

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Anna McDonald
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: March 23, 2024 Return: March 30, 2024  
b. Dates at Personal Expense, if any: \_\_\_\_\_ OR  None
4. Departure City: Washington, DC Destination: Brasilia + Salvador Return City: New York, NY
5. Sponsor(s), Who Paid for the Trip: International Institute on Race, Equality, and Human Rights
6. Describe Meetings and Events Attended: Meetings with government of Brazil and Brazilian civil society and Brazilian parliamentarians about racial discrimination
7. Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the Additional Sponsor Form(s);
  - c.  page 2 of the completed Traveler Form submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Anna McDonald Date: 5/20/24

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Sydney Kautzger-Dove Date: 5/20/24

Signature of Supervising Member: \_\_\_\_\_

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: International Institute on Race, Equality and Human Rights

2. Travel Destination(s): Brasília and Salvador, Brazil

3. Date of Departure: March 23 Date of Return: March 30

4. Name(s) of Traveler(s): Rep. Sydney Kamlager-Dove, Rep. Jonathan Jackson, Anna McDonald and Gregory Adams

*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	USD 14,000	USD 4,028	2500	n.a
Accompanying Family Member	n.a	n.a	n.a	n.a

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 04/05/2024

Name: Carlos E. Quesada Title: Executive Director

Organization: International Institute on Race, Equality and Human Rights

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1620 I (Eye) St, NW, Suite 925, Washington, DC 20006

Telephone: 202 413-4645 Email: quesada@raceandequality.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Anna McDonald

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: Anna McDonald

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Rep. Sydney Kamlager - Dove

Office Address: 1419 Longworth HOB, 15 Independence Ave SE, Washington, DC, 20515

Telephone Number: 202-225-7084

Email Address of Contact Person: anna.mcdonald@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Anna McDonald
2. Sponsor(s) who will be paying or providing in-kind support for the trip: International Institute on Race, Equality, and Human Rights
3. City and State **OR** Foreign Country of Travel: Brazil
4. a. Date of Departure: 3/23/24 Date of Return: 3/30/24  
 b. Yes  No  Will you be extending the trip at your personal expense?  
 If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? If yes:  
 (1) Name of Accompanying Family Member: \_\_\_\_\_  
 (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
 (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
 b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:  
 \_\_\_\_\_

7. Yes  No  Primary Trip Sponsor Form is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating

5 her remarks  
Assistant

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
I handle the Congresswoman's work as co-chair of the Brazil Caucus and this trip will serve to deepen Congressional engagement with Brazil. The focus on race issues in Brazil is related to my work on Afro-Latin American issues as a CE member and Western Hemisphere Subcommittee

9. Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member:  Date: 2/29/24



# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

International Institute on Race, Equality and Human Rights

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_  
Rep. Sidney Kamlager-Dove, Rep. Barbara Lee, Rep. Jonathan Jackson and Rep. Glenn Ivey (R)

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: 03/23/2024 Date of Return: 03/30/2024

7. a. City of departure: Washington DC, San Francisco - California and Illinois

b. Destination(s): Brasilia (from March 24th to March 27th) and Salvador (from March 27th to March 30th)

c. City of return: Brasilia, Brazil

8. **Check only one.** I represent that

a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
**Answer Attached** \_\_\_\_\_

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
  - b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_
    - 2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Royal Tulip - Brasilia City: Brasilia Cost Per Night: USD 235,00  
 Reason(s) for Selecting: The hotel offers excellent services and meets the standards of international

Hotel Name: Novotel - Rio Vermelho City: Salvador Cost Per Night: USD 100,84  
 Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	USD 2500,00	USD 1000,00	121
For each Accompanying Family Member	n.a	n.a	n.a

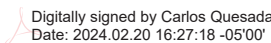
	<b>Other</b> Expenses (dollar amount per item)	Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	n.a	n.a
For each Accompanying Family Member	n.a	n.a

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee’s Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Carlos Quesada  Digitally signed by Carlos Quesada  
Date: 2024.02.20 16:27:18 -05'00' Date: 02/20/2024

Name: Carlos E. Quesada Title: Executive Director

Organization: International Institute on Race, Equality and Human Rights

Address: 1620 I (Eye) St NW, Suite 925, Washington, DC 20006

Email: quesada@raceandequality.org Telephone: 202 413-4645

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

March 21, 2024

Ms. Anna McDonald  
Office of the Honorable Sydney Kamlager-Dove  
1419 Longworth House Office Building  
Washington, DC 20515

Dear Ms. McDonald:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Brazil,<sup>1</sup> scheduled for March 23 to 30, 2024, sponsored by International Institute on Race, Equality, and Human Rights.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.



If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and loops around the start of the name.

Michael Guest  
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is fluid and cursive, with the "S" and "W" being particularly prominent.

Susan Wild  
Ranking Member

MG/SW:eme

## **Attached to Travel – Primary Trip Sponsor Form 2023**

### Answers

#### **4.**

1. Rep. Sidney Kamlager-Dove:

Congresswoman Kamlager-Dove, as the co-chair of the Brazil Caucus, brings a distinctive focus on key pillars of JAPER, particularly in areas such as access to health, civil rights, and environmental rights. Her involvement with the LGBT+ Caucus further enhances our ability to highlight the intersections crucial in addressing racial discrimination.

2. Rep. Barbara Lee:

Renowned as a dedicated civil rights and racial justice activist, Rep. Barbara Lee's participation in this exchange solidifies the alignment of JAPER with her longstanding advocacy. A respected figure in the fight for the rights of the black American population, she has served as the chair of the Congressional Black Caucus and vice chair of the Congressional LGBTQ+ Equality Caucus. With an illustrious 12-term career, Lee's leadership has been instrumental in promoting progressive values.

3. Rep. Glenn Ivey:

Committed to advancing racial justice and improving access to education and justice for the black population, Rep. Glenn Ivey brings a wealth of experience, particularly in law and the American judiciary. His roles on the Judiciary Committee, the Ethics Committee, and the Homeland Security Committee, coupled with his membership in the Congressional Black Caucus, reflect his dedication to strengthening historically black colleges and universities.

4. Rep. Jackson:

With a steadfast commitment to improving access to health and promoting racial justice, Rep. Jackson's priorities align seamlessly with the pillars of JAPER. His notable presence in the fight for civil rights, coupled with his work in areas such as equality and racial justice, underscores his efforts to promote access to education, health, and a sustainable environment.

#### **12.**

This trip aims to raise awareness about the U.S.-Brazil Joint Action Plan to Eliminate Racial and Ethnic Discrimination and Promote Equality (JAPER), fostering an exchange of good practices and collaborative efforts to combat racial discrimination between the governments and civil society of both countries.

Our delegation, led by Rep. Sidney Kamlager-Dove, who serves as the co-chair of the Brazil Caucus, focuses on key pillars of JAPER, such as access to health, civil rights, and environmental rights. Rep. Barbara Lee is a dedicated civil rights and racial justice activist, and her participation in this exchange reinforces the goals of JAPER as an integral part of her agenda. Similarly, Rep.

Glenn Ivey is committed to advancing racial justice and enhancing access to education and justice for the black population—both fundamental pillars of JAPER. Rep. Jackson, with a strong focus on improving access to health and promoting racial justice, also aligns with the pillars of JAPER.

It's worth noting that all members of our delegation are part of the Congressional Black Caucus, which shares a strong connection with the principles and objectives of JAPER.

## Concept Note of the visit: Fact-finding Delegation to Brazil (Mach 24 - 29, 2024)

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### Overview

Theme: U.S.-Brazil Joint Action Plan to Eliminate Racial and Ethnic Discrimination and Promote Equality (JAPER)

Purpose: Raise awareness about the objectives of the U.S.-Brazil Joint Action Plan to Eliminate Racial and Ethnic Discrimination and Promote Equality (JAPER) for U.S. Members of Congress in order to promote reforms that advance diversity, equity, and inclusion for Afro-descendant communities in Brazil.

When: From March 23rd to March 30<sup>th</sup>

Location: Brasilia and Salvador (BA), Brazil

### Concept note

Race and Equality has been unwavering in our support for initiatives dedicated to eliminating racial and ethnic discrimination and promoting equality in Latin America and the Caribbean. We take pride in actively supporting the U.S.-Brazil Joint Action Plan to Eliminate Racial and Ethnic Discrimination and Promote Equality (JAPER). Initiated in 2008, JAPER is the first bilateral agreement targeting racism. This groundbreaking initiative leverages interagency policy expertise in both countries through a unique partnership with civil society and private sector committees, addressing racial health disparities, environmental justice, access to education, equal economic opportunities, and equal access to the justice system.

Despite the progress made by JAPER in combating structural racism in both the United States and Brazil since its inception, racial discrimination and inequality persist, especially within the criminal justice system. In the United States, the arrest rate for African Americans is almost five times higher than that of whites.

In Brazil, black communities not only face a homicide rate three times higher than non-black communities but also encounter economic disparities, environmental challenges, and a lack of political representation, significantly affecting black women.

As we revitalize JAPER, it is crucial to broaden our strategy. We must develop policies addressing racial inequalities, enhancing political participation, and closely examining the disproportionate impact of the climate crisis and the pandemic on communities of color in both countries.

This moment presents a pivotal opportunity for the United States and Brazil to allocate federal resources and promote JAPER at the state and local levels. Our delegation of American congressmen intends to engage with government officials and Brazilian parliamentarians, exchanging best practices and strategies for implementing JAPER. Additionally, we plan to meet with civil society organizations to understand diverse community perspectives and explore avenues for meaningful exchanges between civil societies in Brazil and the United States.

Given that JAPER leverages interagency policy expertise and forms a unique collaboration with civil society and private sector committees to address racial disparities, we are also including members of the American civil society in this delegation.

### Agenda

JAPER Delegation in BRA			
Day/time	Meetings with	Location	Subject
<b>March 23, Saturday</b>			
Morning flights depart Washington, DC or Member’s Home District			
<b>Departure: March 23<sup>rd</sup></b>			
<b>March 24<sup>th</sup> - 12:02 AM - Arrival at J. Kubitschek Airport, Brasilia.</b> Transport to Hotel Golden Tulip Brasilia Alvorada by private transportation reserved for the delegation. Location: Shtn – Trecho 01 Conj 1b – Blocos A E B 70800-200, Brasilia, Brazil			
<b>March 24, Sunday</b>			
12:30 am	Arrival in Brasilia		
8:00 – 9:15am	Breakfast		
9:45am	Meet in the Hotel Golden Tulip Brasilia lobby to first destination		
10 – 11am	Transportation by private cars to the Quilombo de Mesquita		
11:15am	Arrival at the Quilombo de Mesquita	Quilombo de Mesquita, Brasília.  Location: GO-521, Cidade Ocidental - GO, 72880-000, Brazil	<p>The continual adaptations and political negotiations characterizing the trajectory of the quilombola people not only underscore their resilience but also reaffirm an identity deeply rooted in resistance against slavery. The situation of quilombos in Brasília mirrors this reality. As the capital was progressively constructed, families residing in the vicinity, particularly in areas near Catetinho, Brasília's inaugural official residence, underwent displacement processes. These changes highlight the persistent challenges faced by quilombola communities, emphasizing their historical struggle for the recognition and preservation of their cultural heritage in the face of advancing urban development.</p> <p>We have planned an entire afternoon with the quilombola community, featuring a panel discussion with community members, followed by lunch and a cultural presentation by them.</p>



11:15am – 1:30pm	Panel: Getting to Know the Quilombola Context	Quilombo de Mesquita, Brasília.  Location: GO-521, Cidade Ocidental - GO, 72880-000, Brazil	The representatives from Quilombo de Mesquita have organized a panel to provide the delegation with insights into the current context and challenges encountered by Quilombola communities in Brazil. During the panel, they will share their perspectives on how the Joint Action Plan to Eliminate Racial and Ethnic Discrimination (JAPER) can benefit Quilombola communities. Additionally, they will discuss potential exchanges with the United States aimed at combating racial discrimination.
1:30pm – 3:00pm	Lunch		
3:15pm – 5pm	Explore the Quilombo de Mesquita Community. The purpose of this visit is for the delegation to gain insight into the community's social organization, daily life, and the challenges they encounter.		
5:30pm-6:30pm	Return to Hotel Golden Tulip Brasília		
8pm – 9:00pm	Dinner		
<b>March 25, Monday</b>			
8:00 – 9am	Breakfast		
9:00am -10am	Minister Cida Gonçalves – Ministry of Women	Brasilia	Focus on the significance of having Black and Indigenous women in positions of power. We can discuss the exchange of best practices, explore ways to encourage such representation in both countries, and deliberate on how JAPER can contribute to this cause.
10:10am (TBC)-11:20am	Minister Anielle Franco - Ministry of Racial Equality (a representative from the Ministry of Indigenous Peoples will also be part of the meeting)	Brasilia	Focus on leveraging specific JAPER activities and tapping into interagency policy expertise in both countries. Through a collaborative partnership we aim to address racial disparities in: 1) enhancing access to education, 2) improving access to healthcare, 3) combating violence, and 4) fostering cultural preservation and memory. +  Exploring how JAPER can amplify the voices of indigenous communities. We can discuss fostering an exchange of good practices between our two countries, particularly in terms of territorial management and protection. Emphasis will be placed on recognizing the fundamental role of Indigenous Peoples and Lands in conserving biodiversity and respecting ethnic diversity.

11:30 pm – 12:45pm	Ministry of Education - Minister Camilo Santana	Brasilia	Focus on expanding access to education, with a particular emphasis on fostering exchanges between Historically Black Colleges and Universities (HBCUs) in the USA and Brazilian universities, targeting the Black, Quilombola, and indigenous populations. Additionally, I would like to propose that we consider how improvements in access to education can positively impact employment opportunities for the Black and indigenous populations.
12:55 pm – 1:50pm	Lunch		
2:00pm – 3:00pm (TBC)	Ministry of Health – Nísia Trindade	Brasília	I suggest that the meeting focuses on promoting more equitable access to healthcare for the black population, with special emphasis on black women. Additionally, we can explore how Brazil, through the Unified Health System (SUS), can contribute to the exchange of best practices in combating racial discrimination between Brazil and the United States. It is crucial to consider the continuation of exchanges carried out during the first phase of JAPER, in which the Centers for Disease Control and Prevention (CDC) from the United States participated in reciprocal exchanges. This included hosting Brazilian authorities from the Ministry of Health and visiting American cities such as Atlanta and Chicago. These initiatives allowed for the sharing of US policies and programs aimed at addressing racial disparities in healthcare.
3:10pm – 4:00pm	CNJ (The Brazilian National Council of Justice)	Brasília	Center our discussion on exchanging insights into how the BRA and U.S. judiciary has addressed issues of racial justice and access to justice. Additionally, we can explore ways in which CNJ and FONAEER (Forum Nacional do Poder Judiciário para a Equidade Racial) can integrate JAPER principles into their initiatives focused on enhancing access to justice
4:10pm – 6:00pm	Ministry of Justice and Public Security - Minister Ricardo Lewandowsky	Brasília	One of the pillars of JAPER is centered on access to justice. With this in mind, we propose that the meeting focuses on enhancing access to justice for the Black, Quilombola, and Indigenous populations. It is crucial to consider the self-identification of Indigenous peoples at any stage of the judicial process and ensure a comprehensive understanding of procedural acts for the Indigenous community. Additionally, addressing institutional racism is essential to

			overcome barriers that hinder effective access to justice for the Black population
Ministry of Foreign Affairs - Minister Mauro Vieira (A representative from the Ministry of Foreign Affairs will accompany us to all meetings at the ministries)		Brasília	Focus on developing strategies to enhance JAPER and further advance diplomatic relations between Brazil and the United States, with a particular emphasis on key areas such as human rights and environmental protection. This would involve exploring avenues for collaborative initiatives and fostering ongoing improvements in these crucial areas.
6:15 pm	Return to the Hotel		
8:30pm	Dinner		
<b>March 26, Tuesday</b>			
8:30 – 10:30am	Working Breakfast with the <i>Frente Parlamentar Antirracista</i>	Brasilia	We envision it as a breakfast meeting fostering a meaningful exchange between the delegation and the Black Parliamentary Front. Our goal is to facilitate effective communication among members of the Black Caucus, representatives from Congress, and American civil society. Throughout the meeting, we aim to explore ideas on how JAPER can play a role in enhancing the political engagement of Black, Indigenous, Quilombola, and Roma representatives. Additionally, we seek insights to contribute to the development of public policies combating racial discrimination at the federal, state, and municipal levels in both countries.
11:00am – 12pm	US Embassy	Brasília	Courtesy meeting
12:15pm- 1:30pm	Lunch		
2:00pm – 3pm(TBC)	Meeting with the Embassies	Brasilia at the Hotel Hplus Vision Executive – Location: Area Especial A, SHN Q1 Bloco F – Asa Norte	JAPER stands as a bilateral agreement between the two largest democracies in the Americas. In this context, we recognize that JAPER not only enhances the credibility of both Brazil and the USA but also tackles issues of racial equity on a global stage, encompassing environmental challenges and access to healthcare. Consequently, JAPER emerges as a crucial instrument for fostering positive collaborations and confronting pressing matters of racial justice on an international level, reinforcing collective efforts to combat racial discrimination through effective multilateral actions.
3:00pm – 5:30pm (TBC)	Dialogues about JAPER: Exchanges with Civil Society.	Brasilia at the Hotel Hplus Vision Executive – Location: Area	Engaging with congress members provides an opportunity for them to understand the perspectives of various communities and explore avenues for supporting meaningful exchanges

		Especial A, SHN Q1 Bloco F – Asa Norte	between civil societies in Brazil and the United States. JAPER harnesses interagency policy expertise from both nations, forming a distinctive collaboration with civil society and private sector committees to address racial disparities. It is crucial to incorporate the leadership of impacted communities and civil society, not only to ensure effective civic engagement but also to establish accountability measures and diligently monitor the progress of our initiatives.
6:00pm	Return to the Hotel Golden Tulip		
9:00pm	Flight to Salvador		
11:00pm	Arrival in Salvador, Novotel Salvador Rio Vermelho Location: Rua Monte Conselho 505, Rio Vermelho, 41940370 SALVADOR, Brazil		
<b>March 27, Wednesday</b>			
8:30am-9:30am	Breakfast – Novotel Salvador Rio Vermelho		
10:00am – 11:30am (TBC)	Conversation with local parliamentarians and secretariats	Novotel Salvador Rio Vermelho	We propose exploring strategies to promote JAPER at the state and local levels, addressing specific challenges faced by leaders in these spheres. Given the harmful policies implemented by state and local leaders affecting black, indigenous, quilombola, and gypsy communities, such as forced removals and police violence, focusing efforts at subnational levels becomes crucial. Our objective is for JAPER to influence the promotion of public policies at the national, state, and municipal levels.
12:00 – 1:00pm	LUNCH		
1:30pm – 6:00pm	JAPER: A Dialogue between Congress and Civil Society on the Crucial Bilateral Agreement to Combat Structural Racism in Brazil and the United States.	Salvador – Location: R. Silveira Martins, 2555 - Cabula, Salvador - BA	Engaging with congress members provides an opportunity for them to understand the perspectives of various communities and explore avenues for supporting meaningful exchanges between civil societies in Brazil and the United States. JAPER harnesses interagency policy expertise from both nations, forming a distinctive collaboration with civil society and private sector committees to address racial disparities. It is crucial to incorporate the leadership of impacted communities and civil society, not only to ensure effective civic engagement but also to establish accountability measures and diligently monitor the progress of our initiatives.
8 – 9:00pm	Dinner		
<b>March 28, Thursday</b>			
8am – 9am	Breakfast		
9:30am – 12pm	Religious Racism side event	Terreiro Axé Abassá de Ogum, Itapuã	The concept of religious racism involves the violation of fundamental rights for religious communities of African origin and their

			<p>members. Over the past decade, there has been a noticeable surge in violence against these communities, ranging from verbal and physical assaults to arson, expulsion of leaders from their territories and places of worship, loss of custody of children, and threats and homicides fueled by religious racism. The primary focus of this event is to provide more information about the violence and racism in these territories, their exclusion from public policies, and how JAPER can serve as a tool to protect religious freedom in Brazil, particularly concerning the pillars of culture and preservation of memory.</p>
12:30pm	Lunch at Terreiro Axé Abassá de Ogum		
2:30pm-5:30pm	<p>Visit to Pelourinho and other tourist attractions of Afro-Brazilian history. Led by company “<i>Entre Ladeiras e Balangandas</i>”</p>	Salvador	<p>Salvador stands as the capital with the largest black population in the country, and it holds historical significance as the second largest landing port for Africans during the transatlantic slave trade in the Americas. As the birthplace of black history in Brazil, Salvador witnessed the arrival of the first enslaved Africans and served as a fertile ground for resistance. Recognizing the importance of these historical sites, we believe that visiting them is crucial for gaining insight into Brazil's racial context and, in turn, fostering a deeper understanding and effective application of JAPER.</p> <p>Our main idea is so our delegation can understand the valuing the presence of the African heritage in the construction of Brazilian history.</p> <p>Itinerary:</p> <ul style="list-style-type: none"> <li>• <b>1st stop - Largo da Sé:</b> Focus on the Creative Process of Afro Brazilians in Bahia, Revolt of the Tailors; Quick visit to the Museum of Mercy. Statue of Zumbi dos Palmares (contextualization of the importance of quilombos)</li> <li>• <b>2nd stop - Society for the Protection of the Destitute (SPD):</b> The importance of SPD in the process of freeing enslaved individuals through the purchase of manumission and as the first institution to consider social security in Brazil.</li> <li>• <b>3rd stop - Faculty of Medicine of Bahia:</b></li> </ul>



		<p>First College in Brazil; Brief explanation of the eugenic processes carried out with bodies in the first medical school in Brazil.</p> <ul style="list-style-type: none"> <li>• <b>4th stop - Visual tour of the galleries of Pelourinho:</b> Between Songs and Shops, explanation about the "African songs" in 19th century Bahia.</li> <li>• <b>5th stop - Church of the Rosary of the Blacks:</b> The purchase of manumissions and the processes of burying Black Bodies in Black entrepreneurship in the Colony; Historical explanation of the formation of black brotherhoods in colonial Bahia and influences to the present day; The importance of black organizations in maintaining life. Aspects related to money as a tool of resistance.</li> </ul>
8pm	Dinner	
<b>March 29, Friday</b>		
9:00am – 10am	Breakfast	
10:30am – 12pm	Evaluation of the visit with the delegation	
12:30pm – 1:30pm	Lunch	
4:55pm	Return to Brasilia	
7:00pm	Arrival in Brasilia	
8:15pm	Dinner	
10:45pm	Departure for the airport	
<b>March 30, Saturday</b>		
2:08am	Flights returning to Washington, DC or Member's Home District	
	End of Trip.	

Notes		
Events	Where	Notes
Meeting with Frente Parlamentar Negra	Brasilia	<p><b>Regarding the meeting:</b></p> <p>We envision it as a breakfast meeting fostering a meaningful exchange between the delegation and the Black Parliamentary Front. Our goal is to facilitate effective communication among members of the Black Caucus, representatives from Congress, and American civil society. Throughout the meeting, we aim to explore ideas on how JAPER can play a role in enhancing the political engagement of Black, Indigenous, Quilombola, and Roma representatives. Additionally, we seek insights to contribute to the development of public policies combating racial discrimination at the federal, state, and municipal levels in both countries.</p>
Dialogues about JAPER: Exchanges with Civil Society	Brasilia	<p><b>Event Methodology:</b></p> <ol style="list-style-type: none"> <li><u>Opening:</u> Carlos Quesada and Rodnei (3 min). Facilitation: Nathaly.</li> <li><u>Delegation Presentation:</u> Each representative will have 5 minutes for their presentation.</li> <li><u>Opening for Organizations' Speech by JAPER Pillars:</u> Brief introduction to each pillar - access to justice, access to education, access to health, culture, and preservation of memory. Each organization will have 5 minutes, followed by a 20-minute reply.</li> <li><u>Closing:</u> Rodnei or Carlos.</li> </ol>
Religious Racism side event.	Salvador	<p><b>Methodology:</b></p> <ol style="list-style-type: none"> <li><u>Opening:</u> Presentation of the terreiro by the Babalorixá or lalorixá, with the possibility of an Afro-religious cultural presentation.</li> <li><u>Roundtable on Religious Racism in Brazil:</u> <ul style="list-style-type: none"> <li>- Facilitation: João.</li> <li>- Gustavo: Mapping of terreiros - academic context and violence in the territories.</li> <li>- Lucia: Political context and public policies to combat religious racism.</li> <li>- Kairu: Peripheral context and data from the book "Onan Paths of Transformation." Law 10.639 (education and religious racism).</li> </ul> </li> </ol>

		<p>- Mãe Nilce de Insã: Afro-Brazilian Religions and Cultural Heritage. Each will have 5 to 10 minutes to speak.</p> <p>3. <u>Possible space for community testimonials</u>: Ideal 20 min.</p> <p>4. Closing remarks – Rep. Sidney Kamlager-Dove and Rep. Jonathan Jackson (5 min each).</p> <p>5. <u>Closing remarks</u> - Rodnei (3 min).</p> <p>6. <u>Closing by the Babalorixá or Ialorixá.</u></p> <p>7. <u>Launch at the end of the event.</u></p>
<p>JAPER: A Dialogue between Congress and Civil Society on the Crucial Bilateral Agreement to Combat Structural Racism in Brazil and the United States</p>	<p>Salvador</p>	<p><b>Methodology</b></p> <p>Opening Speeches:</p> <ol style="list-style-type: none"> <li>1. <u>First Opening Speech</u> – University Adm. (10 min)</li> <li>2. <u>Second Opening Speech</u> - Carlos Quesada (Executive General Director of the Institute for Race, Equality, and Human Rights) and Rodnei Jericó (Brazil Section Director of the Institute for Race, Equality, and Human Rights) (5 min): Opening with a brief explanation about Race, Equality, and JAPER.</li> <li>3. <u>Third Opening Speech</u> - 1st Congresswoman, possibly Sidney Kamlager-Dove: Brief explanation about the Black Caucus, JAPER, and the importance of listening to civil society.</li> </ol> <p>Thematic Panels:</p> <ol style="list-style-type: none"> <li>1. <b>**Access to Justice (45 min):**</b> <ul style="list-style-type: none"> <li>- <b>**Panelists:**</b> Instituto Juristas Negras (Lívia Vaz), Conexão G, The Legal Defend Fund, Cléber Julião (ACADEMIC), Mothers Against Police Brutality - MAPB, Defensoria Pública do Estado da Bahia, DPE-BA.</li> <li>- Each representative will have 5 to 8 minutes to speak.</li> <li>- Questions (10 min).</li> </ul> </li> <li>2. <b>**Access to Education and Preservation of Culture and Memory (45 min):**</b> <ul style="list-style-type: none"> <li>- <b>**Panelists:**</b> Suelaine (Geledés), Associação de Mulheres Indígenas em Mutirão - AMIM, Coletivo de Entidades Negras - CEN, Howard University, Fundação Steve Biko.</li> <li>- Questions (10 min).</li> </ul> </li> <li>3. <b>**Access to Health and Environmental Racism (45 min):**</b></li> </ol>

		<p>- <b>**Panelists:**</b> Lucia Xavier (Criola), Pew Research Center, Mustafa Ali, Articulação Brasileira de Lésbicas - ABL, and Ministério Público Federal - MPF.</p> <p>- Questions (10 min).</p> <p><b>**Closing Speech (Congressman Jonathan Jackson, 5 to 8 min):**</b></p> <p>- Final remarks about the event.</p> <p><b>**Conclusion (15 min):**</b>Cultural Presentation.</p>
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