented in Mexico.

As Mexico's most active seaport, Manzanillo has become critical to the Mexican economy, responsible for handling all Pacific Ocean cargo destined for the greater Mexico City area. Due to its location and scale, the port has also become a common entry point for imports from China, including chemicals used to produce fentanyl, which is subsequently smuggled into the U.S., making it a major frontline for the U.S. in the fight against the opioid epidemic.

Location: Port of Manzanillo Customs Office

1:30pm – 1:45pm Transit via car to Port of Manzanillo

1:45am – 3:45pm **Detailed Visit to the Port of Manzanillo and Observation of Container Control Programme Operations and Procedures**

The delegation will visit various operation sites within the port and learn about the implementation and success of the Container Control Programme. Launched in Mexico in September 2023 after successful implementation in 74 countries, the Container Control Programme operational at the Port of Manzanillo is a joint initiative supported by UNODC, the Government of Mexico, and U.S. Embassy Mexico City to increase port security measures and minimize the use of maritime shipping containers for illicit drug trafficking and other transnational organized crime activities.

The delegation will learn how these parties are utilizing inter-agency units to exchange information with counterparts in other countries, allowing users to share information about high-risk containers and verify their identification numbers. They will be briefed on how these efforts have resulted in seizures of a wide range of illegal goods, such as hard drugs and fentanyl precursor chemicals, as well as falsified or unlicensed medicines, ammunition, weapons, explosives, stolen vehicles, and goods which are counterfeit or otherwise violate intellectual property law.

3:45pm – 5:00pm **Working Lunch with UNODC Port of Manzanillo Management Team**

The delegation will have a working lunch with the day-to-day UNODC management team to learn how the Container Control Programme was implemented, its recent success/challenges, and upcoming plans to expand the Programme to four additional ports: Ensenada and Lázaro Cárdenas on the Pacific coast, and Altamira and Veracruz on the Atlantic coast.

Location: Port of Manzanillo

5:00pm – 5:45pm Transit via car to ZLO

5:45pm – 6:15pm	Check in for flight
7:27pm	Depart Manzanillo (ZLO) on Aeromexico 2569 *Flight time 1h 33m*
9:00pm	Arrive Mexico City International Airport (MEX)
9:10pm – 9:40pm	Arrival process and transit through terminal
9:40pm – 10:20pm	Transit via car to the Sofitel Mexico City Reforma
10:20pm	Dinner on your own
Overnight	Sofitel Mexico City Reforma Av. P.º de la Reforma 297, Juárez, Cuauhtémoc, 06500 Ciudad de México

Wednesday, August 28 --- Mexico City

Attire: Business.

7:30am – 8:20am	Breakfast at the hotel
8:20am – 9:00am	Transit via car to UN in Mexico Office
9:00am – 10:00am	**Meeting with UN Agencies in Mexico, led by Kristian Hölge, Representative of UNODC in Mexico** The delegation will meet with some of the main UN agencies based in Mexico, led by Kristian Hölge, Representative of UNODC in Mexico, to learn how the UN is cooperating with Mexico on topics such as gender-based violence and empowerment of women and girls, health, labor and human mobility *Location: UN in Mexico Office*
10:00am – 11:00am	Transit via hired car to U.S. Embassy Mexico City
11:00am – 12:00pm	**Meeting with U.S. Country Team, led by Mark Coolidge Johnson, Deputy Chief of Mission (DCM)** The delegation will meet with DCM Mark Coolidge Johnson and the U.S. Country Team to discuss U.S.-Mexico relations and provide an overview of U.S. bilateral and multilateral support for UNODC's Container Control Programme, as well as other port security and trade facilitation initiatives. Mexico's participation in the Container Control Programme is being supported via the Mexico-U.S. Bicentennial Framework for Security, Public Health and Safe Communities. The Bicentennial Framework, which was launched in 2022, establishes a comprehensive, long-term approach for

binational actions to pursue the safety, health and development of Mexican and U.S. societies, with a focus on addressing violence through a response driven by justice and the use of intelligence against organized crime and based on effective cooperation in law enforcement.

Location: U.S. Embassy Mexico City

12:00pm – 12:15pm Transit on foot to Sofitel Mexico City Reforma

12:30pm – 1:30pm **Working Lunch with Bureau of International Narcotics and Law (INL) Enforcement Affairs**

The delegation will have a working lunch with colleagues from INL to learn how the State Department is working with the Government of Mexico and UNODC to keep Americans safe at home and address security and public health challenges posed by the illegal drug trade in Mexico and beyond.

Of the 107,500 deaths from drug overdoses in the United States in 2023, 70% involved synthetic opioids like fentanyl. Transnational criminal organizations exacerbate the U.S. drug epidemic by trafficking heroin, fentanyl, and methamphetamine from Mexico and cocaine from Colombia into the United States. Beyond drug trafficking, Mexican criminal groups increasingly profit from other criminal activity including fuel theft, human smuggling, extortion, and kidnapping.

Location: Montmartre Room (Club Millesime Executive Lounge) Floor 36, Sofitel Mexico City Reforma

1:30pm – 3:00pm Executive Time

3:00pm – 3:30pm Transit via car to UN in Mexico Office

3:30pm – 4:30pm **Briefing on UNODC Efforts to Promote Integrity in the Private Sector and Counter Corruption**

The delegation will be briefed on how UNODC and the UN Global Compact Mexico are working with Mexican and multinational companies to improve compliance and fight corruption in the private sector in line with USMCA regulations. The delegation will hear from compliance officers of selected U.S. companies based in Mexico, who will discuss how the UN's work has improved corporate transparency and sustainable development.

Location: UN in Mexico Office

4:30pm – 4:45pm Break

4:45pm – 5:45pm **Roundtable on the Integration Project, Meeting with State-level Prosecutors**

The delegation will be briefed on UNDOC's Integration Project, which is supported by the Bureau of International Narcotics and Law Enforcement Affairs. The Integration Project focuses on improving coordination between state-level police officials and prosecutors to investigate high impact crime directly related to organized crime (homicide, drug trafficking, kidnapping, robbery, and extortion). During the course of the briefing, the delegation will meet with several state-level Mexican prosecutors and learn about UNODC's work reviewing on-going case files to provide recommendations and help address investigatory resource gaps.

Location: UN in Mexico Office

5:45pm – 6:15pm Transit via car to Hacienda de los Morales

6:30pm – 8:00pm **Working Reception with UN in Mexico Country Team, U.S. Embassy Mexico City, Embassy of Canada Mexico City, and the Delegation of the European Union to Mexico**

The delegation will attend a working reception with staff and officials from the UN in Mexico Country Team, U.S. Embassy Mexico City, Embassy of Canada Mexico City, and the Delegation of the European Union to Mexico to share lessons learned during the trip and discuss opportunities for further engagement and dialogue.

Location: Hacienda de los Morales

8:00pm – 8:30pm Transit via car to Sofitel Mexico City Reforma

Overnight Sofitel Mexico City Reforma
Av. P.º de la Reforma 297, Juárez, Cuauhtémoc, 06500 Ciudad de México

Thursday, August 29 --- Mexico City/Teotihuacan/Washington, DC

Attire: Casual.

6:30am – 7:00am Breakfast and check out of hotel

7:00am – 8:00am Transit via car to Teotihuacán

8:00am – 11:00am **Expert Guided Visit of Teotihuacán and Meeting with Andrés Morales, UNESCO Representative to Mexico**

Teotihuacán is an ancient Mesoamerican archeological complex located 30 miles northeast of Mexico City. The complex, which was designated a UNESCO World Heritage Site in 1987, was built between the 1st and 7th centuries A.D., and is characterized by the vast size of its monuments – in particular, the Temple of Quetzalcoatl and the Pyramids of the Sun and the Moon, laid out on geometric and symbolic principles. As one of the most powerful cultural centers in Mesoamerica, Teotihuacán extended its cultural and artistic influence throughout the region and beyond. By the time the

	Aztecs found the city in the 1400s and named it Teotihuacán (meaning "the place where the gods were created"), the city had been abandoned for centuries. During the visit, the delegation will be briefed on UNESCO's work in Mexico, which began in 1967, and how the organization, with U.S. support, provides specialized technical assistance to the Government of Mexico, as well as Mexican institutions, civil society organizations, and companies to help protect cultural heritage and promote collective resilience, especially in environments impacted by economic, industrial, tourism, or social transformation, as well as in times of crisis and emergency.
11:00am – 12:00pm	Transit via car to MEX
12:00pm	Arrive MEX, check in for flight
2:15pm	Depart MEX via United 1838 *Flight time 2h 20m*
5:35 pm	Arrive Houston George Bush International Airport (IAH) *Layover 2h 22m*
7:57pm	Depart IAH on United 1844 *Flight time 3h 02m*
11:59pm	Arrive IAD

UN Foundation Congressional Learning Trip to Mexico
Answers to Primary Trip Sponsor Form Questions 4, 12, and 15b2

4. Names and titles of all House invitees and explanation of why the individual was invited:

The following individuals have been invited to participate in this learning trip to Mexico because they work on issues related to U.S. foreign policy, U.S.-Mexico relations, U.S.-UN relations, opioid abuse prevention, transnational crime, global health, international trade, international organizations, and/or associated subjects.

John-Mark Kolb, Deputy Chief of Staff
Rep. Maria Salazar

Megan McCorquodale, Legislative Assistant
Rep. Joe Neguse

Megan Ruane, Chief of Staff
Rep. Madeleine Dean

Jacqueline Collie, Legislative Director
Rep. Brian Fitzpatrick

Elizabeth Silvia-Chandley,
Rep. Ann McLane Kuster

Austin Gage, Legislative Director
Rep. Hal Rogers

Emma Zafran, Legislative Director
Rep. Chrissy Houlahan

Matthew Duglin, Legislative Director
Rep. Don Bacon

Jack Boyd, Legislative Director
Rep. Claudia Tenney

Andrew Lowenthal, Legislative Director
Rep. Raja Krishnamoorthi

Dylan Frost, Legislative Director
Rep. French Hill

James Robertson, Deputy Chief of Staff
Rep. Elise Stefanik

Laura Fullerton, Deputy Staff Director
House Foreign Affairs Committee

Molly Joseph Burke, Legislative Director
Rep. Ann Wagner

David Gans, Legislative Assistant
Rep. Ann Wagner

Ethan Sorcher, Legislative Assistant
Rep. Josh Gottheimer

Brandon Ramsay, Staff Director
House Global Health, Global Human Rights, and International Organizations Subcommittee

Thomas Carnes, Legislative Director
Rep. Andy Kim

Daniel Marrow, Legislative Director
Rep. Kathy Manning

Jennifer Arnold, Legislative Assistant
Rep. Greg Stanton

Lale Morrison, Chief of Staff
Rep. Jared Moskowitz

Tanner Brown, Legislative Assistant
Rep. Jim Baird

John Castillo, Legislative Assistant
Rep. Thomas Kean

Nate Soule, Deputy Chief of Staff
Rep. Michael Lawler

Alex Cisneros, Legislative Director
Rep. Young Kim

Elise Sugarman, Legislative Director
Rep. Peter Aguilar

Victoria Rivas, Legislative Assistant
Rep. Peter Aguilar

Alyssa Anderson, Deputy Chief of Staff

Rep. Juan Ciscomani

Caroline Bender, Legislative Director
Rep. Juan Ciscomani

Ryan Dierker, Legislative Director
Rep. Chuck Edwards

Caroline Paris-Behr, Chief of Staff
Rep. Lauren Underwood

Erik Kenney, Legislative Director
Rep. Lisa McClain

Lizzy Fallon, Legislative Director
Rep. Tom Emmer

LaTreshia Hamilton, Deputy Chief of Staff
Rep. Jonathan Jackson

Mike Dorazia, Legislative Director
Rep. Guy Reschenthaler

Chris Fernandez, Legislative Director
Rep. Andy Ogles

Mark Marin, Staff Director
House Oversight and Accountability Committee

Marshele Bryant, Legislative Assistant
Rep. Mike Quigley

Mary Ellen Richardson, Chief of Staff
Rep. Darin LaHood

Sid Ravishankar, Deputy Chief of Staff
Rep. Joaquin Castro

John Lynch, Legislative Director
Rep. Jim Costa

Gil Thompson, Legislative Director
Rep. Brad Schneider

12. Description of the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The UN Foundation (UNF) works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a focus on interconnected issues such as peace, security, and global health. This learning trip provides an opportunity for policymakers to better understand how the United Nations, the Government of Mexico, and U.S. Embassy Mexico City are working together to protect American lives by preventing fentanyl and precursor chemicals from entering the United States.

UNF is organizing all aspects of the program/logistics. UNF is handling all outreach to congressional offices and is the contact for planning purposes.

15b2. Provide the reason for selecting the location of the event or trip:

During the course of this learning trip, the delegation will travel to Manzanillo, Mexico and Mexico City, Mexico to learn how the U.S, Mexico, and the UN are addressing the opioid crisis and working to prevent the trafficking of opioid and synthetic opioids into the United States.

As Mexico's most active seaport, Manzanillo has become critical to the Mexican economy, responsible for handling all Pacific Ocean cargo destined for the greater Mexico City area. Due to its location and scale, the port has also become a common entry point for imports from China, including chemicals used to produce fentanyl, which is subsequently smuggled into the U.S., making it a major frontline for the U.S. in the fight against the opioid epidemic.

Amid growing concerns over declining foreign direct investment and security vulnerabilities, the Government of Mexico announced in September 2023 that it would partner with the UN and U.S. Embassy Mexico City to tackle drug trafficking and other transnational organized crime activities in Manzanillo with the assistance of the UN Office on Drugs and Crimes's landmark port safety, supply chain security, and trade facilitation program known as the Container Control Programme. The Programme—which has been supported via the Mexico-U.S. Bicentennial Framework for Security, Public Health and Safe Communities—has helped increase port security measures and minimized the use of maritime shipping containers for illicit drug trafficking and other transnational organized crime activities. While active in 74 countries, this marked the first time the 20-year-old joint UNODC-World Customs Union programme was introduced in Mexico.