

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Leah Han
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: Monday, April 22nd Return: Thursday, April 25th
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, D.C. Destination: San Francisco, CA Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Asian Pacific American Institute for Congressional Studies (APAICS)
6. Describe Meetings and Events Attended: Met with various local AANHPI leaders, discussed historical court cases/exclusion acts impacting AANHPI community, went on guided tours of Chinatown and Japantown, visited Angel Island to discuss its impacts on AANHPI immigration, discussed importance of AANHPI representation in media and critical role it plays.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Leah Han Date: 5/6/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Katherine Clark Date: 5/6/2024

Signature of Supervising Member: Katherine Clark

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____
Asian Pacific American Institute for Congressional Studies (APAICS)

2. Travel Destination(s): San Francisco, California

3. Date of Departure: Monday, April 22nd Date of Return: Thursday, April 25th

4. Name(s) of Traveler(s): Nisha Ramachandran, Elizabeth Beltran, Noelle Rosellini, Leah Han, Moh Sharif

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	See Form Attached	See Form Attached	See Form Attached	See Form Attached
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 4/26/2024

Name: Madalene Mielke Title: President/CEO

Organization: Asian Pacific American Institute for Congressional Studies (APAICS)

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1444 I St NW STE 700 Washington, DC 20005

Telephone: 202-296-9200 Email: madalene@apaics.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Leah Han

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Democratic Whip Katherine Clark

Office Address: H-148, The Capitol

Telephone Number: 202-725-5274

Email Address of Contact Person: leah.han@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Leah Han
2. Sponsor(s) who will be paying or providing in-kind support for the trip: APAICS
3. City and State **OR** Foreign Country of Travel: San Francisco, CA
4. a. Date of Departure: April 22, 2024 Date of Return: April 25, 2024
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As the Member Services Advisor that handles the Member's Congressional Asian Pacific American Caucus (CAPAC) portfolio, going on this trip to attend meetings with community leaders and visiting key historical sites in AANHPI communities will aide me in my understanding of AANHPI issues, the cultural background of AANHPI constituents, and the priorities of CAPAC.
9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Katherine M. Clark Date: 3/21/24

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Asian Pacific American Institute for Congressional Studies (APAICS)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

Please note the attached document (APAICS Travel Packet)

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 22nd, 2024 Date of Return: April 24th, 2024

7. a. City of departure: Washington, D.C.

b. Destination(s): San Francisco, CA

c. City of return: Washington, D.C.

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
Please note the attached document (APAICS Travel Packet page 2) _____

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): The approximate cost for meals per day is around \$30 per meal (\$90-\$100 per day in accordance with SF per diem rules)
 - 2) Provide the reason for selecting the location of the event or trip: San Francisco is a hub for Asian American history

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hyatt Centric Fisherman's City: San Francisco Cost Per Night: \$179
 Reason(s) for Selecting: Close to program locations

Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$800	\$358	\$280
For each Accompanying Family Member	N/A	N/A	N/A

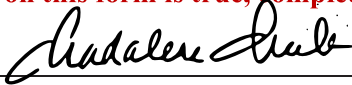
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	See attached notes	See attached notes (APAICS Travel Packet) <input checked="" type="checkbox"/>
For each Accompanying Family Member	N/A	N/A

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 2/26/2024
 Name: Madalene Mielke Title: President/CEO
 Organization: Asian Pacific American Institute for Congressional Studies (APAICS)
 Address: 1444 I St NW STE 700 Washington, DC 20005
 Email: madalene@apaics.org Telephone: 202-296-9200

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

April 19, 2024

Ms. Leah Han
Office of the Minority Whip
H-148, The Capitol
Washington, DC 20515

Dear Ms. Han:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Francisco, California, scheduled for April 22 to 25, 2024, sponsored by Asian Pacific American Institute for Congressional Studies.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:mc



March 1, 2024

Leah Han
Member Services Advisor
House Minority Whip Katherine Clark (MA-05)

Dear Leah:

The Asian Pacific American Institute for Congressional Studies (APAICS) would like to formally invite you to our first Congressional Staff Trip: **A Congressional Experience to Revisit Asian American History**. This trip will occur from April 22, 2024 to April 24, 2024 in San Francisco, CA. During this trip, you will have the unique opportunity to tour key Asian American historical sites, participate in discussions on the importance of Asian American history, and reflect on the impact of Asian American historical contributions.

We are happy to provide round-trip economy airfare, lodging, meals, and ground transportation in accordance with ethics committee guidelines. Please note that while APAICS will pay for these expenses on your behalf, we are unable to make reimbursements for any costs you incur.

Please RSVP to kaitlynn@apaics.org by **March 6th, 2024**, at which point we will provide you with further information to proceed with travel booking.

Upon your RSVP we will respond with the **APAICS Travel Packet**. According to ethics rules, the travel packet and agenda must be submitted to your Ethics Committee **no later than Friday, March 22, 2024**. Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify invitees directly. Please keep APAICS informed on your approval status with the Committee on Ethics.

Founded by former Secretary Norman Y. Mineta in 1994, APAICS is a national non-partisan, nonprofit 501(c)(3) organization dedicated to promoting AA & NH/PI participation and representation at all levels of the political process, from community service to elected office. APAICS is the educational arm of the Congressional Asian Pacific American Caucus. Our programs focus on developing leadership, building public policy knowledge, and filling the political pipeline for AA & NH/PIs to pursue public office.

Sincerely,

Madalene Xuan-Trang Mielke
President and CEO
Asian Pacific American Institute for Congressional Studies (APAICS)

MAJORITY PARTICIPANTS			
DESCRIPTION	VENDOR	FINAL	NOTES
Flights		\$664.96	Roundtrip
Hotel		\$417.78	2 nights
Meals		\$225.15	
Transportation (Uber)		\$83.82	
Catering		\$133.26	FMV per person (25 folks in attendance for the reception costs)
Golden Gate Ferry Tickets		\$18.50	Cost for the ferry to Angel Island
Japantown Tour		\$20.00	Cost for the tour in Japantown
CCCSF Walking Tour		\$45.00	Cost for the tour in Chinatown
	TOTAL	\$1,608.47	
OTHER COSTS			
Room Rental Fees		\$3,008.19	Cost for room rental, AV, and fees at hotel



APAICS

Asian Pacific American
Institute for Congressional Studies

**A Congressional Experience
to Revisit
Asian American History**

April 22-24, 2024

Welcome

Sponsor Interest Notice

The Asian Pacific American Institute for Congressional Studies (APAICS) is honored to have House Staffers attend our first Congressional Staff Trip: **A Congressional Experience to Revisit Asian American History**. This trip will occur from April 22, 2024 to April 24, 2024 primarily in San Francisco, California.

APAICS aims to provide an educational opportunity for Congressional staffers who identify as AA & NH/PI, work for AA & NH/PI Members of Congress, or whose Member of Congress has a high AA & NH/PI constituency. Our hope is to provide these staffers with firsthand experience visiting key historical sites that have been essential towards Asian American history in the hope that they can better understand either their personal background, the background of their Member of Congress, or the historical background of their AA & NH/PI constituents. APAICS will organize and conduct all manners of the trip, including logistics before, during, and after for planning, organizing, and hosting.

During this trip, staffers will have the unique opportunity to tour key Asian American historical sites such as Angel Island, San Francisco Chinatown, and Japantown. Additionally, they will participate in discussions on the importance of Asian American history with their fellow participants, along with other key members of the community in California, such as Donald Tamaki who worked on the key *Korematsu vs. United States* case. Finally, they will get the chance to reflect on the impact of Asian American historical contributions and how this history may be applicable to their current role.

Founded by former Secretary Norman Y. Mineta in 1994, APAICS is a national non-partisan, nonprofit 501(c)(3) organization dedicated to promoting AA & NH/PI participation and representation at all levels of the political process, from community service to elected office. APAICS is the educational arm of the Congressional Asian Pacific American Caucus. Our programs focus on developing leadership, building public policy knowledge, and filling the political pipeline for AA & NH/PIs to pursue public office.

Sincerely,



Madalene Xuan-Trang Mielke
President and CEO
Asian Pacific American Institute for Congressional Studies (APAICS)

Invitee List

Nisha Ramachandran

Congressional Asian Pacific American Caucus (CAPAC)

Executive Director

Reason for Invitation: heads CAPAC and does work directly related to the AA & NH/PI population

Haley Scott

Representative Dan Goldman (NY-10)

Chief of Staff

Reason for Invitation: works for Congressman Goldman who represents NY District 10 which has a high AA & NH/PI population and is a member of CAPAC

Adrienne Castro

Representative Mark Takano (CA-39)

Legislative Assistant and CAPAC Liaison

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Takano

Geo Saba

Representative Ro Khanna (CA-17)

Chief of Staff

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Khanna

Jeremy Marcus

Representative Doris Matsui (CA-07)

Chief of Staff

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Matsui

Stephanie Palencia

House Minority Leader Hakeem Jeffries (NY-08)

Outreach Director

Reason for Invitation: works for Congressman Jeffries who represents NY District 8 which has a high AA & NH/PI population

Moh Sharma

House Minority Leader Hakeem Jeffries (NY-08)

Member Services Director

Reason for Invitation: works for Congressman Jeffries who represents NY District 8 which has a high AA & NH/PI population

Sonali Desai

House Democratic Caucus

Executive Director

Reason for Invitation: identifies as AA & NH/PI and does work that is tied to the AA & NH/PI population

Carlos Paz

Representative Jimmy Gomez (CA-34)

Chief of Staff

Reason for Invitation: works for Congressman Gomez who represents CA District 34 which has a high AA & NH/PI population and is a member of CAPAC

Hector Colon

Representative Marilyn Strickland (WA-10)

Legislative Director

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Strickland

Leesa Klepper

Representative Jamie Raskin (MD-08)

Chief of Staff

Reason for Invitation: works for Congressman Raskin who represents MD District 08 which has a high AA & NH/PI population and is a member of CAPAC

Arie Dana

Representative Michelle Steel (CA-45)

Chief of Staff

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Steel

Patrick Mocete

Representative Young Kim (CA-40)

Chief of Staff

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Kim

Xenia Ruiz

House Minority Whip Katherine Clark (MA-05)

Deputy Chief of Staff

Reason for Invitation: works for Congresswoman Clark who represents MA District 5 which has a high AA & NH/PI population

Leah Han

House Minority Whip Katherine Clark (MA-05)

Member Services Advisor

Reason for Invitation: works for Congresswoman Clark who represents MA District 5 which has a high AA & NH/PI population; also supports the CAPAC portfolio for the Congresswoman

Noelle Rosellini

Representative Jimmy Gomez (CA-34)

Deputy Chief of Staff

Reason for Invitation: works for Congressman Gomez who represents CA District 34 which has a high AA & NH/PI population and is a member of CAPAC

Anjanette Manandic

Representative Young Kim (CA-40)

Press Secretary

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Kim

Flynn Rico-Johnson

Representative Doris Matsui (CA-07)

Deputy Chief of Staff

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Matsui

Elizabeth Beltran

Representative Marilyn Strickland (WA-10)

Legislative Assistant

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Strickland

Confirmed List

Nisha Ramachandran

Congressional Asian Pacific American Caucus (CAPAC)

Executive Director

Reason for Invitation: heads CAPAC and does work directly related to the AA & NH/PI population

Adrienne Castro

Representative Mark Takano (CA-39)

Legislative Assistant and CAPAC Liaison

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Takano

Stephanie Palencia

House Minority Leader Hakeem Jeffries (NY-08)

Outreach Director

Reason for Invitation: works for Congressman Jeffries who represents NY District 8 which has a high AA & NH/PI population

Moh Sharma

House Minority Leader Hakeem Jeffries (NY-08)

Member Services Director

Reason for Invitation: works for Congressman Jeffries who represents NY District 8 which has a high AA & NH/PI population

Leah Han

House Minority Whip Katherine Clark (MA-05)

Member Services Advisor

Reason for Invitation: works for Congresswoman Clark who represents MA District 5 which has a high AA & NH/PI population; also supports the CAPAC portfolio for the Congresswoman

Noelle Rosellini

Representative Jimmy Gomez (CA-34)

Deputy Chief of Staff

Reason for Invitation: works for Congressman Gomez who represents CA District 34 which has a high AA & NH/PI population and is a member of CAPAC

Anjanette Manandic

Representative Young Kim (CA-40)

Press Secretary

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Kim

Elizabeth Beltran

Representative Marilyn Strickland (WA-10)

Legislative Assistant

Reason for Invitation: works for an AA & NH/PI Member of Congress, Representative Strickland

Trip Itinerary

Monday, April 22nd - San Francisco, California

Start Time	End Time	Subject/Speaker	Location
2:17 PM ET	5:21 PM PT	United Flight (IAD to SFO)	Dulles Airport 1 Saarinen Cir, Dulles, VA 20166
5:30 PM	6:15 PM	Drive to Hotel	Hyatt Centric Fisherman's Wharf 555 North Point St, San Francisco, CA 94133
6:15 PM	6:30 PM	Check-in to hotel	
7:00 PM	8:30 PM	Reception + Dinner <i>Participants will get the chance to meet and connect with local AA & NH/PI community leaders and organizations who are based in San Francisco.</i>	Hyatt Centric Fisherman's Wharf

Tuesday, April 23rd - San Francisco, California

Start Time	End Time	Subject/Speaker	Location
8:30 AM	10:00 AM	Breakfast with Donald Tamaki <i>Donald Tamaki is a Senior Counsel at Minami Tamaki LLP and was a member of the pro bono legal team that reopened the landmark 1944 Supreme Court case of Fred Korematsu, overturning Mr. Korematsu's criminal conviction for defying the incarceration of almost 120,000 Japanese Americans. He will be leading a discussion with the group on the historical and contemporary significance of the Korematsu case and the implications it has in modern day politics and events.</i>	Hyatt Centric Fisherman's Wharf

10:10 AM	10:20 AM	Drive to Chinatown	
10:30 AM	12:30 PM	<p>Guided tour with Chinese Culture Center of San Francisco (CCCSF)</p> <p><i>Participants will be learning about Chinatown and the history of the communities that immigrated and lived there for generations. This will help inform their work as they better understand the history of the Asian American community and see firsthand the history of these communities and their work.</i></p>	<p>Chinese Culture Center of San Francisco 750 Kearny St, 3rd Fl San Francisco, CA 94108</p>
12:30 PM	12:45 PM	Walk to China Live	
12:45 PM	2:30 PM	<p>Lunch with Donald Young (Center for Asian American Media)</p> <p><i>Donald Young is the Center for Asian American Media's Director of Programs. He oversees CAAM's program areas, and specifically develops and implements CAAM's national productions and national PBS strategies. He worked on the PBS 5-hour history series, Asian Americans, and will be sharing with the participants about the work that CAAM does and the impact of the work that he does for the AA & NH/PI community.</i></p>	<p>China Live 644 Broadway, San Francisco, CA 94133</p>
2:40 PM	2:50 PM	Drive back to Hotel	
3:00 PM	4:00 PM	<p>Discussion with Manjusha Kulkarni (Stop AAPI Hate)</p> <p><i>Manjusha P. Kulkarni (Manju) is the Executive Director of AAPI Equity Alliance, which serves and represents the 1.6 million Asian Americans and Pacific Islanders in Los Angeles County. In March 2020, Manju co-founded Stop AAPI Hate, the nation's leading aggregator of COVID-19-related hate incidents against AAPIs. She will be sharing information and materials on broader AAPI history, South Asian American history, and her current work in the organizations that she leads.</i></p>	Hyatt Centric Fisherman's Wharf
4:10 PM	4:25 PM	Drive to Japantown	
4:30 PM	6:00 PM	<p>Japantown Tour with the National Japanese Historical Society</p> <p><i>This is a guided tour with the ED of the National Japanese Historical Society, Rosalyn M. Tonai, through San Francisco Japantown with an emphasis on the history and culture of the Japanese American community in San Francisco. This</i></p>	<p>National Japanese Historical Society 1684 Post Street San Francisco, CA 94115</p>

		<i>tour will serve as a visual and immersive accompaniment to the earlier discussion in the day with Don Tamaki regarding the Korematsu case.</i>	
6:10 PM	6:20 PM	Walk to Fermentation Lab	
6:30 PM	8:00 PM	<p>Dinner/Debrief and Discussion with Dianne Fukami and Emily Murase</p> <p><i>Dianne Fukami is an Emmy award-winning documentary and television producer and will be talking about the Mineta Legacy Project and the impact that Secretary Mineta had on the AA & NH/PI community. Emily Murase is the ED of the Japantown TaskForce and will be discussing the importance of Japantown and the work that she does.</i></p>	<p>Fermentation Lab 1700A Post St. San Francisco, CA 94115</p>

Wednesday, April 24th - San Francisco and Angel Island, California

Start Time	End Time	Subject/Speaker	Location
8:00 AM	8:45 AM	Breakfast + Check Out of Hotel	Hyatt Centric Fisherman's Wharf
9:00 AM	9:15 AM	Drive to SF Ferry Building	SF Ferry Building 1 Ferry Building, San Francisco, CA 94105
9:25 AM	9:55 AM	Ferry to Angel Island	
9:55 AM	10:15 AM	Arrive on Angel Island	Angel Island
		Board Vans to Immigration Station	
10:15 AM	11:15 AM	<p>Immigration Station (Photo Op and Guided Tour)</p> <p><i>Participants will get the chance to visit and experience Angel Island where a significant amount of Asians immigrated to the country and built their lives here. They will get the chance to reflect on the impact of Angel Island in Asian American history and how this history impacts their constituents who are AA & NH/PI, as well as the other folks in their lives (either their MOC or their own personal life).</i></p>	Immigration Station
11:15 AM	12:15 PM	Self Guided Tour of Mess Hall and Immigration	

		<p>Museum <i>Participants will explore the various parts of the museum and Immigration Station to learn more about the history behind Angel Island and the stories/experiences of the immigrants that came through.</i></p>	
12:15 PM	1:15 PM	<p>Lunch and Discussion <i>Facilitated by Ed Tepporn and park staff, participants will reflect on the history that they saw in the museum and discuss the impact of immigration and how that has shaped the AA & NH/PI community specifically. They will also receive an overview on park preservation and how that shapes the education of future generations</i></p>	
1:15 PM	2:15 PM	<p>Group Discussion + Debrief <i>Facilitated by Angel Island representatives, participants will discuss the significance of Angel Island in history and how immigrant contributions helped shape the U.S.</i></p>	
2:15 PM	2:35 PM	Shuttle Back to Ferry	
2:45 PM	3:15 PM	Ferry Back to SF	
3:15 PM		Ferry Arrives in SF	
3:30 PM	3:45 PM	Drive to Early Dinner	
4:00 PM	4:30 PM	<p>Tour of Lady Shaw Center <i>Facilitated by Kit Fong, Director of the Housing Department, participants will learn about the work that the center does and the resources that it offers to elders within the AA & NH/PI community.</i></p>	1483 Mason Street SF, CA 94133
4:30 PM	6:00 PM	<p>Dinner with Yvonne Lee <i>Participants will discuss the importance of the Chinese Exclusion Act and its impact on the Asian American community with Yvonne Lee. The trip will also come full-circle with a final debrief and takeaways from the participants.</i></p>	1483 Mason Street SF, CA 94133
6:00 PM	6:15 PM	Drive to Hotel to Pick Up Luggage	Hyatt Centric Fisherman's Wharf
6:30 PM	7:15 PM	Drive to SFO	San Francisco, CA 94128
7:15 PM		Arrive at SFO	
9:07 PM PT	5:24 AM ET	United Flight (IAD to SFO)	

Cost Breakdown

DESCRIPTION	VENDOR	GOOD FAITH ESTIMATE	FINAL	NOTES
Flights		\$800.00		Roundtrip
Hotel		\$358.00		2 nights
Meals		\$200.00		2 days
Transportation (Uber)		\$90.00		FMV per person (3 days)
Catering		\$80.00		FMV per person (reception costs)
Golden Gate Ferry Tickets		\$28.00		
Angel Island Entrance Fee		\$5.00		
Angel Island Shuttle		\$10.00		
Japantown Tour		\$20.00		
CCCSF Walking Tour		\$45.00		
	TOTAL	\$1,636.00	\$0.00	