COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

☑ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Kaitlyn Mullen
2. a. Name of Accompanying Relative: _____ *OR* ☐ None
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: August 13, 2024 Return: August 16, 2024
   b. Dates at Personal Expense, if any: _____ *OR* ☐ None
4. Departure City: Washington, DC Destination: Portland, OR Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Foundation for Rural Service, Oregon Broadband Association and Washington Independent Telecommunications Associations
6. Describe Meetings and Events Attended: See attached itinerary
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☐ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☐ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☐ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☐ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☐ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Kaitlyn Mull **Date:** 8/22/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Marcus J. Molinaro **Date:** 8/22/2024

Signature of Supervising Member: MJMolinaro

last updated 7/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Foundation for Rural Service, Oregon Broadband Association, and Washington Independent Telecommunications Association
2. Travel Destination(s): Portland, OR; Kelso, WA; Madras, OR
3. Date of Departure: August 13, 2024 Date of Return: August 16, 2024
4. Name(s) of Traveler(s): See attachments A and B

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	List A -- $942 List B -- Dever:$1025; Morsell:$822; Mullen:$1211; Tibbetts:$1056; Vainisis: $1022	All -- $416	All -- $142	none
Accompanying Family Member	none	none	none	none

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Pamela Becker **Date:** 8/19/2024

Name: Pamela Becker **Title:** Executive Director

Organization: Foundation for Rural Service

☒ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 4121 Wilson Blvd, Suite 1000, Arlington, VA 22203

Telephone: 703-351-2044 **Email:** pbecker@frs.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Kaitlyn Mullen
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Foundation for Rural Service, Oregon Broadband Association, and Washington Independent Telecommunications Association
3. City and State **OR** Foreign Country of Travel: Portland and Madras, OR, and Kelso, WA
4. a. Date of Departure: August 13, 2024 Date of Return: August 16, 2024

   b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: _____
5. a. Yes ☐ No ■ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member: _____

   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ■ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

   _____
7. Yes ■ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   I am a legislative Assistant and handle Rep. Molinaro's telecommunications and healthcare portfolios. The activities will deepen my understanding of the challenges of providing broadband services in rural communities + the impact it has on commercial activities, health, + public safety.
9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Marc Molinaro **Date:** 7/11/2024

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Kaitlyn Mullen

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Kaitlyn Mul

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Marcus T. Molinaro

Office Address: 1207 Longworth House Office Building

Telephone Number: (202) - 225 - 5441

Email Address of Contact Person: Kaitlyn.Mullen@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: *travel.requests@mail.house.gov*.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   Foundation for Rural Service (FRS)

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☒ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: Washington Independent Telecommunications Association and Oregon Broadband Association

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See Attachment A

   The staff members invited were those identified with a portfolio that includes at least one of the following issue areas: agriculture, telecommunications, rural development, infrastructure, commerce, or science and technology.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: August 13, 2024 Date of Return: August 16, 2024
7. a. City of departure: Washington, DC
   b. Destination(s): Portland, OR; Kelso, WA; Madras, OR
   c. City of return: Washington, DC
8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. ***Check only one of the following.***
   a. ☐ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☐ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following.***
   a. ☐ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
   b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:

   FRS is the primary sponsor of the trip, with planning assistance from the Washington Independent Telecommunications Association (WITA) and Oregon Broadband Association (OBA), which provided guidance in identifying potential visits on the trip, as well as meal and hotel locations. FRS will incur all expenses. The mission of FRS is to enhance the quality of life in rural America through philanthropic and educational programs. WITA is dedicated to providing a forum for members to share industry tends and new technologies, educate legislators and regulators, provide training opportunities for member companies, and connect vendors with members. OBA represents the chief providers of voice and data communications in Oregon.

13. ***Answer parts a and b. Answer part c if necessary***:
   a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify:_____)
   b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☐ (specify:_____)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☐ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. ***Check only one.*** I represent that either:
   a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
      1) Detail the cost *per day* of meals (approximate cost may be provided): 8/13/24 (travel day) = $44 8/14/24 = $58; 8/15/24 = $54; 8/16/24 (travel day) = $17
      2) Provide the reason for selecting the location of the event or trip: Locations in Washington and Oregon highlight a variety of geographic challenges faced in providing broadband services, and the importance of partnering with local communities.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

   Hotel Name: Sleep Inn Kelso City: Kelso, WA Cost Per Night: $127
   Reason(s) for Selecting: Centrally located and meets the per diem requirements

   Hotel Name: Inn at Cross Keys Station City: Madras, OR Cost Per Night: $107
   Reason(s) for Selecting: Centrally located and meets the per diem requirements

   Hotel Name: Springhill Suites City: Portland Cost Per Night: $182
   Reason(s) for Selecting: Located near the airport and meets the per diem requirements

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$996	$498	$206
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	none	none
For each Accompanying Family Member		

19. ***Check only one:***
   a. ☒ I certify that I am an officer of the organization listed below; **OR**
   b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
   a. **I read and understand the Committee's Travel Regulations;**
   b. **I am not a registered federal lobbyist or registered foreign agent; and**
   c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Pamela Becker Date: July 9, 2024

Name: Pamela Becker Title: Executive Director

Organization: Foundation for Rural Service

Address: 4121 Wilson Blvd, #1000

Email: pbecker@frs.org Telephone: 703-346-0817 (cell); 703-351-2044 (office)

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Foundation for Rural Service
2. Name of your organization: Oregon Broadband Association
3. Yes ☐ No ☒ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. ***Check one***. I certify that my organization:
   a. ☐ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
   b. ☒ Has had a direct role in the organizing, planning, or conducting of a trip to Destination: Portland, Cascade Locks, Mt. Hood, Madras, Warm Springs, Bend, Lyons, and Woodburn, OR on Date: August 14-16, 2024 that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
   c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.,* meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. ***Check only one:***
   a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
   b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
   a. I read and understand the Committee's Travel Regulations;
   b. I am not a registered federal lobbyist or registered foreign agent;
   c. I am an officer of this organization and am duly authorized to sign this form; and
   d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Brant Wolf Date: July 2, 2024

Name: Brant Wolf Title: Executive Vice President

Organization: Oregon Broadband Association

Address: 1149 Court Street NE, Salem, Oregon 97301

Telephone: 503-871-0479 Email: bwolf@oba-telecom.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

last updated 7/2023

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Foundation for Rural Service
2. Name of your organization: Washington Independent Telecommunications Association
3. Yes ☐ No ☒ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. ***Check one.*** I certify that my organization:
   a. ☐ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
   b. ☒ Has had a direct role in the organizing, planning, or conducting of a trip to Destination: Winlock, Toledo, Kelso, Cathlamet, Kalama, WA on Date: August 13 and 14, 2024 that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
   c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.*, meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. ***Check only one:***
   a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
   b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
   a. I read and understand the Committee's Travel Regulations;
   b. I am not a registered federal lobbyist or registered foreign agent;
   c. I am an officer of this organization and am duly authorized to sign this form; and
   d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: 7/3/2024

Name: Betty Buckley Title: Executive Director

Organization: Washington Independent Telecommunications Association

Address: PO Box 2473, Olympia, WA 98507

Telephone: 509.690.0530 Email: bettyb@wita-tel.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

last updated 7/2023

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland

ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

August 5, 2024

Ms. Kaitlyn Mullen
Office of the Honorable Marcus J. Molinaro
1207 Longworth House Office Building
Washington, DC 20515

Dear Ms. Mullen:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Kelso, Washington, and Madras and Portland, Oregon, scheduled for August 13 to 16, 2024, sponsored by Foundation for Rural Service, Washington Independent Telecommunications Association, and Oregon Broadband Association.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:rp

FRS Congressional Broadband Tour | Oregon and Washington
August 13-16, 2024

The Foundation for Rural Service (FRS) is a 501c3 non-profit dedicated to enhancing quality of life in America by promoting a better understanding of rural issues. The vision of FRS is to harness the power of the rural communications industry to enrich lives in America.

The purpose of this trip is to educate Capitol Hill staff on the geographic and financial challenges of providing robust broadband service to remote rural areas, as well as to highlight the role rural telecom companies play in providing these essential services that support education, commercial activity, agriculture, health, and public safety. Attendees will meet with a range of small, rural telecommunications companies in Oregon and Washington as well as companies that rely on broadband to provide essential services to their communities. The group will also visit rural community leaders and discuss ways in which the state has been enhanced by broadband applications. Drive times will provide an opportunity for educational sessions on the bus, as well as illustrate the difficulty of serving "last mile" areas in rural states.

No registered federal lobbyists will attend this trip. All expenses will be paid in full by the Foundation for Rural Service (FRS) and will be subject to the daily per diem allowances for Senate and House employees—all meals, lodging, and transportation for staffers will be covered by FRS within these allowance rates.

ITINERARY

Tuesday, August 13, 2024

7:07 a.m.	Depart Washington, DC (DCA) on American Airlines #2304 to Chicago O'Hare (ORD)
10:12 am	Depart Chicago (ORD) on American Airlines #2232 to Portland, OR (PDX)
12:43 p.m.	Arrive Portland (PDX)
1:00 p.m.	Walk to terminal above the long-term parking garage
1:10 – 2:00 p.m.	**Lunch and presentation about PDX,** which is undergoing a $2 billion expansion project, the first phase of which will open to the

public the next day. Scheduled to be fully complete in 2025, the airport's ticketing and lobby areas will double in size and be more energy efficient. The new terminal will feature a wood-lattice ceiling spanning over a bright space full of leafy foliage and live trees. A robust telecommunications network is a key component of the renovation and new facility.
Speaker:

- Sheree Temple, Intergovernmental Issues Manager, Port of Portland

2:00 – 3:00 p.m.

Bus to pick up Dale Merten from ToledoTel
(Shell Station)
642 State Route 505
Winlock WA

During the ride Pam Becker will provide a general overview of the tour schedule and introduce Betty Buckley and Brant Wolf, other individuals involved in the planning and execution of the schedule.

The Washington Independent Telecommunications Association (WITA) is dedicated to providing a forum for members to share industry trends and new technologies, educate legislators and regulators, provide training opportunities for member companies, and connect vendors with members in an effort to build state of the art networks across Washington. WITA members are experts at getting communications services into the most rural areas of the state and almost all members provide telephone and broadband services to 100% of their service areas. The Oregon Broadband Association (OBA) represents the chief providers of voice and data communications in Oregon. Members include local exchange telephone companies, long distance carriers, wireless companies, cable companies, Internet providers, alarm companies and over 100 suppliers of telecommunications equipment and services. Membership in the Association is open to all telecommunications providers and suppliers.
Speakers:

- Pam Becker, Executive Director, Foundation for Rural Service
- Betty Buckley, Executive Director, Washington Independent Telecommunications Association
- Brant Wolf, Executive Vice President, Oregon Broadband Association

3:00 – 3:05 p.m.

Bus to ToledoTel fiber installation site in Winlock

3:05 – 3:20 p.m.	**Visit fiber installation construction project** underway for ToledoTel. ToledoTel is a family-owned Local Exchange Carrier headquartered in Toledo, Washington. ToledoTel provides facilities-based telecommunications and broadband services to Toledo and other communities in Washington State. In 2015 the company completed a major plant project of replacing its entire copper network with fiber optics, bringing gigabit fiber to every household and business in its service area. Broadband speeds of up to 1 gigabit are now available, providing the bandwidth customers need in the growing global market. The project will pass 2,400 unserved locations and be completed by July 1, 2025. Speakers: • Dale Merten, COO, ToledoTel
3:20 – 3:30 p.m.	Bus to Valley View Health Center 117 Ramsey Way Toledo, WA 98591
3:30 – 4:00 p.m.	**Tour Valley View Health Center (VVHC),** a non-profit organization and community health center that provides comprehensive medical, dental, behavioral health, pharmacy, and telehealth services to residents of Lewis, Thurston, and Pacific counties in Washington state. The Center is a non-profit, Federally Qualified Health Center governed by a board of patients, local community members, and community business leaders to meet health care needs of the communities. The Center has a busy telehealth service made possible with a robust broadband connection from ToledoTel. Speaker: • Gaelon Spradley, CEO, Valley View Health Center
4:00 – 4:05 p.m.	Walk to ToledoTel Central Office 116 Ramsey Way Toledo WA
4:05 – 5:00 p.m.	**Broadband 101 and Tour of ToledoTel.** A basic overview to better understand the historical, technical, geographic, and financial issues surrounding rural broadband infrastructure in the United States and especially Washington and Oregon. A tour of ToledoTel will include a hands-on demonstration of how to splice fiber, various testing equipment, network equipment including ONT (Optical Network Terminal), Access Point, and tools of the trade such as a fiber splicing trailer and bucket truck.

Speakers:

- Dale Merten, COO, ToledoTel
- Aaron Nelson, Chief Engineer, ToledoTel
- Eddi Peterson, Combination Technician, ToledoTel

5:00 – 5:30 p.m. Bus to Elks Lodge #1482
900 Ash St, Kelso, WA 98626

5:30 -- 7:00 p.m. **Dinner at the Elks Lodge.** The Benevolent and Protective Order of Elks (BPOE; also often known as the Elks Lodge or simply The Elks) is an American fraternal order founded in 1868. The fraternity currently focuses on community, friendship and charity. The dinner will be an opportunity for tour attendees to get to know each other better and ask informal questions of guests.
Guests:

- Dale Merten, COO, ToledoTel
- (invited) Denny Heck, Lt. Governor, State of Washington
- Aaron Wheeler, Director, Washington State Broadband Office

7:00 –7:10 p.m. Bus to Sleep Inn Kelso
250 Kelso Drive
Kelso, WA 98626

Overnight in Kelso

Wednesday, August 14, 2024

7:30 a.m. Breakfast at the hotel

8:00 – 8:45 a.m. Drive to
90 Broadway Street
Cathlamet, WA,

8:45 – 10:00 a.m. **Visit with Wahkiakum West Telephone (WWest).** Western Wahkiakum County Telephone Company incorporated in 1927, linking together about 200 subscribers from existing farmer telephone lines. In 1968, microwave technology was introduced to the WWest Communications facilities. In 1989 WWest Communications entered the digital age with an upgrade to system-wide digital switching equipment. 1998 was another big year for WWest Communications, with the installation of fiber optic cabling, central office switching equipment upgrades, and long-distance equal access. Wahkiakum West also offers Satellite

Internet services in the surrounding areas outside its network service area. Wahkiakum West has expanded its optical fiber network all the way to every home and business in its service territory.

WWest is currently planning to run fiber over a bridge to get to a small island in the middle of the Columbia River. Discussion will include the challenges of installing fiber, including funding, geography, supply availability, and permitting.
Speakers:

- Ken Johnson, CEO, WWest
- Joni Matthews, Assistant Manager, WWest
- Chris Magnuson, Operations Manager, WWest

10:00 – 10:45 a.m. Bus to Mountain Timber Market
Market Conference Room
254 N Hendrickson Drive
Kalama, WA 98625

10:45 – 11:45 a.m. **Tour of the Port of Kalama,** a six-mile-long port on the banks of the Columbia River, is the 2nd largest exporter on the West Coast, and the 15th largest exporter in the United States. Annually over 100,000 rail cars arrive at Port of Kalama and approximately 15 million tons of grain are exported from Port of Kalama each year. Other exports include soybeans, corn and wheat, coming from many states including Oregon, Washington, Idaho, Montana, North and South Dakota, Nebraska, Minnesota and Wisconsin. Approximately 1,400 employees are employed by businesses on the Port. In addition, the Port of Kalama boasts miles of riverfront playground, beaches, public parks and marina, a vibrant community of antiques, shops and restaurants, and a rich small-town culture. The port is home to more than 40 companies employing approximately 1,400 people. Manufacturing companies, storage facilities, distribution business, exporters, recycling agents, trucking companies and many others make their home in Kalama and receive broadband service from Kalama Telephone Company, a locally-owned, independent telephone company located in Kalama, Washington.
Speakers:

- Mark Wilson, Port Manager
- Rick Vitzthum, Chief Financial Officer, Kalama Telephone Company

- Stefanie Pederson, Vice President of Business Operations, Kalama Telephone Company
- Michor Hodgen, Outside Plant Supervisor, Kalama Telephone Company
- Michelle Nelson, Mountain Timber Market Manager, Port of Kalama
- Dan Polacek, Public Relations Administrator, Port of Kalama

Lunch on the bus

11:45 a.m. – 1:00 p.m. Bus to Bonneville Lock and Dam Auditorium
Exit 40 off I-84
Cascade Locks, OR

1:00 – 4:00 p.m. **Tour Bonneville Lock and Dam**, built and operated by the U.S. Army Corps of Engineers, was the first federal lock and dam on the Columbia and Snake rivers. The project's first powerhouse, spillway and original navigation lock were completed in 1938 to improve navigation on Columbia River and provide hydropower to the Pacific Northwest. A second powerhouse was completed in 1982, and a larger navigation lock in 1993. Today, the project is a critical part of the water resource management system that power generation, navigation, water quality improvement, fish and wildlife habitat including fish passage and recreation along the Columbia River.

Speakers:

- Jim Gross, Deputy Operations Project Manager, U.S. Army Corps of Engineers -- Bonneville Lock and Dam
- Michael Adams - Bonneville Lock and Dam, Operations Project Manager
- Hannah Dondy-Kaplan, Intergovernmental Affairs, Oregon Liaison, Bonneville Power Administration

4:00 – 5:10 p.m. Bus to Mt. Hood Meadows Ski Resort
14040 OR-35
Mt Hood, OR 97041

5:15 – 6:00 p.m. **Visit Mt. Hood Meadows Ski Resort.** Mt. Hood Meadows operates on a special use permit in the Mt. Hood National Forest. In the four decades Meadows has operated, its ownership and shareholders have invested nearly $50 million into the ski resort, which has increased skier visits from a few thousand its first year to more than 400,000 a season. The ski area has a long history of

using “best management practices” to properly minimize the short-term environmental impact of construction and uses strategies to restore construction sites long-term. Prior to proposing a new project, the ski area first analyzes the landscape, looking to minimize impacts on vegetation, wildlife habitat, water quality, and reduce the potential for erosion. Then the projects are constructed using sophisticated techniques such as helicopter installation of chairlifts to reduce impacts on the landscape, and re-vegetation with native wildflower and grasses with seeds collected on site. Ski operations and retail sites at Mt. Hood Meadows rely on broadband service provided by Reliance Connects which can be challenging in such an extreme location.
Speaker:

- Brooke Wheeler, President and CEO, Reliance Connects
- TBD, somebody from Mt. Hood Meadows

6:00 – 7:30 p.m. Bus to hotel
The Inn at Cross Keys Station
66 NW Cedar Street
Madras, OR 97741

7:30 p.m. Walk to Mazatlan Mexican Restaurant
675 US-26, Madras, OR 97741

Overnight in Madras

Thursday, August 15, 2024

7:30 a.m. Breakfast at the hotel

8:00 – 8:30 a.m. Bus to Warm Springs Telephone
4202 Holliday Steet
Warm Springs, OR 97761

8:45 - 10:45 a.m. **Tour Warm Springs Reservation Telephone Operations.** The Warm Springs Indian Reservation consists of 1,019 square miles (2,640 km2) in north-central Oregon, in the United States, and is governed by the Confederated Tribes of Warm Springs. Three tribes form the confederation: the Wasco, Tenino (Warm Springs) and Paiute. Since 1938 they have been unified as the Confederated Tribes of Warm Springs.

Warm Springs Telecom is a wholly owned enterprise of the Confederated Tribes of Warm Springs. It is the 9th tribally owned

telecommunications company in the United States and was created to serve every person, business and government agency on the Warm Springs Reservation with landline telephone service and high-speed broadband Internet. Warm Springs Telecom received an American Recovery and Reinvestment Act (ARRA) award in the summer of 2010 to build a Central Office building that houses customer service, administration and the central office, where all the equipment needed for a telephone company to work has been installed. In addition, a fiber/fixed wireless network has been built around the reservation to connect customers.

Speaker:

- Tim York, General Manager, Warm Springs Telecom

10:45 – Noon

Bus to DirectLink Data Center
207 Columbia Street
Bend, OR 97702

During the bus ride John Cannon from Rally Networks will discuss the challenges of providing broadband services in different states, with different permitting, funding opportunities, and leadership from state broadband offices. Rally Networks provides broadband services to rural communities in Washington, Oregon, Idaho, Missouri, Oklahoma, and Arkansas.

Speaker:

- John Cannon, Government Affairs Specialist, Rally Networks

Noon – 1:30 p.m.

Lunch and Tour of DirectLink Data Center. DirectLink serves businesses, government, and retail members with a wide variety of communications products including voice services, fiber optic internet, WiFi and others. DirectLink serves over 8,000 cooperative members within a nearly 100 square mile footprint between Canby and Mt. Angel, Oregon. There are approximately 260 telephone cooperatives in 31 states across the country. The independent telephone industry was developed throughout the country by farmers who were unable to receive telephone service in the small rural communities where they lived and worked. These farmers pooled their resources to establish telephone cooperatives.

Speaker:

- Paul Hauer, President, Direct Link Cooperative
- Derrick Mottern, COO, Direct Link Cooperative

1:30 – 3:30 p.m.	Bus to Stayton Cooperative Telephone Company 242 5th Street Lyons , OR
3:30 – 4:30 p.m.	**Visit SCTC Central Office**, which is operated remotely from the primary office. Speakers will discuss the impact of the August 2020 Beachie Creek Fire, which ravaged multiple communities in northwestern Oregon, before it was fully contained on December 10, 2020. The Beachie Creek Fire claimed at least five lives, decimated thousands of structures and scorched nearly 200,000 acres. One focus for rural broadband providers is how to maintain communication services for first responders during emergencies as well as reestablishing service for affected customers. Speaker: • Erik Hoefer, President/CEO, Stayton Cooperative Telephone Company
4:30 – 5:30 p.m.	Bus to Wooden Shoe Tulip Farm 33814 S. Meridian Road Woodburn, OR 97071
5:30 – 8:30 p.m.	**Tour and dinner at the Wooden Shoe Tulip Farm facilities,** a family-run business that began growing tulips in 1974. In the 1980s the farm expanded and in 2001 changed its name to Wooden Shoe Tulip Farm. In the first few years sales were printed on black and white order sheets but in 1985 it opened the fields for Easter Weekend and the farm became a destination site. Operations have expanded from taking bulb orders and selling cut flowers to now include potted tulips, gift shop items, and food and activities on weekends for visitors. This worldwide business relies on broadband service for on-line sales as well as on-site operations and sales. In addition, Barb Iverson is the chair of the Monitor Communications Cooperative Board. Speakers: • Geri Fraijo, GM/CEO, Monitor • Barb Iverson, owner of Wooden Shoe Tulip Farm and Chair, Monitor Cooperative Telephone Company • (Invited) Tina Kotek, Governor of Oregon • Daniel Holbrook, Broadband Manager, Oregon State Broadband office

8:30 - 9:30 p.m.	Bus to hotel Springhill Suites 11922 NE Airport Way Portland, OR 97220 Overnight in Portland

Friday, August 16, 2024

9:30 a.m.	Bus to airport
11:27 a.m.	Depart Portland International Airport (PDX) to Chicago O'Hare (ORD) American Airlines #1249
5:29 p.m.	Arrive Chicago (ORD)
6:51 p.m.	Depart Chicago (ORD) to Washington, DC (DCA) American Airlines #1608
10:00 p.m.	Arrive Washington DC (DCA)

FOUNDATION FOR RURAL SERVICE

LIST A

Congresssional Broadband Tour to Washington and Oregon
August 13-16, 2024

The following House Staff members incurred
Total Transportation Expenses of $942 ($285 for bus and $657 for airline)

Brian Arata
Legislative Director
Rep. Glenn "GT" Thompson (PA-15)

Tanner Brown
Legislative Assistant
Rep. Jim Baird (IN)

Earl Flood
Legislative Director & Counsel
Rep. Robin L. Kelly (IL-02)

Kevin Griffen
Legislative Assistant
Rep. André Carson (IN-07)

Tyler Jones
Legislative Aide
Rep. Mike Turner (OH-10)

Semaj Martin-Redd
Legislative Assistant
Rep. Trent Kelly (MS-01)

Anna McCleaf
Senior Legislative Assistant
Rep. Robert Aderholt (AL-04)

Sawyer McCrabb
Legislative Assistant
Rep. Joe Courtney (CT-02)

Nick Rockwell
Professional Staff
House Committee on Agriculture

FOUNDATION FOR RURAL SERVICE

LIST B

Congresssional Broadband Tour to Washington and Oregon
August 13-16, 2024

The following House Staff members incurred different Total Transportation Expenses, as indicated after their name

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Tyler Dever
Senior Legislative Assistant
Rep. Keith Self (TX-03)
$285 (bus) + $740 (airline) = $1,025

Clara Tibbetts
Legislative Assistant
Rep. Paul D. Tonko (NY-20)
$285 (bus) + $771 (airline) = $1,056

Gianni Morsell
Legislative Assistant
Rep. Susan Wild (PA-07)
$285 (bus) + $537 (airline) = $822

Jerome Vainisi
Legislative Assistant
Rep. Kay Granger (TX-12)
$285 (bus) + $737 (airline) = $1,022

Kaitlyn Mullen
Legislative Assistant
Rep. Marc Molinaro (NY-19)
$285 (bus) + $926 (airline) = $1,211

House of Representatives Staff Invited to Attend 2024 FRS Congressional Broadband Tour

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