



U.S. House of Representatives

COMMITTEE ON ETHICS

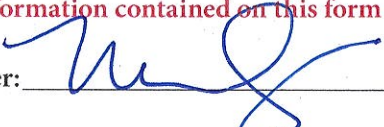
EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Melissa Kelly
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: August 7, 2024 Return: August 9, 2024
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Dulles, VA Destination: San Francisco, CA Return City: Dulles, VA
5. Sponsor(s), Who Paid for the Trip: Software.org: The BSA Foundation
6. Describe Meetings and Events Attended:
 Met with tech companies to learn about how they using and deploying artificial intelligence in their companies and with the public. Rep. Scott Franklin is on the bipartisan AI Taskforce. Learning how these compnies utilize this technology is directly related to our office responsibilities. It was informative to see first hand how it is used.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 08/21/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. C. Scott Franklin Date: 08/21/24

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Software.org: The BSA Foundation

2. Travel Destination(s): San Francisco, CA

3. Date of Departure: Wednesday, August 7, 2024 Date of Return: Wednesday, August 9, 2024

4. Name(s) of Traveler(s): Melissa Kelly


Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1,154.49	\$607.10	\$207.08	
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: August 16, 2024

Name: Victoria A Espinel Title: President

Organization: Software.org: The BSA Foundation

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 200 Massachusetts Avenue, NW, Suite 310, Washington, D.C.

Telephone: 202-549-7565 Email: william.a.milligan@gmail.com

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Melissa Kelly
2. Sponsor(s) who will be paying or providing in-kind support for the trip: The BSA Foundation
3. City and State **OR** Foreign Country of Travel: San Francisco, CA
4. a. Date of Departure: 08/07/24 Date of Return: 08/09/24
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As Chief of Staff to a Member on Science, Space and Technology and the Bipartisan AI Caucus, this trip will provide valuable insight into policies our office deals with directly.

9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

C. Scott Franklin

Date: 07/02/24

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Software.org: The BSA Foundation

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____
See Attachment A

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Wednesday, August 7, 2024 Date of Return: Friday, August 9, 2024

7. a. City of departure: Washington, D.C.

b. Destination(s): San Francisco, CA

c. City of return: Washington, D.C.

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
- b. I checked 8(c) above but am not offering any lodging; **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

See Attachment B

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted: _____

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): _____
Approximate Cost (within per diem): Aug. 7: \$59.25, Aug. 8: \$79, Aug. 9: \$59.25

2) Provide the reason for selecting the location of the event or trip: **San Francisco and surrounding areas are home to numerous companies who are at the forefront of AI.**

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: **W Hotel** City: **San Francisco** Cost Per Night: **\$260**

Reason(s) for Selecting: **The hotel is located in a safe and convenient neighborhood.**

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$673.05 Airfare \$288.84 Ground	\$520	\$197.50
For each Accompanying Family Member			

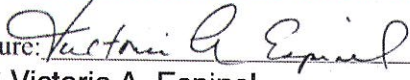
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: _____
 Name: Victoria A. Espinel Title: President
 Organization: Software.org: The BSA Foundation
 Address: 200 Massachusetts Avenue, NW Suite 310, Washington, D.C.
 Email: william.a.milligan@gmail.com Telephone: 202-549-7565

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.



House Staffdel to San Francisco, CA
 Wednesday, August 7 – Friday, August 9, 2024
“AI & Software Enabling Digital Transformation”

Attachment A: Question 4 – Names, titles, and explanation for invitation for all House invitees.

Software.org has hosted educational programming for delegations of congressional staff seeking to learn about technology development and implementation in seats of innovation, commerce, and political leadership.

The staff members listed below were invited because of their work on policy issues in the tech ecosystem including AI, emerging technologies, cybersecurity, and digital trade. The invitees work as committee staff or for Members who serve on the Energy and Commerce, Homeland Security, Judiciary, Science, Space & Technology, and Financial Services Committees, or are in House Leadership offices.

FName	Lname	Title	Organization
Steve	Ackerman	Legislative Director	Fulcher, Russ (R-ID, 1st)
Rebecca	Angelson	Chief of Staff	Latta, Bob
Yuri	Beckelman	Chief of Staff	Frost, Maxwell (D-FL, 10th)
Megan	Bel Miller	Chief of Staff	Scalise, Steve (R-LA, 1st)
Ian	Bennitt	Staff Lead	Committee on Armed Services
Moira	Bergin	Subcommittee Director	Subcommittee on Cybersecurity and Infrastructure Protection (Homeland Security)
Nora	Blalock	Legislative Director	Castor, Kathy
Kevin	Block	Counsel	Committee on Homeland Security
Tia	Bogeljic	Legislative Director	Neguse, Joe
Francis	Brooke	Policy Director	Office of the House Majority Leader
Joanna	Brown	Legislative Director	Walberg, Tim (R-MI, 5th)
Emily	Burns	Policy Director	Committee on Oversight and Accountability
Jasmine	Caruthers	Legislative Counsel	Stevens, Haley
Christopher	Cox	Chief of Staff	Clarke, Yvette D. (D-NY, 9th)
Christopher	Crawford	Chief of Staff	Carter, Buddy (R-GA, 1st)
Matt	Dernoga	Legislative Director	Barragan, Nanette
Patrick	Devney	Chief of Staff	Kuster, Ann McLane (D-NH, 2nd)
Kevin	Diamond	Deputy Chief of Staff	Blunt Rochester, Lisa (D-DE, At Large)
Kate	Durkin	Chief of Staff	Schakowsky, Jan (D-IL, 9th)
Lizzy	Fallon	Legislative Director	Office of the Majority Whip

Jay	Fields	Deputy Policy Director	Office of the Speaker of the House
Casey	Fitzpatrick	Deputy Chief of Staff/ Legislative Director	Armstrong, Kelly M. (R-ND, At Large)
Ian	Foley	Policy Director	Office of the House Majority Whip
Abe	Friedman	Senior Policy Advisor	DelBene, Suzan K. (D-WA, 1st)
Ali	Fulling	Senior Advisor	Walberg, Tim (R-MI)
Kevin	Gannon	Legislative Director	Garbarino, Andrew R. (R-NY, 2nd)
Teri	Geiger	Chief of Staff	Balderson, Troy
Justin	German	Chief of Staff	Stevens, Haley (D-MI, 11th)
Daniel	Greene	Professional Staff Member	Committee on Energy and Commerce
Tyler	Grimm	Chief Counsel for Policy and Strategy	Committee on the Judiciary
Joshua	Gross	Deputy Chief of Staff/Legislative Director	Duncan, Jeff (R-SC, 3rd)
Tiffany	Guarascio	Staff Director	Committee on Energy and Commerce
Emily	Hebein	Legislative Director	Latta, Bob (R-OH, 5th)
Rob	Hicks	Legislative Director	Obernolte, Jay (R-CA, 23rd)
Elizabeth	Hittos	Chief of Staff	Billirakis, Gus
Lisa	Hone	Chief Counsel	Committee on Energy and Commerce
Omar	Hossino	Senior Policy Counsel	House Republican Study Committee
Joshua	Izaak	Legislative Director/Counsel	Bonamici, Suzanne (D-OR, 1st)
Tasia	Jackson	Chief of Staff	Jeffries, Hakeem (D-NY, 8th)
Catherine	Johnson	Staff Director	Committee on Science, Space, and Technology
Elizabeth	Joseph	Policy Director	Guest, Michael
Megan	Kanne	Technology Advisor	Schakowsky, Jan
Jacqueline	Kappler	Chief Counsel	Committee on the Judiciary
Melissa	Kelly	Chief of Staff	Franklin, Scott (R-FL, 18th)
Bijan (B.J.)	Koohmaraie	Counsel	Scalise, Steve (Office of the House Majority Leader)
Tim	Kurth	Chief Counsel	Committee on Energy & Commerce
Giulia	Leganski	Professional Staff Member	Committee on Energy and Commerce (E&C)
Roz	Leighton	Chief of Staff	Armstrong, Kelly
James	Leuschen	Policy Director	Hoyer, Steny H. (D-MD, 5th)
John	Lin	Senior Counsel	McMorris Rodgers, Cathy (R-WA, 5th)
Craig	Link	Senior Advisor, General Counsel, Director of Member Services	Clyburn, James
Lauren	Lombardo	Deputy Policy Director	Committee on Oversight and Accountability
Cam	Madsen	Legislative Director	McCaul, Michael (R-TX, 10th)
Matthew	McMurray	Chief of Staff	Kelly, Robin (D-IL, 2nd)
Jake	Middlebrook	Deputy Chief of Staff	LaTurner, Jake
Jeff	Morehouse	Leadership Chief of Staff	Hudson, Richard (R-NC, 9th)

Corey	Norman	Chief of Staff	Curtis, John (R-UT, 3rd)
John	Piazza	Chief of Staff	Committee on Science, Space, and Technology
Brannon	Rains	Professional Staff Member	Subcommittee on Innovation, Data, and Commerce
Mary Ellen	Richardson	Chief of Staff	LaHood, Darin (R-IL, 16th)
Victoria	Rivas	Policy Director	House Democratic Caucus
Janet	Rossi	Deputy Chief of Staff	Crawford, Rick
Nick	Runkel	Deputy Chief of Staff	Womack, Steve
Zac	Rutherford	Chief of Staff	Harshbarger, Diana (TN, 1)
Geo	Saba	Chief of Staff	Khanna, Ro (D-CA, 17th)
Brooke	Scannell	Chief of Staff	House Minority Whip
Alex	Scheuer	AI Policy Lead	Jeffries, Hakeem (NY-08)
Alexandra	Seymour	Staff Director	House Committee on Homeland Security
Rajiv	Sicora	Legislative Director	Bowman, Jamaal
William	Smith	Chief of Staff	Palmer, Gary
Dahlia	Sokolov	Policy Director	Committee on Science, Space, and Technology
Stuart	Styron	Senior Technology Policy Counsel	Eshoo, Anna G. (D-CA, 16th)
AJ	Sugarman	Policy Advisor	Scalise, Steve (R-LA, 1st)
Teddy	Tanzer	Senior Counsel	Committee on Energy & Commerce
Claire	Trokey	Legislative Director	Scalise - Office of the Majority Leader
Matt	Tucker	Deputy Chief of Staff	Joyce, John
Jonathan	Vecchi	Deputy Chief of Staff/Legislative Director	Bilirakis, Gus M. (R-FL, 12th)
Jake	Vreeburg	Policy Director	House Republican Conference
Beau	Walker	Chief of Staff	Womack, Steve (R-AR, 3rd)
Kelsey	Wall	Senior Policy Advisor	House Republican Study Committee
Veronica	Wong	Chief of Staff	Issa, Darrell E. (R-CA, 48th)
Connor	Wood	Legislative Assistant	Stevens, Haley
Joshua	Woodward	Deputy Chief of Staff for Policy/Legislative Director	Cammack, Kat (R-FL, 3rd)
Lenny	Young	Chief of Staff	Brownley, Julia (D-CA, 26th)
Dan	Ziegler	Policy Director	Office of the Speaker of the House of Representatives
Nate	Zimpher	Legislative Director	Balderson, Troy (R-OH, 12th)

Attachment B: Question 12 – Sponsor’s interest and role

Software.org: the BSA Foundation is an independent and nonpartisan 501(c)(3) organization.

Our organization works to help policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As such, congressional trips such as this raises

AMENDED 8/21/24 3:48 PM

awareness and deepens understanding around emerging software technologies and their impacts to society, the economy, and the environment.

Software.org planned and organized all aspects of the trip, made lodging and travel arrangements, and corresponded with businesses involved to set up events and tours at each location. Software.org is the sole sponsor for this trip, including responsibility for covering cost of meals throughout the trip.



Bicameral Staffdel to San Francisco
Wednesday, August 7 - Friday, August 9, 2024
"AI & Software Enabling Digital Transformation"

SCHEDULE

DAY 1 – WEDNESDAY, AUGUST 7

- 8:18 AM **Depart Washington Dulles International Airport (IAD) United #267**
- 11:10 AM Arrive at San Francisco International Airport (SFO)
- 12:00 PM Ground transportation from the airport to Microsoft
- 12:30 – 2:30 PM Microsoft**
Microsoft Silicon Valley Campus, 1045 La Avenida Street, Mountain View
Generative Artificial intelligence (AI) is transforming the world in unprecedented ways. Microsoft's Ryan Harkins will present on how we can ensure that AI is used in a responsible and ethical manner, while respecting the rights and interests of individuals and society.
- Featured Speaker(s):
- **Ryan Harkins**, Senior Director of Public Policy
- 2:30 PM Ground transportation to IBM
- 3:15 – 4:45 PM IBM**
IBM Research - Almaden Lab, 650 Harry Road, San Jose
At IBM's Almaden Research Lab, participants will engage in robust discussion on the Future of Artificial Intelligence, while learning about how IBM's technological leadership is driving industry transformation with our partners and clients from around the globe. In addition, IBM business leader Laura Guio (IBM Senior State Executive for CA), will dive into IBM's longstanding commitment to AI through our Principles for Trust and Transparency, and our public policy PoV on "Precision Regulation" of AI. This session will be designed for maximum participant interaction, with questions encouraged.
- Featured Speakers:
- Introductions:*
- **Laura Guio**, GM & Managing Partner, IBM TechnoloScheegy Consulting Alliance & Red Hat, California Senior State Executive
- IBM Research AI Strategy:*
- **Sandeep Gopisetty**, Director & Distinguished Engineer, Enterprise Data & Governance for AI Models

IBM Software Development AI Strategy:

4:45 PM ➤ **Madhu Kochar**, Vice President, Product Development, IBM Automation
Ground transportation to The Dutch Goose 3567 Alameda De Las Pulgas, Menlo Park, CA

5:30 – 7:30 PM **Dinner Program: Building a Workforce for an AI Future**
Dinner program focused on building a workforce for an AI-driven future. The program will feature a panel of experts from aiEDU, The AI Education Project, discussing how AI is changing workforce needs and how pipeline development and reskilling the existing workforce should meet the coming challenges and opportunities.

Featured Discussants:

Alex Kotran, CEO & Co-Founder, The AI Education Project

Loni Mahanta, Chief Operating Officer & General Counsel, The AI Education Project

Christian Pinedo, Chief of Staff, The AI Education Project

8:00 PM Ground transportation to W Hotel

DAY 2 - THURSDAY, AUGUST 8

7:30 AM Group assembles in the lobby

8:00 AM Ground transportation from Hotel to **Autodesk**

8:30 – 10:30 AM **Autodesk**
Autodesk Gallery, The Landmark Building, 1 Market Street #200, San Francisco
At Autodesk, the delegation will see how technology is transforming infrastructure, buildings, manufacturing, and media & entertainment. Guests learn how machine learning and AI might alter these fields in the future and join in a discussion about how emerging technologies might benefit competitiveness, efficiency, and productivity in these industries.

Featured Speakers:

- **Mike Haley**, Senior Vice President, Research
- **Allison Rose**, Senior Director of Government Affairs

10:30 AM Ground transportation to Salesforce

11:00 AM – 1:00 PM **Salesforce**
Salesforce Tower, 425 Mission Street, San Francisco
Salesforce, the leading enterprise AI + CRM, welcomes the Software.org Delegation to our headquarters. We'll be focusing on how our enterprise AI solutions revolutionize the workplace and how we build and deploy this technology with trust.

Featured Speakers:

- **Boris Gamazaychikov**, Senior Manager of Emissions Reduction
- **Dr. Rachel Gillum**, Vice President of Ethical & Humane Use of Technology
- **Margaret Taylor**, Head of Public Affairs

1:00 PM Ground transportation to **SAP**

1:30-3:00 PM

SAP

SAP Labs, 135 Townsend Street, San Francisco

Shaping the Future of Innovation: SAP's Holistic Approach to AI-Driven Business Transformation

The delegation will participate in an enlightening session that explores SAP's holistic approach to innovation. This session provides an overview of SAP Business AI, showcasing how advanced AI technologies are transforming the enterprise landscape. Gain valuable insights into the strategies and technologies that leading companies use to unlock their data's full potential, propelling them towards unprecedented success. This session promises to equip participants with the knowledge and tools needed to catalyze transformative growth and stay at the forefront of digital innovation.

Featured Speaker(s):

- **Jeanine L.K. LeFlore**, Vice President of Product Growth, Innovation BTP Innovation

3:00 PM

Ground transportation to **Adobe**

3:30-5:00 PM

Adobe

Adobe Founders Tower, 333 W San Fernando Street, San Jose

The delegation will tour Adobe's newly constructed Founders Tower to learn about the building's innovations around sustainability. A presentation about the Content Authenticity Initiative will be provided in addition to a discussion about Adobe's AI ethics.

Featured Speaker(s):

- **Anne Perkins**, Head of Public Policy
- **Andrew Kaback**, Lead Project Manager, CAI
- **J. Scott Evans** Associate General Counsel, Trademark

5:00 PM

Ground transportation to Toy Soldier

5:30 – 8:00 PM

Dinner Program: Perspectives at the Intersection of AI & Cybersecurity

Toy Soldier, 52 Belden Place, San Francisco

The delegation will participate in a dinner discussion on how governments across the globe are approaching AI cybersecurity, implementation and regulation.

Featured Discussants:

- **Bruce Byrd**, Executive Vice President & General Counsel, Palo Alto Networks
- **Jim Dempsey**, Lecturer, UC Berkeley School of Law Senior Policy Advisor, Stanford Program on Geopolitics, Technology and Governance

DAY 3- FRIDAY, AUGUST 9

8:30 AM

Group meets in the W hotel lobby, with luggage and checks out of the hotel.

8:45 AM

Ground Transportation to Atlassian

9:00 – 11:00 AM

Company Visit: Atlassian

350 Bush Street, Floor 13, San Francisco

Overview:

Delegation participants will visit the San Francisco office of Atlassian, a leading provider of collaboration and productivity software. Attendees will learn how Atlassian leverages artificial intelligence to enhance team collaboration and productivity.

Featured Speaker:

- **Aaron Kleiner**, Government Affairs and Public Policy

11:00 AM

Ground Transportation to SFO

1:10 PM

Depart **San Francisco International Airport (SFO) United #1738**

9:13 PM

Arrive at **Washington Dulles International Airport (IAD)**

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

August 1, 2024

Ms. Melissa Kelly
Office of the Honorable Scott Franklin
249 Cannon House Office Building
Washington, DC 20515

Dear Ms. Kelly:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Francisco, California, scheduled for August 7 to 9, 2024, sponsored by Software Education Foundation d.b.a. Software.org: the BSA Foundation ("Software.org").

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:kjf