

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

HAND DELIVERED
LEGISLATIVE RESOURCE CENTER
2024 MAY -7 PM 2:16
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

1. Name of Traveler: John Stout
2. a. Name of Accompanying Relative: _____
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 4/19/24 Return: 4/24/24
b. Dates at Personal Expense, if any: _____
4. Departure City: Washington DC Destination: Honduras Return City: Washington DC
5. Sponsor(s), Who Paid for the Trip: Cooperative for Assistance and Relief Everywhere (CARE)
6. Describe Meetings and Events Attended: CARE arranged meetings with State Dept. Employees as well as recipients of U.S. foreign aid. Participants were provided with first hand accounts of the effect of U.S. foreign aid in Honduras
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 5/7/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Jim Burchett Date: 5/7/2024

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Cooperative for Assitance and Relief Everywhe

2. Travel Destination(s): Honduras

3. Date of Departure: 4/19/24 Date of Return: 4/24/24

4. Name(s) of Traveler(s): John Stout

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1,498.57	\$804.22	\$261.06	\$1,135.31 (Translation, Security, Medic, Insurance)
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 5.7.24

Name: Kalei Talwar Title: Deputy Director, Learning To

Organization: Cooperative for Assitance and Relief Everywhe, Inc. (CARE)

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1100 17th St NW Suite 900 Washington, DC 20036

Telephone: 808-381-6901 Email: kalei.talwar@care.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: John Stout
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)
3. City and State **OR** Foreign Country of Travel: Honduras
4. a. Date of Departure: 4/19 Date of Return: 4/24
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
Congressman Burchett sits on the Foreign Affairs Committee. As his foreign affairs staffer, this would provide me with me a hands-on professional experience that would assist in Rep. Burchett's policy decisions.
9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Date: 03/20/2024

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: John Stout

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Tim Burchett

Office Address: 1122 Longworth House Office Building

Telephone Number: 202-225-5435

Email Address of Contact Person: john.stout@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Cooperative for Assistance and Relief Everywhere, Inc. (CARE)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: Bill and Melinda Gates Foundation

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see addendum

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 19, 2024 Date of Return: April 24, 2024

7. a. City of departure: Washington, DC

b. Destination(s): Tegucigalpa, La Esperanza, and San Pedro Sula, Honduras

c. City of return: Washington, DC

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
b. I checked 8(c) above but am not offering any lodging; **OR**
c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

CARE is host to the delegation and responsible for logistics and content of the trip. CARE is a leading humanitarian organization focused on combating global poverty. The Gates Foundation provided CARE a grant to fund a congressional tour but has not contributed to planning the trip.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
b. Class of travel: Coach Business First Charter Other (specify: _____)
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
1) Detail the cost *per day* of meals (approximate cost may be provided): Meal costs will comply with the U.S. of \$91 in Tegucigalpa, \$98 in San Pedro Sula, and \$80 in other areas in Honduras
2) Provide the reason for selecting the location of the event or trip: The U.S. government is an important de in Honduras and is working to respond to the humanitarian, development, and migration issu

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hotel Real InterContinental City: Tegucigalpa Cost Per Night: \$159

Reason(s) for Selecting: Offers western-standard accommodation with ample security

Hotel Name: Posada Papa Chepe City: La Esperanza Cost Per Night: \$54.00

Reason(s) for Selecting: Offers western-standard accommodation with ample security

Hotel Name: Hilton Princess San Pedro City: San Pedro Sula Cost Per Night: \$154

Reason(s) for Selecting: Offers western-standard accommodation with ample security

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1,800.00	\$680.00	\$556.00
For each Accompanying Family Member	\$1,800.00	\$680.00	\$556.00


	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$587.88	Interpreter, Security, Airport VIP services travel insurance
For each Accompanying Family Member	\$587.88	Interpreter, Security, Airport VIP services travel insurance

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 3/18/2024
DocuSigned by: Eric Johnson
 Name: Eric Johnson Title: General Counsel
 Organization: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)
 Address: 151 Ellis St. NE, Atlanta, GA
 Email: eric.johnson@care.org Telephone: 808-381-6901

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

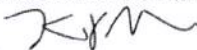
COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)
2. Name of your organization: The Bill and Melinda Gates Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 3/13/2024

Name: Kim Webber Title: Senior Program Officer

Organization: Bill & Melinda Gates Foundation

Address: 1300 I St NW Washington DC 20005

Telephone: 202-662-8195 Email: kim.webber@gatesfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

April 16, 2024

Mr. John Stout
Office of the Honorable Tim Burchett
1122 Longworth House Office Building
Washington, DC 20515

Dear Mr. Stout:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Honduras,¹ scheduled for April 19 to 24, 2024, sponsored by Cooperative for Assistance and Relief Everywhere, Inc. (CARE) and Bill & Melinda Gates Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and loops around the first few letters of the name.

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is fluid and cursive, with the "S" and "W" being particularly prominent.

Susan Wild
Ranking Member

MG/SW:rp

Thursday, March 7, 2024

John Stout
Office of Tim Burchett



Dear John Stout:

I am excited to invite you to join CARE on a Learning Tour to Honduras taking place from April 19th-24th, 2024. This trip will focus on the root causes of migration in the Northern Triangle region of Central America and will include a bi-partisan, bicameral delegation of policymakers.

At present, one in three people in Central America require humanitarian assistance. Around 8 million people in the Northern Triangle region are food insecure, while another 1 million people have been displaced due to violence and social unrest. Women and girls are disproportionately affected, facing higher rates of malnutrition and increasing incidences of gender-based violence and exploitation.

As you may know, CARE has been leading [Learning Tour trips](#) with members of Congress all over the world since 2009, with a particular focus on spending time in some of the hardest-to-reach communities leveraging U.S. investments to help people forgo migration. We will prioritize time in the field, visiting program sites that allow you to meet with community members and local organizations. Our experience implementing Congressional education trips, and strong ties in many of the communities you will visit, allows us to bring delegations to uniquely remote and challenging contexts.

The trip will feature a wide array of implementing partners beyond CARE for you to get a deeper understanding of the work being done. Throughout the trip, you will have a chance to understand both the successes and the challenges facing communities in Central America, often articulated directly by the program participants themselves.

We hope you can join us! To allow sufficient time for planning, we would appreciate a response indicating your interest by Friday, March 18, 2024. Please let us know any additional information that would be helpful as well as ways we can tailor this opportunity to meet your needs and availability. You can follow up with me directly. CARE's team in Washington, D.C. will also follow up with your team to explore your participation.

Sincerely,

Kalei Talwar
Deputy Director, Learning Tours
CARE USA

Addendum A: Invited House and Senate Members and Staffers

We invited members of Congress and/or their staffers from the below committees and caucuses. These committees and offices hold a particular relevance to the issues of U.S. foreign assistance, U.S. global leadership, and migration and human rights in Honduras which will be the focus of the trip.

- House Foreign Affairs Committee
- Senate Foreign Relations Committee
- House Appropriations Committee
- Senate Appropriations Committee
- House leadership offices
- Senate leadership offices

Members of the House of Representatives:

- Rep. Jim Baird (R-IN-04)
- Rep. Ami Bera (D-CA-06)
- Rep. Ed Case (D-HI-01)
- Rep. Jen Kiggans (R-VA-02)
- Rep. Nanette Diaz Barrangan (D-CA-44)
- Rep. Susie Lee (D-NV-03)
- Rep. Brian Mast (R-FL-18)
- Rep. Betty McCollum (D-MN-01)
- Rep. Gregory Meeks (D-NY-05)
- Rep. Dina Titus (D-NV-01)
- Rep. Joaquin Castro (D-TX-20)
- Rep. Jasmine Crockett (D-TX-30)
- Rep. Adriano Espaillat (D-NY-13)
- Rep. Alma Adams (D-NC-12)
- Rep. Collin Allred (D-TX-32)
- Rep. Mark Amodei (R-NV-02)
- Rep. Sanford Bishop (D-GA-02)
- Rep. Shontel Brown (D-OH-11)
- Rep. Ken Buck (R-CO-04)
- Rep. Tim Burchett (R-TN-02)
- Rep. Yadira Caraveo (D-CO-08)
- Rep. Jerry Carl (R-AL-01)
- Rep. John Carter (R-TX-31)
- Rep. Matt Cartwright (D-PA-08)
- Rep. Greg Casar (D-TX-35)
- Rep. Ben Cline (R-VA-06)
- Rep. Michael Cloud (R-TX-27)

- Rep. Gerald Connolly (D-VA-11)
- Rep. Jim Costa (D-CA-21)
- Rep. Jason Crow (D-CO-06)
- Rep. Warren Davidson (R-OH-08)
- Rep. Madeleine Dean (D-PA-04)
- Rep. Scott DesJarlais (R-TN-04)
- Rep. Scott Franklin (R-FL-18)
- Rep. Mike Garcia (R-CA-27)
- Rep. Robert Garcia (D-CA-42)
- Rep. Michael Guest (R-MS-03)
- Rep. Josh Harder (D-CA-09)
- Rep. Andy Harris (R-MD-01)
- Rep. Ronny Jackson (R-TX-13)
- Rep. Marcy Kaptur (D-OH-09)
- Rep. Thomas Kean (R-NJ-07)
- Rep. William Keating (D-MA-09)
- Rep. Derek Kilmer (D-WA-06)
- Rep. Andy Kim (D-NJ-03)
- Rep. Nick Langworthy (R-NY23)
- Rep. Nancy Mace (R-SC-01)
- Rep. Kathy Manning (D-NC-06)
- Rep. Jim McGovern (D-MA-02)
- Rep. Max Miller (R-OH-07)
- Rep. Cory Mills (R-FL-07)
- Rep. Jared Moskowitz (D-FL-23)
- Rep. Scott Perry (R-PA-10)
- Rep. Dean Phillips (D-MN-01)
- Rep. Chellie Pingree (D-ME-01)
- Rep. Mike Quigley (D-IL-05)
- Rep. Harold Rogers (R-KY-05)
- Rep. John Rose (R-TN-06)
- Rep. John Rutherford (R-FL-05)
- Rep. Dutch Ruppersberger (D-MD-02)
- Rep. María Salazar (R-FL-27)
- Rep. Andrea Salinas (D-OR-06)
- Rep. Brad Schneider (D-IL-10)
- Rep. David Scott (D-GA-13)
- Rep. Brad Sherman (D-CA-30)
- Rep. Michael Simpson (R-ID-02)
- Rep. Jill Tokuda (D-HI-02)
- Rep. David Trone (D-MD-06)

- Rep. David Valadao (R-CA-22)
- Rep. Mike Waltz (R-FL-06)
- Rep. Jennifer Wexton (D-VA-10)
- Rep. Joe Wilson (R-SC-02)
- Rep. Ryan Zinke (R-MT-01)
- Rep. Joe Morelle (D-NY-25)
- Rep. Ken Calvert (R-CA-41)
- Rep. Abigail Spanberger (D-VA-07)
- Rep. Andy Barr (R-KY-06)
- Rep. Stephanie Bice (R-OK-05)
- Rep. Lori Chavez-DeRemer (R-OR-05)
- Rep. Sheila Cherfilus-McCormack (D-FL-20)
- Rep. Juan Ciscomani (R-AZ-06)
- Rep. Tom Cole (R-OK-04)
- Rep. Henry Cuellar (D-TX-28)
- Rep. Monica De La Cruz (R-TX-15)
- Rep. Rosa DeLauro (D-CT-03)
- Rep. Mario Diaz-Balart (R-FL-26)
- Rep. Jake Ellzey (R-TX-06)
- Rep. Brad Finstad (R-MN-01)
- Rep. Chuck Fleischmann (R-TN-03)
- Rep. Scott Franklin (R-FL-18)
- Rep. Mark Green (R-TN-07)
- Rep. French Hill (R-AR-02)
- Rep. Ashley Hinson (R-IA-02)
- Rep. Bill Huizenga (R-MI-04)
- Rep. Darrell Issa (R-CA-48)
- Rep. John James (R-MI-10)
- Rep. David Joyce (R-OH-14)
- Rep. Young Kim (R-CA-40)
- Rep. Jake LaTurner (R-KS-02)
- Rep. Mike Lawler (R-NY-17)
- Rep. Julia Letlow (R-LA-05)
- Rep. Michael McCaul (R-TX-10)
- Rep. Rich McCormick (R-GA-06)
- Rep. Marc Molinaro (R-NY-19)
- Rep. John Moolenaar (R-MI-02)
- Rep. Nathaniel Moran (R-TX-01)
- Rep. Dan Newhouse (R-WA-04)
- Rep. Guy Reschenthaler (R-PA-14)
- Rep. Hal Rogers (R-KY-05)

- Rep. Austin Scott (R-GA-08)
- Rep. Keith Self (R-TX-03)
- Rep. Steve Womack (R-AR-03)

Members of the Senate:

- Sen. John Barrasso (R-WY)
- Sen. Michael Bennet (D-CO)
- Sen. Sherrod Brown (D-OH)
- Sen. Tammy Duckworth (D-IL)
- Sen. John Fetterman (D-PA)
- Sen. Kirsten Gillibrand (D-NY)
- Sen. Chuck Grassley (R-IA)
- Sen. Martin Heinrich (D-NM)
- Sen. John Hoeven (R-ND)
- Sen. John Kennedy (R-LA)
- Sen. Roger Marshall (R-KA)
- Sen. Jerry Moran (R-KS)
- Sen. Lisa Murkowski (R-AK)
- Sen. Chris Murphy (D-CT)
- Sen. Patty Murray (D-WA)
- Sen. Gary Peters (D-MI)
- Sen. Ben Ray Lujan (D-NM)
- Sen. Jack Reed (D-RI)
- Sen. Tina Smith (D-MN)
- Sen. John Tester (D-MT)
- Sen. John Thune (R-SD)
- Sen. Amy Klobuchar (D-MN)
- Sen. Deb Fischer (R-NE)
- Sen. Mike Braun (R-IN)
- Sen. Tammy Baldwin (D-WI)
- Sen. Shelley Capito (R-WV)
- Sen. Susan Collins (R-ME)
- Sen. Joni Ernst (R-IA)
- Sen. Bill Hagerty (R-TN)
- Sen. Cindy Hyde-Smith (R-MS)
- Sen. Pete Ricketts (R-NE)
- Sen. John Risch (R-ID)
- Sen. Marco Rubio (R-FL)
- Sen. Tim Scott (R-SC)
- Sen. Jeanne Shaheen (D-NH)
- Sen. Chris Van Hollen (D-MD)
- Sen. Todd Young (R-IN)

Congressional Staffers:

- Clare Plassche, Rep. Jared Moskowitz (D-FL-23)
- Brooke Grams, Sen. Peter Welch (D-VT)
- John Stout, Rep. Tim Burchett (R-TN-02)
- Alyssa Anderson, Rep. Juan Ciscomani (R-AZ-06)
- Molly Barlow, Senate Foreign Relations Committee, Majority
- Cole Ireland, Sen. Marco Rubio (R-FL)
- Luis Reyes, Rep. John James (R-MI-10)
- Meghan Gallagher, House Committee on Appropriations, Majority
- Brad Decker, Rep. Keith Self (R-TX-03)
- Caleb Kostreva, Rep. Cory Mills (R-FL-07)
- Addy Allegretti, Rep. Warren Davidson (R-OH-08)
- Mary Vigil, House Foreign Affairs Committee, Majority
- Alana Lomis, Rep. Michael McCaul (R-TX-10)
- Sarita Vanka, Senate Committee on Appropriations, Minority
- Zakiya Johnson, House Foreign Affairs Committee, Minority
- Arian Beckwith, Rep. John James (R-MI-10)
- Robert Zarate, Sen. Bill Hagerty (R-TN)
- Brandon Ramsay, House Foreign Affairs Committee, Minority
- Tracee Sutton, Rep. Greg Stanton (D-AZ-04)
- Erik Ashida, House Foreign Affairs Committee, Minority
- Dan Markus, House Foreign Affairs Committee, Majority
- Maggie Goessler, House Foreign Affairs Committee, Majority
- Charles Carrol, House Foreign Affairs Committee, Majority
- Peter Billerbeck, House Foreign Affairs Committee, Minority
- Trey Hicks, Senate Committee on Appropriations, Minority
- Brandon Yoder, Senate Foreign Relations Committee, Majority
- Todd Whiteman, Rep. Bill Huizenga (R-MI-04)
- Collin Miller, Rep. Mark Green (R-TN-07)
- Neri Martinez, Sen. Tim Scott (R-SC)
- Andrea Grace, Rep. Mike Lawler (R-NY-17)
- Lisa Goeas, Sen. Joni Ernst (R-IA)
- Maddie Mitchell, Rep. Jen Kiggans (R-VA-02)
- Kaleb Froehlich, Sen. Lisa Murkowski (R-AK)
- Mark Erste, Rep. Darrell Issa (R-CA-48)
- Nico Ruiz, Rep. Keith Self (R-TX-03)
- Joan Condon, Senate Foreign Relations Committee, Minority
- Charlie Keller, Rep. Ann Wagner (R-MO-02)
- Jonathan Day, Rep. Joe Wilson (R-SC-02)
- Matt Miltenberger, Sen. Pete Ricketts (R-NE)
- Hailey Borden, Rep. Tom Emmer (R-MN-06)

- Patrick Mocete, Rep. Young Kim (R-CA-40)
- Cam Madsen, Rep. Michael McCaul (R-TX-10)
- Mary Morgan Bell, Rep. Gary Palmer (R-AL-06)
- Mateo Haydar, Senate Foreign Relations Committee, Minority
- Caroline Bedner, Rep. Juan Ciscomani (R-AZ-06)
- Matt Hutson, Rep. Andy Harris (R-MD-01)
- Ian Merritt, Rep. Chuck Fleischmann (R-TN-03)
- Jake Middlebrooks, Rep. Jake LaTurner (R-KS-02)
- John Mark Kolb, Rep. Maria Salazar (R-FL-27)
- Gisselle Reynolds, Rep. Mario Diaz-Balart (R-FL-26)
- Cesar Gonzalez, Rep. Mario Diaz-Balart (R-FL-26)
- Jessica Steffens, House Foreign Affairs Committee, Majority
- Alex Sutton, Senate Committee on Appropriations, Minority
- Ricardo Pita, House Foreign Affairs Committee, Majority
- Brooke Bennett, Rep. French Hill (R-AR-02)
- Victor Cervino, Senate Foreign Relations Committee, Minority
- Jackson Gross, Rep. John James (R-MI-10)
- Zakiya Carr, House Foreign Affairs Committee, Minority
- Jon Abdnor, Sen. John Thune (R-SD)
- Scott Graber, Sen. Lindsey Graham, (R-SC)
- Micah Ketchel, Rep. Mike Waltz (R-FL 6)
- James Langenderfer, Rep. Brian Mast (R-FL-21)
- Mike d'Orazio, Rep. Guy Reschenthaler (R-PA-14)
- Trey Hicks, Senate Committee on Appropriations, Minority
- Christina Tsafoulas, House Foreign Affairs Committee, Minority
- Stephen Siao, Rep. Mark Green (R-TN-07)
- John Lynch, Rep. Jim Costa (D-CA-21)
- Casey Nelson, Rep. Tom Emmer (R-MN-06)

Addendum B
AGENDA: Learning Tour to Honduras, April 19-24
CARE

Friday, April 19, 2024

Travel Day

- 8:15 AM Depart from Washington, DC (AA 0458)
- 2:42 PM Arrive in Comayagua, Honduras (AA 2693)
- 4:00-5:00 PM Transfer from airport to hotel
- 6:30 PM Welcome Briefing to introduce CARE staff and delegates to one another and have security and medical briefings
Location: Hotel Real InterContinental Tegucigalpa

Participants: delegation, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)
- 9:00-10:00 AM Scene-Setter Dinner Briefing with CARE Honduras and local grassroots NGOs to give delegates an overview of migration in Honduras and understand the humanitarian and development challenges facing the Honduran community
Location: Hotel Real InterContinental Tegucigalpa

Participants: delegation, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain), Maite Matheu (CARE Honduras), Melissa Santos (FUNIDE), Alice Shackelford (UN)

Overnight: The Hotel Real InterContinental Tegucigalpa

Saturday, April 20, 2024

Tegucigalpa/El Paraiso

- 7:00-9:30 AM Transfer from hotel to El Paraiso (border of Honduras and Nicaragua)
- 9:30-1:30 PM Site Visit 1: Visit the coordinated response led by UNHCR at the southern border to learn about the range of humanitarian services provided to migrants and to speak with migrants about their motivation and goals for migration

Participants: delegation, 3-4 staff from UNHCR and World Vision, 5-6 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)

- 1:30-4:00 PM Transfer from El Paraiso to hotel in Tegucigalpa
- 4:00-5:00 PM Downtime at hotel
- 5:00-5:30 PM Transfer to from hotel to U.S. Mission briefing and reception
- 5:30-7:00 PM Briefing with U.S. Mission to Honduras to learn about U.S. development and humanitarian investments in Honduras and U.S. government policies in the region
- Participants: delegation, 4-5 representatives from the U.S. Mission to Honduras, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 7:00-9:00 PM Reception with U.S. Mission, Local Government and NGO Leaders to discuss the role of international partners, the Honduran government, and NGOs in fostering development and human rights in Honduras
Location: U.S. Ambassador's Residence
- Participants: Delegation and 50-70 representatives from the U.S. Mission, international and local NGOs, civil-society organizations, corporate partners, journalists, and local government officials*
- 9:00-9:30 PM Transfer from Ambassador's residence to hotel

Overnight: The Hotel Real InterContinental Tegucigalpa

Sunday, April 21, 2024

La Esperanza

- 8:00-9:30 AM Breakfast Panel Discussion with survivors of gang violence and extortion to learn about how they're working to reestablish their lives through Norwegian Refugee Council (NRC)'s protection and livelihood program using USAID funding
Location: The Hotel Real InterContinental Meeting Hall
- Participants: delegation, 4-5 representatives from NRC, 2-3 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 9:30-12:00 AM Transfer from hotel to Site Visit 2

12:00-2:30 PM Site Visit 2: Meet with USAID-supported farmers and paravets in Honduras' Dry Corridor to see how small interventions, such as providing a community with a corn husker or basic veterinary tools, can exponentially increase their income and foster rootedness in an area prone to migration

Participants: delegation, 4-5 representatives from CRS, BHA and USAID, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)

2:30-3:30 PM Transfer from Site Visit 2 to La Esperanza

3:30-4:00 PM Check-in hotel Posada Papa Chepe in La Esperanza

4:00-4:15 PM Transfer from hotel to Site Visit 4

4:15-6:30 PM Site Visit 4: Dinner and Tour at DAI's MISKA Cooking School to hear from migration prone youth who are training to become chefs with the aim of finding employment or operating their own restaurants locally. Delegates will learn about DAI's USAID-funded partnership with the Honduran government on job readiness in poor communities and have an opportunity to sample traditional cuisine prepared by students

Participants: delegation, 4-5 representatives from DAI, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)

6:30-6:45 PM Transfer from Site Visit 4 to hotel

Overnight: Posada Papa Chepe, La Esperanza

Monday, April 22, 2024

La Esperanza/San Pedro Sula

7:30-8:00 AM Transfer to from hotel to Site Visit 5

8:00-10:00 AM Site Visit 5: Breakfast Discussion with program participants at a local school supported by the McGovern Dole School Feeding Program to learn about how free school lunch is improving retention and nutrition outcomes among children in the community

Participants: delegation, 4-5 representatives CRS, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)

- 10:00-12:00 PM Transfer to Site Visit 6
- 12:00-2:00 PM Site Visit 6: Discussion with CARE and Cargill Foundation's Nourish the Future Program women program participants to learn how business trainings and seed capital help them start and grow their microenterprises while minimizing their desire to migrate to the US
- Participants: delegation, 4-5 representatives CARE Honduras, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 2:00-3:30 PM Transfer to Site Visit 7
- 3:30-5:30 PM Site Visit 7: Visit Tilapia Farming Co-op supported by CARE to meet with local farmers and learn how working together to develop a product and bring it to market has strengthened community ties and increase prosperity locally, mitigating the need of community members to migrate
- Participants: delegation, 4-5 representatives CARE Honduras, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 5:30-6:45 PM Transfer from Site Visit 7 to hotel
- Overnight: Hilton Princess San Pedro Sula

Tuesday, April 23, 2024

San Pedro Sula

- 8:00-8:45 AM Transfer from hotel to Site Visit 8
- 8:45-11:45 AM Site Visit 8: Visit Alfonso Lacayo Garifuna Community Center to meet with the Afro-Latino Garifuna Community to discuss how they are working with USAID to end gang violence and influence through local advocacy and access to decent work outside of the community
- Participants: delegation, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)*
- 11:45-12:30 PM Transfer to Lunch Briefing
- 12:30-2:00 PM Lunch Briefing with CASM and DAI to hear from youth program participants who have benefitted from CASM's return migrant job placement initiative to prevent gang influence on vulnerable return

migrants as well as youth who have start their small businesses thanks to the DAI's Creando program's entrepreneurship and soft skills trainings.

2:00-2:30 PM Transfer to CARE GBV program

2:30-4:30 PM Site Visit 9: Join a women's support group meeting with CARE's GBV prevention program facilitated by survivors of gender-based violence to discuss GBV as a driver of migration. The forum provides a safe-space environment for survivors to share their experiences of gender-based violence and support one another on the path to recovery and self-empowerment.

4:30-5:00 PM Transfer to hotel

At Leisure Dinner at hotel

Overnight: Hilton Princess San Pedro Sula

Tuesday, April 23, 2024

Travel Day

8:00-10:00 AM Site Visit 10: Tour IOM Centro Belen (USAID-funded) to meet with families or unaccompanied minors who were deported from the US back to Honduras and learn about the reintegration process as well as how the center deals with the unaccompanied minors whose families they cannot locate for a safe return

Participants: delegation, 4-5 representatives IOM, 3-5 program participants, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)

10:00-10:15 AM Transfer to Closing Lunch

10:15-11:45 AM Closing Lunch: to reflect on trip take-aways and the impact of U.S. support and interventions. Note: Entire time will be allocated to discussing officially connected programming

Participants: delegation, CARE staff (Kalei Talwar, Rasik Winfield, Jorge Bagaipo, Patrice Brombeck, Kate Adelung, Justin Spain)

11:45-12:10 PM Transfer from lunch to airport

1:48 PM Depart from San Pedro Sula (American 438)

CARE and CARE Action Now Structure Explained

CARE, a 501(c)(3) organization, is a leading international humanitarian organization fighting global poverty that places special focus on working alongside underprivileged women who, equipped with the proper resources, can assist whole families and entire communities escape poverty through improved basic education, prevent the spread of HIV, increase access to clean water and sanitation, and expand economic opportunities and the protection of natural resources. CARE also delivers emergency aid to survivors of war and natural disasters, and helps people rebuild their lives.

CARE established CARE Action Now in October 2007 as a related but separately incorporated 501 (c)(4) organization. Served by a mostly independent Board of Directors, CARE Action Now undertakes a variety of programs and activities in furtherance that organizations' comparable missions, most notably directly influencing policymakers through public awareness campaigns, briefings, reports, meetings, testimony, and other areas based on CARE's experience of working with poor people around the world over more than 60 years. The two organizations share facilities and resources, allocating the costs between them based upon use, as is common in the nonprofit sector. CARE provides periodic funding to CARE Action Now using a written grant mechanism to support the range of its advocacy and lobbying activities. CARE Action Now is increasingly raising funds independent of CARE. This is a common structure for related nonprofit organizations, where a 501(c)(3) organization uses some of its limited funding on lobbying to support a related 501(c)(4) rather than doing the lobbying directly itself.

CARE serves as common paymaster for both organizations, so that all shared employees receive one paycheck from CARE for services provided to either CARE or CARE Action Now. CARE Action Now provides to CARE its allocable share of salary, benefits, and payroll taxes. All staff time that qualifies as "lobbying activity" under the Lobby Disclosure Act that is under this arrangement, although those employees may also perform non-lobbying services for CARE. CARE Action Now treats its reimbursement payments to CARE as expenditures for salary and related items on its books.

This relationship which is consistent with customary practice leads us to conclude that CARE has properly completed this form, including that it does not employ or retain lobbyists. However, we include this additional information in the interest of full transparency so that the committee may make this determination for itself.

BILL & MELINDA
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March 13, 2024

House Committee on Ethics
1015 Longworth House Office Building
Washington, DC 20515

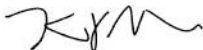
This letter is submitted in response to your request regarding a learning trip beginning April 19, 2024. The Bill and Melinda Gates Foundation made a grant to CARE USA on September 9th, 2023 to fund various activities, including congressional tours to provide learning opportunities on U.S. foreign assistance programs.

I send this letter to confirm that the Bill and Melinda Gates Foundation is aware of this project and has provided support, through the assistance of grant funding, to CARE USA for this project for the purpose of providing members of Congress, Congressional staff, other key decision-makers and influential individuals with the personal experience and knowledge of U.S. government programs in the developing world and to provide follow-on information to tour participants, selecting countries that have a broad array of U.S. government development projects.

However, the Foundation did not play a significant role in the project, or in organizing the related trip, and has not been involved in the selection or invitation of travel participants. Decisions regarding travel participants have been controlled by and under the sole discretion of CARE USA. This funding has not been directly or indirectly earmarked to finance any aspect of this trip.

If we can provide any additional information, please contact me at Kim.Webber@gatesfoundation.org, or at 202.662.8195.

Sincerely,



Kim Webber
Senior Program Officer
Global Policy and Advocacy
Bill and Melinda Gates Foundation