

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **donot** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.


- Name of Traveler: William Smith
- a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
- a. Dates: Departure: August 20th Return: August 23rd
b. Dates at Personal Expense, if any: _____ **OR** None
- Departure City: Washington DC Destination: Guatemala City, Guatemala Return City: Washington DC
- Sponsor(s), Who Paid for the Trip: Guatemala Prospera
- Describe Meetings and Events Attended: William Smith accompanied Congressman Palmer to all meetings in an effort to promote Congressman Palmer's Western Hemisphere Alliance initiative. Agenda with details attached.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a completed *Sponsor Post-Travel Disclosure Form*;
 - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: William Smith Date: 9/10/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Congressman Gary Palmer Date: 9/10/2024

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: GUATEMALA PRÓSPERA

2. Travel Destination(s): GUATEMALA CITY, GUATEMALA

3. Date of Departure: AUGUST 20, 2024 Date of Return: AUGUST 23, 2024

4. Name(s) of Traveler(s): WILLIAM SMITH

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$618.50	\$878.4	\$450	
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 9/9/2024

Name: HECTOR VIRGILIO ZAPATA Title: PRESIDENT

Organization: GUATEMALA PROSPERA

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: BOULEVARD RAFAEL LANDIVAR 10-05 ZONA 16, CENTRO COMERCIAL PASEO CAYALUTZ

Telephone: 502 24937784 Email: paola@guatemalaprospera.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: William Smith

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): William Smith

For Staff (name of employing Member or Committee): _____

Office Address: 27 Independence Ave Washington DC 20515

Telephone Number: 202-527-0620

Email Address of Contact Person: William.smith@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

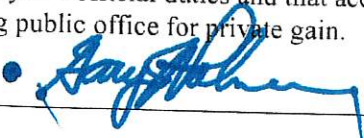
TRAVELER FORM

1. Name of Traveler: William Smith
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Guatemala Prospera
3. City and State **OR** Foreign Country of Travel: Guatemala
4. a. Date of Departure: 8/20/2024 Date of Return: 8/23/2024
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
I am Chief of Staff for Congressman Palmer and the Executive Director of the Republican Policy Committee. This trip is designed to support his western hemisphere initiative.
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip? (Supplement attached)
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: 

Date: 7/30/2024

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip: _____

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: _____ Date of Return: _____

7. a. City of departure: _____

b. Destination(s): _____

c. City of return: _____

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
 - 2) Provide the reason for selecting the location of the event or trip: _____
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16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

August 5, 2024

Mr. William Smith
Office of the Honorable Gary Palmer
170 Cannon House Office Building
Washington, DC 20515

Dear Mr. Smith:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Guatemala,¹ scheduled for August 20 to 23, 2024, sponsored by Guatemala Prospera.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest
Chairman



Susan Wild
Ranking Member

MG/SW:mc



National Prayer Breakfast Schedule for Congressman Palmer and William Smith August 20-23, 2024

TUESDAY, AUGUST 20		
Attire: Business Casual		
6:40 AM		Departure from Birmingham, Alabama for Rep. Palmer
6:59 AM		Departure from Washington, D.C. for William Smith check-in
11:40 AM		Rep. Palmer and William Smith's Arrival, La Aurora International Airport
12:30 PM		Check-in at the Real Intercontinental Hotel
1:00 PM	2:30 PM	Lunch
2:30 PM	3:00 PM	Transportation to the Chamber of Industry
3:30 PM	4:30 PM	Meeting with executives from the Chamber of Industry of Guatemala. Participants: <ul style="list-style-type: none"> - Enrique Font, board member and director of the transparency and integrity program from the Chamber: GuatelIntegra - Juan Bautista Bosch, board member. President and co-founder of Multiverse. - Stephanie Melville, board member in charge of coordinating the Human Rights and Legislative Commissions. - Raul Bouscayrol, President of the board. General Manager of Polindustrias.
4:00 PM	5:30 PM	Meeting with representatives from the energy industry to discuss their growth and the importance of the country's economic stability. Participants: <ul style="list-style-type: none"> -Roberto Morales, president of Natural Resources, Mines and Quarries Trade Association (GreNat—Spanish initials—) and Pan American Silver representative -Juan Pablo Polanco, treasurer and representative of Elevar Resources -Valery Zurita, GreNat executive director
5:30 PM	6:00 PM	Transportation to the restaurant.
6:30 PM	8:30 PM	Dinner with Guatemala Prospera's board of directors and business leaders. Participants: <ul style="list-style-type: none"> • Manuel Espina, Founder • Junior Zapata, President of the board. President of America Latina Christian Schools and published author. • Carlos Sandoval, Vice President. Founding partner of Brujula Empresarial and president of Canal Antigua. • Eduardo Magermans, Guatemala Próspera Executive Director • Walter Martinez, Board Member. Partner —Tax, international commerce, and BPS division at Deloitte.



		<ul style="list-style-type: none"> • Angel Rosales, Board Member. Entrepreneur and marketing specialist. • Willy Gomez, Board Member. Entrepreneur and former Ambassador from Guatemala to Taiwan and the United Arab Emirates. • Helen Cohen, Board Member. Partner and CEO of OXIRENT and TRIAL. • Fernando Castillo is a business executive, founder, and CEO of CS Solutions Guatemala. • Antonio Ralda, Business Executive, CEO of Corporación La Trinidad
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WEDNESDAY, AUGUST 21

Attire: Business casual		
7:30 AM	7:45 AM	Transportation to meeting with FUNDESA
8:00 AM	10:00 AM	Breakfast and meeting at FUNDESA. Participants: - José Miguel Torrebiarte, President, Fundesa. Board member of Progreso. - Juan Monge, Vice president, Fundesa. Vice president of the international area of the Castillo Hermanos Corporation. - Stefano Olivero, Director, Fundesa. Managing partner of Bufete Olivero (law firm). - Salvador Paiz, Director, Fundesa. Chairman of FUNSEPA and PDC. - Lorena de García Gallont, Director, Fundesa. Actively participates in the health commission.
10:30 AM	11:00 AM	Transportation to hotel
12:30 PM	1:00 PM	Transportation to lunch with Banco Industrial representatives.
1:00 PM	3:00 PM	Lunch with executives from Banco Industrial. This bank is the most important in the region. The purpose of the meeting is to inform the Congressman of the efforts made by the banking sector of the country to strengthen the economy and discuss policies that could benefit both nations.
3:00 PM	3:30 PM	Transportation to the hotel and free time
5:30 PM	6:00 PM	Transportation to dinner
6:30 PM	8:30 PM	Dinner with the Ambassador of the United States of America to Guatemala

THURSDAY, AUGUST 22

Attire: Business for the National Prayer Breakfast, casual for Progreso and business casual for dinner		
6:50 AM		Meet at the lobby to head to the Guayacan Hall.
7:00 AM	7:45 AM	Breakfast for VIP guests at the Guayacán Hall, Real Intercontinental Hotel. Business Attire Attendees: Main Speakers at the National Prayer Breakfast and members of the board of Guatemala Prospera.



8:30 AM	9:30 AM	National Prayer Breakfast. Los Robles Hall, Real Intercontinental Hotel, Guatemala City.
9:45 AM	10:30 AM	Transportation to Cementos Progreso's Plant.
10:30 AM	3:00 PM	Cementos Progreso's plant visit / Lunch. The purpose of this visit is to witness how their investment in the country's economic development is transcendental. The firm has 75% participation in the cement market in Guatemala because of the three million tons that come out of their ovens each year.
3:00 PM	4:30 PM	Transportation to hotel
7:30 PM	8:00 PM	Transportation to dinner
8:30 PM		Dinner with the President of the Republic of Guatemala

FRIDAY, AUGUST 23

3:00 AM		Transportation to La Aurora Airport
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National Prayer Breakfast Schedule for Congressman Palmer and William Smith August 20-23, 2024

TUESDAY, AUGUST 20		
Attire: Business Casual		
6:40 AM		Departure from Birmingham, Alabama for Rep. Palmer
6:59 AM		Departure from Washington, D.C. for William Smith check-in
11:40 AM		Rep. Palmer and William Smith's Arrival, La Aurora International Airport
12:30 PM		Check-in at the Real Intercontinental Hotel
1:00 PM	2:30 PM	Lunch
2:30 PM	3:00 PM	Transportation to the Chamber of Industry
3:30 PM	4:30 PM	Meeting with executives from the Chamber of Industry of Guatemala. Participants: <ul style="list-style-type: none"> - Enrique Font, board member and director of the transparency and integrity program from the Chamber: GuatelIntegra - Juan Bautista Bosch, board member. President and co-founder of Multiverse. - Stephanie Melville, board member in charge of coordinating the Human Rights and Legislative Commissions. - Raul Bouscayrol, President of the board. General Manager of Polindustrias.
4:00 PM	5:30 PM	Meeting with representatives from the energy industry to discuss their growth and the importance of the country's economic stability. Participants: <ul style="list-style-type: none"> -Roberto Morales, president of Natural Resources, Mines and Quarries Trade Association (GreNat—Spanish initials—) and Pan American Silver representative -Juan Pablo Polanco, treasurer and representative of Elevar Resources -Valery Zurita, GreNat executive director
5:30 PM	6:00 PM	Transportation to the restaurant.
6:30 PM	8:30 PM	Dinner with Guatemala Prospera's board of directors and business leaders. Participants: <ul style="list-style-type: none"> • Manuel Espina, Founder • Junior Zapata, President of the board. President of America Latina Christian Schools and published author. • Carlos Sandoval, Vice President. Founding partner of Brujula Empresarial and president of Canal Antigua. • Eduardo Magermans, Guatemala Próspera Executive Director • Walter Martinez, Board Member. Partner —Tax, international commerce, and BPS division at Deloitte.



		<ul style="list-style-type: none"> • Angel Rosales, Board Member. Entrepreneur and marketing specialist. • Willy Gomez, Board Member. Entrepreneur and former Ambassador from Guatemala to Taiwan and the United Arab Emirates. • Helen Cohen, Board Member. Partner and CEO of OXIRENT and TRIAL. • Fernando Castillo is a business executive, founder, and CEO of CS Solutions Guatemala. • Antonio Ralda, Business Executive, CEO of Corporación La Trinidad
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WEDNESDAY, AUGUST 21

Attire: Business casual		
7:30 AM	7:45 AM	Transportation to meeting with FUNDESA
8:00 AM	10:00 AM	Breakfast and meeting at FUNDESA. Participants: - José Miguel Torrebiarte, President, Fundesa. Board member of Progreso. - Juan Monge, Vice president, Fundesa. Vice president of the international area of the Castillo Hermanos Corporation. - Stefano Olivero, Director, Fundesa. Managing partner of Bufete Olivero (law firm). - Salvador Paiz, Director, Fundesa. Chairman of FUNSEPA and PDC. - Lorena de García Gallont, Director, Fundesa. Actively participates in the health commission.
10:30 AM	11:00 AM	Transportation to hotel
12:30 PM	1:00 PM	Transportation to lunch with Banco Industrial representatives.
1:00 PM	3:00 PM	Lunch with executives from Banco Industrial. This bank is the most important in the region. The purpose of the meeting is to inform the Congressman of the efforts made by the banking sector of the country to strengthen the economy and discuss policies that could benefit both nations.
3:00 PM	3:30 PM	Transportation to the hotel and free time
5:30 PM	6:00 PM	Transportation to dinner
6:30 PM	8:30 PM	Dinner with the Ambassador of the United States of America to Guatemala

THURSDAY, AUGUST 22

Attire: Business for the National Prayer Breakfast, casual for Progreso and business casual for dinner		
6:50 AM		Meet at the lobby to head to the Guayacan Hall.
7:00 AM	7:45 AM	Breakfast for VIP guests at the Guayacán Hall, Real Intercontinental Hotel. Business Attire Attendees: Main Speakers at the National Prayer Breakfast and members of the board of Guatemala Prospera.



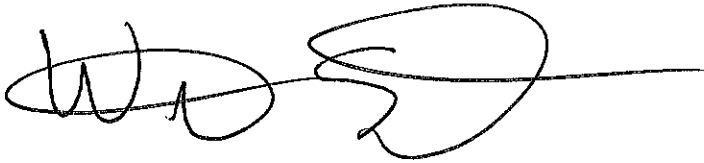
8:30 AM	9:30 AM	National Prayer Breakfast. Los Robles Hall, Real Intercontinental Hotel, Guatemala City.
9:45 AM	10:30 AM	Transportation to Cementos Progreso's Plant.
10:30 AM	3:00 PM	Cementos Progreso's plant visit / Lunch. The purpose of this visit is to witness how their investment in the country's economic development is transcendental. The firm has 75% participation in the cement market in Guatemala because of the three million tons that come out of their ovens each year.
3:00 PM	4:30 PM	Transportation to hotel
7:30 PM	8:00 PM	Transportation to dinner
8:30 PM		Dinner with the President of the Republic of Guatemala

FRIDAY, AUGUST 23

3:00 AM		Transportation to La Aurora Airport
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Traveler Form Question 8 Supplement

I serve as Chief of Staff to Congressman Palmer and Executive Director of the Republican Policy Committee. In these roles, I am supporting Mr. Palmer's effort on the Western Hemisphere Prosperity and Security Alliance. This trip is the designed and will help educate me on legislative ideas on bringing manufacturing, including pharmaceuticals and rare earth minerals, back to the western hemisphere. This will be very beneficial to our efforts to not be completely reliant upon China for critical resources and this trip will help with those efforts.

A handwritten signature in black ink, consisting of a stylized 'W' followed by a large, circular flourish and a horizontal line extending to the right.