

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Patrick Mocete
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: April 21, 2024 Return: April 26, 2024
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: Hargeisa, Somaliland Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: The HALO Trust (USA), The Eleanor Crook Foundation, The HALO Trust
6. Describe Meetings and Events Attended: Meetings/events provided education on humanitarian demining and food security in the Horn of Africa, including sessions from HALO staff, UNICEF, the World Food Program, FAO, government ministers and a minefield visit.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 5/6/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Young Kim Date: 5/6/2024

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____
The HALO Trust (USA), The Eleanor Crook Foundation (ECF), The HALO Trust

2. Travel Destination(s): Hargeisa, Somaliland

3. Date of Departure: April 21, 2024 Date of Return: April 26, 2024

4. Name(s) of Traveler(s): Patrick Mocete, Lale Morrison, Mike Dorazio

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1,672	\$329	\$115	\$61 visa
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.
Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Kristen Stevens Digitally signed by Kristen Stevens
Date: 2024.05.02 17:11:49 -04'00' Date: 5-2-2024

Name: Kristen Stevens Title: Head of Congressional Affairs & Strategic Engagement

Organization: The HALO Trust (USA)

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1730 Rhode Island Ave. NW, Suite 206, Washington, D.C. 20036

Telephone: 202-331-1266 Email: kristen.stevens@halousa.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Patrick Mocete

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): Patrick Mocete

For Staff (name of employing Member or Committee): Rep Young Kim

Office Address: Room 1306, Longworth House Office Building, 15 Independence Avenue, SE, Washington, DC 20515-0540

Telephone Number: (202) 225-4111

Email Address of Contact Person: patrick.mocete@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

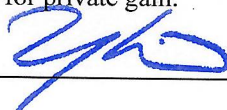
1. Name of Traveler: Patrick Mocete
2. Sponsor(s) who will be paying or providing in-kind support for the trip: The HALO Trust (primary sponsor)
The Eleanor Crook Foundation (Additional sponsor)
3. City and State **OR** Foreign Country of Travel: Somaliland
4. a. Date of Departure: April 21, 2024 Date of Return: April 26, 2024
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
I am the Chief of Staff for a member who sits on the Africa Subcommittee on the House Foreign Affairs Committee and works on issues of demining. This trip will give me new perspectives on the region and the issues it is facing as well as additional policy ideas.
9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____



Date: 4/10/2024

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

The HALO Trust (USA)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: The Eleanor Crook Foundation & The HALO Trust

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see attached

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 21, 2024 Date of Return: April 26, 2024

7. a. City of departure: Washington, DC

b. Destination(s): Hargeisa, Somaliland

c. City of return: Washington, DC

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
- b. I checked 8(c) above but am not offering any lodging; **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

Please see attached

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \$20 per person on average

2) Provide the reason for selecting the location of the event or trip: Somaliland is an area where landmine contamination and hunger intersect, and therefore where participants can see programming from HALO and other relevant stakeholders.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Maansoor Hotel City: Hargeisa Cost Per Night: \$100 per person

Reason(s) for Selecting: Directly next to HALO compound, secure. (2 nights)

Hotel Name: HALO Camp City: Ina Guuxaa Cost Per Night: \$30 per person

Reason(s) for Selecting: HALO to provide lodging in deminer camp, providing understanding of demining operations.

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1600	\$230	\$100
For each Accompanying Family Member			


	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$70 per person	visa
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 4/12/24
 Name: Kristen Stevens Title: Head of Congressional Affairs
 Organization: The HALO Trust (USA)
 Address: 1730 Rhode Island Ave NW, Suite 206, Washington, DC 20036
 Email: kristen.stevens@halousa.org Telephone: 202-331-1266

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Primary Sponsor Form Question 4. Names/Titles for Members/Employees invited:

Name	Title	Office	Reason inviting
Francesca Eremeeva	Foreign Policy and Defense Legislative Aide	Sen. Chris Van Hollen	Oversees policy for a member of the Senate Foreign Relations Committee
Sophie Jones	Democratic Staff Director	House Foreign Affairs Committee, Subcommittee on Africa	Oversees policy directly related to Africa for HFAC
Emma Consoli	Legislative Correspondent	Rep. Chrissy Houlahan	Manages activities for the UXO/Demining caucus
Mike D'Orazio	Legislative Director	Rep. Guy Reschenthaler	Oversees policy for a Member who is part of the SFOPS Appropriations subcommittee
Lale Morrison	Chief of Staff	Rep. Jared Moskowitz	Oversees policy for a Member who is part of HFAC
Alyssa Anderson	Deputy Chief of Staff	Rep. Juan Ciscomani	Oversees policy for a Member who is part of the SFOPS Appropriations subcommittee
Patrick Mocete	Chief of Staff	Rep. Young Kim	Oversees policy for a Member who is part of HFAC, on the Africa subcommittee
Elizabeth Mount	Policy Advisor	House Foreign Affairs Committee, Subcommittee on Africa	Oversees policy directly related to Africa for HFAC

House Ethics, PTSE, Question 12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The HALO Trust (USA): Inviting participants, planning itinerary/coordinating with stakeholders, planning activities, hosting/conducting visit, leading briefings. HALO USA conducts advocacy in the US supporting demining and supporting livelihoods in conflict/post-conflict environments.

The Eleanor Crook Foundation: Funding travel, providing input on discussions on malnutrition during trip, exploring educational themes along with other participants. ECF is a philanthropy dedicated to ending global malnutrition.

The HALO Trust (UK): Providing expert-level education and demonstrations on demining, booking air travel and hotel, providing ground transportation, arranging security, supporting with meeting invitations to Somaliland Government officials community leaders, and visitors will stay at HALO (UK) deminer camp. HALO UK conducts demining operations globally and is a State Department implementing partner. The HALO Trust (UK) receives approximately 10% of its funding from the UK government and its UK government funding is in the form of grants.

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: The HALO Trust (USA)
2. Name of your organization: The HALO Trust (registered charitable organization based in United Kingdom)
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. *Check one.* I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: Hargeisa, Somaliland on Date: April 21, 2024
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. *Check only one:*
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 4/12/2024

Name: Calum Gibbs Title: Program Manager

Organization: The HALO Trust

Address: CARRONFOOT, THORNHILL, DUMFRIES, DG3 5BF

Telephone: +44 (0) 1848 331100 Email: mail@halotrust.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

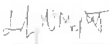
COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: The HALO Trust (USA)
2. Name of your organization: The Eleanor Crook Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. *Check one.* I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.*, meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. *Check only one:*
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Digitally signed by Lesly Weber McNitt
Date: 2024.03.18 23:20:19 -04'00' Date: 3/18/2024

Name: Lesly Weber McNitt Title: Senior Director of Advocacy & Communications

Organization: The Eleanor Crook Foundation

Address: 227 N Mitchell St San Marcos, TX 78666-4217

Telephone: 512-392-5205 Email: lmcnitt@eleanorcrookfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

April 17, 2024

Mr. Patrick Mocete
Office of the Honorable Young Kim
1306 Longworth House Office Building
Washington, DC 20515

Dear Mr. Mocete:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Somalia,¹ scheduled for April 21 to 26, 2024, sponsored by Halo Trust, Eleanor Crook Foundation, and Halo Trust UK.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest
Chairman



Susan Wild
Ranking Member

MG/SW:tn

The HALO Trust - HALO Somaliland Trip

With financial support from the Eleanor Crook Foundation 501(c)(3)

Hargeisa, Somaliland

April 21 - 26, 2024

MISSION GOALS: *The purpose of this trip is to educate Congressional participants about the challenges of malnutrition and food insecurity in Somaliland and Ethiopia, about the presence and impact of landmines in the region, and the ways in which demining can support food security regionally and globally. Members of the delegation will visit active HALO demining projects to see how the work is conducted, see the impact of demining, visit a health clinic and hear from experts working on food security issues.*

RELEVANCE TO OFFICIAL DUTIES: *The subject matter of the trip is important to Congressional staff members as their official duties pertain to foreign, defense, humanitarian, or Africa policy. Their duties also require consideration of legislation regarding US demining and food security specifically.*

LOCATION: *The purpose of travel to Somaliland is to learn about HALO Somaliland's conventional weapons destruction programs and their effects on local communities. Most briefings, meeting, and health clinic site visit will be in Hargeisa, while school visit will take place in Abaarso and the minefield visit will take place in Ina Guuxaa in Somaliland.*

ITINERARY

SUNDAY, APRIL 21: TRAVEL

Morning flight departs Washington, DC on April 21. Connection through ADD to Hargeisa.

MONDAY, APRIL 22: TRAVEL AND ORIENTATION

11:00 AM: Arrival at Egal International Airport on April 22. Transport to Maansoor Hotel in HALO vehicles.

Location: Hotel Maansoor, jigjiga-yar, Hargeisa, Somaliland

1:30 – 2:25 PM Arrive at Maansoor for Check-in *Transportation by foot to HALO Compound next door.*

2:30 – 4:00 PM Working Lunch and Tour of HALO Compound

Lunch at HALO House with introductions of group members and briefing by HALO with input from ECF on US policy around demining and food security at a high level. After lunch, there will be a Compound tour to learn about

demining equipment, types of explosive threats found in Somaliland, and to see members of HALO's team at work.

Staffers must have sufficient background information about US policy issues related to demining and food security for them to contextualize how demining and food security issues may factor into legislative decision-making. The compound tour will further highlight the unique threats and tools used in demining and highlight local staff. This operational insight is critical for policy decisions about demining and food security via HFAC or a Member's office.

Presenters: Kristen Stevens, Head of Congressional Affairs & Strategic Engagement, HALO USA
Chris Whatley, Executive Director, HALO USA
Mariana Becerra, Associate Director of Advocacy, Eleanor Crook Foundation

Location: HALO Guest House: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

4:00 – 6:25 PM *Transport by foot to Mansoor hotel and freshen up for evening briefing.*

6:25 – 6:30 PM *Transport by foot to HALO Compound next door.*

6:30 – 7:30 PM Working Dinner and Conversation with Local Staff

Dinner in HALO office with a detailed briefing on HALO's demining programs in Somaliland and Ethiopia. Staffers will also have the opportunity to speak with some of HALO's local staff during the meal.

Staffers must have sufficient background information and context about HALO's work and policy issues related to demining for them to contextualize operations in scheduled site visits. Visitors will learn about conflict, demining and related programming operations, impact, and challenges to help inform US policy in region.

Presenters: Calum Gibbs, Program Manager, HALO Somaliland
Rob Syfret, Head of Region (Horn of Africa), The HALO Trust

Other participants: Khadar Qaline, Program Coordinator, HALO Somaliland, Abdikarim Bare Yoonis, Operations Officer, HALO Somaliland

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

7:30 – 7:35 PM *Transport by foot to Maansoor Hotel for early night.*

TUESDAY, APRIL 23: DEMINING

6:55 – 7:00 AM *Transport by foot from Mansoor Hotel to HALO Office.*

7:00 – 8:30 AM Working Breakfast, Overview on Day's Activities, and Briefing

Discussion will cover the history of Somaliland since independence from the UK, focusing on the period of the 1980s-1990s and covering who the parties to minelaying.

This presentation is important to the execution of the trip because it provides a more detailed background on the situation in Somaliland, which participants will refer to throughout the trip. This offers foundational information to support regional policymaking.

Presenter: Calum Gibbs, Program Manager, HALO Somaliland

Location: HALO Guest House: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

8:30 – 9:00 AM *Travel by HALO vehicles to Abaarso village*

9:00 – 10:00 AM Visit a Former Minefield and a School

HALO staff will brief Congressional staffers on the minefield history, clearance, and land use in Abaarso Village to see the impact of demining operations. Staffers will visit a school that was built on the minefield after HALO cleared the land.

This is relevant to the mission of the trip and the Member's official duties because it is educating the staffers on the effects of funding for demining programs efforts and policy in Africa. Staffers work directly in the appropriations and legislation process with their offices and with HFAC.

Presenter: Abdi Kareem, Operations Officer, HALO Somaliland

Location: Abaarso village school, Somaliland

10:00 – 10:30 AM *Transportation by HALO vehicles to HALO Compound, pack vehicles for overnight visit to minefield*

10:30 – 1:30 PM *Transportation by HALO vehicles to Ina Guuxaa*

1:30 PM – 2:30 PM Working Lunch in Ina Guuxaa

Quick tour of camp, ablutions, drop luggage then proceed to lunch. Local staff will brief the visitors on every day life in Somaliland, with emphasis on

how landmines impact the people of Somaliland.

It is important that staffers understand how landmines affect people living in contaminated areas, with context of how people live in this area to inform policy to address regional challenges. Touring the camp will show staffers how deminers live during operations and show how donors are recognized at HALO sites – important considerations as it relates to the value of funding or supporting these programs through policy.

Presenter: Khadar Qalinle, Program Coordinator, HALO Somaliland

Location: HALO camp, Ina Guuxaa

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

2:30 – 3:30 PM Mine Risk Education Session Briefing

After lunch, staffers will receive a briefing on mine risk education before seeing a live session. They will learn about how HALO works with communities to keep people safe. Staffers will also have an opportunity to speak with mine accident survivors about their experiences.

Understanding the elements of mine action outside of demining, like mine risk education, are critical to a comprehensive understanding of effective programs in mine-contaminated areas. Hearing from mine accident survivors also helps with an understanding of the impact of mines in the region and worldwide. This helps to inform humanitarian policymaking regionally and worldwide.

Presenter: Calum Gibbs, Program Manager, HALO Somaliland

Other participants: Shide Hassan, Community Outreach and Risk Education Team Leader, HALO Somaliland
Ishtail Ismail, Community Outreach and Risk Education Team Leader, HALO Somaliland

Location: HALO camp, Ina Guuxaa

3:30 – 3:45 PM *Transportation by HALO vehicles to local school in Ina Guuxaa near camp*

3:45 – 5:00 PM Observe Mine Risk Education Live Session

Staffers will observe a mine risk education session at a local school. This will solidify knowledge gained from the earlier briefing on why risk education is a key component of mine action and an important community liaison opportunity.

Understanding the elements of mine action outside of demining, like mine risk education, are critical to a comprehensive understanding of effective programs in mine-contaminated areas. Hearing from mine accident survivors also helps with an understanding of the impact of mines in the region and worldwide. This helps to inform humanitarian policymaking

regionally and worldwide.

Presenter: Shide Hassan Community Outreach and Risk Education Team Leader. Ishtail Ismail, Community Outreach and Risk Education Team Leader.

Location: Ina Guuxaa School, Ina Guuxaa

5:00 – 5:15 PM *Transportation by HALO vehicles back to HALO Camp, Ina Guuxaa*

5:15 – 6:15 PM Briefing on HALO Ethiopia

Staffers will be briefed on HALO's demining program in Ethiopia just across the border. They will learn about conflict history elements unique to Ethiopia, mine contamination, how mines uniquely impact life in Ethiopia, and program operations.

This briefing will help inform policymaking as it relates to Ethiopia specifically – how the challenge of mine contamination and food security is the same/different, and understanding the humanitarian needs.

Presenters: Rob Syfret, Head of Region (Horn of Africa), HALO Ethiopia
Mahad Ibrahim, Operations Manager, HALO Ethiopia

Location: HALO Camp, Ina Guuxaa Minefield

6:15 – 7:15 PM Working Dinner and Presentation on HALO's Work in Horn of Africa

Trip participants will gather for dinner at the HALO deminer camp and hear a briefing on HALO's work in the Horn of Africa as a whole, including more detail on demining efforts in Somalia, links between Somalia, Ethiopia, and Somaliland programs and food security challenges.

This information will be important for Staffers so they can learn about demining work and conflict challenges in the region, building on the previous briefings specific to particular programs. This will help staff better understand the cross-cutting and regional, as well as unique elements of conflict issues and programs to address explosive remnants of war throughout the three areas.

Presenter: Rob Syfret, Head of Region (Horn of Africa), The HALO Trust

Location: HALO Camp, Ina Guuxaa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

7:15 - 8:00 PM Meeting with Village Elders

Staffers will have the chance to speak with community leaders to

discuss the impact of Ina Guuxaa minefield on their community and highlight the impact of HALO's work.

This discussion will further inform staffers about community structures in Somaliland, and the detrimental effects of mines in the region to help them better provide oversight on and build US policy for the region.

Presenter: Hassan Ali, Community Liaison Officer, HALO Somaliland

Other participants: Village elders (specific participants TBC)

Location: HALO Camp, Ina Guuxaa

WEDNESDAY, APRIL 24: DEMINING AND MALNUTRITION

5:30 – 6:30 AM Wake Up, Ablutions, and Working Breakfast

Staffers will receive an overview of the day's activities as they prepare for the day and review of key themes to pay attention to throughout the day regarding the demining, challenges driving food insecurity, and the conflict context.

This refresher is critical to make sure that Staffers have context to maximize their experience traveling and attending site visits throughout the day.

Presenter: Calum Gibbs, Program Manager, HALO Somaliland

Location: HALO Camp, Ina Guuxaa

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

6:30 – 6:45 AM *Travel by HALO vehicle to Ina Guuxaa Minefield*

6:45 – 7:30 AM Minefield Safety Briefing

Staffers will receive a safety briefing including safety and emergency procedures. This will be conducted in HALO's minefield checkpoint, located approximately 300 yards from the start of the minefield to ensure a suitable safety distance. The briefing will also include minefield history, analysis of past accidents, and context on the minefield.

This briefing is necessary for the protection of minefield visitors, provide insight into the seriousness of the threat people living nearby face daily, and educate Staffers on data collected at each minefield. Understanding the safety and specific practices at this minefield help to inform policies around demining worldwide.

Presenter: Calum Gibbs, Program Manager, HALO Somaliland

Location: At minefield safety checkpoint, Ina Guuxaa, Somaliland

7:30 – 8:45 AM Field Visit of a Minefield

Staffers will walk through safe areas of the minefield, witnessing demining operations and speaking with deminers about their work and background, including the impact of HALO's work on their local communities. Participants will observe the process of mine clearance and be given an opportunity to take part in a safe demonstration of clearance operations in the cleared area by using a metal detector and practicing soil excavation.

This is important for staffers because they will get to see first-hand the work that deminers undertake. They will be able to use this knowledge when prioritizing policy recommendations about demining in their work with Congressmembers or Committees.

Location: Ina Guuxaa Minefield

8:45 AM – 12:25 PM *Transportation by HALO vehicle back to Maansoor Hotel in Hargeisa*

12:25 – 12:30 PM *Transport by foot to HALO Office next door*

12:30 – 1:30 PM Working Lunch on Malnutrition and Food Security

HALO will lead discussion, with input from the Eleanor Crook Foundation, on observations on the challenges of global malnutrition and food security in the region and outline possible opportunities to improve conditions.

This information relates to Staffers' work in foreign and humanitarian policy especially as it relates to conflict-induced famine. Staffers will learn more about the intersections between demining and food security as well as environmental and other factors, helping them to craft more comprehensive regional policies.

Participants: Chris Whatley, Executive Director, HALO (USA)
Kristen Stevens, Head of Congressional Affairs & Strategic Engagement, HALO (USA)
Mariana Becerra, Associate Director of Advocacy, Eleanor Crook Foundation

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

1:30 – 2:15 PM *Travel by HALO vehicles to Mohamed Moge Health Facility in Hargeisa*

2:15 – 4:00 PM **Tour UNICEF Mohamed Moge Health Facility**

Participants will tour UNICEF's Mohamed Moge Health Facility to hear from service providers about malnutrition and child wasting treatment.

This presentation will build on Staffers' previous knowledge of food insecurity and demonstrate the tangible suffering that hunger causes, which is relevant for staffers who work on humanitarian policy or with the Congressional Hunger Caucus.

Presenter: Hamda Omar Yousuf, Nutrition Program Officer, UNICEF

Location: Mohamed Moge Health Facility, Hargeisa, Somaliland

4:00 – 6:00 PM *Transportation by HALO vehicles to HALO Compound in Hargeisa*

6:00 – 7:30 PM Working Dinner with UN World Food Program and Food and Agriculture Organization

Staffers will learn from UN WFP and FAO representatives about food security issues and local and regional programs in the region.

Information about the on-the-ground situation from different organizations in the field will help inform Staffers' policy recommendations going forward.

Presenters: Khalid Al-Qudsi, Head of Hargeisa Area Office, World Food Program
Abdoul Karim Bah, Head of Office (Somaliland), Food and Agriculture Organization

Location: HALO Guest House: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

7:30 – 7:35 PM *Transportation by foot back to Maansoor Hotel for the night*

THURSDAY, APRIL 25: GOVERNMENT MEETINGS AND TRAVEL

8:00 – 9:00 AM Working Breakfast and Briefing on the Day's Activities

Staffers will receive a virtual briefing on the US position on Somaliland and political considerations from a representative who covers Somaliland in the US Embassy in Somalia, followed by a HALO briefing covering the history of empire in the Somali region, including current population split, the major clans and the 4.5 system in Somalia and political sensitivities of the governments of Somalia, Ethiopia and Somaliland.

This briefing will prepare Staffers for their government meetings and provide

important context for their policy work with Members and HFAC in terms of US-Somaliland politics, bilateral relations, and regional sensitivities.

Presenters: Geoffrey Parker, Foreign Service Officer, US Embassy (Mogadishu)
Rob Syfret, Head of Region (Horn of Africa), The HALO Trust

Location: HALO Office, Hargeisa

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

9:00 – 9:45 AM *Transportation by HALO vehicles to government meetings in Hargeisa*

9:45 AM – 11:30 AM Presidential and Vice Presidential Meeting

HALO will accompany staffers to a meeting with the President and Vice President of Somaliland to discuss challenges and opportunities in Somaliland regarding demining and food security, and other key policy priorities.

This discussion will help provide Staffers with a government perspective on the activities they have learned about, and additional policy issues that they may wish to raise with their Members or HFAC.

Participants: President Muse Bihi Abdi
Vice President Abdirahman Abdilaahi Ismail
Congressional Staff
HALO Staff
Eleanor Crook Foundation

Location: Presidential Building, Wadada Madax-tooyada, Hargeisa,

11:30 AM – 12:15 PM *Transportation by HALO vehicles to HALO Compound*

12:15 – 1:30 PM Minister-level Meetings

HALO will be met at the HALO Office for meetings with the ministries of Agricultural Development, Defense, and Environment and Rural Development to discuss issues related to demining and food security from a Somaliland-Government perspective.

This discussion will help provide Staffers with a government perspective at a more granular level on the activities they have learned about, and additional policy issues that they may wish to raise with their Members or HFAC.

Participants: Minister of Agricultural Development, Ahmed Mumin Seed
Minister of Defense, Abdiqani Mohamoud
Minister of Environment and Rural Development, Shukri Haji Ismail
Congressional Staff
HALO Staff
Eleanor Crook Foundation

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

1:30 – 2:30 PM Trip Summary Working Lunch

HALO will lead a discuss summarizing the trip, discuss key takeaways from their visit and policy topics for further exploration, and have the opportunity to ask final questions to HALO staff.

This will be the culmination of the trip and will help provide clarity to Staffers. They will be able to take the concise information provided at this briefing back to their Members, hear policy crystallizations from other visitors, and share their insights for future policy considerations.

Participants: Congressional staff
HALO Staff
Eleanor Crook Foundation staff

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

2:30 – 2:35 *Transportation by foot to Mansoor Hotel and guests prepare luggage for departure*

3:00 – 4:00 PM *Transportation by HALO vehicle to Egal International Airport*

5:50 PM Flight departs Hargeisa for Washington, DC. Connection via ADD.

FRIDAY, APRIL 26: TRAVEL

8:55 AM Arrival at IAD.

End of Trip.

The HALO Trust (USA) & The HALO Trust:

HALO Demining & Food Security Visit to Somaliland

With financial support from the Eleanor Crook Foundation 501(c)(3)

Hargeisa, Somaliland

April 21 - 26, 2024

MISSION GOALS: *The purpose of this trip is to educate Congressional participants about the challenges of malnutrition and food insecurity in Somaliland and Ethiopia, about the presence and impact of landmines in the region, and the ways in which demining can support food security regionally and globally. Members of the delegation will visit active HALO demining projects to see how the work is conducted, see the impact of demining, visit a health clinic and hear from experts working on food security issues.*

RELEVANCE TO OFFICIAL DUTIES: *The subject matter of the trip is important to Congressional staff members as their official duties pertain to foreign, defense, humanitarian, or Africa policy. Their duties also require consideration of legislation regarding US demining and food security specifically.*

LOCATION: *The purpose of travel to Somaliland is to learn about HALO Somaliland's conventional weapons destruction programs and their effects on local communities. Most briefings, meeting, and health clinic site visit will be in Hargeisa, while school visit will take place in Abaarso and the minefield visit will take place in Ina Guuxaa in Somaliland.*

ITINERARY

SUNDAY, APRIL 21: TRAVEL

Morning flight departs Washington, DC on April 21. Connection through ADD to Hargeisa.

MONDAY, APRIL 22: TRAVEL AND ORIENTATION

2:30 PM: Arrival at Egal International Airport on April 22. Transport to Maansoor Hotel in HALO vehicles.

Location: Hotel Maansoor, jigjiga-yar, Hargeisa, Somaliland

4:00 PM – 5:00 PM Arrive at Maansoor for Check-in *Prepare for the day's activities and receive safety briefing. Transportation by foot to HALO Compound next door.*

5:00 PM – 5:45 PM Time to freshen up for the evening.

5:45 – 6:00 PM *Transport by foot to HALO Compound next door.*

6:00 – 7:00 PM Working Dinner and Tour of HALO Compound

Dinner at HALO House with introductions of group members and briefing by HALO with input from ECF on US policy around demining and food security at a high level. Followed by compound tour to see HALO's team at work, types of explosives found in region, and maps of explosive contamination/operations. Dinner to include additional HALO staff Members.

Staffers must have sufficient background information about US policy issues related to demining and food security for them to contextualize how demining and food security issues may factor into legislative decision-making. The compound tour will further highlight the unique threats in demining and highlight local staff. This operational insight is critical for policy decisions about demining and food security via HFAC or a Member's office.

Presenters: Kristen Stevens, Head of Congressional Affairs & Strategic Engagement, HALO USA
Chris Whatley, Executive Director, HALO USA
Mariana Becerra, Associate Director of Advocacy, Eleanor Crook Foundation

Location: HALO Guest House: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

7:00 – 8:00 PM Briefing on conflict history in region

Discussion will cover the history of Somaliland since independence from the UK, focusing on the period of the 1980s-1990s and covering who the parties to minelaying.

This presentation is important to the execution of the trip because it provides a more detailed background on the situation in Somaliland, which participants will refer to throughout the trip. This offers foundational information to support regional policymaking.

Presenters: Calum Gibbs, Program Manager, HALO Somaliland

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

8:00 – 8:15 PM *Transport by foot to Maansoor Hotel for early night.*

TUESDAY, APRIL 23: DEMINING

6:55 – 7:00 AM *Transport by foot from Mansoor Hotel to HALO Office.*

7:00 – 8:30 AM Working Breakfast, Overview on Day’s Activities, and Briefing on HALO Somaliland

Detailed briefing on HALO’s demining programs in Somaliland. Staffers will also have the opportunity to speak with some of HALO’s local staff during the meal.

Staffers must have sufficient background information and context about HALO’s work and policy issues related to demining for them to contextualize operations in scheduled site visits. Visitors will learn about conflict, demining and related programming operations, impact, and challenges to help inform US policy in region.

Presenters: Calum Gibbs, Program Manager, HALO Somaliland

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

8:30 – 9:00 AM *Travel by HALO vehicles to Abaarso village*

9:00 – 10:30 AM Visit a Former Minefield and a School

HALO staff will brief Congressional staffers on the minefield history, clearance, and land use in Abaarso Village to see the impact of demining operations. Staffers will visit a school that was built on the minefield after HALO cleared the land.

This is relevant to the mission of the trip and the Member’s official duties because it is educating the staffers on the effects of funding for demining programs efforts and policy in Africa. Staffers work directly in the appropriations and legislation process with their offices and with HFAC.

Presenter: Abdi Kareem, Operations Officer, HALO Somaliland

Location: Abaarso village school, Somaliland

10:30 – 11:00 AM *Transportation by HALO vehicles to HALO Compound, pack vehicles for overnight visit to minefield*

11:30 – 2:00 PM *Transportation by HALO vehicles to Ina Guuxaa*

2:00 PM – 3:30 PM Working Lunch in Ina Guuxaa

Quick tour of camp, ablutions, drop luggage then proceed to lunch. Local staff will brief the visitors on every day life in Somaliland, with emphasis on how landmines impact the people of Somaliland.

It is important that staffers understand how landmines affect people living in contaminated areas, with context of how people live in this area to inform policy to address regional challenges. Touring the camp will show staffers how deminers live during operations and show how donors are recognized at HALO sites – important considerations as it relates to the value of funding or supporting these programs through policy.

Presenter: Hasan Ali, HALO Somaliland

Location: HALO camp, Ina Guuxaa

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

3:30 – 4:30 PM Mine Risk Education Session Briefing

After lunch, staffers will receive a briefing on mine risk education. They will learn about how HALO works with communities to keep people safe. Staffers will also have an opportunity to speak with mine accident survivors about their experiences.

Understanding the elements of mine action outside of demining, like mine risk education, are critical to a comprehensive understanding of effective programs in mine-contaminated areas. Hearing from mine accident survivors also helps with an understanding of the impact of mines in the region and worldwide. This helps to inform humanitarian policymaking regionally and worldwide.

Presenter: Calum Gibbs, Program Manager, HALO Somaliland

Other participants: Shide Hassan, Community Outreach and Risk Education Team Leader, HALO Somaliland
Ishtail Ismail, Community Outreach and Risk Education Team Leader, HALO Somaliland

Location: HALO camp, Ina Guuxaa

4:30 – 6:15 PM Briefing on HALO Ethiopia and HALO Somalia

Staffers will be briefed on HALO's demining program in Ethiopia just across the border. They will learn about conflict history elements unique to Ethiopia, mine contamination, how mines uniquely impact life in Ethiopia, and program operations. They will receive a similar briefing on

This briefing will help inform policymaking as it relates to Ethiopia specifically – how the challenge of mine contamination and food security is the same/different, and understanding the humanitarian needs.

Presenters: Rob Syfret, Head of Region (Horn of Africa), HALO Trust

Location: HALO Camp, Ina Guuxaa Minefield

6:15 – 7:15 PM Working Dinner and Presentation on HALO’s Work in Horn of Africa

Trip participants will gather for dinner at the HALO deminer camp and hear a briefing on HALO’s work in the Horn of Africa as a whole, links between Somalia, Ethiopia, and Somaliland programs and food security challenges.

This information will be important for Staffers so they can learn about demining work and conflict challenges in the region, building on the previous briefings specific to particular programs. This will help staff better understand the cross-cutting and regional, as well as unique elements of conflict issues and programs to address explosive remnants of war throughout the three areas.

Presenter: Rob Syfet, Head of Region (Horn of Africa), The HALO Trust

Location: HALO Camp, Ina Guuxaa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

7:15 - 9:00 PM Meeting with Village Elders

Staffers will have the chance to speak with community leaders to discuss the impact of Ina Guuxaa minefield on their community and highlight the impact of HALO’s work.

This discussion will further inform staffers about community structures in Somaliland, and the detrimental effects of mines in the region to help them better provide oversight on and build US policy for the region.

Presenter: Hassan Ali, Community Liaison Officer, HALO Somaliland

Other participants: Village elders

Location: HALO Camp, Ina Guuxaa

WEDNESDAY, APRIL 24: DEMINING AND MALNUTRITION

5:30 – 6:30 AM Working Breakfast with briefing on HALO’s Global Weapons Diversions Research

Staffers will receive an overview of the day’s activities and discussion on HALO’s State Department-funded efforts globally to track weapons diversions – relevant in the Horn of Africa and more broadly.

This refresher is critical to make sure that Staffers have context to maximize their experience traveling and attending site visits throughout the day. The briefing provides insight into US-funded research being conducted that can help inform policy on weapons movements and regional legislation.

Presenter: Kristen Stevens, Head of Congressional Affairs & Strategic Engagement, The HALO Trust (USA)

Location: HALO Camp, Ina Guuxaa

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

6:30 – 6:45 AM *Travel by HALO vehicle to Ina Guuxaa Minefield*

6:45 – 7:30 AM Minefield Safety Briefing

Staffers will receive a safety briefing including safety and emergency procedures. This will be conducted in HALO's minefield checkpoint, located approximately 300 yards from the start of the minefield to ensure a suitable safety distance. The briefing will also include minefield history, analysis of past accidents, and context on the minefield.

This briefing is necessary for the protection of minefield visitors, provide insight into the seriousness of the threat people living nearby face daily, and educate Staffers on data collected at each minefield. Understanding the safety and specific practices at this minefield help to inform policies around demining worldwide.

Presenter: Calum Gibbs, Program Manager, HALO Somaliland

Location: At minefield safety checkpoint, Ina Guuxaa, Somaliland

7:30 – 8:45 AM Field Visit of a Minefield

Staffers will walk through safe areas of the minefield, witnessing demining operations and speaking with deminers about their work and background, including the impact of HALO's work on their local communities. Participants will observe the process of mine clearance and be given an opportunity to take part in a safe demonstration of clearance operations in the cleared area by using a metal detector and practicing soil excavation.

This is important for staffers because they will get to see first-hand the work that deminers undertake. They will be able to use this knowledge when prioritizing policy recommendations about demining in their work with Congressmembers or Committees.

Location: Ina Guuxaa Minefield

8:45 AM – 11:15 AM *Transportation by HALO vehicle to Mohamed Moge UNICEF Health Facility*

11:15 AM – 12:30 PM Tour UNICEF Mohamed Moge Health Facility

Participants will tour UNICEF's Mohamed Moge Health Facility to hear from

service providers about malnutrition and child wasting treatment.

This presentation will build on Staffers' previous knowledge of food insecurity and demonstrate the tangible suffering that hunger causes, which is relevant for staffers who work on humanitarian policy or with the Congressional Hunger Caucus.

Presenter: Hamda Omar Yousuf, Nutrition Program Officer, UNICEF

Location: Mohamed Moge Health Facility, Hargeisa, Somaliland

12:30 – 1:00 PM *Transportation by HALO vehicles to HALO Compound in Hargeisa*

1:00 – 2:00 PM Working Lunch on Malnutrition and Food Security

HALO will lead discussion, with input from the Eleanor Crook Foundation, on observations on the challenges of global malnutrition and food security in the region and outline possible opportunities to improve conditions.

This information relates to Staffers' work in foreign and humanitarian policy especially as it relates to conflict-induced famine. Staffers will learn more about the intersections between demining and food security as well as environmental and other factors, helping them to craft more comprehensive regional policies.

Participants: Chris Whatley, Executive Director, HALO (USA)
Kristen Stevens, Head of Congressional Affairs & Strategic Engagement, HALO (USA)
Mariana Becerra, Associate Director of Advocacy, Eleanor Crook Foundation

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

2:00 – 2:05 PM *Travel by foot to Maansoor Hotel.*

2:05 PM – 5:55 PM **Time to freshen up for the evening.** *Staffers will have time to catch up on emails, shower, and change clothes.*

5:55 – 6:00 PM *Travel by foot to HALO Compound from Maansoor Hotel.*

6:00 – 7:30 PM Working Dinner with UN World Food Program and Food and Agriculture Organization

Staffers will learn from UN WFP and FAO representatives about food security issues and local and regional programs in the region.

Information about the on-the-ground situation from different organizations in

the field will help inform Staffers' policy recommendations going forward.

Presenters: Khalid Al-Qudsi, Head of Hargeisa Area Office, World Food Program
Abdoul Karim Bah, Head of Office (Somaliland), Food and Agriculture Organization

Location: HALO Guest House: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

7:30 – 7:35 PM *Transportation by foot back to Maansoor Hotel for the night*

THURSDAY, APRIL 25: GOVERNMENT MEETINGS AND TRAVEL

8:00 – 9:00 AM Working Breakfast and Briefing on US Administration policy toward Somaliland and political sensitivities

Staffers will receive a virtual briefing on the US position on Somaliland and political considerations from a representative who covers Somaliland in the US Embassy in Somalia, followed by a HALO briefing covering the history of empire in the Somali region, including current population split, the major clans and the 4.5 system in Somalia and political sensitivities of the governments of Somalia, Ethiopia and Somaliland.

This briefing will prepare Staffers for their government meetings and provide important context for their policy work with Members and HFAC in terms of US-Somaliland politics, bilateral relations, and regional sensitivities.

Presenters: Geoffrey Parker, Foreign Service Officer, US Embassy (Mogadishu)
Calum Gibbs, Program Manager, HALO Somaliland
Rob Syfret, Head of Region (Horn of Africa), The HALO Trust

Location: HALO Office, Hargeisa

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

9:00 – 9:45 AM *Transportation by HALO vehicles to government meetings in Hargeisa*

9:45 AM – 10:30 AM Briefing on security in Somaliland

Member's of HALO's special protection team discuss with participants security challenges in Somaliland and unique challenges providing protection to HALO's team.

This is important information for analyzing the safety of US-funded programs in Somaliland and the security of the environment more broadly that would need to be considered for regional policy.

Presenters: Calum Gibbs, Program Manager, HALO Somaliland
HALO Somaliland Special Protection Unit Officers

Location: HALO Office, Essa Dhara, Mansoor Area, Hargeisa, Somaliland

10:30 – 11:00 Briefing with HALO Somaliland’s medical team

HALO’s Head Medical Officer will lead a discussion with the group on medical challenges, malnutrition issues, and HALO’s medical training in Somaliland.

This briefing provides another perspective on malnutrition and medical challenges in the region that can help inform humanitarian policy toward the region.

Presenters: Calum Gibbs, Program Manager, HALO Somaliland
HALO Somaliland Head Medical Officer

Location: HALO Office, Essa Dhara, Mansoor Area, Hargeisa, Somaliland

10:30 – 11:00 Briefing on women in demining and demining technology

Due to cultural sensitivities, the women in the group will meet with local women in leadership in HALO Somaliland to learn more about unique challenges facing women in the workplace, in every day life, and how HALO is helping to support women in its workforce.

Understanding the role of women in the Horn of Africa is helpful when formulating humanitarian policies and considering how policy will impact different genders.

The men in the group will receive a briefing on technology used in HALO and learn about specialized vehicles, including the armoring of mechanical assets.

Learning about equipment and R&D efforts from HALO provides further context on program requirements to internally mitigate the risks of landmines, offering information that helps to create more well-rounded policy regarding demining.

Women in Demining presenters: Human Resources Officer, HALO Somaliland. Logistics Officer, HALO Somaliland.

HALO technology presenter: Calum Gibbs, Program Manager, HALO

Somaliland

Location: HALO Office, Essa Dhara, Mansoor Area, Hargeisa, Somaliland

12:15 – 1:30 PM Minister-level Meetings

HALO will be met at the HALO Office for meetings with the ministries of Agricultural Development, Defense, and Environment and Rural Development to discuss issues related to demining and food security from a Somaliland-Government perspective.

This discussion will help provide Staffers with a government perspective at a more granular level on the activities they have learned about, and additional policy issues that they may wish to raise with their Members or HFAC.

Participants: Minister of Agricultural Development, Ahmed Mumin Seed
Minister of Defense, Abdiqani Mohamoud
Minister of Environment and Rural Development, Shukri Haji Ismail
Congressional Staff
HALO Staff
Eleanor Crook Foundation

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

1:30 – 2:30 PM Trip Summary Working Lunch

HALO will lead a discuss summarizing the trip, discuss key takeaways from their visit and policy topics for further exploration, and have the opportunity to ask final questions to HALO staff.

This will be the culmination of the trip and will help provide clarity to Staffers. They will be able to take the concise information provided at this briefing back to their Members, hear policy crystallizations from other visitors, and share their insights for future policy considerations.

Participants: Congressional staff
HALO Staff
Eleanor Crook Foundation staff

Location: HALO Office: Essa Dhara, Mansoor Area, Hargeisa, Somaliland

The entirety of the allotted time for the working meal and final policy presentations will be spent covering officially-connected activity.

2:30 – 2:35 *Transportation by foot to Mansoor Hotel and guests prepare luggage for departure*

3:00 – 4:00 PM *Transportation by HALO vehicle to Egal International Airport*

5:50 PM Flight departs Hargeisa for Washington, DC. Connection via ADD.

FRIDAY, APRIL 26: TRAVEL

8:55 AM Arrival at IAD.

End of Trip.