

COMMITTEE ON ETHICS


EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Marjorie Jackson
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: August 5, 2024 Return: August 7, 2024
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: New York City, NY Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Conservative Partnership Institute
6. Describe Meetings and Events Attended: I attended meetings to discuss effective communications, social media, and other strategies to help me perform my duties as a communications director.
7. Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 08-19-2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Bob Good Date: 08-19-2024

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Conservative Partnership Institute

2. Travel Destination(s): New York City, NY

3. Date of Departure: August 5, 2024 Date of Return: August 7, 2024

4. Name(s) of Traveler(s): See attached.

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$156	\$450	\$168	\$50
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Ed Corrigan Date: 8/15/24

Name: Ed Corrigan Title: CEO

Organization: Conservative Partnership Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 300 Independence Ave S.E., Washington, D.C., 20003

Telephone: _____ Email: sgast@compasslegal.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Marjorie Jackson
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Conservative Partnership Institute
3. City and State **OR** Foreign Country of Travel: New York City, N.Y.
4. a. Date of Departure: 8/5/2024 Date of Return: 8/7/2024
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other(specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
We will attend meetings to discuss effective communication, social media, and other strategies to help me perform my duties as communications director.
9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Bob Good

Date: 7/8/24

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at **least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Conservative Partnership Institute

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See attached

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: 8/5/2024 Date of Return: 8/7/2024

7. a. City of departure: Washington, D.C.

b. Destination(s): New York City, N.Y.

c. City of return: Washington, D.C.

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above: **OR**
- b. I checked 8(c) above but am not offering any lodging: **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night: **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box:* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

Se attached

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted: _____

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \$79

2) Provide the reason for selecting the location of the event or trip: _____

This location where the studios and the relevant professionals in the field will be presenting. _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Martinique New York on Broadway City: New York City Cost Per Night: \$225
Reason(s) for Selecting: Proximity to meeting locations, economical, conducive to education, and training

Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input checked="" type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$156	\$450	\$186
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$50	subway/taxi/local transportation
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Ed Corrigan Date: 7/2/24
 Name: Ed Corrigan Title: President & CEO
 Organization: Conservative Partnership Institute
 Address: 300 Independence Ave SE, Washington, D.C. 20003
 Email: sgast@compasslegal.org Telephone: _____

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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August 9, 2024

Ms. Marjorie Jackson
Office of the Honorable Bob Good
461 Cannon House Office Building
Washington, DC 20515

Dear Ms. Jackson:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cambridge, Maryland, scheduled for August 14 to 16, 2024, sponsored by Conservative Partnership Institute, Inc.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:eme

**Conservative Partnership Institute's (CPI)
Veritas Communications Fellowship New York Media Trip
August 5-7th**

Date: Monday, August 5, 2024

10:10 am **Depart from Washington, D.C. 20003**

WAS → NYC (train departure 10:10 am arrive at 1:36)

1:36 pm **Arrive in NY**

2:30 - 3:30 **Welcome and Overview of Trip**
Speakers: Sondra Clark and Scooter Schaefer (CPI)

3:00 - 4:30 pm **The State of Broadcast Media in 2024**
Media expert Jack Flanagan will discuss the trends in media coverage of what's happening on Capitol Hill and in Washington DC in 2024 and how they see the future of media heading in years to come.
Speaker: Jack Flanagan, Senior Booking Producer "Dan Abrams Live" (News Nation Live)

4:30 - 6:00 pm **Room Check In & Executive Time**

6:00 - 7:30 pm **Dinner and discussion: TV Production and Process**
Dinner discussion about how newsrooms function, how nightly segments are formed, and how participants can best position their member of Congress to appear on highly viewed TV shows.
Speaker: Kelly O'Grady, Fox Business Correspondent

Date: Tuesday, August 6, 2024

9:30 - 11:00 am **Tour and Panel Discussion with Twitter/X**
A panel of Twitter/X employees talking about the role of Twitter/X in public policy discourse.
Speakers: Matthew Madrazo, X Lead Client Partner and Caroline Strom, Head of US Elections

11:30 - 1:30 pm **Tour and Discussion with Newsmax**
Newsroom staff will unpack how a news organization works, explaining to students how using an interconnected media environment can maximize exposure and recognition of issues.
Speaker: Haley Gillman, VP of Booking

1:30 - 3:30 pm **Digital Print and Broadcast**
Media bookers from outlets will explain what makes a good pitch and why they book certain guests on their shows. Participants will discuss how to draft compelling story pitches.
Speakers: Moche Maryles - Producer for Rob Schmitt (Newsmax) and Cody Derespina, Senior editor for politics at Fox News Digital

4:00 - 6:00 pm **Tour and Discussion with Meta**
A panel of Meta staff discussing Meta's role in public policy discourse, the role of AI in news media, and the

future of social media evolution.

Speakers: Arpit Patel, Partner Manager, Government & Social Impact at Meta and Josh Althouse, Public Policy Manager at Meta

6:00 – 7:00 pm Executive Time

7:00 – 8:30 pm Dinner: Communications Trends in 2024

Presentation on digital and communications trends in 2024 and how to best utilize key insights and strategies to increase the reach and visibility of their members of Congress.

Speakers: Sondra Clark and Scooter Shaefer (CPI)

Date: Wednesday, August 7, 2024

9:25 am Train Depart New York

12:52 pm Arrive Washington, D.C. 20003

HOUSE ATTENDEES

1. **Damon Sidur** - Communications Director, Rep. Michael Cloud (Invited as part of the Veritas Fellowship program, which aims to provide opportunities for fellows to gain a deeper understanding of and improve skills in communicating on policy and principles.)
2. **Giancarlo Mandato** - Press Secretary, Rep. Andy Ogles (Invited as part of the Veritas Fellowship program, which aims to provide opportunities for fellows to gain a deeper understanding of and improve skills in communicating on policy and principles.)
3. **Layne Buckels** - Communications Director, Rep. Randy Weber (Invited as part of the Veritas Fellowship program, which aims to provide opportunities for fellows to gain a deeper understanding of and improve skills in communicating on policy and principles.)
4. **Caroline Hamilton** - Communications Director, Rep. Blake Moore (Invited as part of the Veritas Fellowship program, which aims to provide opportunities for fellows to gain a deeper understanding of and improve skills in communicating on policy and principles.)
5. **Madison Green** - Communications Director, Rep. Barry Moore (Invited as part of the Veritas Fellowship program, which aims to provide opportunities for fellows to gain a deeper understanding of and improve skills in communicating on policy and principles.)
6. **Marjorie Jackson** - Communications Director, Rep. Bob Good (Invited as part of the Veritas Fellowship program, which aims to provide opportunities for fellows to gain a deeper understanding of and improve skills in communicating on policy and principles.)
7. **Hope Dawson** - Press Secretary, Rep. Gary Palmer (Invited as part of the Veritas Fellowship program, which aims to provide opportunities for fellows to gain a deeper understanding of and improve skills in communicating on policy and principles.)