COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

☑ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House by email at* gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Leah Li
2. a. Name of Accompanying Relative: _____ ***OR*** ☒ None
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: Wednesday, May 29, 2024 Return: Friday, May 31, 2024
   b. Dates at Personal Expense, if any: _____ ***OR*** ☒ None
4. Departure City: Washington, D.C. Destination: Boston, MA Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Women's High Tech Coalition
6. Describe Meetings and Events Attended: Attended educational briefings, meetings, and tours with organizations engaged in the technology industry.
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☐ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☐ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Leah Li **Date:** 6/3/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Derek Kilmer **Date:** 6/3/2024

Signature of Supervising Member: _____

last updated 7/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Women's High Tech Coalition
2. Travel Destination(s): Boston, MA
3. Date of Departure: 5/29/2024 Date of Return: 5/31/2024
4. Name(s) of Traveler(s): Leah Li

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$605.06	$673.08	$127	$19.90 Lyft to DCA on 5/29 ; $11.68 Lyft from DCA on 5/31
Accompanying Family Member				

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ **Date:** 06/05/24

Name: Molly Allen **Title:** Executive Director

Organization: Women's High Tech Coalition

☒ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 412 First St. SE, Ste. 100 Washington, DC 20003

Telephone: 202-827-8200 **Email:** molly@womenshightech.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Leah Li

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Representative Derek Kilmer

Office Address: 1226 Longworth House Office Building, Washington, D.C. 20515

Telephone Number: 202-225-5916

Email Address of Contact Person: leah.li@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: *travel.requests@mail.house.gov*.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Leah Li
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Women's High Tech Coalition
3. City and State OR Foreign Country of Travel: Boston, MA
4. a. Date of Departure: Wednesday, May 29, 2024 Date of Return: Friday, May 31, 2024

   b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member: _____

   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   As senior advisor to Representative Kilmer, I am responsible for the office's technology portfolio and will be able to provide perspective on the technology policy priorities of Representative Kilmer's office.
9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____ **Date:** 4/25/2024

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   Women's High Tech Coalition

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

   See attached.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of Departure: Wednesday, May 29, 2024 Date of Return: Friday, May 31, 2024
7. a. City of departure: Washington, DC
   b. Destination(s): Boston, MA
   c. City of return: Washington, DC
8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. ***Check only one of the following.***
   a. ☐ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☐ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following.***
   a. ☐ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
   b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:
   See attached.

13. ***Answer parts a and b. Answer part c if necessary***:
   a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify:_____)
   b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☐ (specify:_____)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☐ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. ***Check only one.*** I represent that either:
   a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
      1) Detail the cost *per day* of meals (approximate cost may be provided): _____
      2) Provide the reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
   Hotel Name: Aloft Boston Seaport City: Boston, MA Cost Per Night: $289
   Reason(s) for Selecting: Proximity to meetings and cost.
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____

17. ☐ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ■ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$850	$600	$148
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	$40	Taxi to and from DCA Airport on own.
For each Accompanying Family Member		

19. ***Check only one:***
   a. ■ I certify that I am an officer of the organization listed below; **OR**
   b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
   a. **I read and understand the Committee's Travel Regulations;**
   b. **I am not a registered federal lobbyist or registered foreign agent; and**
   c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Molly Allen Date: 4/19/2024

Name: Molly Allen Title: Executive Director

Organization: Women's High Tech Coalition

Address: 412 First Street SE Ste. 100, Washington DC 20003

Email: molly@womenshightech.org Telephone: 202-827-8200

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland

ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

May 28, 2024

Ms. Leah Li
Office of the Honorable Derek Kilmer
1226 Longworth House Office Building
Washington, DC 20515

Dear Ms. Li:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Boston, Massachusetts, scheduled for May 29 to 31, 2024, sponsored by Women's High Tech Coalition.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:mc

House Staff Educational Tour, Boston, MA
Wednesday, May 29 - Friday, May 31, 2024

Attachment A: Question 4 – Names, titles, and explanation for invitation for all House invitees.

The Women's High Tech Coalition has hosted educational programming for delegations of congressional staff seeking to learn about technology development and implementation in seats of innovation, commerce, and political leadership.

The staff members listed below were invited because of their work on policy issues in the tech ecosystem including AI, emerging technologies, cybersecurity, financial technology, and digital trade. The invitees work as committee staff or for Members who serve on the Energy and Commerce, Homeland Security, Judiciary, Science, Space & Technology, and Financial Services Committees, or are in House Leadership offices.

First	Last	Title	Office
Jaqlyn	Alderete	Senior Legislative Assistant	Representative Jan Schakowsky
Liz	Amster	Chief of Staff	Representative Jake Auchincloss
Jacqueline	Baggett	Legislative Director	Representative Brian Fitzpatrick
Elizabeth	Beltran	Legislative Assistant	Representative Marilyn Strickland
Ashlee	Bierworth	Legislative Director	Representative Mariannette Miller-Meeks
Nora	Blalock	Legislative Director	Representative Kathy Castor
Tia	Bogeljic	Legislative Director	Representative Joe Neguse
Rachael	Bornstein	Chief of Staff	Representative Suzanne Bonamici
Lorissa	Bounds	Chief of Staff	Representative Jay Obernolte
Noelle	Britton	Deputy Chief of Staff	Representative Lloyd Smucker
Baillee	Brown	Chief of Staff	Representative Scott Peters
Molly	Buening	Legislative Assistant	Representative Greg Pence
Ashley	Bykerk	Legislative Counsel	Representative Katherine Clark
Kathryn	Chakmak	Legislative Assistant	Representative Jason Smith
Earnestine	Dawson	Director of Strategic Planning	Office of the Democratic Leader
Giulia	DiGuglielmo	Senior Legislative Assistant	Representative Darrell Issa
Sarah	Feinmann	Chief of Staff	Representative Lizzie Fletcher
Kathleen	Foley	Legislative Assistant	Representative Brittany Pettersen
Sarah	Gilbert	Deputy Chief of Staff	Representative Neal Dunn
Stacey	Glasscock	Chief of Staff	Representative Frank Lucas
Emily	Goldman	Legislative Counsel	Representative Hank Johnson
Kate	Gorud	Legislative Director	Representative Becca Balint
Hali	Gruber	Legislative Director	Representative Cathy McMorris Rodgers
Cecily	Hahn	Legislative Counsel	Representative Suzan DelBene
Meryl	Harold	Deputy Chief of Staff	Representative Eric Sorensen

Rachel	Harris	Chief of Staff	Representative Debbie Lesko
Emily	Hebein	Legislative Director	Representative Bob Latta
Natalie	Hellmann	Legislative Assistant	Representative Buddy Carter
Emily	Henn	Legislative Director	Representative Carol Miller
Eleanor	Hester	Senior Adviser	Representative Michelle Fischbach
Liz	Hittos	Chief of Staff	Representative Gus Bilirakis
Cameron	Hull	Legislative Aide	Representative Lizzie Fletcher
Leighton	Huch	Policy Director	New Democrat Coalition
Chelsea	Jarrett	Deputy Chief of Staff	Representative Hal Rogers
Caitlin-Jean	Juricic	Legislative Director	Representative Jasmine Crockett
Megan	Kanne	Legislative Counsel	Representative Jan Schakowsky
Melissa	Kelly	Chief of Staff	Representative Scott Franklin
Stacey	Leavandosky	Chief of Staff	Representative Zoe Lofgren
Leah	Li	Legislative Assistant	Representative Derek Kilmer
Elizabeth	Lloyd	Deputy Chief of Staff	Representative Dusty Johnson
Molly	Martin	Legislative Assistant	Representative Brett Guthrie
Macey	Matthews	Chief of Staff	Representative Brittany Pettersen
Aisling	McDonough	Chief of Staff	Representative Anna Eshoo
Abby	McGovern	Legislative Assistant	Representative Richard Neal
Whitley	O'Neal	Legislative Director	Representative Colin Allred
Katie	Paulson	Legislative Director	Representative Deborah Ross
Janet	Rossi	Deputy Chief of Staff	Representative Rick Crawford
Julia	Rossman	Legislative Director	Representative Shontel M. Brown
Jacqueline	Sanchez	Chief of Staff	Representative Lisa Blunt Rochester
Adeline	Sandridge	Deputy Chief of Staff	Representative Kat Cammack
Paige	Schwartz	Legislative Director	Representative Bobby Scott
Emily	Silverberg	Legislative Director	Representative Paul Tonko
Chandler	Smith	Professional Staff Member	House Committee on Small Business
Danielle	Stewart	Chief of Staff	Representative Tom Kean
Ella	Sullins	Legislative Director	Representative Dale Strong
Shana	Teehan	Chief of Staff	Representative Barry Moore
Leah	Uhrig	Legislative Director	Representative Ted Lieu
Nicole	Varner	Chief of Staff	Representative Marc Veasey
Rachel	Wagley	Chief of Staff	Representative Blake Moore
Mildred	Webber Holmes	Chief of Staff	Representative Brian Babin
Allie	White	Deputy Chief of Staff	Representative Drew Ferguson
Elle	Whitson	Chief of Staff Senior Adviser	Representative Jodey Arrington
Kelsey	Wolfgram	Deputy Chief of Staff	Representative Tim Burchett

Attachment B: Question 12 – Sponsor's interest and role

The Women's High Tech Coalition is convening a three-day trip to Boston to bring together pragmatic policy influencers from various tech-related organizations and the public sector to have an engaging discussion on tech policy. The mission of the Women's High Tech Coalition is to promote the exchange of ideas among leaders in the public and private sectors whose focus is technology, innovation and the development of public policy related to technology.

The Women's High Tech Coalition (WHTC) is the sole organizer of this trip. WHTC is planning the trip and is responsible for the organization and execution of all trip logistics and programming content. Participants are expected to include policymakers and business leaders from the tech sector.

Women's High Tech Coalition

House Staff Educational Tour, Boston, MA
Wednesday, May 29 - Friday, May 31, 2024

DAY 1 - WEDNESDAY, MAY 29

1:30 PM	Depart **Ronald Reagan Washington National Airport (DC)** JetBlue # 2454
3:06 PM	Arrive **Boston Logan International Airport (BOS)**
3:30 PM	Travel (walk) to TBD location for NATCA visit
4:00 – 5:00 PM	**National Air Traffic Controllers Association (NATCA)**

NATCA is a labor union and aviation safety organization in the United States that represents nearly 20,000 highly skilled air traffic controllers, engineers, and other aviation safety-related professionals.

The delegation will meet with Air Traffic Controllers at Boston Logan International Airport to discuss the impact of new technology and other technological advances as they pertain to air traffic control.

In order to maintain the safest aviation system in the world, NATCA's Safety and Technology Department plays a large role in this abundance of important issues that we find facing the aviation industry today.

5:00 PM	Ground transportation from the airport to **Aloft Boston Seaport District** 401 D St, Boston, MA *4 miles, 10-minute drive*

5:15 PM	Check in to **Aloft Boston Seaport District**
5:45 PM	Ground transportation to **NECTA** 53 State Street, Ste. 525, Boston, MA *1.5 miles, 10-minute drive*
6:00 – 8:00 PM	**<u>Dinner Program: Intersection of Technology and Government</u>** New England Connectivity and Telecommunications Association (NECTA), 53 State Street, Ste. 525, Boston, MA The delegation will participate in a dinner discussion with guest speaker, Tiffany Chu, Chief of Staff to the City of Boston Mayor, Michelle Wu. Ms. Chu comes from a background in design, urban planning, and entrepreneurship. Prior to joining the City of Boston, she was the CEO & Co-founder of Remix, a collaborative software platform for transportation planning used by 500+ cities around the world. Remix was named a Tech Pioneer by the World Economic Forum and Bloomberg for furthering sustainability and equity in the field, and was acquired by Via in one of the largest software acquisitions of 2021.
8:00 PM	Return to **Aloft Boston Seaport District** 401 D St, Boston, MA

DAY 2 - THURSDAY, MAY 30

8:15 AM — Meet in the hotel lobby

8:30 - 8:50 AM — Ground transportation to **Recorded Future**
5 miles, 20 minute drive

9:00 - 11:00 AM — **Recorded Future** (breakfast provided)
363 Highland Ave #2, Somerville, MA

The delegation will tour Recorded Future and participate in a discussion on cybersecurity. Recorded Future specializes in the collection, processing, analysis, and dissemination of threat intelligence. They use machine learning and natural language processing methods to continuously collect and organize data from open web, dark web, and technical sources. The resulting information is displayed within a software-as-a-service portal.

11:15 - 11:30 AM — Ground transportation to **Toyota Research Institute**
2 miles, 10 minute drive

11:30 - 1:30 PM — **Toyota Research Institute** (lunch provided)
Kendall Square Building 600, Suite 6-501, Cambridge, MA

The delegation will tour Toyota's Research Institute and observe demonstrations of the company's robotics technology.

Toyota Research Institute (TRI) conducts research to amplify human ability, focusing on making our lives safer and more sustainable. Led by Dr. Gill Pratt, TRI's team of researchers develop technologies to advance energy and materials, human-centered artificial intelligence, human interactive driving, machine learning, and robotics. Established in 2015, TRI has offices in Los Altos, California, and Cambridge, Massachusetts.

1:45 - 1:50 PM — Ground transportation to **The Engine**
1 mile, 5 minute drive

2:00 - 3:30 PM — **The Engine**
750 Main St, Cambridge, MA

The delegation will tour The Engine and hear from various founders and leaders of start up companies in The Engine's portfolio.

The Engine, built by MIT, is a venture firm that invests in early-stage companies solving the world's biggest problems through the convergence of breakthrough science, engineering, and leadership. Ben Downing, Vice President of Public Affairs at The Engine, will lead attendees on a tour of the headquarters and introduce founders and leaders from several startup companies in The Engine's portfolio.

3:40 - 4:00 PM Ground transportation to **Fidelity Center for Applied Technology**
4 mile, 20 minute drive

4:00 - 5:30 PM **Fidelity Center for Applied Technology**
245 Summer Street, Boston, MA

The delegation will tour the Fidelity Center for Applied Technology (FCAT) and hear from business leaders on the use of technology within the financial services industry.

Since 1999, the Fidelity Center for Applied Technology® has served as an innovative technology resource for Fidelity Investments. FCATSM efforts have contributed to numerous advances in product design, usability, tech architecture and applications across multiple business units.

Following the tour, the delegation will have a seated conversation with female executives in the FinTech space.

5:30 - 6:45 PM Ground transportation to **Motional**
1 mile, 5 minute drive

5:45 - 6:15 PM **Motional**
100 Northern Ave, Boston, MA

The delegation will tour the Motional facility and hear from company leaders on the revolutionary driverless technology Motional has been working on for decades.

Motional is a joint venture between automotive technology expert Aptiv and vehicle manufacturing leader Hyundai Motor Group. Motional works closely with public and private partners to pair advanced driverless technology with a viable path to commercialization.

6:15 - 6:30 PM	Ground transportation to **Sam Adams Tap Room** *1 mile, 5 minute drive*
6:30 - 8:00 PM	**<u>Dinner Program: Technology & Economic Development</u>** Sam Adams Taproom - 60 Congress Street, Boston, MA Equipped with a 10-hectoliter system, the Sam Adams Taproom is consistently experimenting with new beer styles and flavor combinations to bring the most innovative craft beer to the downtown Boston masses. The delegation will have a conversation with lead product developer, Shelley Smith, on her experience as a woman in a male dominated industry as well as discuss the advances in technology in the brewing industry.
8:00 PM	Return to **Aloft Boston Seaport District** 401 D St, Boston, MA 02210

DAY 3 - FRIDAY, MAY 31

7:45 AM	Meet in the hotel lobby. Grab & go continental breakfast to be provided.
8:00 AM	Ground transportation to **Walmart Advanced Systems & Robotics** *25 miles, 45 minute drive*
9:00 - 10:00 AM	**Walmart Advanced Systems & Robotics** 165 Dascomb Road, Andover, MA The delegation will tour Walmart Advanced Systems & Robotics and learn how the company is revolutionizing the retail industry through cutting-edge automation and robotic technologies. Walmart has successfully launched several new market fulfillment centers and continues to rapidly scale this new technology at stores nationwide.
10:00 - 10:20 AM	Ground transportation to **Amazon Robotics** 15 miles*, 20-minute drive*
10:30 - 12:30 PM	**Amazon Robotics** 1450 Osgood Landing North, Andover, MA The delegation will tour Amazon Robotics, the epicenter of robotics innovation. Their diverse team of engineers come from all over the world to design, test, and build our dynamic fleet of robots and mechatronic systems. Having their offices, labs, test floors and factories all co-located means that they can design the hardware, write the code, test, build, and watch it all come to life. Current advancements are underway in autonomous movement and mobility, artificial intelligence and machine learning, manipulation, simulation, robotic management software, predictive analytics, and much more.
12:45 - 1:45 PM	Ground transportation to **Boston Logan International Airport** *35 miles, 60-minute drive*
5:00 PM	Depart **Boston Logan International Airport (BOS)** JetBlue #2055
6:45 PM	Arrive **Ronald Reagan Washington National Airport (DCA)**