

COMMITTEE ON ETHICS


EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Kirby Struhar
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: August 19, 2024 Return: August 21, 2024
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: _____ Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Washington Association of Wheat Growers
6. Describe Meetings and Events Attended: Tour of the Lower Granite Dam and educational briefings to discuss the importance of the Lower Snake River Dams.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 8/23/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Bruce Westerman Date: 8/23/24

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Washington Association of Wheat Growers,
Joint sponsors: The McGregor Company and Northwest RiverPartners

2. Travel Destination(s): Lewiston, Idaho

3. Date of Departure: Monday, August 19 Date of Return: Wednesday, August 21

4. Name(s) of Traveler(s): Kirby Struhar

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1028.94	\$214.00	\$65.30	\$43 traveler's insurance
Accompanying Family Member	n/a	n/a	n/a	n/a

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Michelle L. Hennings Date: July 23, 2024

Name: Michelle Hennings Title: Executive Director

Organization: Washington Association of Wheat Growers

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 109 East First, Ritzville, WA 99169

Telephone: 509-659-0610 Email: michelle@wawg.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Kirby Struhar

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Kirby Struhar  Digitally signed by Kirby Struhar
Date: 2024.07.29 09:41:33 -04'00'

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): House Committee on Natural Resources

Office Address: 1324 Longworth House Office Building Washington, D.C. 20515

Telephone Number: 202-225-2761

Email Address of Contact Person: kirby.struhar@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Kirby Struhar
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Washington Association of Wheat Growers
3. City and State OR Foreign Country of Travel: Lewiston, ID
4. a. Date of Departure: August 19, 2024 Date of Return: August 21, 2024
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**
The tour concludes at 8:30PM and there are no flights back to Washington, DC from Spokane.
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
In my role as a Professional Staff Member on the House Committee on Natural Resources, we have jurisdiction over the Bonneville Power Administration and have been very engaged on issues related to the Lower Snake River Dams. This trip will allow me to learn more about the Lower Granite Dam's operations.
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member:  Date: 7/29/24



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:

Washington Association of Wheat Growers

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**

c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors:

The McGregor Company and Northwest RiverPartners

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

See Excel spreadsheet of staffers invited -- those that work on Snake River issues.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of departure: August 19, 2024 Date of return: August 21, 2024

7. a. City of departure: Washington, D.C. (Reagan International Airport)

b. Destination(s): Fly into Spokane International Airport and then shuttled to Lewiston, Idaho.

c. City of return: Washington D.C.

8. **Check only one.** I represent that:

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following:**

a. I checked 8(a) or (b) above; **OR**

b. I checked 8(c) above but am not offering any lodging; **OR**

c. I checked 8(c) above and am offering lodging and meals for one night; **OR**

d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

Our tour will conclude at 8:30 pm at night and there are no flights out of GEG that night.



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following:**

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*

b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

LSRD System is critical to our member-farmers in transporting product to Portland for export. WAWG has planned the tour, organized lodging and transportation, and secured speakers. Our joint speakers are NW RiverPartners and The McGregor Company: they have a stake through customers/members. Each jt sponsor is providing funding towards tour & providing speakers.

13. **Answer parts a and b. Answer part c if necessary:**

a. Mode of travel: Air Rail Bus Car Other (specify: boat-30 minute ride to go thru lock)

b. Class of travel: Coach Business First Charter Other (specify: _____)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

n/a

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. **Check only one.** I represent that either:

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

b. The trip involves events that are arranged specifically *with regard* to congressional participation.

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided):

2) Provide the reason for selecting the location of the event or trip:

Lewiston is closest city to Lower Granite Dam (one of Lower Snake River dams).

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hells Canyon Grand Hotel City: Lewiston Cost Per Night: _____

Reason(s) for Selecting: One of few hotels that could accommodate room block size

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1009.00	\$214	\$89.00
For each Accompanying Family Member	n/a	n/a	n/a

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$35.00	Travelers' Insurance
For each Accompanying Family Member	n/a	n/a

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Michelle I Hennings Date: 07/15/2024
 Name: Michelle Hennings Title: Executive Director
 Organization: Washington Association of Wheat Growers
 Address: 109 E First, Ritzville, WA 99169
 Email: michelle@wawg.org Telephone: (509) 659-0610

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

August 16, 2024

Mr. Kirby Struhar
Committee on Natural Resources
1324 Longworth House Office Building
Washington, DC 20515

Dear Mr. Struhar:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Lewiston, Idaho, scheduled for August 19 to 21, 2024, sponsored by Washington Association of Wheat Growers, Northwest RiverPartners, and the McGregor Company. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The signature is written in a cursive style with a large initial "M".

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is written in a cursive style with a large initial "S".

Susan Wild
Ranking Member

MG/SW:rp

LOWER SNAKE RIVER DAM SYSTEM EDUCATIONAL TOUR

Lewiston, Idaho

August 20, 2024

- 6:00 am Breakfast and Registration, Clearwater Room
- 6:30 am Load bus to go to Boyer Park & Marina, 1753 Granite Rd. Colton (Hwy 195 to Hwy 194)
Michelle Hennings, Welcome & Introductions
Randy Suess, Inland Power & Light Company
Matt Harris, Washington State Potato Commission Director of Gov't Affairs
Dennis Wright, AgriNorthwest
Tom Kammerzell, Port of Whitman Commissioner
- 8:00 am Arrive Boyer Park & Marina
Get on boat to go through the locks to the Lower Granite Dam
- 8:45 am Arrive at Lower Granite Dam Visitor Center

Tour Dam
Clark Mather, Northwest River Partners
- 11:15 am Load bus for Port of Lewiston
Michelle Hennings, Washington Association of Wheat Growers
Casey Chumrau, Washington Grain Commission
Leslie Druffel, The McGregor Company
Paul Katovich, HighLine Grain Growers
Neil Maunu, Pacific Northwest Waterways Association
Gary Williams, Upper Mississippi Waterways Association
- 12:30 pm Arrive at Port of Lewiston, 1626 N 6th Ave., Lewiston
Box Lunches provided
Tour of Port facilities
- 2:00 pm Load bus to go to Hells Canyon Grand Hotel, 621 21st St.
- 2:15 pm Importance of Marine Hwy 84 -- River Users' Panel
Scott Corbitt, Port of Lewiston CEO
Jennifer Riddle, Tidewater Corporate Communications & Marketing Manager
Rob Rich, Shaver Transportation Vice President Marine Services
Captain Jeremy Nielsen, President of Columbia River Pilots
Kristin Meira, American Cruise Lines
- 4:00 pm Break time at hotel

5:30 pm Load bus to go to Lindsay Creek Vineyard, 3107 Powers Ave.

6:00 pm Dinner

8:30 pm Depart for hotel

August 21

6:30 am Breakfast available in main lobby

7:00 am Congressional staffers depart hotel for Spokane International Airport

Response	First Name	Last Name	State	District	Party	Title	Employer	Gender
Yes	Katie	Donahue	MA	MA-6	Democrat	Legislative	Representative	F
Yes-6/10	Kirby	Struhar	OR		Republican	Professional	House Nat	M
Yes-6/5	Hector	Colon	MA		Democrat	Professional	House Rule	M
Interested	Ross	Dietrich	FL	FL-21	Republican	Legislative	Representative	M
Y-6/21/202	Randy	Bogden	MT		Republican	Field Repre	Representative M	
Y-6/21/202	Wesley	DeGiulio	MT		Republican	Field Repre	Representative M	
7/8/2024	Melissa	Beaumont	TX		Republican	Senior Prof	House Tran	F
YES	Katie	Kingsley	ID	ID-1	Republican	Senior Legi	Representative	F
Yes	Clinton	Daniel	ID	ID-1	Republican	Lewiston D	Representative	M
Yes	Dallas	Parr	WA		Republican		R-Representative	F
YES	Cameron	Kockritz	WA		Democrat	Deputy Dis	Representative	F

Email	Phone	Issue Area	Office Add	Office Add	Office City	Office Stat	Office Zip
katie.donahue@mail.house.gov	202-225-8	Labor and	1126 Longworth Hous		Washingto	DC	20515
kirby.struhar@mail.house.gov	202-225-2761		1332 Longworth Hous		Washingto	DC	20515
hector.colon@mail.house.gov	202-225-9091		H-152, The Capitol		Washingto	DC	20515
ross.dietrich@mail.house.gov	202-225-3	Appropriat	2182 Rayburn House C		Washingto	DC	20515
randy.bogden@mail.house.gov		Field Rep/Ag POC					
wesley.deguilio@mail.house.gov		Field Rep					
melissa.beaumont@mail.house.gov	202-870-8	HouseT&IF	2165 Rayburn House C		Washingto	DC	20515
katie.kingsley@mail.house.gov	202-225-6	Agriculture	1514 Longworth Hous		Washingto	DC	20515
clinton.daniel@mail.house.gov			*lives in Lewiston				
dallas.parr@mail.house.gov			*located in Richland				
cameron.kockritz@mail.house.gov							

Bio	Notes		
	HouseT&SubH20Enviro		
	HouseNatResh20Wildlife		
	WADelegAllenergy,trans,agNR		
	HouseT&SubH20Enviro		
	**flying from Great Falls, MT		
	**flying from Billings, MT		

