

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Cara Camacho
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: April 1st, 2024 Return: April 6th, 2024  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
4. Departure City: Washington, DC Destination: Brussels, Belgium; Warsaw, Poland; Rzeszow, Poland Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Third Way Foundation (PPI is a project of Third Way Foundation)
6. Describe Meetings and Events Attended: Attended meetings with officials from the European Union, The North Atlantic Treaty Organization, Polish government, U.S. Embassy Poland and U.S. Army on airbase.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Cara Camacho Digitally signed by Cara Camacho Date: 2024.04.22 14:22:28 -04'00' Date: 4/22/2024

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Jim Himes Date: 4/22/2024

Signature of Supervising Member: \_\_\_\_\_ 

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: Third Way Foundation (PPI is a project of Third Way)
2. Travel Destination(s): Brussels, Belgium; Warsaw, Poland; Rzeszow, Poland
3. Date of Departure: April 1st, 2024 Date of Return: April 6th, 2024
4. Name(s) of Traveler(s): Andrew Wright, John Lee, Shira Siegel, Cara Camacho, Sebastian Wigley,  
*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1645.50	\$563.53	\$700	NA
Accompanying Family Member	NA	NA	NA	NA

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: April 12th, 2024

Name: Lindsay Lewis Title: Executive Director

Organization: Progressive Policy Institute

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1919 M St NW

Telephone: (916) 496-4434 Email: llewis@ppionline.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Cara Camacho

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: Cara Camacho

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Rep. Jim Himes

Office Address: 2137 Rayburn

Telephone Number: 202.226.1785

Email Address of Contact Person: cara.camacho@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

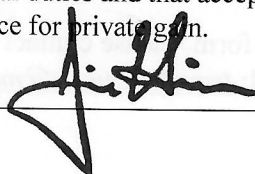
## TRAVELER FORM

1. Name of Traveler: Cara Camacho
2. Sponsor(s) who will be paying or providing in-kind support for the trip: The Third Way Foundation (Progressive Policy Institute is a project of Third Way Foundation)
3. City and State **OR** Foreign Country of Travel: Belgium, Poland
4. a. Date of Departure: 4/1/2024 Date of Return: 4/6/2024  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other(specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As chief of staff to Congressman Jim Himes, this trip will help me gain a greater understanding of the US/Ukrainian relationship. My boss has been vocal in his support of the Ukrainian people and government.
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_



Date: \_\_\_\_\_

3/4/24

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

The Third Way Foundation (Progressive Policy Institute is a project of Third Way Foundation)

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See attached

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 1, 2024 Date of Return: April 6, 2024

7. a. City of departure: Washington, DC

b. Destination(s): Brussels, Belgium. Warsaw, Poland. Rzeszow, Poland.

c. City of return: April 6, 2024

8. **Check only one.** I represent that

- a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor’s interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
PPI has been conducting policy work and facilitating transatlantic dialogues between U.S. policymakers and international partners since 1989. The mission of this specific trip is aligned with the goals of PPI’s New Ukraine Project.

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
  - b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If “b” is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
Average of \$55 per day
    - 2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_  
Brussels is home to the EU and NATO and Poland is a key ally for Ukraine.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Hilton Brussels Grand Place City: Brussels, Belgium Cost Per Night: \$180  
 Reason(s) for Selecting: Centrally located to meetings
- Hotel Name: Hilton Warsaw City City: Warsaw, Poland Cost Per Night: \$114  
 Reason(s) for Selecting: Centrally located to meetings
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	\$1650	\$522	\$700
For each Accompanying Family Member			


	<b>Other</b> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 2/28/24  
 Name: Lindsay Lewis Title: Executive Director  
 Organization: The Third Way Foundation  
 Address: 1919 M Street NW, Ste 300, Washington, DC 20036  
 Email: llewis@ppionline.org Telephone: (202) 617-4042

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

March 29, 2024

Ms. Cara Camacho  
Office of the Honorable James A. Himes  
2137 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Camacho:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Belgium and Poland,<sup>1</sup> scheduled for April 1 to 6, 2024, sponsored by the Third Way Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.



If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The signature is written in a cursive style with a large initial "M".

Michael Guest  
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is written in a cursive style with a large initial "S".

Susan Wild  
Ranking Member

MG/SW:eme



HI



ppi



**CONGRESSIONAL STAFF DELEGATION**  
BRUSSELS & POLAND – APRIL 2024

**H****ppi**

## Welcome to Our Trip to Brussels and Poland

To our Congressional Staff Delegation,

Thank you for joining PPI and Hudson Institute's April 2024 trip to Brussels and Poland.

PPI and Hudson are proud to be partnering on this high-level trip that will feature a select, bipartisan group of senior staff and foreign policy experts in the House and Senate committed to advancing America's global interests and supporting our international allies.

In Brussels and Warsaw, we will meet and learn from key officials in the EU, NATO and the newly elected Polish government, along with local NGO and think tank experts, to gain new perspectives on the importance of continued U.S. support for the war in Ukraine. In Rzeszów, also known as "J-Town," not far from the Ukrainian border, we will meet with U.S. military officials and get an up-close look at the international military equipment being sent into Ukraine.

Among the key topics we will focus on:

- The consequences on the ground of US hesitancy to send additional military aid
- What European leaders believe is at stake in the war and why they are up stepping up their assistance even as the US considers winding down
- What weapons and other military aid Ukraine needs to win the war as quickly as possible
- How Europeans believe the war is reshaping the global order, ushering in a new era of tension and requiring a new kind of vigilance

PPI and Hudson are both nonprofit 501(c)(3) organizations with a shared mission of providing educational programming on current policy issues, including transatlantic exchanges with international partners. This trip is planned in compliance with House and Senate ethics rules.

Regards,

Tamar Jacoby  
Director of PPI's New Ukraine Project

Dan McKivergan  
Hudson Institute, VP of Government Relations

## BEFORE YOU GO

- Call your credit card company or bank to notify them of your travel plans and inquire about their foreign transaction and/or withdrawal policy.
- Bring a photocopy of your passport and vaccine card (we recommend having a copy of both on your phone, either as a photo or a saved file).
- Check with your cellphone provider about international rates for talk, text, and data.
- Check with your health insurance provider about travel coverage.
- Give yourself ample time to get to Dulles Airport prior to departure. With construction and security delays, we recommend arriving at least two hours before your flight.
- PPI has provided travel accommodations, lodging, and meal arrangements for your trip. Any additional spending outside of the trip's programming must be on your own.

## THINGS TO BRING

- You **\*MUST\*** bring your passport for travel and for meetings.
- You are allowed one personal item, one carry-on suitcase, and one checked bag (50 lbs. max)
- Make sure to pack any medications you may need, an outlet converter (adaptable for U.K. & Europe), chargers, comfortable shoes, comfortable clothes, and any other necessities.

### DRESS CODE/ATTIRE FOR MEETING:

- **Women's business:** Dress, skirt or slacks, button-down or blouse, blazer, heels, loafers, or flats.
- **Women's business casual:** Skirt or slacks, button-down or blouse, trousers, khakis, blazer, sweaters, loafers, or flats.
- **Men's business:** Button-down, suit jacket, suit pants, tie, dress shoes, or boots.
- **Men's business casual:** Button-down, sweater, suit jacket, dress shoes, or boots.

*NOTE: These are simply recommendations for packing and preparing for the trip. However, many of the official buildings will require visitors to dress in professional, business attire. The program marks attire for each meeting/event. Down time is your personal clothing choice. Pack accordingly.*

## WEATHER

**4/2 Brussels:** High 53 F, Low 44 F, 45% Chance of Rain, Winds WSW 12 mph  
**4/3 Brussels:** High 52 F, Low 45 F, 33% Chance of Rain, Winds WSW 11 mph  
**4/4 Warsaw:** High 56 F, Low 43 F, 34% Chance of Rain, Winds SW 12 mph  
**4/5 Warsaw:** High 55 F, Low 44 F, 24% Chance of Rain, Winds SW 11 mph  
**4/6 Warsaw:** High 57 F, Low 43 F, 39% Chance of Rain, Winds SSW 10 mph

*We recommend checking the weather immediately prior to the trip and to consider packing an umbrella or rain jacket if necessary.*

## TRANSPORTATION

**Outbound Flight to Brussels:**  
**UA 950 Dulles International Airport (IAD) to Brussels Airport (BRU):** Departs Monday, April 1 at 5:35 pm, Arrives at 4 pm

**Flight to Warsaw:**  
**Brussels Air SN 2555 BRU to Warsaw Chopin Airport (WAW)**  
Departs Wednesday, April 3 at 3:20 pm, Arrives at 5:15 pm

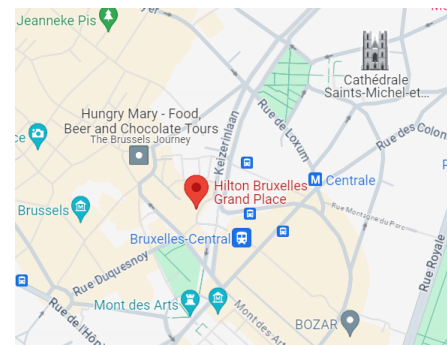
**Return Flights to DC:**  
**Flight to Frankfurt: LH 1347 WAW to FRA**  
Departs Saturday, April 6 at 9:40 am, Arrives in Frankfurt at 11:30 am  
1 hr 40 min layover

**Flight to DC: LH 418 FRA to IAD**  
Departs Saturday, April 6 at 1:10 pm, Arrives in D.C. at 4:05 pm

**Subway / Rideshare:**  
Between meetings, we will facilitate group travel either by subway, taxi, and rideshare.

## LODGING

**Hilton Brussels**  
**Grand Place, Carr**  
**de l'Europe 3, 1000**  
**Bruxelles, Belgium**



**Hilton Warsaw**  
**City, Grzybowska**  
**63, 00-844**  
**Warszawa, Poland**



## STAFF CONTACTS

**Stuart Malec**  
*PPI Political Director*

**smalec@ppionline.org**  
**860-508-8554**

**Justin Littleford**  
*PPI Political Coordinator*

**jlittleford@ppionline.org**  
**603-828-9753**

## EMERGENCY INFORMATION

*In the event of a life-threatening medical emergency or other emergency situation, call 911. PPI Staff has medical kits for non-emergency situations, including Band-Aids, ice-packs, and more. Contact a PPI staff member at any time of day or night for assistance.*

**Lindsay Lewis | Executive Director**

Lindsay Mark Lewis has been the Executive Director and Board Member of the Progressive Policy Institute (PPI) since 2010. Besides his involvement in all PPI projects, he focuses on building policy dialogues with Mayors, Governors, House and Senate Members, the Administration and expanding the PPI reach into International policy and idea connections. He spends significant time in Europe engaging stakeholders in Brussels and individual Member States' policy leaders. He has led PPI efforts into Australia, Japan, Vietnam, Indonesia, Argentina and other key high growth and innovative regions of the globe.

**Tamar Jacoby | Director of the New Ukraine Project**

Tamar Jacoby is the Kyiv-based director of the Progressive Policy Institute's New Ukraine Project. A former journalist and author, she was a senior writer and justice editor at Newsweek and, before that, the deputy editor of the New York Times op-ed page. She is the author of "Someone Else's House: America's Unfinished Struggle for Integration" and "Displaced: The Ukrainian Refugee Experience."

**Michael Quigley | Director, European Office**

Michael Quigley is the Director of PPI's European Office based in Brussels. He joined PPI in fall 2016 to further strengthen PPI's footprint in Europe and build on the growing engagement with policymakers and stakeholders in Europe. Prior to joining PPI, Mr. Quigley spent more than 10 years working in public affairs advising companies in their dealings with the European Union across several sectors including financial services and technology as well as on trade and competition. He has spent considerable time working in several European cities including London, Berlin, Paris, Dublin and Rome as well as his base in Brussels. In 2018 he graduated with a LL.M. in Competition Law and Economics at the Brussels School of Competition.

**Ben Ritz | Director of the Center for Funding America's Future**

Ben Ritz is the Director of PPI's Center for Funding America's Future, which develops policy proposals to strengthen public investments in the foundation of our economy, modernize health and retirement programs to reflect an aging society, and transform our tax code to reward work over wealth. Ben's expert analysis has been published in the Washington Post, the New York Times, the Wall Street Journal, Forbes, The Hill, and other national news outlets.

**Stuart Malec | Director of Government Affairs**

Stuart Malec is the Director of Government Affairs for PPI. Before joining PPI, Stuart directed the press operations for two members of the U.S. House of Representatives, serving as a senior aide to lawmakers sitting on the Energy and Commerce, Veterans Affairs, Homeland Security, and Armed Services Committees. Prior to his work in political communications, Stuart led outreach programs for a Congressional district office and worked on state and local political campaigns in New England.

**Justin Littleford | Political Outreach Coordinator**

Justin Littleford is the Political Outreach Coordinator for the Progressive Policy Institute (PPI). Before coming to PPI, Justin worked as an organizer on campaigns, first for the Elizabeth Warren 2020 presidential campaign and then for the 2022 Colorado Democratic Coordinated Campaign. He currently serves as a Firing Platoon Leader in a HIMARS Battery in the Colorado Army National Guard alongside his work at PPI. Justin is a proud Coloradan and is excited to bring those values to Washington DC. In his free time, Justin is an avid reader and enjoys building miniature models.



**Daniel McKivergan | Vice President, Government Relations**

Dan McKivergan is vice president of government relations at Hudson Institute. Previously, he was executive vice president for policy at Baron Public Affairs. He was also deputy policy director for the 2008 presidential campaign of Senator John McCain. Over the years, Mr. McKivergan worked for various organizations, including the Weekly Standard as the magazine's online foreign editor. He also held the position of legislative director for Senator McCain and US Representative Daniel Miller of Florida. A graduate of Holy Cross and Johns Hopkins, Mr. McKivergan served in the United States Coast Guard Reserve and was a founding member of the board of directors for the Wounded Warrior Project.



**Matthew Boyse | Senior Fellow, Center on Europe and Eurasia**

Matt Boyse is a Senior Fellow with Hudson Institute in Washington, DC. He is also an Adjunct Lecturer at the Johns Hopkins School of Advanced International Studies, George Washington, and American universities. A former Senior Foreign Service Officer, his last role was as Deputy Assistant Secretary in the State Department's Bureau of European Affairs overseeing U.S. policy toward Central Europe and the Office of the Special Envoy for Holocaust Issues. He also served as Chargé d'Affaires in Switzerland, Finland, Romania, and the U.S. Mission to NATO, as well as in Ottawa (A/DCM), Wiesbaden (Political Advisor, U.S. Army Europe, Duesseldorf (Consul General), Berlin, Kabul, New Delhi, Warsaw, Moscow, Dhaka, and London.





**Jacob Philip Best | Communications Director for Sen. Jon Ossoff (D-GA)**

Jake Best serves as Communications Director to United States Senator Jon Ossoff of Georgia. Best has held this position since June 2021, having previously served as Press Secretary. Prior to joining Senator Ossoff's office, Best worked on multiple political campaigns, including Jon Ossoff for Senate, Carolyn Bourdeaux for Congress, Jon Ossoff for Congress, and Hillary for America. Best is a graduate of the University of Florida with a degree in journalism and communications. Best grew up in Roswell, Georgia, and currently lives in Washington, D.C.



**Cara Camacho | Chief of Staff for Rep. Jim Himes (D-CT-04)**

Cara Camacho is Chief of Staff for Congressman Jim Himes (D-CT), ranking member of the House Permanent Select Committee on Intelligence. Previously, she was Senior Vice President at the Bank Policy Institute where she focused national security issues. Under President Obama, she served in legislative and policy roles at the Department of the Treasury, the National Security Council at the White House, and the Department of Defense, where she was the recipient of the Secretary of Defense Medal for Exceptional Public Service. She began her career working for Senator Jack Reed, her home state Senator. She has a bachelor's degree from George Washington University and a master's in public policy from Brown University.



**Micah Chambers | Legislative Director for Sen. Kevin Cramer (R-ND)**

Micah Chambers serves as the Legislative Director for Senator Kevin Cramer (R-ND), overseeing the Senator's legislative staff and priorities. As a member of the Senate Environment & Public Works (EPW), Armed Services, Banking, and Veteran Affairs Committees, Micah manages the Senator's priorities through the legislative process. During his time with Senator Cramer, he has helped navigate the Senator's objectives through the National Defense Authorization Act, Surface Transportation Reauthorization, and Water Resources Development Act processes. Before serving in Senator Cramer's office, Micah served as the Department of Interior's (DOI) Acting and Deputy Director of Congressional and Legislative Affairs. He managed the Department's legislative initiatives and served as the liaison for all Congressional inquiries related to energy, conservation and public lands issues. Micah led the Department's outreach and negotiations with Capitol Hill and OMB. During his tenure at the Department, he spearheaded Congressional efforts related to deferred maintenance on public lands.



**Matthew Clarkin | Senior Legislative Assistant for Rep. Brian K. Fitzpatrick (R-PA-01)**

Matthew Clarkin has worked for Representative Brian Fitzpatrick for three years and currently serves as Senior Legislative Assistant, managing a wide range of domestic and foreign policy areas. Representative Fitzpatrick is previously a member of the House Foreign Affairs Committee, and currently serves on the House Permanent Select Committee on Intelligence and the NATO Parliamentary Assembly.



**Mark Dreiling | Chief of Staff for Rep. Don Bacon (R-NE-02)**

Captain Mark Dreiling, United States Air Force (retired) currently serves as the Chief of Staff for Congressman Don Bacon. Rep. Bacon serves on the House Armed Services Committee, where he is a member of the Strategic Forces and Tactical Air and Land Forces Subcommittees. Mark served as a Space Operations Officer during his career in the Air Force. Prior to retirement, he was the Test Director for the Family of Advanced Beyond-Line-Of-Sight Terminals. He also served with USSTRATCOM, the NGIA, and the 460th Space Wing. He received a number of awards through his military tenure. Previously, Mark worked for State Senator Mark Quandahl and State Senator Pam Brown in the Nebraska Legislature, as well as the freshman Congressman Lee Terry. Mark holds an M.A. with Highest Distinction in Defense and Strategic Studies from the Naval War College. A graduate of the University of Nebraska – Lincoln, he has been honored with the Nebraska Alumni Association’s oldest recognition – the Distinguished Service Award. Mark is also a Stennis Congressional Fellow during the 117th Congress.



**Yuichiro Kakutani | Legislative Aide for Sen. Joni K. Ernst (R-IA)**

Yuichi is a legislative aide for Sen. Ernst. Before she came to the Hill, she was a journalist for the Daily Beast and Washington Free Beacon, covering Chinese influence campaigns in the United States. She has a bachelors in history from Cornell University and a masters in Asian studies from Georgetown University.



**John Lee | Chief of Staff to Rep. Nikki Budzinski (D-IA-13)**

John Lee is Chief of Staff to Rep. Nikki Budzinski, a first term Democrat from Central and Southern Illinois. Prior to this role, he served as Senior Policy Advisor to Rep. Sean Casten, focused on energy, climate, and infrastructure issues, where he got to play a role in passage of the Inflation Reduction Act. He was named to the Forbes 30 Under 30 Energy List. Before Capitol Hill, John worked for a multi-client government relations firm for 7 years focused on appropriations and energy issues. He's a native of Chicago, Illinois, and a graduate of Colgate University.



**Amanda Rogers Thorpe | National Security Advisor to Sen. Peter Welch (D-VT)**

Amanda Thorpe is the National Security Advisor for Senator Peter F. Welch (D-Vermont). Ms. Thorpe has worked for the United States Congress since 2005, including as the Military/Appropriations Legislative Assistant for Congressman C.A. Dutch Ruppersberger (MD-02). She worked for 12 years as a Professional Staff Member for the House Permanent Select Committee on Intelligence, most recently as Staff Director for the Defense Intelligence and Warfighter Support Subcommittee. Ms. Thorpe holds a Bachelor of Science in Political Science from Weber State University, a Master of Arts in Strategic Security Studies from the National Defense University, is the recipient of the Army Meritorious Public Service Award and the Office of Strategic Services (OSS) Society Congressional Gold Medal.



**Shira Siegel | Chief of Staff for Rep. Jason Crow (D-CO-06)**

Shira Siegel has served as Chief of Staff for Congressman Jason Crow (D-CO) since January 2023. She has also previously worked for Reps. Elaine Luria, Nita Lowey, and Mike Quigley. In her decade plus of service in the House of Representatives, Shira has followed the legislative track with a policy focus on foreign affairs, defense, and national security. Shira attended the George Washington University's Elliott School of International Affairs, where she graduated with a BA in International Affairs and concentrations in African Studies and Global Public Health.



**Sebastian Wigley | Legislative Assistant for Rep. Young Kim (R-CA-40)**

Sebastian Wigley is a Legislative Assistant working for Representative Young Kim (CA-40), covering her assignment on the House Foreign Affairs Committee and role as Chairwoman of the Indo-Pacific Subcommittee. He attended school at the University of North Georgia where he earned his degree in political science. During his time in school, he worked as a legal assistant at a criminal defense law firm and completed internships with former Representative Doug Collins and Representative Pete Sessions. He joined Representative Collins' office as a Staff Assistant in 2020, and Representative Kim's office as a Legislative Correspondent in 2021.



**Andrew Wright | Chief of Staff for Rep. Derek Kilmer (D-WA-06)**

Andrew Wright is Chief of Staff to U.S. Representative Derek Kilmer. Kilmer, a Democrat, represents Washington's sixth congressional district in the U.S. House of Representatives and serves as a member of the Defense Subcommittee on the House Appropriations Committee. Prior to serving as Chief of Staff, Wright served as Kilmer's Communications Director and as a Senior Advisor to the Select Committee on the Modernization of Congress. Wright previously served as the first Executive Director of the Problem Solvers Caucus, a bipartisan coalition of 20 Democrats and 20 Republicans that worked to find common-sense solutions to some of America's biggest challenges. He earned his bachelor's degree from the University of Pittsburgh and is a native of Rochester, New York.

*\*All times are local\**

## Monday, April 1, 2024

**5:35 PM - 7:15 AM+1**      **Departure Flight to Brussels**  
UA 950 Dulles International Airport (IAD) to Brussels Airport (BRU)  
**Staff Contact:** Justin Littleford

## Tuesday, April 2, 2024

**7:15 - 8:30 AM**              **Travel to Hotel via Metro**  
*Note: Staff will be on-site to arrange transportation.*  
**Staff Contact:** Justin Littleford and Ben Ritz

**9:00 - 10:00 AM**            **Breakfast Briefing: Trip Overview with Hudson and PPI**  
**Location:** Hilton Brussels Grand Place, Carr de l'Europe 3, 1000 Bruxelles, Belgium

PPI Executive Director Lindsay Lewis and Hudson Institute VP Dan McKivergan will provide a briefing on the trip agenda.

*10:00 AM*                      *Bus to NATO (30 mins)*

*10:30 - 11:00 AM*            *Arrival at Guard House SouthNATO HQ and Security Check*

**11:00 - 11:15 AM**            **NATO Opening Remarks from Marie-Doha Besancenot, Assistant Secretary General for Public Diplomacy**  
**Location:** Boulevard Léopold III, 1110 Brussels, Belgium

ASG for Public Diplomacy Marie-Doha Besancenot will provide opening remarks prior to all meetings.

**11:15 AM - 12:00 PM**        **Discussion on NATO's Priorities with Stian Jenssen, Director of the Private Office of the NATO Secretary General**  
**Location:** Boulevard Léopold III, 1110 Brussels, Belgium

Discussion on NATO's priorities for Ukraine and beyond.

- 12:45 - 1:45 PM**      **Networking Lunch with NATO at ‘The Diplomat’**
- 1:45 - 2:30 PM**      **NATO’s Posture and Russia’s War against Ukraine with Ambassador Boris Ruge, Assistant Secretary General for Political Affairs and Security Policy and Tom Goffus, Assistant Secretary General for Operations**  
**Location:** Boulevard Léopold III, 1110 Brussels, Belgium
- Discussion with ASG Political Affairs and Security Policy and ASG Operations on NATO’s force posture and about Russia’s war against Ukraine
- 2:30 - 2:45 PM**      **Group Photo with NATO**
- 2:45 PM**      **U.S. - NATO Relations with Mark Tervakoski, Political Counselor to NATO**  
**Location:** Boulevard Léopold III, 1110 Brussels, Belgium
- Discussion regarding the importance and intricacies of the US-NATO relationship
- 3:30 PM*      *Bus to Berlaymont (25 mins)*
- 4:00 - 5:00 PM**      **Meeting with Alexane Barrouillet, Office of European Commissioner for Budget and Administration**  
**Location:** Berlaymont, Rue de la Loi 200, 1000 Bruxelles, Belgium
- Discussion on various EU funding streams to support Ukraine.
- 5:00 PM*      *Walk to hotel (20 mins) or Uber [Metro is easiest]*
- 6:45 PM*      *Walk to dinner (10 mins)*

7:00 - 9:00 PM

## Dinner on Ukraine Support with Invited Guests

**Location:** The Hotel Amigo, Rue de l'Amigo 1, 1000 Bruxelles, Belgium

Guests include:

Dan MICHAELS, Brussels Bureau Chief for The Wall Street Journal

Tomi HUHTANEN, Executive Director, Martens Centre

Robert GOLANSKI, EPP Policy Adviser on Foreign Affairs, Security and Defence (AFET), Ukraine

Jörgen SILL, S&D Political Adviser, Committee on Foreign Affairs (AFET)

Paul IVAN, Renew Foreign Policy Advisor (AFET)

Dinner with foreign policy staffers from major political parties in the EU and journalists to discuss the different parties's policies regarding Ukraine

## Wednesday, April 3, 2024

7:45 - 8:45 AM

## Breakfast on your own at the hotel

*\*Staff needs to check out, bring bags down before first meeting\**

8:45 AM

*Walk to Europa Building (30 mins) or Metro*

9:30 - 10:15 AM

## Meeting with Mara Steinberga, Foreign Policy Advisor, Office of European Council President

**Location:** Europa Building, Rue de La Loi 165, 1000 Bruxelles

Discussion on general US and European relations from the perspective of the European Union, as well as security and defense policy including NATO.

10:15 AM

*Walk to Rdpt Robert Schuman 9 (3 mins)*

10:30 - 11:15 AM

## Meeting with Ruth Bajada, Deputy Director Americas - Head of Division US and Canada, European External Action Service

**Location:** Rdpt Robert Schuman 9, 1046 Brussels

Discussion on current priorities in the EU-US relationship, the challenges ahead, the future of the Transatlantic relationship.

11:15 AM

*Walk to Rue Joseph II, 54 (14 mins)*

**11:30 AM - 12:30 PM**      **Meeting with Natalie Pauwels, Head of Unit in the Ukraine Service, DG NEAR**  
**Location:** Location: Rue Joseph II, 54 - 1000 Brussels

12:30 - 1:00 PM      *Bus to Airport*  
*\*Bags will be loaded on bus from hotel by PPI\**

**1:45 - 2:15 PM**      **Lunch at Airport**

**3:20 - 5:15 PM**      **Flight to Warsaw**  
Brussels Air SN 2555 BRU to Warsaw Chopin Airport (WAW)

5:15 - 7:00 PM      *Bus to Hotel and Check-in*  
*WAW to Hilton Warsaw City*

**7:30 - 10:00 PM**      **Dinner on Polish Political Landscape with Invited Guests**  
**Location:** Villa Foksal Foksal 3/5, 00-366 Warszawa, Poland

Guests include:  
Michał Baranowski, Managing Director for German Marshall Fund East PISM  
Roman Imielski, Editor in Chief of Gazeta Wyborcza

Dinner with think tank leaders and journalists to provide a lay of the land  
of the Polish Political landscape

## Thursday, April 4, 2024

**7:15 - 8:15 AM**      **Breakfast on your own at the hotel**  
**Location:** Hilton Warsaw City

8:15 AM      *Bus to US Ambassador's residence*

**8:45- 9:45 AM**      **Meeting with American Deputy Chief of Mission, Daniel Lawton**  
**Location:** US Ambassador's residence, 48 J. Dąbrowskiego Stary  
Mokotów

Discussion on U.S. mission to Poland in context of the war in Ukraine.

9:45 AM      *Bus to Sejm*



- 10:00 - 11:30 AM**      **Meeting with MP Paweł Kowal, chairman of Foreign Affairs Committee and Commissioner for Ukraine's Recovery**  
**Location:** Wiejska 4/6/8, 00-902 Warszawa, Poland
- Overview of Polish parliament's work to support Ukraine and tour of Parliament.
- 11:45 AM*                      *Bus to PCPM*
- 12:00 - 1:15 PM**      **PCPM Education Center – Ukrainian curriculum school**  
**Location:** Postępu 15C, 02-676 Warszawa
- Tour of school for Ukrainian refugee students operated by Polish Center for International Aid (PCPM).
- 1:30 - 2:15 PM**      **Casual Lunch**
- 2:30 - 4:00 PM**      **Meeting with Mikołaj Rysiewicz, Director of Office of the President's Cabinet**  
**Location:** St. 46/48 Krakowskie Przedmieście, 00-325 Warsaw
- Discussion on regional security and Polish support for Ukraine.
- 4:15 PM*                      *Bus to Hotel*
- 7:30 - 9:00 PM**      **Dinner on Poland Political Landscape with Invited Guests**  
**Location:** Kuchnia Warszawska Rynek Starego Miasta 21, 00-272 Warszawa, Poland
- Dinner with members of the Bilateral Poland-USA Parliamentary Team on the importance of the Polish and American diplomatic relationship

## Friday, April 5, 2024

- 7:15 - 10:45 AM**      **Bus to Rzeszów - Briefing on New Ukraine Project from Tamar Jacoby**
- Tamar Jacoby will brief on the work of PPI's New Ukraine Project on bus ride to Rzeszów
- 11:00 AM - 12:00 PM**      **Tour of MEDEVAC Hub operated by PCPM**  
**Location:** Jasionka 954A. 36-002 Jasionka
- Tour of MEDEVAC hub operated by the Polish Center for International Aid to witness firsthand the effects of the invasion of Ukraine

**12:15 - 1:30 PM**

**Task Force 82 Mission Briefing**

**Location:** LSA

Staffers will attend a briefing from Task Force 82 leadership on their mission's purpose

**1:30 - 2:15 PM**

**Lunch Meeting with U.S. Military in Rzeszow**

**Location:** Logistic Support Area DFAC

Lunch with US service members at RDC-U at Logistic Support Area in Rzeszow

**2:15 - 2:30 PM**

*Transit to RDC-U Site*

**2:30 - 4:00 PM**

**RDC-U Site Visit**

**Location:** RDC-U

Staffers will visit the location of a US military maintenance facility and learn how the US military has been assisting in maintaining and repairing Ukrainian vehicles

**4:00 - 7:30 PM**

*Bus back to Warsaw*

**7:30 - 9:00 PM**

**Closing Dinner with PPI and Hudson**

**Location:** TBD

Trip recap and conversation on lessons learned.

## Saturday, April 6, 2024

**7:00 AM**

*Uber / Taxi to Airport*

**9:40 - 11:30 AM**

**Connecting flight to Frankfurt**

LH 1347 WAW to FRA

1 hr 40 min layover

**1:10 - 4:05 PM**

**Return Flight to Washington D.C.**

LH 418 FRA to IAD



**Ruth Bajada | Head of the United States and Canada Division, EEAS**

Ruth Bajada is a diplomat at the European External Action Service, where she leads the United States and Canada Division. Since 2011, she has served EEAS in many capacities, including as Political Advisor to the Secretary General; head of the Political, Press and Information Section; and as an analyst for several regional teams (including MENA and Chile). Prior to joining EEAS, Ms. Bajada worked with the EU Parliament, Secretariat, and INTCEN.



**Michal Baranowski | Managing Director, GMF East & Regional Director, Poland, German Marshall Fund**

Michał Baranowski is a managing director for GMF East. He previously served as a senior fellow and the director of GMF's Warsaw office. He is a member of the Polish-German reflection group established by presidents of Poland and Germany. Before joining GMF in 2006, Mr. Baranowski worked with the European Institute of Public Administration. He holds a master's of European public affairs from Maastricht University, and has studied at Mercer University in the United States and the University of Oxford.



**Alexane Barrouillet | Member of Cabinet, Office of the European Commissioner for Budget and Administration**

Alexane Barrouillet serves as a cabinet member for the European Commissioner for Budget and Administration. Prior to joining this office in 2020, she worked in the European Commission's Agriculture and Rural Development program. Ms. Barrouillet holds a master's in European Politics and Public Law from various universities.



**Marie-Doha Besancenot | Assistant Secretary General for Public Diplomacy, NATO**

Marie-Doha Besancenot became NATO's Assistant Secretary General for Public Diplomacy in September 2023. The Public Diplomacy Division (PDD) works to raise the Alliance's profile with audiences world-wide and to build support for Alliance operations and policies. Ms. Besancenot has previously served with the French Ministry of Foreign Affairs, Office of the Prime Minister, and Allianz. She is a graduate of France's École Normale Supérieure and holds a master's degree in German Studies.



**Dr. Marek Dietl | Chief Executive Officer of GPW (Warsaw Stock Exchange)**

Dr. Marek Dietl is the CEO of GPW (Warsaw Stock Exchange) and the economic adviser to the President of Poland. He has spent almost 20 years in the consulting and venture capital industries. He collected experience as a non-executive board member of more than 25 organizations. Marek Dietl frequently undertakes community and academic activities. He used to serve as a mediator at the arbitration court of the Financial Supervision Commission and adviser to the President of Energy Regulation Office. Marek Dietl is also an assistant professor at the SGH-Warsaw School of Economics.



**Thomas Goffus | Assistant Secretary General for Operations**

Tom Goffus was appointed as Assistant Secretary General for Operations in January 2022. He advises the Secretary General on strengthening defense capabilities of NATO partners, preparing NATO for the defense of Alliance territory, and responding to crises. In October 2023, Tom Goffus was appointed as NATO Secretary General's Special Coordinator for Counter-Terrorism. Prior to joining the NATO International Staff, he served as Policy Director on the U.S. Senate Armed Services Committee, Deputy Assistant Secretary of Defense for European and NATO Policy, National Security Staff Director for Strategic and Eastern European Affairs, and Senior Military Advisor for European and Eurasian Affairs at the State Department. He graduated from the United States Air Force Academy, was commissioned in the Air Force, and flew the F-15, T-6, and T-37 aircraft.



**Robert Golanski | Policy Advisor, Foreign Affairs Committee and Subcommittee for Defence and Security, EPP Group in EU Parliament**

Robert Golanski is the Policy Adviser in the Foreign Affairs Committee, as well as the Subcommittee on Defence and Security, for the European People's Party Group in the European Parliament. He was previously Spokesperson for former President of the European Parliament Jerzy Buzek.



**Tomi Huhtanen | Executive Director, Martens Centre for European Studies**

Tomi Huhtanen has worked with the Martens Centre for European Studies, the political foundation of the European People’s Party (EPP), since 2007. He was charged with launching the organization and currently serves as its Executive Director. He previously served as an advisor on economic and social policy for the Finish EPP delegation in the European Parliament. Mr. Huhtanen is also the founder and Editor-in-Chief of the European View policy journal. He holds an MBA from the United Business Institutes in Brussels, and previously studied at the University of Helsinki and the Universidad Autónoma de Madrid.



**Roman Imielski | Deputy Editor in Chief, Gazeta Wyborcza**

Born in 1972 in Sosnowiec. Roman Imielski is a history graduate at the University of Silesia in Katowice. He started his journalistic career in 1995 as a reporter in the Katowice supplement to Gazeta Wyborcza. Since 2001, he has been working in the central editorial office in Warsaw, where he held various roles, including deputy head of the sports department, deputy manager and head of the foreign section, editorial secretary, and head of the domestic section. In November 2019, he took over as deputy editor-in-chief. In 2018, together with Radosław Leniarski, he published the book "The Most Important Match of the Kremlin" devoted to the World Cup in Russia.



**Paul Ivan | Foreign Policy Advisor, Renew Europe**

Paul Ivan is a Foreign Policy Advisor for Renew Europe. He previously served as a Senior Policy Analyst in the Europe in the World programme at the EPC. Mr. Ivan was also a diplomat in the Romanian Ministry of Foreign Affairs working on South Caucasus countries, a researcher at the Centre for European Policy Studies in Brussels, a researcher on EU external relations and security issues at the Romanian Center for European Policies, and a staff member of the European External Action Service. He holds an MSc in International Relations from the London School of Economics and Political Science and B.A. 's in international relations, European studies and history.



**Stian Jenssen | Director of the Private Office of the Secretary General, NATO**

Stian Jenssen has served as Director of NATO’s Secretary General’s private office since 2017. He has held a number of positions, both within the Secretary General’s office and with Norway’s NATO delegation. Mr. Jenssen previously served with the Norwegian armed forces and Ministry of Defence. He holds a MPhil in International Politics and Security Studies from the University of Bradford.



**Adrian Karatnycky | Nonresident Senior Fellow, Atlantic Council**

Adrian Karatnycky is a nonresident senior fellow with the Atlantic Council’s Eurasia Center. From 1993 to 2004, he was president and executive director of Freedom House, during which time he developed programs of assistance to democratic and human rights movements in Belarus, Serbia, Russia, and Ukraine. At Freedom House he devised a range of long-term comparative analytic surveys of democracy and political reform. For twelve years he directed the benchmark survey Freedom in the World and was co-editor of the annual Nations in Transit study of reform in the post-Communist world. He is a frequent contributor to Foreign Affairs, Newsweek, the Washington Post, the Wall Street Journal, the Financial Times, the International Herald Tribune, and many other periodicals. He is coauthor of three books and coeditor of eight books on Soviet and post-Soviet themes. He’s been an outstanding voice for the Council on events unfolding in Ukraine.



**Paweł Kowal | Polish MP (Civic Coalition - 13th District)**

Paweł Kowal is a member of the Polish Sejm, representing the 13th district for the Civic Coalition party. He chairs the Foreign Affairs Committee and will be appointed as a commissioner for the restoration of Ukraine. Mr. Kowal represented Poland in the EU Parliament from 2009 to 2014, where he served as the Chairman of the EU-Ukraine Parliamentary Cooperation Committee. He was an MP in the Sejm for the Law and Justice Party in Poland from 2005 to 2011 and co-founded the Polska Jest Najważniejsza (PJN) party in 2010. Mr. Kowal is also a professor at the Institute of Political Studies of the Polish Academy of Sciences and a lecturer at the University of Warsaw.



**Daniel Lawson | Deputy Chief of Mission, US Embassy in Warsaw**

Daniel Lawson is a career diplomat with over 30 years of experience. Prior to joining the Warsaw Embassy, he served as Director of the Ukraine Task Force at the U.S. Department of State. Mr. Lawson was previously Director of the DOS Office of Central European Affairs and Deputy Director of the Office of Southern European Affairs. He has also served in US embassies and consulates in Northern Ireland, Greece, Venezuela, and Denmark, among others. Mr. Lawson holds an M.A. in International Relations from Syracuse University and a B.A. in IR from Brown University.



**Dan Michaels | Brussels Bureau Chief, Wall Street Journal**

Daniel Michaels is Brussels Bureau Chief for The Wall Street Journal. He previously served as WSJ's German Business Editor, also overseeing coverage of the European Central Bank. He has also served as WSJ's Aerospace & Aviation Editor for Europe and as a Warsaw-based Central & Eastern Europe correspondent. Before joining the Journal, Daniel worked as a management consultant in New York, Warsaw and Moscow. Dan holds a B.A. in East Asian Studies and Economics from Princeton University.



**Natalie Pauwels | Head of Unit in the Ukraine Service, DG NEAR, European Commission**

Natalie Pauweis is the Head of Unit in the Ukraine Service for the European Commission's Directorate-General for Neighbourhood and Enlargement Negotiations (DG NEAR). She has served in a variety of roles at the European Commission, focusing on environmental and foreign policy, crisis management, and transnational threats. Ms. Bauweis previously worked with several universities, research institutions, and public policy centers including Universite Libre de Bruxelles, the European Service Network, and SIPRI. She holds an MSc in European Studies from the London School of Economics and a DEA in Political Science from the Universite Libre de Bruxelles.



**Ambassador Boris Ruge | Assistant Secretary General for Political Affairs and Security Policy, NATO**

Ambassador Boris Ruge became Assistant Secretary General for Political Affairs and Security Policy in September 2023. He leads the team responsible for political affairs within NATO's International Staff. This includes partnerships, global affairs, security policy, as well as arms control, disarmament, and nonproliferation. He previously served as Vice Chairman of the Munich Security Conference, German Ambassador to the Kingdom of Saudi Arabia, Director Middle East/North Africa at the German Foreign Office in Berlin, and Deputy Chief of Mission of the German Embassy in Washington, DC. During his tenure with the German Foreign Office, Ambassador Ruge also worked at NATO Headquarters in Brussels during the Kosovo air campaign. He holds a master's degree in History from the University of North Carolina and a diploma in international relations from the Bologna Center of the Johns Hopkins University.



**Mikołaj Rysiewicz | Director of Office of the President's Cabinet**

Mikołaj Rysiewicz currently serves as the Director of the Office of the President's Cabinet. Mikolaj graduated from Jagiellonian University in 2009 with a degree of International and Political Studies, a master studies in philosophy 2009-2013, Faculty of Philosophy, and a PhD in political science in 2015.



**Jörgen Sill | Political Advisor, Foreign Affairs Committee and European Parliamentary Assembly, S&D Group in EU Parliament**

Jörgen Sill is a Political Adviser in the Foreign Affairs Committee, as well as the European Parliamentary Assembly, for the Socialists & Democrat Group (S&D) in the European Parliament.

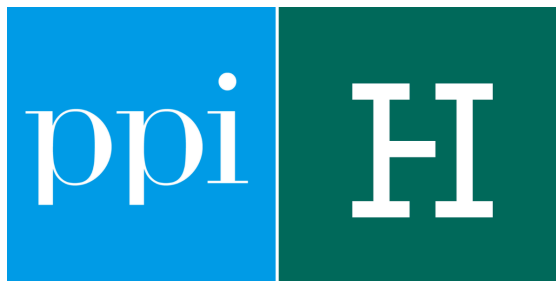


**Māra Šteinberga | Chief Foreign Policy Advisor to the Presidency of the European Council**

Māra Šteinberga is a distinguished Latvian diplomat and current chief foreign policy advisor to the Presidency of the European Council. Māra Šteinberga focuses on the EU's foreign policy, particularly concerning European security, trade, and the multi-year budget. Previously, Māra worked for over thirteen years at the Latvian Ministry of Foreign Affairs. Māra was honored as a Young NATO Leader 2030 by ZEIT-Stiftung Ebelin und Gerd Bucerius.







February 13, 2024

Ms. Cara Camacho  
Chief of Staff  
Office of Representative James Himes  
2137 Rayburn House Office Building

Dear Cara,

On behalf of the Progressive Policy Institute's (PPI) [New Ukraine Project](#) and the Hudson Institute, we would like to invite you to join us for a transatlantic trip to **Brussels, Warsaw, and the US military base in Rzeszów, Poland, departing on Monday, April 1 and returning on Saturday, April 6, 2024.**

PPI and Hudson are proud to be partnering on this high-level trip that will feature a select, bipartisan group of senior staff and foreign policy experts in the House and Senate committed to advancing America's global interests and supporting our international allies.

In Brussels and Warsaw, we will meet and learn from key officials in the EU, NATO and the newly elected Polish government, along with local NGO and think tank experts, to gain new perspectives on the importance of continued U.S. support for the war in Ukraine. In Rzeszów, also known as "J-Town," not far from the Ukrainian border, we will meet with U.S. military officials and get an up-close look at the international military equipment being sent into Ukraine.

Among the key topics we will focus on:

- The consequences on the ground of US hesitancy to send additional military aid
- What European leaders believe is at stake in the war and why they are up stepping up their assistance even as the US considers winding down
- What weapons and other military aid Ukraine needs to win the war as quickly as possible
- How Europeans believe the war is reshaping the global order, ushering in a new era of tension and requiring a new kind of vigilance

PPI and Hudson are both nonprofit 501(c)(3) organizations with a shared mission of providing educational programming on current policy issues, including transatlantic exchanges with international partners. This trip is planned in compliance with House and Senate ethics rules.

We hope you will be able to join us for what promises to be an insightful and educational trip to Brussels, Warsaw, and Rzeszów. Space is limited; please contact Stuart Malec at 860-508-8554 or [smalec@ppionline.org](mailto:smalec@ppionline.org) if you have questions or would like more information.

Regards,

Tamar Jacoby  
Director of PPI's New Ukraine Project

Dan McKivergan  
Hudson Institute, VP of Government Relations

*Tamar Jacoby*

*Dan McKivergan*

# PPI/Hudson Institute Congressional Staff Delegation to Brussels and Poland

Monday, April 1, 2024 – Saturday, April 6, 2024

*(Agenda updated Feb. 28, 2024)*

*\*All times are local\**

## Monday, April 1, 2024

5:35 PM - 7:15 AM+1

### **Flight to Brussels**

UA 950 Dulles International Airport (IAD) to Brussels Airport (BRU)

## Tuesday, April 2, 2024

7:15 AM - 8:30 AM

### **Train to Hotel and Check-in**

Brussels Airport (BRU) to Hilton Brussels Grand Place

9:00 - 10:00 AM

### **Breakfast Briefing: Trip Overview with Hudson and PPI**

Location: Hilton Brussels Grand Place, Carr de l'Europe 3, 1000 Bruxelles, Belgium

PPI Executive Director Lindsay Lewis and Hudson Institute VP Dan McKivergan will provide a briefing on the trip agenda.

10:30 - 12:00 PM

### **Meeting with Boris Ruge, NATO Assistant Secretary General for Political Affairs**

Location: NATO Headquarters Avenue Leopold III, 1110 Bruxelles, Belgium

Discussion on the political relationship between NATO and the US and current military aid to Ukraine.

12:00 - 1:30 PM

### **Lunch with NATO Public Diplomacy Division**

Location: NATO Headquarters Avenue Leopold III, 1110 Bruxelles, Belgium

Lunch with speakers organized in conjunction with NATO's Public Diplomacy Division.

1:30 - 3:00 PM

### **Meeting with Benedetta Berti, NATO Head of Policy Planning**

Location: NATO Headquarters Avenue Leopold III, 1110 Bruxelles, Belgium

Discussion on current and future strategic issues and NATO policy initiatives related to the war in Ukraine.

3:00 - 4:30 PM

### **Meeting with Thomas Goffus, NATO Assistant Secretary General for Operations**

Location: NATO Headquarters Avenue Leopold III, 1110 Bruxelles,

Belgium

Overview of how NATO is working to strengthen defense capabilities of partners and preparing NATO for the defense of Alliance territory.

7:00 - 9:00 PM

**Dinner with Dan Michaels, Brussels Bureau Chief for The Wall Street Journal**

Location: The Hotel Amigo, Rue de l'Amigo 1, 1000 Bruxelles, Belgium

Dinner discussion on public opinion and media coverage on the war in Ukraine and debate over continued aid.

**Wednesday, April 3, 2024**

8:30 - 9:15 AM

**Breakfast meeting with Gavin Synnott, Project Officer at the Martens Centre**

Location: Hilton Brussels Grand Place, Carr de l'Europe 3, 1000 Bruxelles

Overview of Martens Centre's policy work on the need for further Ukraine support.

9:30 - 10:15 AM

**Meeting with Mara Steinberga, Foreign Policy Advisor, Office of European Council President**

Location: Europa Building, Rue de La Loi 165, 1000 Bruxelles

Discussion on general US and European relations from the perspective of the European Union, as well as security and defense policy including NATO.

10:30 AM - 11:15 PM

**Meeting with Office of European Commissioner for Budget And Administration**

Location: European Commission, 1049 Bruxelles

Overview from budget staff and discussion on continued Ukraine support from EU budget perspective.

11:30 - 12:30 PM

**Lunch meeting with Ruth Bajada, Deputy Director Americas - Head of Division US and Canada, European External Action Service**

Location: Rond Point Robert Schuman 9A, Bruxelles

Discussion on current priorities in the EU-US relationship, the challenges ahead, the future of the Transatlantic relationship.

3:20 - 5:15 PM:

**Flight to Warsaw**

Brussels Air SN 2555 BRU to Warsaw Chopin Airport (WAW)

5:15 - 7:00 PM

**Taxi/Uber to Hotel and Check-in**

WAW to Hilton Warsaw City

7:30 - 10:00 PM

**Dinner in Warsaw with Marcin Wyrwał, Journalist and video reporter of Onet**

Location: TBD

Discussion of the current situation on the frontlines of the war and perspective covering the war on the ground.

**Thursday, April 4, 2024**

8:30 - 9:30 AM

**Breakfast at Hotel**

Location: Hilton Warsaw City, Grzybowska 63, 00-844 Warszawa, Poland

10:30 - 11:30 AM

**Meeting with Marcin Mastalerek, State Secretary – Head of the Cabinet of the President of the Republic of Poland**

Location: Presidential Palace, Krakowskie Przedmieście  
46/48Warszawa, 00-071 Warszawa, Poland

Overview of Polish cabinet and government support of Ukraine.

12:00 - 1:30 PM

**Lunch meeting with Jacek Siewiera, Head of the National Security Bureau of Poland**

Location: Presidential Palace, Krakowskie Przedmieście  
46/48Warszawa, 00-071 Warszawa, Poland

Overview of National Security Bureau and how its executing security and defense tasks in response to increased threat.

2:00 - 3:00 PM

**Meeting with Mieszko Pawlak, Head of the International Policy Bureau of the President of Poland**

Location: Presidential Palace, Krakowskie Przedmieście  
46/48Warszawa, 00-071 Warszawa, Poland

Discussion on general US-Poland relations and joint support for Ukraine.

3:30 - 4:30 PM

**Meeting with Michał Dziubak, General Director of Ministry of National Defence**

Location: Presidential Palace, Krakowskie Przedmieście  
46/48Warszawa, 00-071 Warszawa, Poland

Discussion of Poland's contributions to NATO and military modernization efforts.

6:30 - 8:30 PM

**Dinner with Think-Tank leaders, including Polish Institute of International Affairs and German Marshall Fund**

Location: TBD

Leading members of Polish and international think tanks will discuss

their perspectives regarding the war in Ukraine.

## **Friday, April 5, 2024**

7:30 - 11:00 AM

### **Bus to Rzeszów - Briefing on New Ukraine Project from Tamar Jacoby**

Tamar Jacoby will brief on the work of PPI's New Ukraine Project on bus ride to Rzeszów

11:00 AM - 12:30 PM

### **Meeting with NATO Military Officials / Lunch**

Location: Jasionka 942, 36-002 Jasionka, Poland

Overview of military and humanitarian aid operations at Jasionka Airport.

1:00 - 3:00 PM

### **Tour of Logistics Hub and MEDEVAC HUB at Jasionka Airport**

Location: Jasionka 942, 36-002 Jasionka, Poland

Tour of logistics hub for aid to Ukraine and MEDEVAC Hub for treating wounded individuals.

3:30 - 5:00 PM

### **Meeting with NGOs and local Polish government involved in assistance for Ukraine**

Location: Jasionka 942, 36-002 Jasionka, Poland

Representatives from NGOs and local Polish government will discuss their efforts to provide assistance to Ukraine.

5:30 - 7:00 PM

### **Closing Dinner with PPI and Hudson**

Location: TBD

Trip recap and conversation on lessons learned.

7:00 -10:30 PM

### **Bus back to Warsaw**

## **Saturday, April 6, 2024**

9:40 - 11:30 AM

### **Connecting flight to Frankfurt**

LH 1347 WAW to FRA

1 hr 40 min layover

1:10 - 4:05 PM

### **Flight to Washington D.C.**

LH 418 FRA to IAD

**U.S. House Staff Invitees**  
StaffDel to Brussels and Poland - April 1-6, 2024

Andrew Wright

Chief of Staff

U.S. Representative Derek Kilmer

John Lee

Chief of Staff

U.S. Representative Nikki Budzinski

Shira Siegel

Chief of Staff

U.S. Representative Jason Crow

Cara Camacho

Chief of Staff

U.S. Representative Jim Himes

Matthew Clarkin

Senior LA

U.S. Representative Brian Fitzpatrick

Mark Dreiling

Chief of Staff

U.S. Representative Don Bacon

Mary Ellen Richardson

Chief of Staff

U.S. Representative Darin LaHood

The U.S. House of Representatives staff members listed above have been invited because of their subject matter expertise, leadership role in their offices, and experience working on national security and foreign policy issues.