

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.


**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Kevin Griffen
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: June 27th Return: June 28th  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
4. Departure City: Washington, DC Destination: New York, NY Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Clean Fuels Alliance Foundation
6. Describe Meetings and Events Attended: Met with a sustainable fuels supplier, NYC Fleet Manager, and Delta Airlines to learn about how they are incorporating sustainable fuels in their vehicles and planes respectively.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 7/10/24

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member:  Andre Carson Date: 7/10/24

Signature of Supervising Member: \_\_\_\_\_

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: See Attachment A

2. Travel Destination(s): New York City

3. Date of Departure: June 27, 2024 Date of Return: June 28, 2024

4. Name(s) of Traveler(s): Kevin Griffen

*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	268.07	299.56	37.76	93.70, meeting room 10.52, bus driver tip
Accompanying Family Member	N/A	N/A	N/A	N/A

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.  
*Signify statement is true by checking box.*

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature: Tom Verry Digitally signed by Tom Verry  
Date: 2024.07.10 15:00:11 -04'00' Date: July 10, 2024

Name: Tom Verry Title: Executive Director

Organization: Clean Fuels Alliance Foundation

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 605 Clark Avenue, Jefferson City, MO 65101

Telephone: 800-841-5849 Email: TVerry@cleanfuels.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

**Attachment A**  
**Additional Sponsors**  
**NYC – June 28, 2024**

1. Clean Fuels Alliance Foundation
2. ADM
3. Ag Processing, Inc.
4. Clean Fuels Alliance America
5. GEVO
6. HERO BX
7. Indiana Soybean Alliance
8. Innovative Ag Services
9. Minnesota Soybean Processors
10. Renewable Energy Group, Inc.
11. Western Iowa Energy

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Kevin Griffen

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): \_\_\_\_\_

Office Address: 2135 Rayburn House Building

Telephone Number: 202-225-4011

Email Address of Contact Person: kevin.griffen@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Kevin Griffen
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Clean Fuels Alliance Foundation
3. City and State **OR** Foreign Country of Travel: New York City, New York
4. a. Date of Departure: June 27, 2024 Date of Return: June 28, 2024  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
I am a legislative assistant who handles the environmental portfolio and I will be learning about sustainable aviation fuels and clean fuels on this trip.  
\_\_\_\_\_  
\_\_\_\_\_
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

## ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_

Date: 5/21/24

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

Clean Fuels Alliance Foundation

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

See Attachment A

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See Attachment B.

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: June 27, 2024 Date of Return: June 28, 2024

7. a. City of departure: Washington, DC

b. Destination(s): New York City

c. City of return: Washington, DC

8. **Check only one.** I represent that

a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
See Attachment C

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
Travel to and from New York City will be via Amtrak train (coach class). Local travel will be on a charter bus.

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
  - b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): Not to exceed the NY City per diem plus taxes (\$59.25 for June 27 and \$79 for June 28)
    - 2) Provide the reason for selecting the location of the event or trip: NYC is the nation's largest and most high-profile municipal fleet program using clean fuels and the location is near to airlines using sustainable aviation fuel at La Guardia Airport.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: SpringHill Suites NY Manhattan/Times Square South City: New York City Cost Per Night: \$258  
 Reason(s) for Selecting: Near the train station and cost is within the allowable per diem rate.

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	\$506 (\$400 round-trip train and \$106 local bus)	\$258	\$138.25 (one full & one travel day)
For each Accompanying Family Member			

	<b>Other</b> Expenses (dollar amount per item)	Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$10/ \$10 / \$55	bus driver tip/ meal tip/ meeting room rental
For each Accompanying Family Member		

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee’s Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Tom Verry Digitally signed by Tom Verry  
Date: 2024.05.20 15:03:33 -04'00' Date: May 20, 2024

Name: Tom Verry Title: Executive Director

Organization: Clean Fuels Alliance Foundation

Address: 605 Clark Avenue, Jefferson City, Missouri, 65101

Email: Tom@CleanFuelsFoundation.org Telephone: 800-841-5849

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



# 2024 NYC Clean Fuels Congressional Tour

## Sustainable Fuels: Improving the Environment and Economy

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THURSDAY, June 27, 2024

**4:50 pm**                      **Guests arrive at Union Station, DC to depart for New York City (NYC) on the Amtrak 136 Northeast Regional at 5:05pm**

**5:05 pm**                      **Train to NYC leaves Union Station, DC**

**8:31 pm**                      **Train arrives at Penn Station, NYC**

**9:00 pm**                      **Guests arrive at the SpringHill Suites NY Manhattan/Times Square South (338 West 36<sup>th</sup> Street, New York, NY 10018)**

*Thursday is a travel day. There are no official events scheduled.*

FRIDAY, June 28, 2024

**Starting at 7 am**              **Continental Breakfast available in hotel**

**7:30 am to 10:00 am**      **Tour starts at the hotel – Garment Meeting Room**

**Welcome & Overview** (10 minutes)- Tom Verry, Executive Director Clean Fuels Foundation

**Biodiesel 101 & Industry Update** (15 minutes)– Paul Winters, Director of Public Affairs and Federal Communication, Clean Fuels Alliance America. Paul will give participants an overview of the biodiesel industry and the federal and state policies that support its growth, such as the Renewable Fuel Standard (RFS) and tax credit.

**New York City's Current and Future Use of Biodiesel** (30 minutes)- Keith Kerman, Deputy Commissioner, Chief Fleet Officer, City of New York/Department of Citywide Administrative Services will help participants understand how biodiesel use benefits the largest and most high-profile municipal fleet program in the United States. Keith coordinates with major agencies, including Police, Fire, and Sanitation, to direct all aspects of fleet operations for the city, including repair, acquisitions, sustainability, fuel, contracting, emergency, safety, and risk management.

**Clean Cities Update** – (30 minutes) Joy Gardner Executive Director of Empire Clean Cities, and Clean Cities and Communities Coalition Coordinator for New York City and the Lower Hudson Valley. She will discuss the region's programs and plans for reducing emissions and how biodiesel and renewable diesel can be a part of the mix.

**Marine Biodiesel Demand** – (30 minutes) Bill Fitch has an extensive background in the marine industry and is working with Clean Fuels to develop the marine biodiesel market in New York Harbor and the surrounding area.

**Industry Roundtable** – (30 minutes) Biodiesel producers will discuss the importance of federal and state policies. Participants will learn how the industry has grown since the implementation of key federal policies

and what happens to businesses when the policies are unstable. Panelists include: **Biodiesel producers (TBD)**

**Questions and Answer Session** (20 minutes)- Moderated by Tom Verry, Executive Director Clean Fuels Foundation.

**10:00am -10:15 am**      **Break –Meet in lobby at 10:10 am. The bus leaves hotel at 10:15 am.**

**10:15 am**                      **Depart Hotel for NYC Fire Department Station (FDNY’s Engine 54/Ladder 4 “The Pride of Midtown”), 48<sup>th</sup> and 8<sup>th</sup> Ave., Manhattan, NY**

**10:45 am to 11:30 am**      **Tour NYC Fire Department Engine 54, Ladder 4 Firehouse**

The New York City Fire Department is the largest municipal fire department in the United States and the second largest in the world, after the Tokyo Fire Department. The FDNY employs approximately 11,051 uniformed firefighters and 4,414 uniformed EMTs, paramedics, and Fire Inspectors to serve more than 8 million residents within a 322-square mile area. Participants will learn why FDNY chose to use low blends of biodiesel over the last several years and looks to expand its use in the future. The facility maintains almost 1,000 pieces of equipment. Fireman Ladder 4 Paul Fischetti will guide the tour through the station.

**11:30 am**                      **Depart for Approved Oil, 6717 4<sup>th</sup>, Avenue, NY 11220**

**12:15 pm - 1:30 pm**      **Approved Oil - Biodiesel and Renewable Diesel Distribution in New York City/Lunch**

Danny Falcone, Wholesale Division Sales Manager with Approved Oil will host our group for a discussion of the biodiesel and renewable diesel markets and distribution in New York City including the supplying the city fleet with a blend of 95% renewable diesel and 5% biodiesel. Authentic Brooklyn pizza will be served for lunch.

**1:30 pm**                      **Depart for Delta Airlines at LaGuardia Airport, Queens, NY 11371**

**2:30 pm**                      **Arrive at LaGuardia Airport**

**2:30 p.m. – 4:30 p.m.**      **Tour Delta Airlines Sustainable Aviation Fuel Discussion and LGA’s Delta Terminal**

Jeff Davidman and Patricia Ornst, Delta Airlines, and Kent Hartwig, Gevo Inc. (SAF producer) will discuss planned production and use of sustainable aviation fuel followed by a tour of Delta’s new \$4 billion terminal at LaGuardia that incorporates many innovative sustainable technologies and improvements.

**4:30 pm**                      **Depart for Penn Station, 2 Pennsylvania Plaza, New York, NY 10121**

**5:30 pm**                      **Arrive at Moynihan Food Hall (2 Pennsylvania Plaza, New York, NY 10121)**

**5:30 pm – 6:00 pm**      **Wrap Up and Q&A**

Led by Tom Verry, Foundation Executive Director, the Sustainability Tour will conclude with a Q&A Session with tour participants, sponsors, and staff. Participants can ask questions, discuss the day’s events, and get one-on-one time with biodiesel experts and tour evaluations.

**6:00 pm – 7:00 pm**      **Dinner at Moynihan Food Hall (2 Pennsylvania Plaza, New York, NY 10121)**

*\*\*Tour is over at 7pm\*\**

**7:40 pm**                      **Depart via 175 Northeast Regional for Washington, DC**

**11:17 pm**                      **Arrive in DC at Union Station**

**\*DRESS COMFORTABLY:** The dress code for this Tour is casual and comfortable. No dress clothes will be necessary. **One key dress-code requirement is non-skid, closed-toed shoes.** Fox example, blue jeans and a “polo shirt” have been the clothing of choice in the past.

**Attachment A**  
**Additional Sponsors**  
**NYC – June 28, 2024**

1. Clean Fuels Alliance Foundation
2. ADM
3. Ag Processing, Inc.
4. Clean Fuels Alliance America
5. GEVO
6. HERO BX
7. Indiana Soybean Alliance
8. Innovative Ag Services
9. Minnesota Soybean Processors
10. Renewable Energy Group, Inc.
11. Western Iowa Energy

**Attachment B  
Name and Title of House Invitees  
NYC, 2024**

Each House invitee has been invited because she or he works on one or more of the following issues as a House employee: energy, environment, and/or agriculture. Many invitees have expressed an interest in learning more about clean fuels' production and uses.

Last Name	First Name	Title	Member Last Name
Abrams	Bennett	Legislative Assistant	Slotkin
Abu-Alghanam	Majeda	Legislative Assistant	Arrington
Ackerman	Steve	Legislative Director	Fulcher
Alderete	Jaqlyn	Senior Legislative Assistant	Schakowsky
Altendorf	John	Senior Legislative Assistant	Finstad
Anderson	Jacqueline	Legislative Assistant	Latta
Anduiza	Chloe	Legislative Assistant	Clarke
Araboghli	Sami	Legislative Assistant	Steube
Babair	Chase	Legislative Assistant	Buchanan
Banfield	Grace	Legislative Director	Kildee
Baros-Kabler	Sunny	Legislative Aide/Leg. Correspondent	Brown
Bayles	Chris	Legislative Director	Palmer
Bean	David	Senior Legislative Assistant	Bucshon
Beckwith	Arian	Legislative Director	James
Bellone	Grace	Legislative Assistant	Curtis
Bennett	Parker	Senior Legislative Assistant	Joyce
Bhambhani	Ariana	Senior Legislative Assistant	Allen
Bierworth	Ashlee	Legislative Director	Miller-Meeks
Bornstein	Jake	Deputy Chief of Staff	Curtis
Bowersox	Lacey	Legislative Assistant	Bost
Bradley	Brandon	Legislative Assistant	Crockett
Braiuca	Joe	Legislative Assistant	Gomez
Brown	Lavell	Senior Legislative Assistant	Davis
Brown	Tommy	Legislative Director	Schneider
Brown	Tanner	Legislative Assistant	Baird
Bryniarski	Austin	Legislative Assistant	Adams
Bryson	Stetson	Senior Legislative Assistant	Jackson
Buening	Molly	Legislative Assistant	Dunn
Bunn	Davis	Legislative Assistant	Palmer
Burns	Molly	Legislative Correspondent	Dingell
Cargile	Clara	Legislative Director	Pflugger
Casman	Ryan	Legislative Assistant	Hayes
Cavalier	Suzie	Senior Legislative Assistant	Craig
Chasalow	Rachel	Legislative Assistant	Sanchez
Chatham	Laurel Lee	Legislative Assistant	Van Orden
Chavis	L.J.	Legislative Director	Jackson
Christiansen	Jenna	Legislative Assistant	Chu

Chulak	Dan	Digital Manager/Legislative Aide	Pallone
Clarkin	Matthew	Senior Legislative Assistant	Fitzpatrick
Clifford	Ken	Deputy Chief of Staff	Steel
Collins	Nick	Legislative Assistant	LaHood
Cooper	John	Legislative Assistant	Matsui
Cortez	Nadia	Senior Legislative Assistant	Sorensen
D'agostino	Ale	Legislative Assistant	Ruiz
Dallas	McKenzie	Legislative Director	Scott
Davies	Georgia	Legislative Assistant	Lucas
Dean	Evan	Legislative Assistant	Flood
DeFilippis	Mike	Legislative Director	Malliotakis
Derks	Madelyn	Senior Legislative Assistant	Alford
Dernoga	Matt	Legislative Director	Barragan
Deshler	Andrew	Legislative Assistant	Salinas
Dierksheide	Madeleine	Legislative Assistant	Burgess
Dilworth	Ryan	Legislative Director	Van Duyne
Dube	Luke	Legislative Director	Veasey
Dullea	Nathaniel	Legislative Assistant	Davis
Duman	Leila	Senior Legislative Assistant	Sarbanes
Dunay	Eric	Senior Legislative Assistant	Dauids
Dunn	Mike	Legislative Director	Larson
Duran	Collin	Legislative Assistant	Larson
Dwelle	Madeline	Legislative Assistant	Nunn
Dwyer	Billy	Legislative Assistant	Kelly
Dyke	Steven	Legislative Assistant	Carey
Eichmann	Rebecca	Legislative Director	Spanberger
Epps	Tamar	Legislative Aide	Kuster
Falconer	Susan	Deputy Chief of Staff/Leg.Director	Harshbarger
Fernandes	Hayley	Agriculture Legislative Assistant	Chavez-Deremer
Fleming	James	Legislative Assistant	Tenney
Fox	Alexa	Senior Legislative Assistant	Costa
Fredriksson	Molly	Legislative Assistant	Fulcher
Fujisawa	Kei	Legislative Assistant	Schrier
Furman	Andrew	Legislative Director	Pence
Gamela	Renee	Deputy Chief of Staff	Thompson
Ganter	Miranda	Legislative Director	Hayes
Gao	Jimmy	Legislative Assistant	Smith
Garnes	Allen	Legislative Assistant	Langworthy
Gilchrist	Caleb	Deputy Chief of Staff	Davis
Goins	Abby	Legislative Aide	Mann
Goldson	Chris	Legislative Director	Moore
Gollinger	Joe	Legislative Assistant	Harshbarger
Gomez	James	Senior Legislative Assistant	Jackson
Graeter	Luke	Legislative Director	Wenstrup
Green	Janey	Senior Legislative Assistant	Miller

Griffen	Kevin	Legislative Assistant	Carson
Grimes	Tyler	Legislative Assistant	Bilirakis
Gruber	Hali	Legislative Director	McMorris Rodgers
Grzempa	Greg	Legislative Aide	Kildee
Gunnlaugsson	Ethan	Legislative Aide	Schneider
Hanley	Maddy	Legislative Assistant	Chu
Hanson	Francesco	Legislative Assistant	Pascrell
Haring	Andrew	Legislative Assistant	Dingell
Harrison	Ben	Legislative Director	Caraveo
Hebein	Emily	Legislative Director	Latta
Heidenreich	Mitch	Senior Legislative Assistant	Tokuda
Heller	Alexandra	Legislative Director	Ruiz
Henn	Emily	Legislative Director	Miller
Henshall	Eric	Legislative Director	Eshoo
Herfurth	Abbey	Legislative Director/Counsel	Kelly
Hodge	Matt	Chief of Staff/Legislative Director	Crenshaw
Hodges	James	Legislative Assistant	Crawford
Hoffman	Eric	Counsel/Legislative Assistant	Thompson
Holcombe	Matthew	Legislative Director	Evans
Horning	Dan	Legislative Assistant	Smucker
Haupt	Jeb	Legislative Assistant/Press Secretary	Walberg
Hunter	Rachel	Legislative Assistant	Craig
Iorio	Tony	Senior Legislative Assistant	Desjarlais
Jackson	Josh	Deputy Chief of Staff/Leg. Director	Smith
Jackson	Ben	Deputy Chief of Staff/Senior Adviser	Fletcher
Jackson	Domonique	Legislative Aide	Hayes
Jacobson	Liz	Legislative Assistant	Panetta
Jhaveri	Dev	Legislative Assistant	Trahan
Johnson	Julian	Legislative Director/Counsel	Bishop
Johnson	Dean	Legislative Director	Miller
Jorgenson	Sophia	Legislative Assistant	Davids
Kane	Ben	Legislative Director	Gomez
Kennedy	Jaylene	Legislative Assistant	Mills
Kingsley	Katie	Senior Legislative Assistant	Fulcher
Knepp	Aleksi	Legislative Assistant	Budzinski
Koo	Kevin	Legislative Assistant	Fletcher
Kotsovos	Michael	Legislative Assistant	Balderson
Lane	Will	Senior Legislative Assistant	Duncan
Larkin	Brendan	Deputy Chief of Staff	Tonko
Lassiter	Christina	Legislative Assistant	Cammack
Lavy	Alexandra	Communications Director/Leg. Asst.	LaMalfa
Lee	Reilly	Legislative Aide	Neal
Littleton	Adam	Legislative Assistant	Murphy
Lundquist	Michael	Senior Legislative Assistant	Carey
Lunneborg	Nick	Deputy Chief of Staff	Fischbach

Mace	Emily	Deputy Chief of Staff/Counsel	Bucshon
MacFarlane	Joe	Legislative Director	Chavez-Deremer
Maestas	Mason	Legislative Assistant	Schweikert
Martin-Redd	Semaj	Legislative Assistant	Kelly
Mason	Chandler	Legislative Director	Sanchez
Maykoski	Meg	Legislative Assistant	Hern
McCarthy	John	Legislative Assistant	Crenshaw
McCullough	Anna	Legislative Assistant	Van Duyne
McLaren	Nicole	Legislative Director	Soto
McNiffe	Katie	Legislative Assistant	Hudson
Medeiros	Tim	Legislative Director	Feenstra
Meyer	Randal	Legislative Director	Armstrong
Michols	Davis	Legislative Director	Griffith
Millard	Josh	Legislative Assistant	Feenstra
Monterrosa	Lilia	Legislative Aide	Cardenas
Montiel	Johanna	Deputy Chief of Staff/Leg. Director	Carbajal
Morganti	Jason	Legislative Assistant	Estes
Murphy	Sean	Legislative Director	Fischbach
Naden	Emily	Legislative Assistant	Larson
Nagahawatte	Jaliya	Legislative Assistant	Rose
Nekzad	Yusuf	Legislative Director	Budzinski
Oliveira	Ann	Legislative Director	Casar
Orlaski	Abigail	Senior Legislative Assistant	Rouzer
Overton	Jake	Legislative Aide	Kustoff
Owens	Ben	Legislative Director	Salinas
Pagett	Riley	Deputy Chief of Staff	Mann
Paolini	Patrick	Senior Legislative Assistant	Obernolte
Park	Nelson	Senior Legislative Assistant	Palmer
Parker	Clay	Legislative Assistant	Rose
Patel	Richa	Legislative Assistant	Caraveo
Peterson	Miranda	Legislative Assistant	Pallone
Pinegar	Hilary	Legislative Director	Smith
Pisano	Will	Legislative Director	Kuster
Porter	Addison	Legislative Assistant	Miller
Prince	Zoe	Legislative Assistant	Scott
Raisley	Anthony	Legislative Correspondent	Malliotakis
Redding	Robert	Legislative Assistant	Ferguson
Reed	Truman	Legislative Director	De La Cruz
Reynolds	Tommy	Legislative Director	Carter
Ricketts	Wright	Legislative Director	Kustoff
Roberts	Zach	Deputy Chief of Staff	Scott
Robinson	Nate	Legislative Assistant	Blunt Rochester
Robinson	Bryan	Legislative Assistant	Spanberger
Rodriguez	Rebekah	Legislative Director	Moore
Rogers	Jacob	Legislative Assistant	Schweikert

Rohr	Kate	Legislative Director	Schrier
Rose	Connor	Legislative Assistant	Thompson
Rossman	Julia	Legislative Director	Brown
Russell	Hannah	Legislative Director	Desjarlais
Schisler	Kate	Legislative Director	Beyer
Schlager	William	Legislative Assistant	Pence
Schloesser	Chris	Deputy Chief of Staff/Leg. Director	Degette
Schroder	Alex	Legislative Assistant	Malliotakis
Sells	Alex	Legislative Assistant	Kelly
Seltzer	Max	Legislative Assistant	Van Orden
Shapiro	Josh	Legislative Assistant	Dingell
Shepherd	Cam	Legislative Director	Allen
Siguler	Andrew	Legislative Assistant	Duarte
Silvia-Chandley	Elizabeth	Senior Legislative Assistant	Kuster
Sisel	Stephen	Legislative Assistant	Hudson
Slagell	Alison	Deputy Chief of Staff	Lucas
Smith	Jillian	Legislative Assistant	Doggett
Smith	Elizabeth	Legislative Asst/Leg. Correspondent	Barragan
Smith	Jaydn	Senior Legislative Assistant	Bacon
Smith	Will	Legislative Director	Langworthy
Speck	Arthur	Senior Legislative Assistant	Weber
Stamps	Nathan	Legislative Assistant	Bilirakis
Stasiewicz	Adam	Legislative Assistant	Bucshon
Stuckey	Haley	Legislative Assistant	Burgess
Swords	John	Senior Legislative Assistant	McGovern
Tibbetts	Clara	Legislative Assistant	Tonko
Tidmore	Kirby	Senior Legislative Assistant	Hern
Torossian	Connor	Legislative Director	Molinaro
Trimble	Wesley	Legislative Assistant	Evans
Valdes Valderrama	Andrea	Senior Legislative Assistant	Soto
Vazquez	Ruth	Operations Director/Leg.Assistant	Carbajal
Veale	John	Legislative Director	LaMalfa
Walker	Zoe	Legislative Assistant	Blumenauer
Warren	Greg	Legislative Director	LaHood
Watson	Gianna	Legislative Correspondent	Fischbach
West	Jack	Legislative Assistant	Costa
White	Bubba	Legislative Director	Rouzer
Williamson	Tucker	Legislative Aide	Dunn
Woods	Brayden	Senior Legislative Assistant	Van Duyne
Yager	Austin	Deputy Chief of Staff/Leg. Director	Vasquez
Young	Connor	Legislative Assistant	Lesko
Zarkin-Scott	Shaina	Senior Legislative Assistant	Gluesenkamp Perez
Zimpher	Nate	Legislative Director	Balderson

**Attachment C**  
**Sponsor Interest and Role**  
**New York City, 2024**

Question 12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

Each tour sponsor is directly involved in the production and/or distribution of biodiesel, renewable diesel, and/or sustainable aviation fuel or is involved in the production of biofuel feedstock. The tour provides participants with a better understanding of the environmental and economic impacts of biodiesel, renewable diesel, and sustainable aviation fuel and supports each sponsor's efforts to create a positive legislative environment. Each of the sponsors listed here has made financial contributions to the tour and has been part of organizing and/or participating in the tour.

**Clean Fuels Alliance Foundation** works closely with the Clean Fuels Alliance America to address issues affecting the nation -- cleaner air, greater economic development for rural communities, and enhanced national security through energy independence. Organized in 1994, the Foundation's mission is to accomplish outreach, education, research, and demonstration activities for the advancement of biodiesel and its co-products to improve rural economic development, national security, air quality and the environment. **The Foundation is the primary tour sponsor and has overall responsibility for planning, organizing, and implementing the tour.**

**ADM (Archer Daniels Midland Company).** Headquartered in Chicago, ADM is one of the world's largest companies in the field of food technology. ADM is also a leading producer of transport biofuels, in particular bioethanol and biodiesel produced from vegetable oils in the EU, Brazil, Canada, and the U.S. The company has an ambitious goal of meeting the world's energy needs with the help of biofuels. In June 2022, ADM broke ground, in partnership with Marathon Petroleum Corp., on North Dakota's first dedicated soybean processing facility which will provide feedstock for 75 million gallons per year of renewable diesel. The company also plans to produce aviation fuel. **ADM contributed to tour planning and had been invited to accompany the tour.**

**Ag Processing, Inc (AGP)** is a leading U.S. agribusiness with primary operations as a soybean processor/refiner producing and marketing soybean meal, refined soybean oil, and biodiesel. AGP's commitment to the biodiesel industry dates back more than two decades with its pioneering efforts to develop a new market for soybean oil. The cooperative built the first commercial-scale U.S. soy biodiesel plant in 1996 in Sergeant Bluff, Iowa. AGP's operations today consist of three biodiesel production plants (Algona and Sergeant Bluff, Iowa, and St. Joseph, Missouri) with a combined annual capacity of 175 million gallons. As a leading advocate for the establishment of industry quality standards, AGP continues to produce the highest quality biodiesel product available, receiving BQ-9000 certification of its biodiesel production. **AGP has contributed to tour planning and will participate on the tour.**

**Clean Fuels Alliance America.** Representing biodiesel, renewable diesel, and sustainable aviation fuel, Clean Fuels Alliance America advances the interests of its members by supporting sustainable biodiesel, renewable diesel, and sustainable aviation fuel industry growth. Clean Fuels serves as the industry's central coordinating entity for technical, environmental, and quality assurance programs and is the strongest voice for its advocacy, communications, and market development. **Clean Fuels has assisted with coordinating the tour and will present during the tour.**

**Gevo** is a leading renewable chemicals and advanced biofuels company dedicated to delivering low carbon sustainable fuels and chemicals. Focused on development and commercialization, Gevo is

engaged in technology, process, and intellectual property development targeted to large-scale deployment of net-zero hydrocarbon fuels and chemicals. Gevo's primary market focus, given current demand and growing customer interest, is sustainable aviation fuel (SAF). **Gevo has contributed to trip planning and will participate in the tour.**

**HERO BX** is one of the top ten biodiesel production facilities in the nation. Located on Lake Erie, the company is a major supplier of biodiesel to the north-east corridor including New York City. The HERO BX mission is to be a reliable producer and distributor of biodiesel which exceeds industry standards. HERO BX's products reduce carbon emissions, create jobs in the United States, promote energy security and serve the community. **HERO BX has a general interest in supporting the growth of biodiesel and Bioheat and has contributed to trip planning and has been invited to accompany the tour.**

**Indiana Soybean Alliance (ISA)** is a statewide organization that serves Indiana soybean farmers. ISA collaborates with the Indiana Corn Marketing Council and the Indiana Corn Growers Association to build markets, connections and resources for Indiana corn and soybean farmers through checkoff investments and advocating for agriculture legislation and policies. The organization conducts many activities to educate consumers and the public on soy issues. Activities include hosting or speaking at public events, making presentations to school or civic organizations, participating in public workshops, and advertising about the many benefits of corn-based products. **Indiana Soybean Alliance contributed to tour planning and will participate in the tour.**

**Innovative Ag Services.** Innovative Ag Services Co. is a full-service farm cooperative, offering a complete line of supplies and services to meet all farm needs. Innovative Ag Services provides value-added products and services to more than 5,000 members in the grain, agronomy, feed, energy and building supply markets. Their 30+ locations are conveniently located throughout northeast and central Iowa, and southwestern Wisconsin. **Innovative Ag Services contributed to tour planning and will accompany the tour group.**

**Minnesota Soybean Processors** is a 2,300 plus membership cooperative that owns and operates a soybean crush facility and 41 million gallon per year biodiesel operation in Brewster, Minnesota. Their goal is to provide a high-quality feed product for America's producers and a high-quality renewable fuel source. **Minnesota Soybean Processors has contributed to planning the tour and will accompany the tour group.**

**Renewable Energy Group Inc** is a leading provider of cleaner, lower carbon intensity products and services. They are an international producer of biomass-based diesel, a developer of renewable chemicals and North America's largest producer of advanced biofuel. REG utilizes an integrated procurement, distribution, and logistics network to convert natural fats, oils, greases, and sugars into lower carbon intensity products. With 14 active biorefineries, a feedstock processing facility, R&D capabilities, and a diverse and growing intellectual property portfolio, REG is committed to being a long-term leader in bio-based fuels and chemicals. REG is a subsidiary of Chevron. **REG has contributed to planning the tour and has been invited to accompany the tour.**

**Western Iowa Energy, LLC** manufactures, sells, and delivers up to forty-five million gallons of biodiesel annually from their facility in Wall Lake, IA. Western Iowa also owns the Agron terminaling facility in Watsonville, CA. The company is committed to production that makes sense both economically and environmentally for the state of Iowa and the nation. **Western Iowa Energy has contributed to planning the tour and will accompany the tour group.**

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: ADM
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: New York City, New York on Date: June 27 - 28, 2024  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kent L. Engelbrecht Digitally signed by Kent L. Engelbrecht  
Date: 2024.05.07 16:13:15 -05'00' Date: \_\_\_\_\_

Name: Kent Engelbrecht Title: Biodiesel Trade Manager

Organization: ADM

Address: 4666 Faries Parkway, Decatur, IL 62526

Telephone: 217-451-8161 Email: Kent Engelbrecht@adm.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

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1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: Ag Processing, Inc.
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
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that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
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  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_ Date: 05/15/24

Name: Nathan Nolte Title: Biofuels Sales Manager

Organization: Ag Processing, Inc

Address: 12700 West Dodge Road, Omaha, Nebraska, 68154

Telephone: 402-297-5987 Email: nnolte@AGP.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

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1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: Clean Fuels Alliance America
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: New York City, New York on Date: June 27 - 28, 2024  
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  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: May 10, 2024

Name: Bradley Shimmens Title: Dir. Operations & Membership

Organization: Clean Fuels Alliance America

Address: 605 Clark Avenue, Jefferson City, MO 65101

Telephone: (800) 841-5849 Email: bshimmens@cleanfuels.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).


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1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: GEVO
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: New York City, New York on Date: June 27 - 28, 2024  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
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  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
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  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kent Hartwig  Digitally signed by Kent Hartwig  
Date: 2024.05.08 08:30:11 -05'00' Date: \_\_\_\_\_

Name: Kent Hartwig Title: Director, State Govt. Affairs

Organization: GEVO

Address: 345 Inverness Drive, South, Building C, Suite 310, Englewood, CO 80112

Telephone: 303-858-8358 Email: khartwig@gevo.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).


# COMMITTEE ON ETHICS

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1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: HERO BX
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
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7. **I certify by my signature that**
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  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 5/8/24

Name: Tim Keaveney Title: Exec VP Business Development

Organization: HERO BX

Address: 1540 East Lake Road, Suite 300, Erie, PA 16511

Telephone: 814-490-8897 Email: tkeaveney@herobx.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

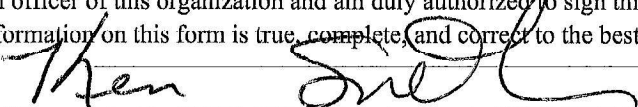
# COMMITTEE ON ETHICS

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1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: Innovative Ag Services
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
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  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 5/14/24

Name: Kenneth Smith Title: CEO

Organization: Innovative Ag Services

Address: 2010 S Main Street, Monticello, Iowa 52310

Telephone: 641-512-6525 Email: ken.smith@ias.coop

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: Indiana Soybean Alliance
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: New York City, New York on Date: June 27 - 28, 2024  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
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  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Chantel Rammel Digitally signed by Chantel Rammel Date: 2024.05.08 09:33:42 -04'00' Date: \_\_\_\_\_

Name: Chantel Rammel Title: COO

Organization: Indiana Soybean Alliance

Address: 8425 Keystone Crossing, Suite 200, Indianapolis, IN 46240

Telephone: 317-347-3620 Email: CRammel@indianasoybean.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).


# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

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1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: Minnesota Soybean Processors
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
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Destination: New York City, New York on Date: June 27 - 28, 2024  
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  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
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  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Jeramie L Weller  Digitally signed by Jeramie L Weller  
Date: 2024.05.13 11:31:14 -05'00' Date: 05/13/2024

Name: Jeramie Weller Title: General Manager

Organization: Minnesota Soybean Processors

Address: 121 Zeh Ave, P.O. Box 100, Brewster, MN 56119-0100

Telephone: 507-842-6696 Email: jeramie.weller@mnsoy.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).


# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

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1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: Western Iowa Energy
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: New York City, New York on Date: June 27 - 28, 2024  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
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  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
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  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Bradley D. Wilson  Digitally signed by Bradley D. Wilson  
Date: 2024.05.16 19:38:04 -05'00' Date: May 10, 2024

Name: Bradley Wilson Title: President and General Manager

Organization: Western Iowa Energy

Address: 1220 S. Center Street, PO Box 399, Wall Lake, Iowa 51466

Telephone: 712-664-2173 Email: bwilson@westerniowaenergy.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

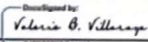
# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Name of Primary Trip Sponsor for this trip: Clean Fuels Alliance Foundation
2. Name of your organization: Renewable Energy Group, Inc.
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
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 Destination: New York City, New York on Date: June 27 - 28, 2024  
 that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
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  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 2024-May-15 | 9:55 AM PDT

Name: Valerie B. Villaraza Title: Assistant Secretary

Organization: Renewable Energy Group, Inc.

Address: 416 S. Bell Avenue, Ames, IA 50010

Telephone: 925-842-9206 Email: valerie.steele@chevron.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Attachment A**  
**Additional Sponsors**  
**NYC – June 28, 2024**

1. Clean Fuels Alliance Foundation
2. ADM
3. Ag Processing, Inc.
4. Clean Fuels Alliance America
5. GEVO
6. HERO BX
7. Indiana Soybean Alliance
8. Innovative Ag Services
9. Minnesota Soybean Processors
10. Renewable Energy Group, Inc.
11. Western Iowa Energy

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

June 5, 2024

Mr. Kevin Griffen  
Office of the Honorable André Carson  
2135 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Griffen:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New York, New York, scheduled for June 27 to 28, 2024, sponsored by Clean Fuels Alliance Foundation (F/K/A National Biodiesel Foundation), ADM, Ag Processing, Inc., Clean Fuels Alliance America, GEVO, Inc., Hero BX, Indiana Soybean Alliance, Innovative AG Services, Minnesota Soybean Processors, Renewable Energy Group Inc., and Western Iowa Energy, LLC. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and loops around the first part of the name.

Michael Guest  
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is fluid and cursive, with the "S" and "W" being particularly prominent.

Susan Wild  
Ranking Member

MG/SW:mc