

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Jonathan Carter
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: August 25, 2024 Return: August 31, 2024
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, D.C. Destination: Kyiv, Ukraine Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Atlantic Council
6. Describe Meetings and Events Attended: Over the course of this trip, the delegation met with several high-level officials representing the Polish and Ukrainian governments as well as embassy staff stationed in both countries about issues including diplomacy, national security, energy, trade.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Jonathan Carter Digitally signed by Jonathan Carter
Date: 2024.09.10 15:38:21 -04'00' Date: 9/10/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Maxwell Frost Date: 9/10/2024

Signature of Supervising Member: Maxwell Alejandro Frost

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Julie Varghese Date: _____

Name: _____ Title: _____

Organization: _____

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: _____

Telephone: _____ Email: _____

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.


Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Jonathan Carter

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Jonathan Carter

 Digitally signed by Jonathan Carter
Date: 2024.07.25 10:01:08 -04'00'

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Maxwell Frost

Office Address: 1224 Longworth House Office Building

Telephone Number: 771-217-1361

Email Address of Contact Person: MSapuppo@Atlanticcouncil.org

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Jonathan Carter
2. Sponsor(s) who will be paying or providing in-kind support for the trip: The Atlantic Council of the United States, Inc.
3. City and State **OR** Foreign Country of Travel: Kyiv, Ukraine; Warsaw, Poland
4. a. Date of Departure: August 25, 2024 Date of Return: August 31, 2024
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As a legislative assistant handling a foreign affairs, portfolio including the Subcommittee on National Security, Foreign Affairs and the Border on the Committee on Oversight and Accountability, a deeper understanding of U.S.-Ukraine relations will help me provide sound foreign policy counsel in Congress and help me cultivate insights to help drive national policy related to oversight of assistance spending and security agreements with original ideas.

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Maxwell Alejandro Frost Date: 07/25/2024

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip: _____

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: _____ Date of Return: _____

7. a. City of departure: _____

b. Destination(s): _____

c. City of return: _____

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
- _____
- _____
-

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- _____
-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
 - 2) Provide the reason for selecting the location of the event or trip: _____
-

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Julie Varghese Date: _____
 Name: _____ Title: _____
 Organization: _____
 Address: _____
 Email: _____ Telephone: _____

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

August 19, 2024

Mr. Jonathan Carter
Office of the Honorable Maxwell Frost
1224 Longworth House Office Building
Washington, DC 20515

Dear Mr. Carter:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Poland and Ukraine,¹ scheduled for August 25 to 31, 2024, sponsored by Atlantic Council of the United States, Inc.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The signature is written in a cursive style with a large initial "M".

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is written in a cursive style with a large initial "S".

Susan Wild
Ranking Member

MG/SW:kjf

US House of Representatives

Committee on Ethics

Primary Trip Sponsor Form supplemental documentation

Atlantic Council of the US, Inc.

House employees invited:

1. **Lev Bagramian**
 - a. *Director of Investor Protection, Entrepreneurship, and Capital Markets Policy*, House Committee on Financial Services
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
2. **Marshale Bryant**
 - a. *Senior Policy Advisor*, Office of Congressman Mike Quigley
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
3. **Benjamin Burnett**
 - a. *National Security Advisor*, Office of Congressman Eric Swalwell
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
4. **Jonathan Carter**
 - a. *Legislative Assistant* Office of Congressman Maxwell Frost
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
5. **Emily Cassil**
 - a. *Communications Director*, Office of Congressman Mike McCaul; House Foreign Affairs Committee
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
6. **John Castillo**
 - a. *Legislative Assistant*, Office of Congressman Tom Kean, Jr.
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
7. **Colby Harriman**
 - a. *Legislative Assistant*, Office of Congresswoman Dina Titus
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
8. **Michael Koren**

- a. *Subcommittee Staff Director*, House Committee on Homeland Security Subcommittee on Counterterrorism, Law Enforcement, and Intelligence
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
9. **Amelia Litynski**
- a. *Policy Advisor*, Office of Congressman Tom Emmer
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
10. **Ryan Maddock**
- a. *Legislative Director*, Office of Congressman Bill Keating
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
11. **Samuel Shepherd**
- a. *Legislative Director*, Office of Congressman Richard W. "Rick" Allen
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
12. **Stephen Sisel**
- a. *Legislative Assistant*, Office of Congressman Richard Hudson
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
13. **Gil Thompson**
- a. *Senior Foreign Policy Advisor*, Office of Congressman Brad Schneider
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
14. **Jordan Warlick**
- a. *Policy Advisor*, US Helsinki Commission
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives Commission on Security and Cooperation in Europe (Helsinki Commission).

Integrated House Agenda: Warsaw and Kyiv Study Trip, 2024

For reference: [Eurasia Center Congressional Fellowship program](#)

(All times listed are local)

Wednesday, August 21 – Gil depart US

- | | |
|--------------------------|--|
| 12:00 p.m. – 1:19 p.m. | Gil Thompson flies from Washington Dulles (IAD) to Newark Liberty International Airport (EWR) on Flight UA 4193 |
| 1:19 p.m. – 5:05 p.m. | Layover, connect in airport, board flight to Berlin |
| 5:05 p.m. – 7:15 a.m. +1 | Gil Thompson flies from Newark Liberty International (EWR) to Berlin Brandenburg Airport (BER) on Flight UA 962 |

Thursday, August 22

Gil Thompson arrives in Berlin

Friday, August 23

Gil Thompson on personal travel

Saturday, August 24

Gil Thompson on personal travel



Atlantic Council

Sunday, August 25 – group departs US

Gil Thompson on personal travel

3:20 p.m. – 5:25 a.m. +1 **Delegation flies from Washington Dulles (IAD) to Frankfurt (FRA) on Flight LH 417**

Monday, August 26

3:15 a.m. – 8:05 a.m. **Michael Koren flies from Abu Dhabi (AUH) to Copenhagen (CPH) on Flight EY 61**

5:25 a.m. – 7:20 a.m. **Layover, delegation connects in airport, boards flight to Warsaw**

5:55 a.m. – 8:30 a.m. **Samuel Shepherd flies from Dublin (DUB) Amsterdam (AMS) on Flight KL 1134**

7:20 a.m. – 8:55 a.m. **Delegation flies from Frankfurt (FRA) to Warsaw (WAW) on Flight LH 1346**

8:05 a.m. – 7:25 p.m. **Layover, Michael Koren boards flight to Warsaw**

8:30 a.m. – 9:50 a.m. **Layover, Samuel Shepherd connects in airport, boards flight to Warsaw**

8:55 a.m. – 9:30 a.m. **Arrival in Warsaw, pick up luggage, meet driver**

Pickup location: Warsaw airport arrivals

9:30 a.m. – 10:00 a.m. **Delegation transfers to hotel**

Pickup location: Warsaw airport arrivals

9:50 a.m. – 11:40 a.m. **Samuel Shepherd flies from Amsterdam (AMS) to Warsaw (WAW) on Flight KL 1313**

10:00 a.m. – 10:20 a.m. **Gil Thompson meets delegation at hotel, having organized personal transport from Berlin to Warsaw**

Location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw



Atlantic Council

10:00 a.m. – 10:45 a.m.

**Break to change and drop off bags at hotel
Mason Maestas joins the delegation at the hotel**

Location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

10:45 a.m. – 11:00 a.m.

Delegation transfers to the Parliament of the Republic of Poland (Sejm)

Pickup location: Hotel Bristol Warsaw
Wiejska 4/6/8, 00-902 Warszawa, Poland

11:00 a.m. – 11:30 a.m.

Guided tour of Polish Parliament

Location: Parliament of the Republic of Poland (Sejm)
Krakowskie Przedmieście 42/44, 00-325 Warsaw

Topic: Modern history of Polish parliament.

Relevance: Staffers will learn about Polish history.

11:30 a.m. – 12:30 p.m.

Meeting with Paweł Kowal and Members of the Polish Sejm focused on Foreign Policy

Location: Parliament of the Republic of Poland (Sejm)
Krakowskie Przedmieście 42/44, 00-325 Warsaw

Topic: Polish parliamentary foreign policy.

Relevance: Staffers will hear from Polish members of parliament about the work of parliament on Poland's foreign policy, especially as related to Russia's war in Ukraine.

11:40 a.m. – 12:30 p.m.

Samuel Shepherd meets driver, transfers to hotel and drops off bag

Pickup location: Warsaw airport arrivals

12:30 p.m. – 12:45 p.m.

Delegation transfers to lunch

Pickup location: Parliament of the Republic of Poland (Sejm)
Krakowskie Przedmieście 42/44, 00-325 Warsaw

12:30 p.m. – 1:00 p.m.

Samuel Shepherd drops bag at the hotel and transfers to meet delegation for lunch

Location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

12:45 p.m. – 2:00 p.m.

Lunch briefing with Aaron Korewa, Director of the Warsaw Office, Atlantic Council

Location: Dyspensa Restauracja, Mokotowska 33/35, 00-560 Warszawa, Poland

Topic: US-Polish relations and cooperation in responding to the war in Ukraine, Polish governmental relations.

Relevance: Staffers will be briefed by the director of the Atlantic Council's Warsaw office to understand Poland's political and security environment and how the government navigates the response to the war in Ukraine both internally and in coordination with the US.

2:00 p.m. – 2:30 p.m.

Delegation transfers to WeWork

Pickup location: Dyspensa Restauracja, Mokotowska 33/35, 00-560 Warszawa, Poland

2:30 p.m. – 3:45 p.m.

Meeting with iSANS (International Strategic Action Network for Security)

Location: WeWork, 5th floor, Krakowskie Przedmieście 13, 00-071 Warszawa, Poland

Topics: The role Belarus plays in Russia's full-scale war in Ukraine.

Relevance: Staffers will learn about the Belarusian government's involvement in Russia's war in Ukraine and about the Belarusian democratic movement's work to support Ukraine, along with their efforts to shape a free and democratic Belarus.

3:45 p.m. – 4:10 p.m.

Delegation transfers to hotel by foot

4:10 p.m. – 6:00 p.m.

Check in to hotel and change

Location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

6:00 p.m. – 8:00 p.m.

Dinner with analysts and think tank representatives, including Tony Housh, Chairman of the Board of the American Chamber of Commerce in Poland, as well as other representatives from the Polish Institute of International Affairs (PISM), the College of Europe (Natolin), and the Polish-American Freedom Foundation, the German Marshall Fund, and the Casimir Pulaski Foundation

Location: Restaurant Marconi, Hotel Bristol Warsaw



Atlantic Council

Krakowskie Przedmieście 42/44, 00-325 Warsaw

Topic: Assessing Russia's war on Ukraine from a Polish perspective and Ukraine-Poland relations.

Relevance: Staffers will receive a briefing from several of the top think tanks in Eastern Europe covering Russia's war on Ukraine. Top Ukraine analysts will meet with staffers to discuss the state of play on the ground and their view on the future of Russia's war.

7:25 p.m. – 8:50 p.m.

Michael Koren flies from Copenhagen (CPH) to Warsaw (WAW) on Flight LO 462

8:50 p.m. – 9:05 p.m.

Michael Koren arrival in Warsaw, pick up luggage, meet driver

Pickup location: Warsaw airport arrivals

9:05 p.m. – 9:35 p.m.

Michael Koren transfers to hotel

Pickup location: Warsaw airport arrivals

9:35 p.m.

Michael Koren checks in to hotel

Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

Tuesday, August 27

Until 8:20 a.m.

Breakfast available for delegation at Hotel Bristol Warsaw

Breakfast is optional for all guests and is available starting from 6:30 a.m. in the hotel breakfast room. Delegation will be able to eat breakfast at their leisure but should be ready to depart the hotel by 8:20 a.m. and get luggage on the bus.

8:20 a.m. – 9:00 a.m.

Delegation transfers to the Ministry of Foreign Affairs of Poland

Pickup location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

8:20 a.m. – 9:00 a.m.

Briefing with Aaron Korewa, Director of the Atlantic Council's Warsaw Office

Location: Bus ride to the Ministry of Foreign Affairs of Poland



Atlantic Council

Topic: Polish-Ukraine relations and the Polish government.

Relevance: Staffers will be briefed prior to several meetings in Poland on the structure and functioning of major Polish government institutions and their relation to supporting Ukraine in its resistance against Russian aggression.

9:00 a.m. – 10:30 a.m.

Meeting with members of the Ministry of Foreign Affairs of Poland

Location: Ministry of Foreign Affairs
Al. Jana Christiana Szucha 23

Topic: Poland's diplomatic priorities during Russia's full-scale invasion of Ukraine.

Relevance: Staffers will learn from Ministry of Foreign Affairs representatives including Mr. Łukasz Pawłowski, Director of the Strategic Planning Department, about Poland's diplomatic objectives and foreign policy, which has taken on even greater importance since Russia's full-scale invasion of Ukraine. Staffers will also hear about how the ministry is working with partners to respond to the war in Ukraine and discuss Poland's related foreign policy priorities in the EU and UN.

10:30 a.m. – 10:37 a.m.

Delegation transfers to Green Caffe Nero by foot

10:37 a.m. – 11:10 a.m.

Meeting with Myroslava Gongadze on the latest news from Ukraine and Russia

Location: Green Caffe Nero
Tadeusza Boya-Żeleńskiego 2, 00-621 Warszawa, Poland

Topic: Recent news updates from Ukraine and from Russia.

Relevance: Staffers will hear from a renowned journalist about recent updates on the battlefield and in politics from Ukraine and from Russia in preparation for their travel to Ukraine.

11:10 a.m. – 11:30 a.m.

Lev Bagramian transfers to Centre for Eastern Studies

Pickup location: Green Caffe Nero
Tadeusza Boya-Żeleńskiego 2, 00-621 Warszawa, Poland

11:30 a.m. – 1:00 p.m.

Lev Bagramian meets with Filip Rudnik, Research Fellow with the Russian Department, and Iwona Wisniewska, Senior Fellow with the Russian Department at the Centre for Eastern Studies

Location: Centre for Eastern Studies
UI, Koszykowa 6a, 00-564 Warszawa

Topic: Analysis focused on the different kinds of sanctions regimes against Russia.

Relevance: Staffer will hear from the think tank side about the discussions around sanctions against Russia and how those sanctions have impacted the Russian economy and Russia's war machine.

1:00 p.m. – 1:20 p.m.

Lev Bagramian transfers to Hotel Bristol

Pickup location: Centre for Eastern Studies
UI, Koszykowa 6a, 00-564 Warszawa

11:10 a.m. – 3:15 p.m.

Delegation transfers to Chełm Train Station via chartered bus, eats lunch on the bus

Pickup location: Green Caffè Nero
Tadeusza Boya-Żeleńskiego 2, 00-621 Warszawa, Poland

12:30 p.m. – 2:00 p.m.

Briefing on the bus covering key points on US-Ukraine relations and US-EU relations with Ambassador John Herbst, senior director of the Atlantic Council's Eurasia Center and Denise Forsthuber, deputy director for strategic engagement and operations for the Atlantic Council's Europe Center

Location: Bus transfer to Chelm Train Station

Topic: US-Ukraine relations and Ukraine's path to the European Union.

Relevance: Staffers will learn key points to keep in mind ahead of the group's meetings in Kyiv regarding the current US-Ukraine relationship, as well as the status of Ukraine's bid for European Union membership and challenges to Ukraine's EU accession.

1:20 p.m. – 1:45 p.m.

Lev Bagramian break at Hotel

Location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

1:45 p.m. – 2:00 p.m.

Lev Bagramian transfers to the Ministry of Foreign Affairs



Atlantic Council

Pickup location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

2:00 p.m. – 3:15 p.m.

Lev Bagramian meets with Minister-Counsellor Krysztof Kopytko, Head of the EU Sanctions Unit

Location: Ministry of Foreign Affairs
Al. Jana Christiana Szucha 23, Main entrance

Topic: Sanctions against Russia as Russia continues its war of aggression in Ukraine.

Relevance: Staffer will learn about Western response to Russia's war through sanctions on Russian primary industries including energy and production.

3:15 p.m. – 4:00 p.m.

Lev Bagramian transfers to Hotel Bristol

Pickup location: Ministry of Foreign Affairs
Al. Jana Christiana Szucha 23

3:15 p.m. – 3:55 p.m.

Delegation breaks for restroom and snacks and boards train to Kyiv

Location: Chełm Train Station, Chełm, Poland
Note: We will bring food for dinner on the train

4:00 p.m. – 5:30 p.m.

Lev Bagramian meets with Former Minister of Finance of Poland Jacek Rostowski

Location: Hotel Bristol Warsaw, Café Bristol
Krakowskie Przedmieście 42/44, 00-325 Warszawa

Topic: The seizure and use of Russian sovereign assets and the role they can play in Ukraine's defense and recovery.

Relevance: Staffer will learn from former Minister Rostowski on the discussion around and movement on the seizure of Russian assets.

3:55 p.m.

Depart from Chełm Train Station for Kyiv-Pasazhyrskyi train station

Location: Chełm Train Station, Chełm, Poland

5:30 p.m.

Lev Bagramian transfers to dinner, personally organized, and then to his personally arranged hotel

Wednesday, August 28

- 12:00 a.m. – 11:59 p.m. **Lev Bagramian on personal travel**
- 5:00 a.m. **Arrive to Kyiv-Pasazhyskyi train station from Chelm Train Station**
Location: Kyiv-Pasazhyskyi train station
- 5:00 a.m. – 5:30 a.m. **Delegation transfers to hotel**
Pickup location: Kyiv-Pasazhyskyi train station, pickup by private security and bus
Hotel: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine
- 5:30 a.m. – 8:15 a.m. **Break for rest and changing**
Location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine
- Until 8:15 a.m. **Breakfast available for delegation at InterContinental Kyiv**
Breakfast is optional for all guests and is available starting from 7:00 a.m. in the Olivera Restaurant in the hotel. The delegation will be able to eat breakfast at their leisure but should be ready to depart the hotel by 8:15 a.m.
- 8:15 a.m. – 9:00 a.m. **Delegation transfers to Office of the Prosecutor General of Ukraine**
- 9:00 a.m. – 10:00 a.m. **Meeting with the Prosecutor General of Ukraine**
Location: Office of Prosecutor General of Ukraine, Riznystka 13/15
Topic: Ukraine's efforts to secure justice for Russia's aggression.
Relevance: Staffers will hear from Ukraine's Prosecutor General and senior representatives of the office about the Prosecutor General's work, efforts to document Russia's crimes and seek justice, and methods for seeking justice, especially around war crimes including Russia's forced deportation of Ukrainian children.
- 10:00 a.m. – 10:30 a.m. **Delegation transfers to St. Sophia's Cathedral**



Atlantic Council

Pickup location: Office of Prosecutor General of Ukraine, Riznystka 13/15

10:30 a.m. – 11:30 a.m.

Meeting with Steven Moore, Members of the Ukraine Freedom Project, and Religious Representatives

Location: St. Sophia's Cathedral
Volodymyrska St, 24, Kyiv, Ukraine, 01001

Topic: Ukraine's cultural, social, and religious resistance to Russian repression.

Relevance: Staffers will learn from members of the Ukraine Freedom Project including Steven Moore, as well as religious leaders and representatives, about Russia's repression of religion in Ukraine and Ukrainian cultural and religious resistance to Russia's aggression.

11:30 a.m. – 12:00 p.m.

Delegation transfers by foot to Ministry of Foreign Affairs of Ukraine

12:00 p.m. – 1:00 p.m.

Meeting with Deputy Foreign Minister of Ukraine Iryna Borovets

Location: Ministry of Foreign Affairs, 1, Mykhailivska Sq, Kyiv, 01018

Topic: Ukraine's foreign policy and international relations amidst Russia's war on Ukraine, relationships with the US and allied nations.

Relevance: Staffers will hear from representatives of the Ministry of Foreign Affairs about their work and how it has changed during the full-scale invasion, their diplomatic efforts involved with Ukraine's Peace Plan, and learn about Ukraine's relationships with the United States and other allies.

1:00 p.m. – 1:05 p.m.

Transfer to the InterContinental Kyiv by foot

1:05 p.m. – 2:00 p.m.

Lunch at InterContinental Kyiv

Location: Comme Il Faut, InterContinental Kyiv, Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

2:00 p.m. – 3:00 p.m.

Meeting with the First Deputy Minister of Economy of Ukraine Oleksii Sobolev

Location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

Topic: The Ministry's work during Russia's war in Ukraine, the state of the Ukrainian economy, and economic recovery efforts.



Atlantic Council

Relevance: Staffers will hear from a senior representative of Ukraine's Ministry of Economy about how Ukraine's economy is weathering Russia's full-scale invasion, how internal and international trade has been impacted, and how the global community including the US and allies have supported Ukraine's economy and recovery efforts.

3:00 p.m. – 3:30 p.m.

Delegation transfers to European Solidarity Party Headquarters

Pickup location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

3:30 p.m. – 4:30 p.m.

Meeting with Petro Poroshenko, member of the opposition European Solidarity Party in Ukraine's Parliament

Location: European Solidarity Party Headquarters
Lavrska St. 16, Kyiv, Ukraine, 01015

Topic: The Ukrainian political opposition's work and goals.

Relevance: Staffers will hear about the party's work, the role the opposition plays today in wartime Ukraine and the opposition's plans for the future in terms of governance and recovery, as well as foreign relations.

4:30 p.m. – 4:55 p.m.

Transfer to the Ministry of Defense of Ukraine

Location: Petra Bolbochana St, 2, Kyiv, Ukraine, 02000

4:55 p.m. – 5:15 p.m.

Security and entry into the Ministry of Defense of Ukraine

5:15 p.m. – 6:15 p.m.

Meeting with director of the Department of International Defence Cooperation, Colonel Hennadiy Kovalenko

6:15 p.m. – 7:00 p.m.

Transfer to Fairmont Grand Hotel Kyiv

7:00 p.m. – 9:30 p.m.

Dinner discussion with Arseniy Yatsenyuk, former Prime Minister of Ukraine, Secretary Lytvynenko, Secretary of the National Security and Defense Council of Ukraine (NSDC), General Kononenko, Deputy Secretary of the National Security and Defense Council of Ukraine (NSDC), and Volodymyr Groysman, former Prime Minister of Ukraine

Location: Fairmont Grand Hotel Kyiv



Atlantic Council

1 Naberezhno-Khreshchatytska Street, Kyiv, Ukraine 04070

Briefers and Topics of Discussion: Staffers will hear from Arseniy Yatsenyuk and Volodymyr Groysman, former Prime Ministers of Ukraine, about their work as Prime Ministers, and will also hear from the Secretary of Ukraine's National Security and Defense Council Secretary Lytvynenko and his deputy General Kononenko about the National Security and Defense Council's role in Ukraine's security efforts and defense against Russian aggression.

Relevance: Staffers will hear more about the specifics of the security situation in different regions of Ukraine during Russia's full-scale invasion and will learn about the NSDC's role in Ukraine's war effort, and how different agencies work to defend against Russian aggression, both today and in Ukraine's recent past.

9:30 p.m. – 9:40 p.m.

Delegation transfers to hotel

Pickup location: Fairmont Grand Hotel Kyiv
1 Naberezhno-Khreshchatytska Street, Kyiv, Ukraine 04070

Thursday, August 29

12:00 a.m. – 11:59 p.m.

Lev Bagramian on personal travel

8:00 a.m. – 9:00 a.m.

Breakfast meeting with the US Embassy in Ukraine

Location: InterContinental Kyiv, Maydan Room
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

Topic: US support for Ukraine and oversight of aid, U.S.-Ukraine relationship.

Relevance: Staffers will have the opportunity to debrief their initial findings and impressions from the delegation's meetings in Kyiv, discuss key questions and takeaways, and hear from the Embassy team on how the US Embassy supports Ukraine on the ground, what the Embassy's role is in oversight of aid, and the status of US support for Ukraine during Russia's war.

9:00 a.m. – 9:15 a.m.

Delegation transfers to Independence Square

Pickup location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine



Atlantic Council

9:15 a.m. – 10:00 a.m.

Visit to the Independence Square and the Heavenly Hundred Memorial, guided by Amb. John Herbst

Location: Independence Square, Kyiv, Ukraine, 02000

Topic: Ukraine's historic fight for independence.

Relevance: Staffers will visit the National Memorial to the Heavenly Hundred, the memorial to those who died at the Maidan during the Revolution of Dignity and will learn about Ukraine's historic fight for independence and national heritage. Staffers will also see the makeshift memorial for Ukraine's fallen soldiers who have been killed since 2022.

10:00 a.m. – 11:20 a.m.

Break and sightseeing

11:20 a.m. – 11:40 a.m.

Delegation transfers to the Office of Defense Intelligence of Ukraine

Pickup location:

Independence Square, Kyiv, Ukraine, 02000

11:40 a.m. – 12:00 p.m.

Security and entry into the Office of Defense Intelligence of Ukraine

Location: Office of Defense Intelligence of Ukraine, Kyiv, Ukraine

12:00 p.m. – 1:00 p.m.

Meeting with Lt. General Kyrylo Budanov, Chief of the Defense Intelligence of Ukraine

Location: Office of Defense Intelligence of Ukraine, Kyiv, Ukraine

Topic: Ukraine's intelligence efforts during Russia's full-scale war

Relevance: Staffers will hear from the head of Ukraine's Office of Defense Intelligence about the status of the Russian government's war efforts and their forces, as well as the Ukraine's defense efforts more broadly.

1:00 p.m. – 1:15 p.m.

Delegation transfers to lunch

Pickup location: Office of Defense Intelligence of Ukraine, Kyiv, Ukraine

1:15 p.m. – 1:55 p.m.

Lunch at Lviv Croissants or McDonalds

Location: Lviv Croissants, Khreschatyk St, 24, Kyiv, Ukraine, 02000 or McDonalds, Khreschatyk St, 19-a, Kyiv, Ukraine, 01001

1:55 p.m. – 2:00 p.m.

Delegation transfers to Ministry of Energy of Ukraine

Pickup location: Lviv Croissants, Khreschatyk St, 24, Kyiv, Ukraine, 02000

2:00 p.m. – 3:00 p.m.

Meeting with Representatives of the Ministry of Energy of Ukraine

Location: Ministry of Energy of Ukraine
20 Khreshchatyk St, Kyiv, 02000

Topic: The Ministry's work during Russia's war in Ukraine, the state of energy security in Ukraine and the status of Russian attacks on Ukraine's energy infrastructure, and US support for Ukraine's energy system.

Relevance: Staffers will hear from senior representatives of Ukraine's Ministry of Energy about energy security in Ukraine during Russia's ongoing war and the risks faced when Russia targets Ukraine's energy infrastructure, as well as how the Ministry works to ameliorate the impact of the targeting of energy infrastructure on Ukraine's population.

3:00 p.m. – 3:15 p.m.

Delegation transfers to the InterContinental Kyiv

Pickup location: Ministry of Energy of Ukraine
20 Khreshchatyk St, Kyiv, 02000

3:15 p.m. – 4:00 p.m.

Break at the InterContinental Kyiv, pack bags, check-out, put bags on bus by 4:00pm

Location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

4:00 p.m. – 4:45 p.m.

Break for sightseeing near the hotel, meet in lobby at 4:45pm

Location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

4:45 p.m. – 5:15 p.m.

Delegation transfers to the Office of the President of Ukraine

Pickup location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

5:15 p.m. – 6:30 p.m.

Meeting with Mykhailo Podolyak, Advisor to the Head of the Office of the President of Ukraine

Location: Office of the President of Ukraine
Bankova St, 11, Kyiv, Ukraine, 01220



Atlantic Council

Topic: The President's leadership of Ukraine during Russia's full-scale invasion and major government initiatives concerning topics of security and justice as well as foreign relations.

Relevance: Staffers will hear from a senior advisor in the Office of the President of Ukraine and learn about the President's role as a wartime President and the President's main goals for domestic policy, security and securing victory, and foreign policy.

6:30 p.m. – 7:00 p.m.

Delegation transfers to dinner

Pickup location: Office of the President of Ukraine
Bankova St, 11, Kyiv, Ukraine, 01220

7:00 p.m. – 8:45 p.m.

Dinner with civil society representatives

Location: Restaurant O'panas
Vulytsya Tereshchenkivs'ka, 10, Kyiv, Ukraine, 01004

Briefers and Topics of Discussion: Alyona Getmanchuk, Nonresident Senior Fellow at the Atlantic Council's Eurasia Center, Michael Bociurkiw, Nonresident Senior Fellow at the Atlantic Council's Eurasia Center, Peter Dickinson, Editor of the Atlantic Council's UkraineAlert, and Lana Zerkal, Former Deputy Minister of Foreign Affairs of Ukraine for European Integration will discuss the role of civil society in Ukraine today.

Relevance: Staffers will have the opportunity to learn about the role of civil society in Ukraine and the impact that civil society organizations have on Ukraine's war effort, social and political stability and prosperity, reconstruction and rehabilitation, and anti-corruption and justice efforts.

8:45 p.m. – 9:20 p.m.

Delegation transfers to Kyiv- Pasazhyrskyi train station

Pickup location: Restaurant O'panas
Vulytsya Tereshchenkivs'ka, 10, Kyiv, Ukraine, 01004

9:20 p.m. – 9:41 p.m.

Break, prepare for departure

Location: Kyiv-Pasazhrskyj train station

9:41 p.m.

Depart from Kyiv-Pasazhyrskyi train station for Dorohusk Train Station

Location: Kyiv-Pasazhrskyj train station

Friday, August 30

- 8:15 a.m. **Delegation arrives at Dorohusk Train Station**
- 8:15 a.m. – 12:00 p.m. **Delegation transfers to the residence of the Deputy Chief of Mission of the US Embassy in the Republic of Poland via private transportation**
Pickup location: Dorohusk Train Station
- 12:00 p.m. – 12:45 p.m. **Coffee with US Ambassador to Poland the Hon. Mark Brzezinski and Deputy Chief of Mission Dan Lawton**
Location: Residence of the Deputy Chief of Mission of the US Embassy in the Republic of Poland
ul. Dąbrowskiego 48
Topics: US-Polish and transatlantic relations, Poland's response to Russia's war in Ukraine.
Relevance: Staffers will have the opportunity to debrief their findings and impressions from the delegation's meetings in Kyiv, discuss key questions and takeaways, and hear from Amb. Brzezinski on the importance of US-Polish relations and how the war in Ukraine has impacted these relations.
- 12:45 p.m. – 1:00 p.m. **Delegation transfers to lunch at Zapiecek**
Pickup location: Residence of the US Ambassador to the Republic of Poland, ul. Idzikowskiego 34, Warsaw
- 1:00 p.m. – 1:40 p.m. **Lunch at Zapiecek, with briefing from Myroslava Gongadze**
Location: Krakowskie Przedmieście 55, 00-071 Warszawa, Poland
Topic: Reflections from the trip to Ukraine.
Relevance: Staffers will be briefed by Myroslava Gongadze to discuss the latest news from Ukraine and reflect on the trip to Kyiv.
- 1:10 p.m. – 2:40 p.m. **Lev Bagramian flies from Warsaw (WAW) to Munich (MUC) on Flight LH 1613**
- 1:40 p.m. – 1:45 p.m. **Delegation transfers to Presidential Palace by foot**

1:45 p.m. – 2:00 p.m.

Security and entry to the Presidential Palace

Location: Presidential Palace
Krakowskie Przedmiescie 48/50, 00-071 Warsaw

2:00 p.m. – 3:00 p.m.

Meeting with the Advisor to the President of Poland's Foreign Policy Bureau

Location: Presidential Palace
Krakowskie Przedmiescie 48/50, 00-071 Warsaw

Topic: Poland's foreign policy priorities.

Relevance: Staffers will learn about the most important security issues facing Poland today, as the war in Ukraine continues and the Kremlin threatens hybrid aggression in Europe. Staffers will have the opportunity to discuss the role of NATO in Polish security, as well as the role of the United States in the region.

2:40 p.m. – 4:25 p.m.

Layover, Lev Bagramian boards flight to Washington

3:00 p.m. – 3:30 p.m.

Delegation transfers to Warsaw Uprising Museum

Pickup location: Presidential Palace
Krakowskie Przedmiescie 48/50, 00-071 Warsaw

3:30 p.m. – 5:00 p.m.

Guided tour of Warsaw Uprising Museum

Location: Grzybowska 79, 00-844 Warszawa

Topic: Polish resistance to the Nazi occupation.

Relevance: Staffers will learn about the Warsaw Uprising, a seminal moment in 20th century Polish history that continues to have significance in the national consciousness and in Warsaw. As Warsaw faces the possibility of Russian aggression as Russia continues to wage war in Ukraine, the Warsaw Uprising continues to be relevant to Polish national memory.

4:25 p.m. – 7:25 p.m.

Lev Bagramian flies from Munich (MUC) to Washington (IAD) on Flight LH 414

5:00 p.m. – 5:20 p.m.

Delegation transfers to Hotel Bristol Warsaw

Pickup location: Grzybowska 79, 00-844 Warszawa



Atlantic Council

5:20 p.m. – 6:05 p.m.

Break at hotel, check-in

Location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

6:05 p.m. – 6:10 p.m.

Delegation transfers to the Tomb of the Unknown Soldier by foot

6:10 p.m. – 6:25 p.m.

Guided walk to the Tomb of the Unknown Soldier and Royal Castle area, with history explained by Denise Forsthuber, deputy director for strategic engagement and operations at the Atlantic Council's Europe Center

Topic: History of the national monument Tomb of the Unknown Soldier and the Royal Castle and surrounding area in Warsaw.

Relevance: Staffers will hear about the history of important Polish national monuments and learn about their destruction, reconstruction, and place in modern Polish culture and memory.

6:25 p.m. – 6:30 p.m.

Delegation transfers to dinner by foot

6:30 p.m. – 8:30 p.m.

Dinner discussion with Amb. John Herbst recapping the main takeaways of the delegation's trip

Location: Rusiko Restaurant, Wierzbowa 11, 00-094 Warszawa, Poland

Topic: Takeaways and remaining questions from the trip.

Relevance: Following all meetings in Kyiv and Warsaw, staffers will hear Amb. John Herbst's main takeaways from both Kyiv and Warsaw and discuss their insights from the trip.

8:30 p.m. – 8:45 p.m.

Delegation transfers to Hotel Bristol by foot

Saturday, August 31

6:00 a.m. – 6:30 a.m.

Michael Koren transfers to Warsaw Chopin Airport via private transportation

Pickup location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

6:30 a.m. – 9:30 a.m.

Michael Koren check-in, security, boarding



Atlantic Council

6:50 a.m. – 7:30 a.m.

Delegation transfers to Warsaw Chopin Airport via private transportation

Pickup location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

7:30 a.m. – 9:40 a.m.

Check-in, security, boarding

9:30 a.m. – 1:10 p.m.

Michael Koren flies from Warsaw (WAW) to Athens (ATH) on Flight LO 601

9:40 a.m. – 11:30 a.m.

Delegation flies from Warsaw (WAW) to Frankfurt (FRA) on Flight LH 1347

11:30 a.m. – 1:10 p.m.

Layover, additional US security screening, delegation boards flight to Washington

1:10 p.m. – 4:05 p.m.

Delegation flies from Frankfurt (FRA) to Washington Dulles (IAD) on Flight LH 418

US House of Representatives

Committee on Ethics

Primary Trip Sponsor Form supplemental documentation

Atlantic Council of the US, Inc.

House employees invited:

1. **Lev Bagramian**
 - a. *Director of Investor Protection, Entrepreneurship, and Capital Markets Policy*, House Committee on Financial Services
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
2. **Marshale Bryant**
 - a. *Senior Policy Advisor*, Office of Congressman Mike Quigley
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
3. **Benjamin Burnett**
 - a. *National Security Advisor*, Office of Congressman Eric Swalwell
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
4. **Jonathan Carter**
 - a. *Legislative Assistant* Office of Congressman Maxwell Frost
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
5. **Emily Cassil**
 - a. *Communications Director*, Office of Congressman Mike McCaul; House Foreign Affairs Committee
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
6. **John Castillo**
 - a. *Legislative Assistant*, Office of Congressman Tom Kean, Jr.
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
7. **Colby Harriman**
 - a. *Legislative Assistant*, Office of Congresswoman Dina Titus
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
8. **Michael Koren**

- a. *Subcommittee Staff Director*, House Committee on Homeland Security Subcommittee on Counterterrorism, Law Enforcement, and Intelligence
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
9. **Amelia Litynski**
- a. *Policy Advisor*, Office of Congressman Tom Emmer
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
10. **Ryan Maddock**
- a. *Legislative Director*, Office of Congressman Bill Keating
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
11. **Samuel Shepherd**
- a. *Legislative Director*, Office of Congressman Richard W. "Rick" Allen
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
12. **Stephen Sisel**
- a. *Legislative Assistant*, Office of Congressman Richard Hudson
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
13. **Gil Thompson**
- a. *Senior Foreign Policy Advisor*, Office of Congressman Brad Schneider
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives.
14. **Jordan Warlick**
- a. *Policy Advisor*, US Helsinki Commission
 - b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio at the US House of Representatives Commission on Security and Cooperation in Europe (Helsinki Commission).



Jonathan Carter
Legislative Assistant
Office of United States Representative Maxwell Frost

July 16, 2024

Dear Jonathan,

On behalf of the Atlantic Council, it is my pleasure to invite you to join a staff delegation to Kyiv, Ukraine led by the Council's Eurasia Center. The trip will take place between **August 25 and September 1st, 2024**.

Since its founding, the Atlantic Council's Eurasia Center has been a key resource on issues relating to Ukraine. The Eurasia Congressional Fellowship program connects a group of congressional staff members from the US House and Senate with leading experts to learn about Ukraine and the region. A crucial part of this program is this study trip to Ukraine, where staffers can learn more about the impact of Russia's war on Ukraine from the Ukrainian people and meet with Ukraine's leaders to better understand the need for American support. This staff delegation will take congressional staffers to Kyiv, where they will meet with senior representatives from the Ukrainian government, Ukrainian civil society, global NGOs, and the private sector.

The Eurasia Center has experience organizing successful travel to and from Kyiv on multiple occasions since February of 2022 and will take utmost care to monitor the security situation and plan accordingly. The delegation will travel via Poland to take the train into Ukraine.

We hope that you can join this timely trip. Should you have any questions or require any additional information, please do not hesitate to contact me, or my colleague Shelby Magid (smagid@atlanticcouncil.org).

Best,

A handwritten signature in black ink, appearing to read "John Herbst".

Ambassador John Herbst
Senior Director, Eurasia Center
Atlantic Council