

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Timothy Costa
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 6/16/2024 Return: 6/18/2024  
b. Dates at Personal Expense, if any: 6/15/2024 **OR**  None
4. Departure City: Washington DC Destination: Virginia Beach Return City: Washington DC
5. Sponsor(s), Who Paid for the Trip: Congressional Institute
6. Describe Meetings and Events Attended: The conference was for professional development and included guidance on meetings and forums. We discussed running an effective office, managing legislation, etc.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: *Tim Costa* Costa Date: 6/27/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Dan Meuser Date: 6/27/2024

Signature of Supervising Member: *Daniel Meuser*

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: Congressional Institute

2. Travel Destination(s): Virginia Beach, VA

3. Date of Departure: June 16, 2024 Date of Return: June 18, 2024

4. Name(s) of Traveler(s): See attached list

*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

|                            | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|---------------------|---|
| Traveler                   | n/a                           | \$591                  | \$165               | \$659 - Room Rental   |
| Accompanying Family Member | n/a                           | n/a                    | n/a                 | n/a   |

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: June 26, 2024

Name: Kelle Strickland Title: President & CEO

Organization: Congressional Institute

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Telephone: 703-837-8812 Email: amym@conginst.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Tim Costa

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Dan Meuser

Office Address: 350 Cannon

Telephone Number: 225-6511

Email Address of Contact Person: tim.costa@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

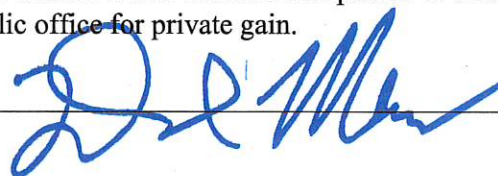
## TRAVELER FORM

1. Name of Traveler: Timothy Costa
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Congressional Institute
3. City and State **OR** Foreign Country of Travel: Virginia Beach, VA
4. a. Date of Departure: 6/16 Date of Return: 6/18  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: Not accepting return transportation
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes.** and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
Chief of Staff. The conference is a professional development conference for Hill chiefs, including guidance on running an effective office, managing legislation, and other related items.  
\_\_\_\_\_  
\_\_\_\_\_
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_



Date: \_\_\_\_\_

5/17/24

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

Congressional Institute

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_

See addendum & attached invitation list

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: June 16, 2024 Date of Return: June 18, 2024

7. a. City of departure: Washington, DC

b. Destination(s): Virginia Beach, VA

c. City of return: Washington, DC

8. **Check only one.** I represent that

a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_
- 

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
**See addendum**
- 

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_
- 

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
  - b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
**Day 1 - \$50, Day 2 - \$88, Day 3 - \$26**
    - 2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_  
**Relative proximity to DC and capacity to handle a large event**

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Marriott Virginia Beach Oceanfront City: Virginia Beach, VA Cost Per Night: \$222 +taxes  
 Reason(s) for Selecting: proximity to DC, availability, security & facility size

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

| <input type="checkbox"/> Actual Amounts<br><input checked="" type="checkbox"/> Good Faith Estimates | Total <b>Transportation</b> Expenses per Participant | Total <b>Lodging</b> Expenses per Participant | Total <b>Meal</b> Expenses per Participant |
|---|--|---|--|
| For each Member, Officer, or Employee   | \$141  | \$591   | \$164                                      |
| For each Accompanying Family Member   | \$141  | n/a   | \$164                                      |

|                                       | <b>Other</b> Expenses (dollar amount per item) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
|---------------------------------------|--|--|
| For each Member, Officer, or Employee | \$656  | Room Rental  |
| For each Accompanying Family Member   | \$656  | Room Rental  |

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: *Brenda O. Becker* Date: May 2, 2024  
 Name: Brenda Becker Title: Chair  
 Organization: Congressional Institute  
 Address: 1700 Diagonal Road #300, Alexandria, VA 22314  
 Email: amym@conginst.org Telephone: 703-837-8812

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

## **PRIMARY TRIP SPONSOR FORM ADDENDUM**

**Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):**

See attached invitation list. This Congressional Institute sponsored conference focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this conference is being extended to Chiefs of Staff in House Majority personal offices, the Staff Directors in House Majority committee offices as well as select leadership staff.

**Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. The Congressional Institute is dedicated to helping Congressional offices better serve their constituents and to otherwise support and further the Member's legislative and representational roles. Chiefs of Staffs play essential parts in these, and other important aspects and functions, of personal, committee, and leadership offices. This conference is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

**Question 18: Total expenses for each participant:**

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) does not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate security and audio/visual capabilities necessary to conduct our program. Dividing these conference and facility rental costs by the number of participants estimated to attend this event, the estimated figure would be \$656 as disclosed on the sponsor form.

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

June 18, 2024

Mr. Timothy Costa  
Office of the Honorable Daniel Meuser  
350 Cannon House Office Building  
Washington, DC 20515

Dear Mr. Costa:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Virginia Beach, Virginia, scheduled for June 16 to 18, 2024, sponsored by Congressional Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest  
Chairman

Susan Wild  
Ranking Member

MG/SW:mc

**From:** Congressional Institute [rsvp@conginst.org](mailto:rsvp@conginst.org)  
**Subject:** Test - Register for the Chiefs of Staff Conference!  
**Date:** May 1, 2024 at 3:17 PM  
**To:** [amym@conginst.org](mailto:amym@conginst.org)

RC



CONGRESSIONALINSTITUTE



*2024 Chiefs of Staff Conference*

YOU'RE INVITED

The Congressional Institute is  
pleased to invite you to the  
*2024 Chiefs of Staff Conference*

*LEAD | SERVE | EXCEL*

**Sunday, June 16, 2024 -  
Tuesday, June 18, 2024**

**Marriott Virginia Beach Oceanfront  
Virginia Beach, VA**

With Lead | Serve | Excel to guide our conversations, Chiefs of Staff will remember - and reignite - the “why” that led them to serve their Member, their Team, their Country through leading, managing and inspiring.

This year’s conference kick-off falls on Father’s Day. Understanding the importance of work-life balance, the hotel extends, based on hotel availability, an invitation to arrive before the conference or stay after its conclusion. Please note that any additional stay beyond the conference dates will be at your expense.

**Please click on the link below to register!**

REGISTER NOW

UNABLE TO ATTEND

Email Address: \*/email/\*

Access Code: \*/other\_id/\*

**Ethics Forms are due Friday, May 17, 2024**

Instructions: Complete the first two pages of the traveler form and email to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**If you think there is even a possibility you will attend, file your travel pre-authorization with Ethics. You may always withdraw your paperwork.**

DOWNLOAD ETHICS FORMS

**Add these important dates to your calendar:**

**Add these important dates to your calendar:**  
**Pre-Travel Ethics Filing Deadline (5/17/24)**  
**Chiefs of Staff Conference (6/16/24 - 6/18/24)**  
**Post-Travel Filing Deadline (7/3/24)**

*Please contact **Amy Hinderliter** with questions or call  
the Congressional Institute at 703-837-8812.*



If you are not the correct contact for this office, please reply to this **email** with the updated contact information instead of **unsubscribing**. We will correct our records and remove your email address from the list.

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1700 Diagonal Road. #300 Alexandria, VA 22314

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[To unsubscribe from this mailing list, please click here.](#)

## COS2024 - Invited Hill Staff

| First Name | Last Name  | Job Title                               | Institution                            |
|------------|------------|---|--|
| Emily      | Ackerman   | Deputy Floor Director                   | Office of Majority Whip Emmer          |
| Rob        | Adkerson   | Chief of Staff                          | Office of Rep. Loudermilk              |
| Rick       | Adkins     | Chief of Staff                          | Office of Rep. Duncan                  |
| William    | Ahlquist   | Chief of Staff                          | Office of Rep. Duarte                  |
| Amy        | Albro      | Chief of Staff                          | Office of Rep. Bice                    |
| Alyssa     | Anderson   | Deputy Chief of Staff                   | Office of Rep. Ciscomani               |
| Dale       | Anderson   | Chief of Staff                          | Office of Rep. Lamborn                 |
| Gary       | Andres     | Staff Director                          | House Committee on Budget              |
| Rebecca    | Angelson   | Chief of Staff                          | Office of Rep. Latta                   |
| Maggie     | Ayrea      | Deputy Chief of Staff                   | Office of Rep. Graves (LA)             |
| Alison     | Babb       | Director of Operations                  | Office of Speaker Johnson              |
| Amanda     | Baldwin    | Chief of Staff                          | Office of Rep. Burgess                 |
| Bill       | Ball       | Senior Policy Advisor                   | Office of Speaker Johnson              |
| Mindy      | Barry      | Staff Director                          | House Committee on Education and Labor |
| Joe        | Barry      | Executive Director                      | Republican Study Committee             |
| Jason      | Bauknecht  | Chief of Staff                          | Office of Rep. Tiffany                 |
| Cliff      | Bayer      | Chief of Staff                          | Office of Rep. Fulcher                 |
| Megan      | Bel Miller | Chief of Staff                          | Office of Rep. Scalise                 |
| Jennifer   | Belair     | Staff Director                          | House Committee on Rules               |
| Joshua     | Bell       | Chief of Staff                          | Office of Rep. Estes                   |
| Brooke     | Bennett    | Chief of Staff                          | Office of Rep. Hill                    |
| Chris      | Bien       | Director of Floor Operation             | Office of Speaker Johnson              |
| Claire     | Bienvenu   | Strategic Advisor to the Chief of Staff | Office of Speaker Johnson              |
| Amanda     | Bihl       | Chief of Staff                          | Office of Rep. Newhouse                |
| Jeff       | Billman    | Chief of Staff                          | Office of Rep. Jackson                 |
| Jeff       | Bishop     | Chief of Staff                          | Office of Rep. Molinaro                |

|           |          |                                 |                                   |
|-----------|----------|---------------------------------|-----------------------------------|
| Ali       | Black    | Communications Director         | House Republican Conference       |
| Alex      | Blair    | Chief of Staff                  | Office of Rep. Steube             |
| Luke      | Blanchat | Chief of Staff                  | Office of Rep. Hudson             |
| Gabriella | Boffelli | Chief of Staff                  | Office of Rep. González-Colón     |
| Robert    | Boland   | Chief of Staff                  | Office of Majority Whip Emmer     |
| Alex      | Bolton   | Chief of Staff                  | Office of Rep. Malliotakis        |
| Aaron     | Bonnaure | Chief of Staff                  | Office of Rep. Resenthaler        |
| Kate      | Bonner   | Chief of Staff                  | Office of Rep. Smucker            |
| Hailey    | Borden   | Director of Downtown Coalitions | Office of Majority Whip Emmer     |
| Lorissa   | Bounds   | Chief of Staff                  | Office of Rep. Obernolte          |
| Parish    | Braden   | Staff Director                  | House Committee on Agriculture    |
| Joshua    | Bradley  | Chief of Staff                  | Office of Rep. Moran              |
| Jen       | Bradley  | Chief of Staff                  | Office of Rep. Rutherford         |
| Sean      | Brady    | Chief of Staff                  | Office of Rep. Buchanan           |
| Matt      | Brennan  | Chief of Staff                  | Office of Rep. Thompson           |
| Francis   | Brennan  | Rapid Response Director         | House Republican Conference       |
| Chris     | Brinson  | Chief of Staff                  | Office of Rep. Rogers (AL)        |
| Francis   | Brooke   | Policy Director                 | Office of Majority Leader Scalise |
| Greg      | Brooks   | Chief of Staff                  | Office of Rep. Wenstrup           |
| Keelle    | Broom    | Staff Director                  | House Committee on Ethics         |
| Nick      | Brown    | Chief of Staff                  | Office of Rep. Clyde              |
| Ed        | Buckham  | Chief of Staff                  | Office of Rep. Greene             |
| Stuart    | Burns    | Chief of Staff                  | Office of Rep. Posey              |
| Courtney  | Butcher  | Member Services Director        | Office of Speaker Johnson         |
| Jeff      | Butler   | Chief of Staff                  | Office of Rep. McHenry            |
| John      | Byers    | Chief of Staff                  | Office of Rep. Pfluger            |
| Larry     | Calhoun  | Chief of Staff                  | Office of Rep. Cammack            |
| Aaron     | Calkins  | Chief of Staff                  | Office of Rep. Burlison           |
| Ashley    | Callen   | General Counsel                 | Office of Speaker Johnson         |

|          |              |                                    |                                     |
|----------|--------------|------------------------------------|-------------------------------------|
| Spencer  | Carr         | Chief of Staff                     | Office of Rep. Tenney               |
| Bob      | Carretta     | Chief of Staff                     | Office of Rep. Elizey               |
| Claire   | Case         | Chief of Staff                     | Office of Rep. Van Orden            |
| Caroline | Cash         | Chief of Staff                     | Office of Rep. Comer                |
| Nick     | Christensen  | Chief of Staff                     | Office of Rep. Graves (MO)          |
| Andrew   | Christianson | Chief of Staff                     | Office of Rep. Johnson (SD)         |
| Jon      | Clark        | Staff Director                     | House Committee on Veterans Affairs |
| Brandon  | Cockerham    | Chief of Staff                     | Office of Rep. Baird                |
| Michael  | Comer        | Deputy Communications Director     | Office of Majority Leader Scalise   |
| Briana   | Connolly     | Executive Director                 | Main Street Caucus                  |
| Tim      | Costa        | Chief of Staff                     | Office of Rep. Meuser               |
| Will     | Courtney     | Chief of Staff                     | Office of Rep. Kustoff              |
| Carly    | Couture      | Chief of Staff                     | Office of Rep. Hageman              |
| Chris    | Crawford     | Chief of Staff                     | Office of Rep. Carter (GA)          |
| Brian    | Cress        | Deputy Director of Member Services | Office of Speaker Johnson           |
| John     | Crews        | Counsel                            | Office of Majority Leader Scalise   |
| Tim      | Cummings     | Chief of Staff                     | Office of Rep. Timmons              |
| Molly    | Cutrona      | Chief of Staff                     | Office of Rep. Amodei               |
| Dante    | Cutrona      | Chief of Staff                     | Office of Rep. Joyce (PA)           |
| Arie     | Dana         | Chief of Staff                     | Office of Rep. Steel                |
| Andrew   | David        | Chief of Staff                     | Office of Rep. Higgins              |
| Kevin    | Dawson       | Chief of Staff (PA)                | Office of Rep. Kelly (PA)           |
| Jonathan | Day          | Chief of Staff                     | Office of Rep. Wilson               |
| Corinne  | Day          | Director of Media Affairs          | Office of Speaker Johnson           |
| Jordan   | Dayer        | Cloakroom Director                 | Office of Speaker Johnson           |
| James    | Decker       | Chief of Staff                     | Office of Rep. Griffith             |
| Jackie   | Del Bonis    | Member Services Director           | Office of Majority Whip Emmer       |
| Regan    | Delaney      | Executive Director                 | Republican Governance Group         |
| Ben      | DeMarzo      | Chief of Staff                     | Office of Rep. Miller (IL)          |

|         |             |                               |                                   |
|---------|-------------|-------------------------------|-----------------------------------|
| Monica  | Didiuk      | Chief of Staff                | Office of Rep. Smith (NE)         |
| Matt    | Donnellan   | Chief of Staff                | Office of Rep. Miller (WV)        |
| Toby    | Douthat     | Executive Director            | Problem Solvers Caucus            |
| Jordan  | Downs       | Chief of Staff                | Office of Rep. Guest              |
| Mark    | Dreiling    | Chief of Staff                | Office of Rep. Bacon              |
| Braden  | Dreiling    | Chief of Staff                | Office of Rep. La Turner          |
| Jake    | Dumas       | Chief of Staff                | Office of Rep. Flood              |
| Kevin   | Eichinger   | Chief of Staff                | Office of Rep. Jordan             |
| Joe     | Ellis       | Chief of Staff                | Office of Rep. Miller             |
| Jaryn   | Emhof       | Chief of Staff                | Office of Rep. Webster            |
| Alyssa  | Erdel       | Member Services Director      | House Republican Conference       |
| John    | Etue        | Chief of Staff                | Office of Rep. Williams (TX)      |
| Ben     | Falkowski   | Chief of Staff                | Office of Rep. Yakym              |
| Jay     | Fields      | Deputy Policy Director        | Office of Speaker Johnson         |
| Lauren  | Fine        | Communications Director       | Office of Majority Leader Scalise |
| David   | FitzSimmons | Chief of Staff                | Office of Rep. Finstad            |
| Ian     | Foley       | Policy Director               | Office of Majority Whip Emmer     |
| Cameron | Foster      | Chief of Staff                | Office of Rep. Hern               |
| Sally   | Fox         | Chief of Staff                | Office of Rep. Emmer              |
| Hannah  | Fraher      | Director for House Operations | Office of Speaker Johnson         |
| Garrett | Fultz       | Deputy Chief of Staff         | Office of Speaker Johnson         |
| Jason   | Galanes     | Chief of Staff                | Office of Rep. Turner             |
| Teri    | Geiger      | Chief of Staff                | Office of Rep. Balderson          |
| Robert  | Gies        | Chief of Staff                | Office of Rep. D'Esposito         |
| Sarah   | Gilbert     | Chief of Staff                | Office of Rep. Dunn               |
| Stacey  | Glasscock   | Chief of Staff                | Office of Rep. Lucas              |
| Cesar   | Gonzalez    | Chief of Staff                | Office of Rep. Diaz-Balart        |
| Andrea  | Grace       | Chief of Staff                | Office of Rep. Lawler             |
| Michael | Grider      | Chief of Staff                | Office of Rep. Burchett           |

|         |              |  |  |
|---------|--------------|--|--|
| Payne   | Griffin      | Chief of Staff                                     | Office of Rep. Strong                  |
| Jackson | Gross        | Chief of Staff                                     | Office of Rep. James                   |
| Andrew  | Guernsey     | Coalitions Coordinator                             | Office of Majority Leader Scalise      |
| Matt    | Gurtler      | Chief of Staff                                     | Office of Rep. Massie                  |
| Ashley  | Gutwein      | Chief of Staff                                     | Office of Rep. Nunn                    |
| Joseph  | Guy          | Chief of Staff                                     | Office of Rep. Williams (NY)           |
| James   | Hampson      | Chief of Staff                                     | Office of Rep. Bishop                  |
| Jihun   | Han          | Chief of Staff                                     | Office of Rep. Chavez DeRemer          |
| Sabrina | Hancock      | Chief of Staff                                     | Office of Rep. Roy                     |
| Dave    | Hanke        | Staff Director                                     | Select Committee on China              |
| Brandon | Harder       | Chief of Staff                                     | Office of Rep. Mann                    |
| Madison | Hardimon     | Chief of Staff                                     | Office of Rep. Gimenez                 |
| Rachel  | Harris       | Chief of Staff                                     | Office of Rep. Lesko                   |
| Taylor  | Haulsee      | Deputy Communications Director for Media Relations | Office of Speaker Johnson              |
| Nick    | Hawatmeh     | Chief of Staff                                     | Office of Rep. McClain                 |
| Hayden  | Haynes       | Chief of Staff                                     | Office of Speaker Johnson              |
| Grant   | Henry        | Chief of staff                                     | Office of Rep. Ogles                   |
| Patrick | Hester       | Chief of Staff                                     | House Republican Conference            |
| Austin  | Higginbotham | Chief of Staff                                     | Office of Rep. Fallon                  |
| Jake    | Hilkin       | Deputy Director for Member Services                | Office of Majority Leader Scalise      |
| Preston | Hill         | Senior Policy Advisor                              | Office of Speaker Johnson              |
| Van     | Hilleary     | Chief of Staff                                     | Office of Rep. Rose                    |
| Liz     | Hittos       | Chief of Staff                                     | Office of Rep. Bilirakis               |
| Chris   | Hixon        | Staff Director                                     | House Committee on Judiciary           |
| Lauren  | Hodge        | Chief of Staff                                     | Office of Rep. Allen                   |
| Matt    | Hodge        | Chief of Staff/Legislative Director                | Office of Rep. Crenshaw                |
| Nate    | Hodson       | Staff Director                                     | House Committee on Energy and Commerce |

|         |            |                       |                                       |
|---------|------------|-----------------------|---------------------------------------|
| Matt    | Hoffmann   | Staff Director        | House Committee on Financial Services |
| Bob     | Holste     | Chief of Staff        | Office of Rep. Kiley                  |
| Brett   | Horton     | Chief of Staff        | Office of Majority Leader Scalise     |
| Michael | Hough      | Chief of Staff        | Office of Rep. Mooney                 |
| Adam    | Howard     | Staff Director        | House Committee on Intelligence       |
| Paul    | Howell     | Chief of Staff        | Office of Rep. Kelly (MS)             |
| Matt    | Hutson     | Chief of Staff        | Office of Rep. Harris                 |
| Emily   | Hylth      | Chief of Staff        | Office of Rep. Fischbach              |
| Kyle    | Jackson    | Chief of Staff        | Office of Rep. Bucshon                |
| Ryan    | Jarmula    | Deputy Chief of Staff | Office of Rep. Pence                  |
| Ben     | Johnson    | Staff Director        | House Committee on Small Business     |
| Alice   | Johnson    | Chief of Staff        | Office of Rep. Scott                  |
| AT      | Johnston   | Director              | Congressional Excellence Program      |
| Jon     | Jones      | Chief of Staff        | Office of Rep. Brecheen               |
| Amanda  | Kain       | Chief of Staff        | Office of Rep. Joyce (OH)             |
| Rebecca | Keightley  | Chief of Staff        | Office of Rep. Calvert                |
| David   | Keller     | Chief of Staff        | Office of Rep. Banks                  |
| Charlie | Keller     | Chief of Staff        | Office of Rep. Wagner                 |
| Melissa | Kelly      | Chief of Staff        | Office of Rep. Franklin               |
| Mark    | Kelly      | Chief of Staff        | Office of Rep. Good                   |
| Karen   | Kelly      | Chief of Staff        | Office of Rep. Rogers (KY)            |
| Micah   | Ketchel    | Chief of Staff        | Office of Rep. Waltz                  |
| Drew    | Keyes      | Senior Policy Advisor | Office of Speaker Johnson             |
| Lorie   | Khatod     | Chief of Staff        | Office of Rep. Mace                   |
| Carolyn | King       | Chief of Staff        | Office of Rep. Wittman                |
| Kyle    | Kizzer     | Chief of Staff        | Office of Rep. Houchin                |
| Joe     | Knowles    | Chief of Staff        | Office of Rep. Fitzpatrick            |
| Desiree | Koetzle    | Chief of Staff        | Office of Rep. Stauber                |
| BJ      | Koohmarate | Counsel               | Office of Majority Leader Scalise     |

|         |              |                             |  |
|---------|--------------|-----------------------------|--|
| James   | Kyrkanides   | Chief of Staff              | Office of Rep. Hunt                                |
| Kate    | LaBorde      | Chief of Staff              | Office of Rep. Biggs                               |
| Bronwyn | Lance        | Chief of Staff              | Office of Rep. Edwards                             |
| Jillian | Lane Wyant   | Chief of Staff              | Office of Rep. Gaetz                               |
| James   | Langenderfer | Chief of Staff              | Office of Rep. Mast                                |
| John    | Lanning      | Member Services Coordinator | Office of Speaker Johnson                          |
| R.J.    | Laukitis     | Chief of Staff              | Office of Rep. Walberg                             |
| Chrissi | Lee          | Chief of Staff              | Office of Rep. Luttrell                            |
| Roz     | Leighton     | Chief of Staff              | Office of Rep. Armstrong                           |
| Matt    | Leopold      | Chief of Staff              | Office of Rep. Feenstra                            |
| Tony    | Lis          | Chief of Staff              | Office of Rep. Bergman                             |
| Lee     | Lonsberry    | Chief of Staff              | Office of Rep. Owens                               |
| Michael | Lowry        | Chief of Staff              | Office of Rep. Aderholt                            |
| Chris   | Maneval      | Deputy Chief of Staff       | Office of Majority Whip Emmer                      |
| Mark    | Marin        | Staff Director              | House Committee on Oversight and Government Reform |
| Chris   | Marklund     | Deputy Staff Director       | House Committee on Natural Resources               |
| Michael | Martin       | Chief of Staff              | Office of Rep. Alford                              |
| Josh    | Mathis       | Staff Director              | House Committee on Science, Space and Technology   |
| Ryan    | McCormack    | Chief of Staff              | Office of Rep. Fitzgerald                          |
| Anna    | McCormack    | Chief of Staff              | Office of Rep. Rouzer                              |
| Matt    | McCullough   | Chief of Staff              | Office of Rep. Bost                                |
| Meg     | McGaughey    | General Counsel             | Office of Majority Leader Scalise                  |
| Robert  | McIntosh     | Chief of Staff              | Office of Rep. Sessions                            |
| Will    | McPherson    | Chief of Staff              | Office of Rep. Cole                                |
| Tyler   | Menzler      | Chief of Staff              | Office of Rep. Miller-Meeks                        |
| Ashley  | Menzler      | Chief of Staff              | Office of Rep. Reschenthaler                       |
| Matt    | Meyer        | Chief of Staff              | Office of Rep. Smith (MO)                          |

|          |              |                                     |                                   |
|----------|--------------|-------------------------------------|-----------------------------------|
| Chad     | Michaels     | Chief of Staff (DC)                 | Office of Rep. Schweikert         |
| Carson   | Middleton    | Chief of Staff                      | Office of Rep. Foxx               |
| Jonas    | Miller       | Chief of Staff                      | Office of Rep. Carter (TX)        |
| Patrick  | Mocete       | Chief of Staff                      | Office of Rep. Kim                |
| Tom      | Moran        | Chief of Staff                      | Office of Rep. Salazar            |
| Jeff     | Morehouse    | Leadership Chief of Staff           | Office of Rep. Hudson             |
| Lauren   | Muglia       | Chief of Staff                      | Office of Rep. Perry              |
| Darrin   | Munoz        | Chief of Staff                      | Office of Rep. Carey              |
| Allison  | Murphy       | Chief of Staff                      | Office of Rep. Van Drew           |
| Cullen   | Murphy       | Deputy Director of Floor Operations | Office of Speaker Johnson         |
| Dennis   | Nalls        | Floor Director                      | Office of Majority Whip Emmer     |
| Ben      | Napier       | Director of Floor Operations        | Office of Majority Leader Scalise |
| Karen    | Navarro      | Chief of Staff                      | Office of Rep. De La Cruz         |
| Casey    | Nelson       | Communications Director             | Office of Majority Whip Emmer     |
| Joe      | Nicholson    | Chief of Staff                      | Office of Rep. Ezell              |
| Mary     | Noonan       | Chief of Staff                      | Office of Rep. Smith (NJ)         |
| Corey    | Norman       | Chief of Staff                      | Office of Rep. Curtis             |
| Anderson | Okoniewski   | Operations Director                 | House Republican Conference       |
| Jake     | Olson        | Chief of Staff                      | Office of Rep. Van Dуйne          |
| Matt     | Orr          | Chief of Staff                      | Office of Rep. Fry                |
| Hillary  | Parkinson    | Chief of Staff                      | Office of Rep. Self               |
| Nancy    | Peele        | Chief of Staff                      | Office of Rep. Westerman          |
| Mehgan   | Perez-Acosta | Chief of Staff                      | Office of Rep. Donalds            |
| Brandon  | Phillips     | Chief of Staff                      | Office of Rep. Collins            |
| Mark     | Piland       | Chief of Staff                      | Office of Rep. Norman             |
| Mike     | Platt        | Staff Director                      | House Committee on Administration |
| Jared    | Powell       | Chief of Staff                      | Office of Rep. Lee                |
| Marie    | Price        | Deputy Director of Member Services  | House Republican Conference       |
| Cesar    | Prieto       | Chief of Staff                      | Office of Rep. Gonzales (TX)      |

|            |                |   |                                    |
|------------|----------------|---|------------------------------------|
| Sam        | Pritchard      | Chief of Staff  | Office of Rep. Hinson              |
| Jessica    | Proud          | Chief of Staff  | Office of Rep. Langworthy          |
| Nikki      | Rapanos        | Chief of Staff  | Office of Rep. LaLota              |
| Mark       | Ratner         | Chief of Staff  | Office of Rep. Steil               |
| Bart       | Reising        | Deputy Chief of Staff                                   | Office of Majority Leader Scalise  |
| Tim        | Reitz          | Executive Director                                      | House Freedom Caucus               |
| Andrew     | Renteria       | Chief of Staff  | Office of Rep. Valadao             |
| Mary Ellen | Richardson     | Chief of Staff  | Office of Rep. LaHood              |
| Jim        | Robertson      | Deputy Chief of Staff                                   | Office of Rep. Stefanik            |
| Jamie      | Robinette      | Chief of Staff  | Office of Rep. Bean                |
| Shelbie    | Rogers         | Director of Operations                                  | Office of Majority Whip Emmer      |
| Jason      | Rogers         | General Counsel   | Office of Majority Whip Emmer      |
| Kerry      | Rom            | Deputy Communications Director for Message and Strategy | Office of Speaker Johnson          |
| Mark       | Roman          | Staff Director  | House Committee on Ways and Means  |
| Mary       | Rosado         | Chief of Staff  | Office of Rep. Barr                |
| Susan      | Ross           | Staff Director  | House Committee on Appropriations  |
| Drew       | Ross           | Chief of Staff  | Office of Rep. McCaul              |
| Travis     | Rowland        | Chief of Staff  | Office of Rep. Paulina-Luna        |
| Steve      | Ruhlen         | Chief of Staff  | Office of Rep. Granger             |
| Zac        | Rutherford     | Chief of Staff  | Office of Rep. Harshbarger         |
| Lindsay    | Ryan           | Chief of Staff  | Office of Rep. Moolenaar           |
| Dan        | Scharfenberger | Chief of Staff  | Office of Rep. Kean                |
| Eric       | Schmitz        | Director of Coalitions                                  | Office of Speaker Johnson          |
| Robert     | Schroeder      | Chief of Staff  | Office of Rep. Nehls               |
| Katherine  | Sears          | Chief of Staff  | Office of Rep. Kiggans             |
| Ellen      | Seher          | Director of Operations                                  | Office of Majority Leader Scalise  |
| Raj        | Shah           | Deputy Chief of Staff for Communications                | Office of Speaker Johnson          |
| Brendan    | Shields        | Staff Director  | House Committee on Foreign Affairs |

|           |           |                                |                                   |
|-----------|-----------|--------------------------------|-----------------------------------|
| Bobby     | Shringi   | Chief of Staff                 | Office of Rep. Moylan             |
| Jonah     | Shumate   | Chief of Staff                 | Office of Rep. Crawford           |
| Stephen   | Siao      | Chief of Staff                 | Office of Rep. Green              |
| Philip    | Singleton | Chief of Staff                 | Office of Rep. McCormick          |
| Kris      | Skrzycki  | Chief of Staff                 | Office of Rep. Murphy             |
| Jeff      | Small     | Chief of Staff                 | Office of Rep. Boebert            |
| Gregory   | Smith     | Chief of Staff                 | Office of Rep. Crane              |
| William   | Smith     | Chief of Staff                 | Office of Rep. Palmer             |
| David     | Sours     | Chief of Staff                 | Office of Rep. Ferguson           |
| Mark      | Spannagel | Chief of Staff                 | Office of Rep. LaMalfa            |
| Brittan   | Specht    | Senior Counsel                 | Office of Speaker Johnson         |
| Nick      | Strader   | Chief of Staff                 | Office of Rep. Bentz              |
| AJ        | Sugarman  | Policy Advisor                 | Office of Majority Leader Scalise |
| Tim       | Svoboda   | Chief of Staff                 | Office of Rep. Grothman           |
| Heather   | Swift     | Chief of Staff                 | Office of Rep. Zinke              |
| Deena     | Tauster   | Chief of Staff                 | Office of Rep. Garbarino          |
| Shana     | Teehan    | Chief of Staff                 | Office of Rep. Moore (AL)         |
| Daniel    | Tidwell   | Chief of Staff                 | Office of Rep. Fleischmann        |
| Sophie    | Trainor   | Chief of Staff                 | Office of Rep. Guthrie            |
| Catherine | Treadwell | Chief of Staff/General Counsel | Office of Rep. Mills              |
| Claire    | Trokey    | Coalitions Coordinator         | Office of Majority Leader Scalise |
| Chris     | Tudor     | DC Chief of Staff              | Office of Rep. McClintock         |
| Will      | Turner    | Chief of Staff                 | Office of Rep. Garcia             |
| Tom       | Van Flein | Chief of Staff                 | Office of Rep. Gosar              |
| Richard   | Vaughn    | Chief of Staff                 | Office of Rep. DesJarlais         |
| Ted       | Verrill   | Chief of staff                 | Office of Rep. Letlow             |
| Chris     | Vieson    | Staff Director                 | House Committee on Armed Services |
| Ann       | Vogel     | Chief of Staff                 | Office of Rep. Luetkemeyer        |
| Kyle      | VonEnde   | Chief of Staff                 | Office of Rep. McMorris-Rodgers   |

|           | Vreeburg   | Policy Director       | House Republican Conference                          |
|-----------|------------|-----------------------|--|
| Jake      |            |                       |  |
| Rachel    | Wagley     | Chief of Staff        | Office of Rep. Moore (UT)                            |
| Beau      | Walker     | Chief of Staff        | Office of Rep. Womack                                |
| Nikki     | Wallace    | Chief of Staff        | Office of Rep. Simpson                               |
| Ruth      | Ward       | Chief of Staff        | Office of Rep. Johnson (LA)                          |
| Mildred   | Webber     | Chief of Staff        | Office of Rep. Babin                                 |
| Zach      | Weidlich   | Chief of Staff        | Office of Rep. Carl                                  |
| Abigail   | Wenk       | Deputy Staff Director | House Committee on Transportation and Infrastructure |
| Bryan     | Wheat      | Chief of Staff        | Office of Rep. Maloy                                 |
| Trevor    | Wheatstone | Chief of Staff        | Office of Rep. Rosendale                             |
| Connor    | White      | Chief of Staff        | Office of Rep. Davidson                              |
| Todd      | Whiteman   | Chief of Staff        | Office of Rep. Huizenga                              |
| Jeanette  | Whitener   | Chief of Staff        | Office of Rep. Weber                                 |
| Elle      | Whitson    | Chief of Staff        | Office of Rep. Arrington                             |
| Ben       | Williamson | Chief of Staff        | Office of Rep. Cloud                                 |
| Annie     | Wolf       | Deputy Floor Director | Office of Majority Leader Scalise                    |
| Veronica  | Wong       | Chief of Staff        | Office of Rep. Issa                                  |
| Jordan    | Wood       | Chief of Staff        | Office of Rep. Gooden                                |
| Leafaina  | Yahn       | Chief of Staff        | Office of Rep. Radewagen                             |
| Dominique | Yelinski   | Policy Advisor        | Office of Majority Leader Scalise                    |
| Dan       | Ziegler    | Policy Director       | Office of Speaker Johnson                            |



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2024 CHIEFS OF STAFF CONFERENCE

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DRAFT AGENDA

With Lead | Serve | Excel to guide our conversations, Chiefs of Staff will remember - and reignite - the “why” that led them to serve their Member, their Team, their Country through leading, managing and inspiring.

SUNDAY, JUNE 16, 2024

|                                     |   |  |
|-------------------------------------|---|--|
| 11:00 am<br><i>(3.5 hour drive)</i> | <b>BUSES DEPART THE HILL</b><br><i>Box lunches will be available</i>  | S. Capitol St<br>(Between Rayburn & Longworth)   |
| 2:30 pm                             | <b>BUSES ARRIVE AT THE MARRIOTT</b><br>4201 Atlantic Avenue, Virginia Beach, VA 23451   | Main Entrance<br>Marriott                        |
| 2:00 – 7:00 pm                      | <b>CONFERENCE REGISTRATION</b>  | Ballroom Foyer<br>Marriott 2 <sup>nd</sup> Floor |
| 2:00 – 6:30 pm                      | <b>LEAD   SERVE   EXCEL HOSPITALITY LOUNGE</b>  | Guest Lounge<br>Marriott 4 <sup>th</sup> Floor   |
| 4:00 pm                             | <b>HOTEL CHECK-IN</b><br><i>Attendee rooms are at three different hotels: the Marriott, the Embassy Suites, and the Cavalier. Guests please check-in at the lobby of your specific hotel.</i> |  |
| 6:30 – 9:30 pm                      | <b>DINNER: A SUMMER NIGHT ON THE LAWN</b>   | Raleigh Room<br>(Cavalier Outside)               |

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## MONDAY, JUNE 17, 2024

|                   |   |  |
|-------------------|---|--|
| 8:00 – 9:00 am    | <b>BREAKFAST ON THE BOARDWALK</b>   | Lawn (Marriott Outside)<br>Rain Site: Salon A-E        |
| 8:00 am – 7:00 pm | <b>CONGRESSIONAL INSTITUTE HELP DESK</b>  | Marriott 2 <sup>nd</sup> Floor                         |
| 9:00 – 10:30 am   | <b>LOOKOUT FOR YOUR PEOPLE, LEAD YOURSELF,<br/>LEAD YOUR TEAM: <i>LESSONS LEARNED ON THE BATTLEFIELD</i></b><br>Former U.S. Navy Seal Carlos Mendez, Echelon Front  | Salon A-E  |
| 10:30 – 11:30 am  | <b>REMEMBERING WHY IT'S GOOD TO BE A CHIEF</b><br>TBA   | Salon A-E  |
| 11:30 – 12:30 pm  | <b>TURNING THE TIDE ON THE BRAIN DRAIN:<br/><i>REIGNITING YOUR TEAM'S PASSION AND PURPOSE</i></b><br>TBA  | Salon A-E  |
| 12:30 – 1:30 pm   | <b>CONGRESSIONAL INSTITUTE LUNCH</b><br><b><i>THE POWER OF SERVICE IN ACTION</i></b><br><i>with welcome remarks by</i><br>Kelle Strickland, President and CEO, Congressional Institute<br>Brenda Becker, Chairwoman, Congressional Institute Board of Directors<br><br>The Honorable Jen Kiggans, U.S. Representative for Virginia's Second<br>Congressional District | Salon A-E  |
| 1:30 - 2:30 pm    | <b>HOMEGROWN HARD WORK TO CHIEF OF THE COMMONWEALTH</b><br>The Honorable Glenn Youngkin, Governor of Virginia (invited)<br><i>A conversation with</i> The Honorable Jen Kiggans, U.S. Representative  |  |
| 2:30 – 3:30 pm    | <b>OOPS! AN ETHICS TABLE-TOP EXERCISE</b><br>Jo-Marie St. Martin, General Counsel to Former Speaker Boehner<br>Elliot Berke, Berke Farah LLP<br>Keelie Broom, House Ethics Committee  | Salon A-E  |
| 3:30 – 7:00 pm    | <b>BREAK (FOR YOUR OFFICIAL RESPONSIBILITIES)</b>   |  |
| 7:00 – 9:00 pm    | <b>A COASTAL RECEPTION &amp; DINNER<br/>WITH FAMILY &amp; FRIENDS</b>   | Outdoor Grill<br>(Between Marriott and Embassy Suites) |

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## TUESDAY, JUNE 18, 2024

|                     |  |   |
|---------------------|--|---|
| 8:00 – 9:30 am      | <b>BREAKFAST ON THE BOARDWALK</b>  | Lawn (Marriott Outside)<br>Rain Site: Salon A-E |
| 8:00 am - 12:30 pm  | <b>CONGRESSIONAL INSTITUTE HELP DESK</b>   | Marriott 2 <sup>nd</sup> Floor                  |
| 9:30 - 10:30 am     | <b>HOW TO TALK WITH THE PUBLIC<br/>WHEN THE PUBLIC HATES EVERYTHING</b><br>John McLaughlin, McLaughlin and Associates<br>TBA, TBA  | Salon A-E                                       |
| 10:30 - 11:30 am    | <b>A VIEW FROM ISRAEL ~ LIVE!</b><br>IDF Veteran Ian Shulman, No Other Land<br>Ari Sacher, U.S. Israel Education Association (invited)<br>TBA, Jewish Institute for National Security of America (invited)   | Salon A-E                                       |
| 11:00 am            | <b>HOTEL CHECKOUT</b><br><i>Guests should check out at their respective hotel lobbies.</i>   | Hotel Lobby                                     |
| 11:30 am – 12:30 pm | <b>ASK US ANYTHING...</b><br><i>Speak up... or stump the Leadership Chiefs with anonymous questions!</i><br>Hayden Haynes, Office of the Speaker<br>Brett Horton, Office of the Majority Leader<br>Robert Boland, Office of the Majority Whip<br>Patrick Hester, House Republican Conference<br>Moderator: Kelle Strickland, Congressional Institute | Salon A-E                                       |
| 12:30 pm            | <b>CONFERENCE CONCLUDES</b>  |   |
| 12:45 pm            | <b>BUSES DEPART THE MARRIOTT</b><br><i>Boxed lunches will be available.</i>  | Main Entrance<br>Marriott                       |
| 4:30 pm             | <b>BUSES ARRIVE ON THE HILL</b>  | S. Capitol Street                               |

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2024 CHIEFS OF STAFF CONFERENCE

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Agenda

With Lead | Serve | Excel to guide our conversations, Chiefs of Staff will remember - and reignite - the “why” that led them to serve their Member, their Team, their Country through leading, managing and inspiring.

SUNDAY, JUNE 16, 2024

|                                   |  |  |
|-----------------------------------|--|--|
| 11:00 am<br><i>(4-hour drive)</i> | <b>BUSES DEPART THE HILL</b><br><i>Boxed lunches will be available</i>   | S. Capitol St<br>(Between Rayburn & Longworth)   |
| 3:00 pm                           | <b>BUSES ARRIVE AT THE MARRIOTT</b><br><i>4201 Atlantic Avenue, Virginia Beach, VA 23451</i>   | Main Entrance<br>Marriott                        |
| 2:00 – 7:00 pm                    | <b>CONFERENCE REGISTRATION</b>   | Ballroom Foyer<br>Marriott 2 <sup>nd</sup> Floor |
| 2:00 – 6:30 pm                    | <b>LEAD   SERVE   EXCEL HOSPITALITY LOUNGE</b>   | Guest Lounge<br>Marriott 4 <sup>th</sup> Floor   |
| 4:00 pm                           | <b>HOTEL CHECK-IN</b><br><i>Attendee rooms are at two different hotels: the Marriott and the Embassy Suites.<br/>Guests please check-in at the lobby of your specific hotel.</i>               |  |
| 6:30 – 9:30 pm                    | <b>DINNER ON THE LAWN:</b><br><i>Drop It in the Hopper...Ideas and Conversations on<br/>Leadership, Service and Excellence</i><br>Kelle Strickland, President and CEO, Congressional Institute | Raleigh Room<br>(Cavalier Outside)               |

## MONDAY, JUNE 17, 2024

|                     |  |   |
|---------------------|--|---|
| 7:30 – 9:00 am      | <b>BREAKFAST ON THE BOARDWALK</b>  | Lawn (Marriott Outside)<br>Rain Site: Salon A-E |
| 8:00 am – 7:00 pm   | <b>CONGRESSIONAL INSTITUTE HELP DESK</b>   | Marriott 2 <sup>nd</sup> Floor                  |
| 9:00 – 10:30 am     | <b>LOOKOUT FOR YOUR PEOPLE, LEAD YOURSELF,<br/>LEAD YOUR TEAM: <i>Lessons Learned on the Battlefield</i></b><br>Former U.S. Navy Seal Carlos Mendez, Echelon Front   | Salon A-E                                       |
| 10:30 – 11:30 am    | <b>REMEMBERING WHY IT'S GOOD TO BE A CHIEF</b><br>Barrett Karr, Former Personal Office & Leadership Chief, Silver Lake<br>Lynnel Ruckert, Former Personal Office & Leadership Chief, Bold Strategies<br>Steve Stombres, Former Personal Office & Leadership Chief, Harbinger<br>Strategies<br><i>A conversation with Brett Horton, Office of the Majority Leader</i> | Salon A-E                                       |
| 11:30 am – 12:30 pm | <b>CLICKING AND CLASHING WITH GEN Z:</b><br><i>Managing Performance through Uncertainty</i><br>David Stillman, GenGuru<br><i>A conversation with A.T. Johnston, Congressional Excellence Program Office, CAO</i>   | Salon A-E                                       |
| 12:30 – 1:30 pm     | <b>CONGRESSIONAL INSTITUTE LUNCH</b><br><i>The Power of Service In Action</i><br><i>with welcome remarks by</i><br>Kelle Strickland, President and CEO, Congressional Institute<br>Brenda Becker, Chairwoman, Congressional Institute Board of Directors<br><br>The Honorable Jen Kiggans, U.S. Representative for Virginia's Second<br>Congressional District       | Salon A-E                                       |
| 1:30 – 2:30 pm      | <b>MAKING A DIFFERENCE, ACHIEVING GOALS,<br/>DEFINING SUCCESS AS A CHIEF:</b><br><i>Chiefs-Turned-CEOs Share Lessons Learned</i><br>Susan Hirschmann, Former Personal Office & Leadership Chief, Williams and<br>Jensen<br>Bob Wood, Former HHS Chief, BGR Group<br><i>A conversation with Hayden Haynes, Office of the Speaker</i>                                  | Salon A-E                                       |
| 2:30 – 3:30 pm      | <b>FORKS</b><br>Ben Domenech, The Transom  | Salon A-E                                       |
| 3:30 – 4:30 pm      | <b>OOPS! AN ETHICS TABLE-TOP EXERCISE</b><br>Keelie Broom, House Ethics Committee<br>Elliot Berke, Berke Farah LLP<br><i>A conversation with Jo-Marie St. Martin, Former General Counsel to Speaker<br/>Boehner</i>  | Salon A-E                                       |

- 4:30 – 7:00 pm      **BREAK (FOR YOUR OFFICIAL RESPONSIBILITIES)**
- 7:00 – 9:00 pm      **A COASTAL RECEPTION & DINNER WITH FAMILY & FRIENDS**  
 Outdoor Grill  
 (Between Marriott and Embassy Suites)  
 Rain Site: Salon A-E

**TUESDAY, JUNE 18, 2024**

Hotel checkout is at 11:00 am. Attendees may store luggage with the bellman if driving. Attendees riding the bus should bring their luggage to the Calloway Room on the 2<sup>nd</sup> floor of the Marriott. Buses will depart from the Embassy Suites Cul-de-Sac.

- 7:30 – 9:30 am      **BREAKFAST ON THE BOARDWALK**      Lawn (Marriott Outside)  
 Rain Site: Salon A-E

- 8:00 am – 12:30 pm      **CONGRESSIONAL INSTITUTE HELP DESK**      Marriott 2<sup>nd</sup> Floor

- 9:30 – 10:30 am      **HOW TO TALK WITH THE PUBLIC**      Salon A-E  
**WHEN THE PUBLIC HATES EVERYTHING**  
 John McLaughlin, McLaughlin and Associates  
*A conversation with Cesar Gonzalez, Office of Rep. Mario Diaz-Balart*

- 10:30 – 11:30 am      **THE VIEW FROM ISRAEL ~ LIVE!**      Salon A-E  
 Lt. Gen. Thomas Trask, Jewish Institute for National Security of America  
 Ilan Shulman, No Other Land  
 Ari Sacher, U.S. Israel Education Association  
*A conversation with Jeremy Deutsch, Capitol Venture*

- 11:30 am – 12:30 pm      **ASK US ANYTHING...**      Salon A-E  
*Speak up... or stump the Leadership Chiefs with anonymous questions!*  
 Hayden Haynes, Office of the Speaker  
 Brett Horton, Office of the Majority Leader  
 Robert Boland, Office of the Majority Whip  
 Patrick Hester, House Republican Conference  
 Moderator: Kelle Strickland, Congressional Institute

- 12:30 pm      **CONFERENCE CONCLUDES**

- 12:45 pm      **BUSES DEPART THE MARRIOTT**      Main Entrance  
*Boxed lunches will be available.*      Marriott

- 4:45 pm      **BUSES ARRIVE ON THE HILL**      S. Capitol Street

**Report name:** House Staff Attendance List for Ethics

| <b>First Name</b> | <b>Last Name</b> | <b>Institution</b>                        |
|-------------------|------------------|---|
| Emily             | Ackerman         | Office of Majority Whip Emmer             |
| Rob               | Adkerson         | Office of Rep. Loudermilk                 |
| Alyssa            | Anderson         | Office of Rep. Ciscomani                  |
| Rebecca           | Angelson         | Office of Rep. Latta                      |
| Maggie            | Ayrea            | Office of Rep. Graves (LA)                |
| Alison            | Babb             | Office of Speaker Johnson                 |
| Amanda            | Baldwin          | Office of Rep. Burgess                    |
| Mindy             | Barry            | Committee on Education and Labor          |
| Megan             | Bel Miller       | Office of Rep. Scalise                    |
| Jennifer          | Belair           | House Committee on Rules                  |
| Joshua            | Bell             | Office of Rep. Estes                      |
| A. Brooke         | Bennett          | Office of Rep. Hill                       |
| Chris             | Bien             | Office of Speaker Johnson                 |
| Claire            | Bienvenu         | Office of Speaker Johnson                 |
| Jeff              | Bishop           | Office of Rep. Molinaro                   |
| Ali               | Black            | House Republican Conference               |
| Alex              | Blair            | Office of Rep. Steube                     |
| Luke              | Blanchat         | Office of Rep. Hudson                     |
| Gabriella         | Boffelli         | Office of Rep. González-Colón             |
| Robert            | Boland           | Office of Majority Whip Emmer             |
| Alex              | Bolton           | Office of Rep. Mallotakis                 |
| Aaron             | Bonnaure         | Office of Chief Deputy Whip Reschenthaler |
| Hailey            | Borden           | Office of Majority Whip Emmer             |
| Lorissa           | Bounds           | Office of Rep. Oberholte                  |

|          |              |                                   |
|----------|--------------|-----------------------------------|
| Jen      | Bradley      | Office of Rep. Rutherford         |
| Joshua   | Bradley      | Office of Rep. Moran              |
| Francis  | Brennan      | House Republican Conference       |
| Greg     | Brooks       | Office of Rep. Wenstrup           |
| Keelie   | Broom        | House Committee on Ethics         |
| Courtney | Butcher      | Office of Speaker Johnson         |
| John     | Byers        | Office of Rep. Pfluger            |
| Aaron    | Calkins      | Office of Rep. Burlison           |
| Ashley   | Callen       | Office of Speaker Johnson         |
| Claire   | Case         | Office of Rep. Van Orden          |
| Andrew   | Christianson | Office of Rep. Johnson (SD)       |
| Michael  | Comer        | Office of Majority Leader Scalise |
| Tim      | Costa        | Office of Rep. Meuser             |
| Will     | Courtney     | Office of Rep. Kustoff            |
| John     | Crews        | Office of Majority Leader Scalise |
| Kevin    | Dawson       | Office of Rep. Kelly (PA)         |
| Corinne  | Day          | Office of Speaker Mike Johnson    |
| Jordan   | Dayer        | Office of Speaker Johnson         |
| James    | Decker       | Office of Rep. Griffith           |
| Jackie   | Del Bonis    | Office of Majority Whip Emmer     |
| Jordan   | Downs        | Office of Rep. Guest              |
| Mark     | Dreiling     | Office of Rep. Bacon              |
| Jake     | Dumas        | Office of Rep. Flood              |
| Alyssa   | Erdel        | House Republican Conference       |
| David    | FitzSimmons  | Office of Rep. Finstad            |
| Ian      | Foley        | Office of Majority Whip Emmer     |
| Cameron  | Foster       | Office of Rep. Herr               |
| Sally    | Fox          | Office of Rep. Emmer              |
| Hannah   | Fraher       | Office of Speaker Johnson         |

|             |           |                                   |
|-------------|-----------|-----------------------------------|
| Garrett     | Fultz     | Office of Speaker Johnson         |
| Sarah       | Gilbert   | Office of Rep. Dunn               |
| Cesar       | Gonzalez  | Office of Rep. Diaz-Balart        |
| Andrea      | Grace     | Office of Rep. Lawler             |
| Jackson     | Gross     | Office of Rep. James              |
| Andrew      | Guernsey  | Office of Majority Leader Scalise |
| Ashley      | Gutwein   | Office of Rep. Nunn               |
| Madison     | Hardimon  | Office of Rep. Gimenez            |
| Rachel      | Harris    | Office of Rep. Lesko              |
| Taylor      | Haulsee   | Office of Speaker Johnson         |
| Nick        | Hawatmeh  | Office of Rep. McClain            |
| Hayden      | Haynes    | Office of Speaker Johnson         |
| Patrick     | Hester    | House Republican Conference       |
| Jake        | Hilkin    | Office of Majority Leader Scalise |
| Van         | Hilleary  | Office of Rep. Rose               |
| Christopher | Hixon     | House Committee on Judiciary      |
| Lauren      | Hodge     | Office of Rep. Allen              |
| Matt        | Hodge     | Office of Rep. Crenshaw           |
| Robert      | Holste    | Office of Rep. Kiley              |
| Brett       | Horton    | Office of Majority Leader Scalise |
| Michael     | Hough     | Office of Rep. Mooney             |
| Adam        | Howard    | House Committee on Intelligence   |
| Matt        | Hutson    | U.S. House of Representatives     |
| Emily       | Hytha     | Office of Rep. Fischbach          |
| Kyle        | Jackson   | Office of Rep. Bucshon            |
| AT          | Johnston  | Congressional Excellence Program  |
| Jon         | Jones     | Office of Rep. Brecheen           |
| Rebecca     | Keightley | Office of Rep. Calvert            |
| Charlie     | Keller    | Office of Rep. Wagner             |

|         |           |                                      |
|---------|-----------|--------------------------------------|
| Karen   | Kelly     | Office of Rep. Rogers (KY)           |
| Micah   | Ketchel   | Office of Rep. Waltz                 |
| Drew    | Keyes     | Office of Speaker Johnson            |
| Carolyn | King      | Office of Rep. Wittman               |
| Joe     | Knowles   | Office of Rep. Fitzpatrick           |
| Desiree | Koetzle   | Office of Rep. Stauber               |
| BJ      | Koohmarai | Office of Majority Leader Scallise   |
| Kate    | LaBorde   | Office of Rep. Biggs                 |
| Bronwyn | Lance     | Office of Rep. Edwards               |
| John    | Lanning   | Office of Speaker Johnson            |
| Tony    | Lis       | Office of Rep. Bergman               |
| Lee     | Lonsberry | Office of Rep. Owens                 |
| Michael | Lowry     | Office of Rep. Aderholt              |
| Chris   | Maneval   | Office of Majority Whip Emmer        |
| Chris   | Marklund  | House Committee on Natural Resources |
| Michael | Martin    | Office of Rep. Alford                |
| Anna    | McCormack | Office of Rep. Rouzer                |
| Ryan    | McCormack | Office of Rep. Fitzgerald            |
| Meg     | McGaughey | Office of Majority Leader Scallise   |
| Ashley  | Menzler   | Office of Rep. Reschenthaler         |
| Tyler   | Menzler   | Office of Rep. Miller-Meeks          |
| Chad    | Michaels  | Office of Rep. Schweikert            |
| Carson  | Middleton | Office of Rep. Foxx                  |
| Patrick | Mocete    | Office of Rep. Kim                   |
| Tom     | Moran     | Office of Rep. Salazar               |
| Jeff    | Morehouse | Office of Rep. Hudson                |
| Cullen  | Murphy    | Office of Speaker Johnson            |
| Dennis  | Nalls     | Office of Majority Whip Emmer        |
| Ben     | Napier    | Office of Majority Leader Scallise   |

|           |                |                                   |
|-----------|----------------|-----------------------------------|
| Karen     | Navarro        | Office of Rep. De La Cruz         |
| Casey     | Nelson         | Office of Majority Whip Emmer     |
| Anderson  | Okoniewski     | House Republican Conference       |
| Matt      | Or             | Office of Rep. Fry                |
| Hillary   | Parkinson      | Office of Rep. Self               |
| Mehgan    | Perez-Acosta   | Office of Rep. Donalds            |
| Jared     | Powell         | Office of Rep. Lee                |
| Marie     | Price          | House Republican Conference       |
| Sam       | Pritchard      | Office of Rep. Hinson             |
| Jessica   | Proud          | Office of Rep. Langworthy         |
| Nikki     | Rapanos        | Office of Rep. Lalota             |
| Bart      | Reising        | Office of Majority Leader Scalise |
| Jim       | Robertson      | Office of Rep. Stefanik           |
| Jamie     | Robinette      | Office of Rep. Bean               |
| Jason     | Rogers         | Office of Majority Whip Emmer     |
| Shelbie   | Rogers         | Office of Majority Whip Emmer     |
| Kerry     | Rom            | Office of Speaker Johnson         |
| Mary      | Rosado         | Office of Rep. Barr               |
| Zac       | Rutherford     | Office of Rep. Harshbarger        |
| Lindsay   | Ryan           | Office of Rep. Moolenaar          |
| Dan       | Scharfenberger | Office of Rep. Kean               |
| Eric      | Schmitz        | Office of Speaker Johnson         |
| Robert    | Schroeder      | Office of Rep. Nehls              |
| Katherine | Sears          | Office of Rep. Kiggans            |
| Ellen     | Seher          | Office of Majority Leader Scalise |
| Jonah     | Shumate        | Office of Rep. Crawford           |
| Gregory   | Smith          | Office of Rep. Crane              |
| David     | Sours          | Office of Rep. Ferguson           |
| Tim       | Svoboda        | Office of Rep. Grothman           |

|          |          |  |
|----------|----------|--|
| Heather  | Swift    | Office of Rep. Zinke                                 |
| Claire   | Trokey   | Office of Majority Leader Scalise                    |
| Will     | Turner   | Office of Rep. Garcia                                |
| Ted      | Verrill  | Office of Rep. Leflow                                |
| Ann      | Vogel    | Office of Rep. Luetkemeyer                           |
| Kyle     | VonEnde  | Office of Rep. McMorris-Rodgers                      |
| Jake     | Vreeburg | House Republican Conference                          |
| Rachel   | Wagley   | Office of Rep. Moore (UT)                            |
| Nikki    | Wallace  | Office of Rep. Simpson                               |
| Ruth     | Ward     | Office of Rep. Johnson (LA)                          |
| Zach     | Weidlich | Office of Rep. Carl                                  |
| Abigail  | Wenk     | House Committee on Transportation and Infrastructure |
| Connor   | White    | Office of Rep. Davidson                              |
| Jeanette | Whitener | Office of Rep. Weber                                 |
| Dan      | Ziegler  | Office of Speaker Johnson                            |