

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Casey Nelson
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 4/21/24 Return: 4/24/24  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
4. Departure City: Washington, D.C. Destination: Honduras Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)
6. Describe Meetings and Events Attended: Met with beneficiaries of USAID/CARE supported investments in Honduras. Heard many stories/saw how small financial investments changed lives and deterred illegal migration.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box.*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: I traveled later than the rest of the group, so I did not participate in activities before Sunday, 4/21/24 5:30pm MISTH cooking school.

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Casey Nelson Date: 5/9/24

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: TOM EMMER Date: 5-9-24

Signature of Supervising Member: Tom Emmer



Thursday, March 19, 2024

Casey Nelson  
Office of Majority Whip Tom Emmer  
464 Cannon House Office Building



Dear Casey Nelson:

**I am excited to invite you to join CARE on a Learning Tour to Honduras taking place from April 19<sup>th</sup>-24<sup>th</sup>, 2024.** This trip will focus on the root causes of migration in the Northern Triangle region of Central America and will include a bi-partisan, bicameral delegation of policymakers.

At present, one in three people in Central America require humanitarian assistance. Around 8 million people in the Northern Triangle region are food insecure, while another 1 million people have been displaced due to violence and social unrest. Women and girls are disproportionately affected, facing higher rates of malnutrition and increasing incidences of gender-based violence and exploitation.

As you may know, CARE has been leading [Learning Tour trips](#) with members of Congress all over the world since 2009, with a particular focus on spending time in some of the hardest-to-reach communities leveraging U.S. investments to help people forgo migration. We will prioritize time in the field, visiting program sites that allow you to meet with community members and local organizations. Our experience implementing Congressional education trips, and strong ties in many of the communities you will visit, allows us to bring delegations to uniquely remote and challenging contexts.

The trip will feature a wide array of implementing partners beyond CARE for you to get a deeper understanding of the work being done. Throughout the trip, you will have a chance to understand both the successes and the challenges facing communities in Central America, often articulated directly by the program participants themselves.

We hope you can join us! To allow sufficient time for planning, we would appreciate a response indicating your interest by Friday, March 18, 2024. Please let us know any additional information that would be helpful as well as ways we can tailor this opportunity to meet your needs and availability. You can follow up with me directly. CARE's team in Washington, D.C. will also follow up with your team to explore your participation.

Sincerely,

Kalei Talwar  
Deputy Director, Learning Tours  
CARE USA

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip: \_\_\_\_\_

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

7. a. City of departure: \_\_\_\_\_

b. Destination(s): \_\_\_\_\_

c. City of return: \_\_\_\_\_

8. **Check only one.** I represent that

a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_
- 

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

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13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

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14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_
  - 2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_
- 

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	\$1,800.00	\$680.00	\$556.00
For each Accompanying Family Member	\$1,800.00	\$680.00	\$556.00


	<b>Other</b> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$587.88	Interpreter, Security, Airport VIP services travel insurance
For each Accompanying Family Member	\$587.88	Interpreter, Security, Airport VIP services travel insurance

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**  
b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**  
b. **I am not a registered federal lobbyist or registered foreign agent; and**  
c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 3/18/2024  
DocuSigned by: 2E83E4AF7EB74B0...  
Name: Eric Johnson Title: General Counsel  
Organization: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)  
Address: 151 Ellis St. NE, Atlanta, GA  
Email: eric.johnson@care.org Telephone: 808-381-6901

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

## **Addendum A: Invited House and Senate Members and Staffers**

We invited members of Congress and/or their staffers from the below committees and caucuses. These committees and offices hold a particular relevance to the issues of U.S. foreign assistance, U.S. global leadership, and migration and human rights in Honduras which will be the focus of the trip.

- House Foreign Affairs Committee
- Senate Foreign Relations Committee
- House Appropriations Committee
- Senate Appropriations Committee
- House leadership offices
- Senate leadership offices

### Members of the House of Representatives:

- Rep. Jim Baird (R-IN-04)
- Rep. Ami Bera (D-CA-06)
- Rep. Ed Case (D-HI-01)
- Rep. Jen Kiggans (R-VA-02)
- Rep. Nanette Diaz Barrangan (D-CA-44)
- Rep. Susie Lee (D-NV-03)
- Rep. Brian Mast (R-FL-18)
- Rep. Betty McCollum (D-MN-01)
- Rep. Gregory Meeks (D-NY-05)
- Rep. Dina Titus (D-NV-01)
- Rep. Joaquin Castro (D-TX-20)
- Rep. Jasmine Crockett (D-TX-30)
- Rep. Adriano Espaillat (D-NY-13)
- Rep. Alma Adams (D-NC-12)
- Rep. Collin Allred (D-TX-32)
- Rep. Mark Amodei (R-NV-02)
- Rep. Sanford Bishop (D-GA-02)
- Rep. Shontel Brown (D-OH-11)
- Rep. Ken Buck (R-CO-04)
- Rep. Tim Burchett (R-TN-02)
- Rep. Yadira Caraveo (D-CO-08)
- Rep. Jerry Carl (R-AL-01)
- Rep. John Carter (R-TX-31)
- Rep. Matt Cartwright (D-PA-08)
- Rep. Greg Casar (D-TX-35)
- Rep. Ben Cline (R-VA-06)
- Rep. Michael Cloud (R-TX-27)

- Rep. Gerald Connolly (D-VA-11)
- Rep. Jim Costa (D-CA-21)
- Rep. Jason Crow (D-CO-06)
- Rep. Warren Davidson (R-OH-08)
- Rep. Madeleine Dean (D-PA-04)
- Rep. Scott DesJarlais (R-TN-04)
- Rep. Scott Franklin (R-FL-18)
- Rep. Mike Garcia (R-CA-27)
- Rep. Robert Garcia (D-CA-42)
- Rep. Michael Guest (R-MS-03)
- Rep. Josh Harder (D-CA-09)
- Rep. Andy Harris (R-MD-01)
- Rep. Ronny Jackson (R-TX-13)
- Rep. Marcy Kaptur (D-OH-09)
- Rep. Thomas Kean (R-NJ-07)
- Rep. William Keating (D-MA-09)
- Rep. Derek Kilmer (D-WA-06)
- Rep. Andy Kim (D-NJ-03)
- Rep. Nick Langworthy (R-NY23)
- Rep. Nancy Mace (R-SC-01)
- Rep. Kathy Manning (D-NC-06)
- Rep. Jim McGovern (D-MA-02)
- Rep. Max Miller (R-OH-07)
- Rep. Cory Mills (R-FL-07)
- Rep. Jared Moskowitz (D-FL-23)
- Rep. Scott Perry (R-PA-10)
- Rep. Dean Phillips (D-MN-01)
- Rep. Chellie Pingree (D-ME-01)
- Rep. Mike Quigley (D-IL-05)
- Rep. Harold Rogers (R-KY-05)
- Rep. John Rose (R-TN-06)
- Rep. John Rutherford (R-FL-05)
- Rep. Dutch Ruppersberger (D-MD-02)
- Rep. Maria Salazar (R-FL-27)
- Rep. Andrea Salinas (D-OR-06)
- Rep. Brad Schneider (D-IL-10)
- Rep. David Scott (D-GA-13)
- Rep. Brad Sherman (D-CA-30)
- Rep. Michael Simpson (R-ID-02)
- Rep. Jill Tokuda (D-HI-02)
- Rep. David Trone (D-MD-06)



- Rep. David Valadao (R-CA-22)
- Rep. Mike Waltz (R-FL-06)
- Rep. Jennifer Wexton (D-VA-10)
- Rep. Joe Wilson (R-SC-02)
- Rep. Ryan Zinke (R-MT-01)
- Rep. Joe Morelle (D-NY-25)
- Rep. Ken Calvert (R-CA-41)
- Rep. Abigail Spanberger (D-VA-07)
- Rep. Andy Barr (R-KY-06)
- Rep. Stephanie Bice (R-OK-05)
- Rep. Lori Chavez-DeRemer (R-OR-05)
- Rep. Sheila Cherfilus-McCormack (D-FL-20)
- Rep. Juan Ciscomani (R-AZ-06)
- Rep. Tom Cole (R-OK-04)
- Rep. Henry Cuellar (D-TX-28)
- Rep. Monica De La Cruz (R-TX-15)
- Rep. Rosa DeLauro (D-CT-03)
- Rep. Mario Diaz-Balart (R-FL-26)
- Rep. Jake Ellzey (R-TX-06)
- Rep. Brad Finstad (R-MN-01)
- Rep. Chuck Fleischmann (R-TN-03)
- Rep. Scott Franklin (R-FL-18)
- Rep. Mark Green (R-TN-07)
- Rep. French Hill (R-AR-02)
- Rep. Ashley Hinson (R-IA-02)
- Rep. Bill Huizenga (R-MI-04)
- Rep. Darrell Issa (R-CA-48)
- Rep. John James (R-MI-10)
- Rep. David Joyce (R-OH-14)
- Rep. Young Kim (R-CA-40)
- Rep. Jake LaTurner (R-KS-02)
- Rep. Mike Lawler (R-NY-17)
- Rep. Julia Letlow (R-LA-05)
- Rep. Michael McCaul (R-TX-10)
- Rep. Rich McCormick (R-GA-06)
- Rep. Marc Molinaro (R-NY-19)
- Rep. John Moolenaar (R-MI-02)
- Rep. Nathaniel Moran (R-TX-01)
- Rep. Dan Newhouse (R-WA-04)
- Rep. Guy Reschenthaler (R-PA-14)
- Rep. Hal Rogers (R-KY-05)

- Rep. Austin Scott (R-GA-08)
- Rep. Keith Self (R-TX-03)
- Rep. Steve Womack (R-AR-03)

Members of the Senate:

- Sen. John Barrasso (R-WY)
- Sen. Michael Bennet (D-CO)
- Sen. Sherrod Brown (D-OH)
- Sen. Tammy Duckworth (D-IL)
- Sen. John Fetterman (D-PA)
- Sen. Kirsten Gillibrand (D-NY)
- Sen. Chuck Grassley (R-IA)
- Sen. Martin Heinrich (D-NM)
- Sen. John Hoeven (R-ND)
- Sen. John Kennedy (R-LA)
- Sen. Roger Marshall (R-KA)
- Sen. Jerry Moran (R-KS)
- Sen. Lisa Murkowski (R-AK)
- Sen. Chris Murphy (D-CT)
- Sen. Patty Murray (D-WA)
- Sen. Gary Peters (D-MI)
- Sen. Ben Ray Lujan (D-NM)
- Sen. Jack Reed (D-RI)
- Sen. Tina Smith (D-MN)
- Sen. John Tester (D-MT)
- Sen. John Thune (R-SD)
- Sen. Amy Klobuchar (D-MN)
- Sen. Deb Fischer (R-NE)
- Sen. Mike Braun (R-IN)
- Sen. Tammy Baldwin (D-WI)
- Sen. Shelley Capito (R-WV)
- Sen. Susan Collins (R-ME)
- Sen. Joni Ernst (R-IA)
- Sen. Bill Hagerty (R-TN)
- Sen. Cindy Hyde-Smith (R-MS)
- Sen. Pete Ricketts (R-NE)
- Sen. John Risch (R-ID)
- Sen. Marco Rubio (R-FL)
- Sen. Tim Scott (R-SC)
- Sen. Jeanne Shaheen (D-NH)
- Sen. Chris Van Hollen (D-MD)
- Sen. Todd Young (R-IN)

#### Congressional Staffers:

- Clare Plassche, Rep. Jared Moskowitz (D-FL-23)
- Brooke Grams, Sen. Peter Welch (D-VT)
- John Stout, Rep. Tim Burchett (R-TN-02)
- Alyssa Anderson, Rep. Juan Ciscomani (R-AZ-06)
- Molly Barlow, Senate Foreign Relations Committee, Majority
- Cole Ireland, Sen. Marco Rubio (R-FL)
- Luis Reyes, Rep. John James (R-MI-10)
- Meghan Gallagher, House Committee on Appropriations, Majority
- Brad Decker, Rep. Keith Self (R-TX-03)
- Caleb Kostreva, Rep. Cory Mills (R-FL-07)
- Addy Allegretti, Rep. Warren Davidson (R-OH-08)
- Mary Vigil, House Foreign Affairs Committee, Majority
- Alana Lomis, Rep. Michael McCaul (R-TX-10)
- Sarita Vanka, Senate Committee on Appropriations, Minority
- Zakiya Johnson, House Foreign Affairs Committee, Minority
- Arian Beckwith, Rep. John James (R-MI-10)
- Robert Zarate, Sen. Bill Hagerty (R-TN)
- Brandon Ramsay, House Foreign Affairs Committee, Minority
- Tracee Sutton, Rep. Greg Stanton (D-AZ-04)
- Erik Ashida, House Foreign Affairs Committee, Minority
- Dan Markus, House Foreign Affairs Committee, Majority
- Maggie Goessler, House Foreign Affairs Committee, Majority
- Charles Carrol, House Foreign Affairs Committee, Majority
- Peter Billerbeck, House Foreign Affairs Committee, Minority
- Trey Hicks, Senate Committee on Appropriations, Minority
- Brandon Yoder, Senate Foreign Relations Committee, Majority
- Todd Whiteman, Rep. Bill Huizenga (R-MI-04)
- Collin Miller, Rep. Mark Green (R-TN-07)
- Neri Martinez, Sen. Tim Scott (R-SC)
- Andrea Grace, Rep. Mike Lawler (R-NY-17)
- Lisa Goeas, Sen. Joni Ernst (R-IA)
- Maddie Mitchell, Rep. Jen Kiggans (R-VA-02)
- Kaleb Froehlich, Sen. Lisa Murkowski (R-AK)
- Mark Erste, Rep. Darrell Issa (R-CA-48)
- Nico Ruiz, Rep. Keith Self (R-TX-03)
- Joan Condon, Senate Foreign Relations Committee, Minority
- Charlie Keller, Rep. Ann Wagner (R-MO-02)
- Jonathan Day, Rep. Joe Wilson (R-SC-02)
- Matt Miltenberger, Sen. Pete Ricketts (R-NE)
- Hailey Borden, Rep. Tom Emmer (R-MN-06)

- Patrick Mocete, Rep. Young Kim (R-CA-40)
- Cam Madsen, Rep. Michael McCaul (R-TX-10)
- Mary Morgan Bell, Rep. Gary Palmer (R-AL-06)
- Mateo Haydar, Senate Foreign Relations Committee, Minority
- Caroline Bedner, Rep. Juan Ciscomani (R-AZ-06)
- Matt Hutson, Rep. Andy Harris (R-MD-01)
- Ian Merritt, Rep. Chuck Fleischmann (R-TN-03)
- Jake Middlebrooks, Rep. Jake LaTurner (R-KS-02)
- John Mark Kolb, Rep. Maria Salazar (R-FL-27)
- Gisselle Reynolds, Rep. Mario Diaz-Balart (R-FL-26)
- Cesar Gonzalez, Rep. Mario Diaz-Balart (R-FL-26)
- Jessica Steffens, House Foreign Affairs Committee, Majority
- Alex Sutton, Senate Committee on Appropriations, Minority
- Ricardo Pita, House Foreign Affairs Committee, Majority
- Brooke Bennett, Rep. French Hill (R-AR-02)
- Victor Cervino, Senate Foreign Relations Committee, Minority
- Jackson Gross, Rep. John James (R-MI-10)
- Zakiya Carr, House Foreign Affairs Committee, Minority
- Jon Abdnor, Sen. John Thune (R-SD)
- Scott Graber, Sen. Lindsey Graham, (R-SC)
- Micah Ketchel, Rep. Mike Waltz (R-FL 6)
- James Langenderfer, Rep. Brian Mast (R-FL-21)
- Mike d’Orazio, Rep. Guy Reschenthaler (R-PA-14)
- Trey Hicks, Senate Committee on Appropriations, Minority
- Christina Tsafoulas, House Foreign Affairs Committee, Minority
- Stephen Siao, Rep. Mark Green (R-TN-07)
- John Lynch, Rep. Jim Costa (D-CA-21)
- Casey Nelson, Rep. Tom Emmer (R-MN-06)

**Addendum B**  
**AGENDA: Learning Tour to Honduras, April 19-24**  
**CARE**

**Friday, April 19, 2024**

**Travel Day**

8:15 AM Depart from Washington, DC (AA 0458)

2:42 PM Arrive in Comayagua, Honduras (AA 2693)

4:00-5:00 PM Transfer from airport to hotel

6:30 PM Welcome Briefing to introduce CARE staff and delegates to one another and have security and medical briefings  
Location: Hotel Real InterContinental Tegucigalpa

*Participants: delegation, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*

9:00-10:00 AM Scene-Setter Dinner Briefing with CARE Honduras and local grassroots NGOs to give delegates an overview of migration in Honduras and understand the humanitarian and development challenges facing the Honduran community  
Location: Hotel Real InterContinental Tegucigalpa

*Participants: delegation, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain), Maite Matheu (CARE Honduras), Melissa Santos (FUNIDE), Alice Shackelford (UN)*

Overnight: The Hotel Real InterContinental Tegucigalpa

**Saturday, April 20, 2024**

**Tegucigalpa/El Paraiso**

7:00-9:30 AM Transfer from hotel to El Paraiso (border of Honduras and Nicaragua)

9:30-1:30 PM Site Visit 1: Visit the coordinated response led by UNHCR at the southern border to learn about the range of humanitarian services provided to migrants and to speak with migrants about their motivation and goals for migration

*Participants: delegation, 3-4 staff from UNHCR and World Vision, 5-6 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*

- 1:30-4:00 PM Transfer from El Paraiso to hotel in Tegucigalpa
- 4:00-5:00 PM Downtime at hotel
- 5:00-5:30 PM Transfer to from hotel to U.S. Mission briefing and reception
- 5:30-7:00 PM Briefing with U.S. Mission to Honduras to learn about U.S. development and humanitarian investments in Honduras and U.S. government policies in the region
- Participants: delegation, 4-5 representatives from the U.S. Mission to Honduras, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 7:00-9:00 PM Reception with U.S. Mission, Local Government and NGO Leaders to discuss the role of international partners, the Honduran government, and NGOs in fostering development and human rights in Honduras  
Location: U.S. Ambassador's Residence
- Participants: Delegation and 50-70 representatives from the U.S. Mission, international and local NGOs, civil-society organizations, corporate partners, journalists, and local government officials*
- 9:00-9:30 PM Transfer from Ambassador's residence to hotel
- Overnight: The Hotel Real InterContinental Tegucigalpa

**Sunday, April 21, 2024**

**La Esperanza**

- 8:00-9:30 AM Breakfast Panel Discussion with survivors of gang violence and extortion to learn about how they're working to reestablish their lives through Norwegian Refugee Council (NRC)'s protection and livelihood program using USAID funding  
Location: The Hotel Real InterContinental Meeting Hall
- Participants: delegation, 4-5 representatives from NRC, 2-3 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 9:30-12:00 AM Transfer from hotel to Site Visit 2

- 12:00-2:30 PM      Site Visit 2: Meet with USAID-supported farmers and paravets in Honduras' Dry Corridor to see how small interventions, such as providing a community with a corn husker or basic veterinary tools, can exponentially increase their income and foster rootedness in an area prone to migration
- Participants: delegation, 4-5 representatives from CRS, BHA and USAID, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 2:30-3:30 PM      Transfer from Site Visit 2 to La Esperanza
- 3:30-4:00 PM      Check-in hotel Posada Papa Chepe in La Esperanza
- 4:00-4:15 PM      Transfer from hotel to Site Visit 4
- 4:15-6:30 PM      Site Visit 4: Dinner and Tour at DAI's MISKA Cooking School to hear from migration prone youth who are training to become chefs with the aim of finding employment or operating their own restaurants locally. Delegates will learn about DAI's USAID-funded partnership with the Honduran government on job readiness in poor communities and have an opportunity to sample traditional cuisine prepared by students
- Participants: delegation, 4-5 representatives from DAI, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 6:30-6:45 PM      Transfer from Site Visit 4 to hotel
- Overnight: Posada Papa Chepe, La Esperanza

**Monday, April 22, 2024**

**La Esperanza/San Pedro Sula**

- 7:30-8:00 AM      Transfer to from hotel to Site Visit 5
- 8:00-10:00 AM      Site Visit 5: Breakfast Discussion with program participants at a local school supported by the McGovern Dole School Feeding Program to learn about how free school lunch is improving retention and nutrition outcomes among children in the community
- Participants: delegation, 4-5 representatives CRS, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*

10:00-12:00 PM      Transfer to Site Visit 6

12:00-2:00 PM      Site Visit 6: Discussion with CARE and Cargill Foundation’s Nourish the Future Program women program participants to learn how business trainings and seed capital help them start and grow their microenterprises while minimizing their desire to migrate to the US

*Participants: delegation, 4-5 representatives CARE Honduras, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*

2:00-3:30 PM      Transfer to Site Visit 7

3:30-5:30 PM      Site Visit 7: Visit Tilapia Farming Co-op supported by CARE to meet with local farmers and learn how working together to develop a product and bring it to market has strengthen community ties and increase prosperity locally, mitigating the need of community members to migrate

*Participants: delegation, 4-5 representatives CARE Honduras, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*

5:30-6:45 PM      Transfer from Site Visit 7 to hotel

Overnight: Hilton Princess San Pedro Sula

**Tuesday, April 23, 2024**

**San Pedro Sula**

8:00-8:45 AM      Transfer from hotel to Site Visit 8

8:45-11:45 AM      Site Visit 8: Visit Alfonso Lacayo Garifuna Community Center to meet with the Afro-Latino Garifuna Community to discuss how they are working with USAID to end gang violence and influence through local advocacy and access to decent work outside of the community

*Participants: delegation, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*

11:45-12:30 PM      Transfer to Lunch Briefing

12:30-2:00 PM      Lunch Briefing with CASM and DAI to hear from youth program participants who have benefitted from CASM’s return migrant job placement initiative to prevent gang influence on vulnerable return



migrants as well as youth who have start their small businesses thanks to the DAI's Creando program's entrepreneurship and soft skills trainings.

2:00-2:30 PM Transfer to CARE GBV program

2:30-4:30 PM Site Visit 9: Join a women's support group meeting with CARE's GBV prevention program facilitated by survivors of gender-based violence to discuss GBV as a driver of migration. The forum provides a safe-space environment for survivors to share their experiences of gender-based violence and support one another on the path to recovery and self-empowerment.

4:30-5:00 PM Transfer to hotel

At Leisure Dinner at hotel

Overnight: Hilton Princess San Pedro Sula

**Tuesday, April 23, 2024**

**Travel Day**

8:00-10:00 AM Site Visit 10: Tour IOM Centro Belen (USAID-funded) to meet with families or unaccompanied minors who were deported from the US back to Honduras and learn about the reintegration process as well as how the center deals with the unaccompanied minors whose families they cannot locate for a safe return

*Participants: delegation, 4-5 representatives IOM, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*

10:00-10:15 AM Transfer to Closing Lunch

10:15-11:45 AM Closing Lunch: to reflect on trip take-aways and the impact of U.S. support and interventions. Note: Entire time will be allocated to discussing officially connected programming

*Participants: delegation, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*

11:45-12:10 PM Transfer from lunch to airport

1:48 PM Depart from San Pedro Sula (American 438)

## **CARE and CARE Action Now Structure Explained**

CARE, a 501(c)(3) organization, is a leading international humanitarian organization fighting global poverty that places special focus on working alongside underprivileged women who, equipped with the proper resources, can assist whole families and entire communities escape poverty through improved basic education, prevent the spread of HIV, increase access to clean water and sanitation, and expand economic opportunities and the protection of natural resources. CARE also delivers emergency aid to survivors of war and natural disasters, and helps people rebuild their lives.

CARE established CARE Action Now in October 2007 as a related but separately incorporated 501 (c)(4) organization. Served by a mostly independent Board of Directors, CARE Action Now undertakes a variety of programs and activities in furtherance that organizations' comparable missions, most notably directly influencing policymakers through public awareness campaigns, briefings, reports, meetings, testimony, and other areas based on CARE's experience of working with poor people around the world over more than 60 years. The two organizations share facilities and resources, allocating the costs between them based upon use, as is common in the nonprofit sector. CARE provides periodic funding to CARE Action Now using a written grant mechanism to support the range of its advocacy and lobbying activities. CARE Action Now is increasingly raising funds independent of CARE. This is a common structure for related nonprofit organizations, where a 501(c)(3) organization uses some of its limited funding on lobbying to support a related 501(c)(4) rather than doing the lobbying directly itself.

CARE serves as common paymaster for both organizations, so that all shared employees receive one paycheck from CARE for services provided to either CARE or CARE Action Now. CARE Action Now provides to CARE its allocable share of salary, benefits, and payroll taxes. All staff time that qualifies as "lobbying activity" under the Lobby Disclosure Act that is under this arrangement, although those employees may also perform non-lobbying services for CARE. CARE Action Now treats its reimbursement payments to CARE as expenditures for salary and related items on its books.

This relationship which is consistent with customary practice leads us to conclude that CARE has properly completed this form, including that it does not employ or retain lobbyists. However, we include this additional information in the interest of full transparency so that the committee may make this determination for itself.

March 13, 2024

House Committee on Ethics  
1015 Longworth House Office Building  
Washington, DC 20515


This letter is submitted in response to your request regarding a learning trip beginning April 19, 2024. The Bill and Melinda Gates Foundation made a grant to CARE USA on September 9<sup>th</sup>, 2023 to fund various activities, including congressional tours to provide learning opportunities on U.S. foreign assistance programs.

I send this letter to confirm that the Bill and Melinda Gates Foundation is aware of this project and has provided support, through the assistance of grant funding, to CARE USA for this project for the purpose of providing members of Congress, Congressional staff, other key decision-makers and influential individuals with the personal experience and knowledge of U.S. government programs in the developing world and to provide follow-on information to tour participants, selecting countries that have a broad array of U.S. government development projects.

However, the Foundation did not play a significant role in the project, or in organizing the related trip, and has not been involved in the selection or invitation of travel participants. Decisions regarding travel participants have been controlled by and under the sole discretion of CARE USA. This funding has not been directly or indirectly earmarked to finance any aspect of this trip.

If we can provide any additional information, please contact me at [Kim.Webber@gatesfoundation.org](mailto:Kim.Webber@gatesfoundation.org), or at 202.662.8195.

Sincerely,



Kim Webber  
Senior Program Officer  
Global Policy and Advocacy  
Bill and Melinda Gates Foundation

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Name of Primary Trip Sponsor for this trip: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)
2. Name of your organization: The Bill and Melinda Gates Foundation
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
- a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
- b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
- c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
- a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
- b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent;
- c. I am an officer of this organization and am duly authorized to sign this form; and
- d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 3/13/2024

Name: Kim Webber Title: Senior Program Officer

Organization: Bill & Melinda Gates Foundation

Address: 1300 I St NW Washington DC 20005

Telephone: 202-662-8195 Email: kim.webber@gatesfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

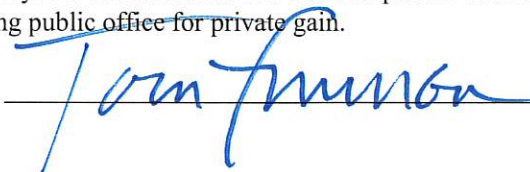
## TRAVELER FORM

1. Name of Traveler: Casey Nelson
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)
3. City and State **OR** Foreign Country of Travel: Honduras
4. a. Date of Departure: 4/19 Date of Return: 4/24  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As Communications Director for House Majority Whip Tom Emmer, I'm responsible for the Whip's communications efforts on the illegal migration crisis our country is experiencing. An experience such in this will lead to better informed messaging as I gain firsthand knowledge of the motivations for illegal migration and U.S. investment efforts to deter it in a Northern Triangle country.
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_



Date: 3/20/24

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

April 16, 2024

Ms. Casey Nelson  
Office of the Majority Whip  
H-107, The Capitol  
Washington, DC 20515

Dear Ms. Nelson:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Honduras,<sup>1</sup> scheduled for April 19 to 24, 2024, sponsored by Cooperative for Assistance and Relief Everywhere, Inc. (CARE) and Bill & Melinda Gates Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and loops around the first few letters of the name.

Michael Guest  
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is fluid and cursive, with the "S" and "W" being particularly prominent.

Susan Wild  
Ranking Member

MG/SW:rp