

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Rossiter Casey O'Shea
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 3/25/24 Return: 3/29/24
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: Dublin Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: US Ireland Partnership for Growth
6. Describe Meetings and Events Attended: A series of educational seminars, meetings and exchanges designed to facilitate connection between US Government decision makers and business and political leaders in Ireland.
7. Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: Did not attend Horizon and Amazon briefings.

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 3/7/24

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Brad Scheider Date: 3/7/24

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: US-Ireland Partnership for Growth

2. Travel Destination(s): Dublin, Ireland

3. Date of Departure: Sunday, February 25, 2024 Date of Return: Thursday, February 29, 2024

4. Name(s) of Traveler(s): Casey O'Shea

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$921.70	\$745.00	\$271.25	
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: March 6, 2024

Name: Ben English Title: Executive Director

Organization: US-Ireland Partnership for Growth

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 712 H Street, NW PMB 93606 Washington, DC 20002

Telephone: 301-518-6336 Email: andrea@mietusevents.com

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

US-Ireland Partnership for Growth

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____
Please see attached list.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Sunday, February 25, 2024 Date of Return: Thursday, February 29, 2024

7. a. City of departure: Washington, DC-Washington Dulles International Airport

b. Destination(s): Dublin, Ireland

c. City of return: Washington, DC-Washington Dulles International Airport

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1,250.00	\$735.00	\$400.00
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$525.00	Transportation to and from Dulles International Airport and local ground transportation in Dublin
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Ben English Date: December 12, 2023

Name: Ben English Title: Executive Director

Organization: US-Ireland Partnership for Growth

Address: 712 H Street, NW PMB 93606 Washington, DC 20002

Email: andrea@mietusevents.com Telephone: 301-518-6336

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.



US-Ireland
Partnership
for Growth

#10 Ethics Question

NOTE: Internal preliminary agenda not for public distribution - Subject to Change

Sunday, February 25, 2024

- 6:30 pm EST **Arrive Washington Dulles International Airport**
- 10:15 pm **United Airlines Flight 228 departs Washington Dulles International Airport (IAD) for Dublin, Ireland**

Monday, February 26, 2024

- 9:55 am **Staff Delegation arrives in Dublin Airport**
- 12:15 pm **Depart Dublin airport for the Westbury following customs and luggage retrieval**

Please note: We are going to our first meeting from Dublin Airport at the Department of Foreign Affairs. Please plan to change prior to landing or in the airport upon landing - Business attire. (Luggage will be dropped at the Hotel)

- 12.45 pm **Staff Delegation Arrive at Department of Foreign Affairs- Iveagh House**
- 1:00 pm – 2:30 pm **Roundtable Discussion - Set the Stage with the Department of Foreign Affairs (DFA)**
(Lunch will be available- NOTE: THIS CURRENTLY ONLY OPEN TO CONGRESSIONAL STAFF
This first meeting will set the stage for the overall theme of this visit to Ireland.
The Department of Foreign Affairs works to promote Ireland's trade and economic interests abroad. This involves facilitating trade agreements, supporting Irish businesses abroad, and attracting foreign investment into Ireland. This discussion will be an opportunity to understand the role the DFA plays attracting foreign businesses in a collaborative effort involving multiple government departments, agencies, and private sector stakeholders.
Speakers include: Secretary General, Joe Hackett, Department of Foreign Affairs
Julie Connell, Head of the International Unit (USA & Canada) Department of Foreign Affairs
Ben English, Executive Director, US-Ireland Partnership for Growth
- 2:30 pm **Depart the Department of Foreign Ministry to Dail Eireann (Irish Parliament)Leinster House, Kildare Street, Dublin 2**

Drive time 20 minutes

Tuesday, February 27, 2024

7:45 am – 8:15 am **Briefing: Overview of Key Meetings & Objectives for Day 2 of Programming**
Speaker: Ben English: Executive Director, US-Ireland Partnership for Growth

8:15 am **Depart Westbury Hotel for IDA Offices**

8:30 am **Ireland as Hub for Foreign Direct Investment: The role of Ireland in helping corporations scale globally.**
Join leadership for IDA Ireland– Ireland’s Foreign Direct Investment Agency– to learn about Ireland’s unique positioning as a hub for scaling global corporations. IDA leadership will share some of the unique characteristics that make Ireland an attractive investment destination, and their member companies will share the challenges and opportunities that are informing their strategic objectives.
Speakers: Michael Lohan, CEO, IDA Ireland, Mary Buckley, Executive Director, IDA Ireland

9.45 am **Depart IDA to travel to Oracle Dublin offices**

Oracle Block B, Eastpoint Business Park, Fairview, Dublin, D03 Y8C5, Ireland

Drive time 30-40 minutes

10:30 am – 12:00 pm **Healthcare Technology: Exploring advances in technology and innovation to create more efficient Health Systems**
Join Oracle for a panel event where leading experts from Irish healthcare will discuss the transformative power of technology and data and its application across all stages of the healthcare system from initial testing of medicines through to delivering patient care. The panel will explore how health systems which harness cutting-edge technology can deliver improved patient outcomes as well as create a more equitable and efficient health system overall. Panelists will also explore the regulatory aspects that need to be considered by policymakers including data privacy, sovereignty requirements and ethics.
Panelists: John Donnelly, Ireland Country Leader, Oracle, Mike Pomerance, Vice President, Oracle Health, Mary McCann, Director, Health Identity Management Services, (HSE) and Prof. Richard Greene, Chief Clinical Information Officer, UCC

12:00 pm – 12:45 pm **Q&A over Lunch**

1:00 pm **Depart from Oracle to Croke Park, Jones' Rd, Drumcondra, Dublin 3, Ireland**

Drive time 15 minutes

Tuesday, February 27, 2024

6:30 pm – 8:30 pm **Reflecting on the Journey of Irish Business, Innovation and Entrepreneurship over Dinner.** Participants will hear of the drivers that make the business environment in Ireland a good place to build and grow a company while panelists will discuss the headwinds and tailwinds unique to Ireland in scaling. Participants will hear how Stripe is supporting Irish companies to scale globally while Ian Hyland, President of Ireland INC, will reflect on the vitality of the US-Ireland Economic Relationship. Panelists will be joined by Paschal Donohoe, Minister for Public Expenditure & Reform and President of the Eurogroup of Finance Ministers.
Speakers: Ben English, Executive Director, US-Ireland Partnership for Growth, Ian Hyland President- Ireland INC, John Collison, Co-Founder & President-, Stripe, Paschal Donohoe, Minister for Public Expenditure

Walk time 10 minutes

9:00 pm – 9:45 pm **Whiskey Wisdom: A Journey into the World of Liquid Gold**
Take a moment to join us to meet with a local expert from Sazerac who will share all the Whiskey process from the Triple Distillation and share the difference between Grain and Pot Still Whiskey. Whiskey holds such a significant cultural, historical and economic importance to Ireland. It has Historical roots, Global Reputations and most importantly Economic impact. Buffalo Trace owner Sazerac has acquired Lough Gill Distillery in County Sligo, which is the new home for its Irish whiskey brands Paddy and Michael Collins.
Perule & Periwig | No. 31 Dawson Street, Dublin 2

RON: **The Westbury Hotel Dublin Balfe St, Dublin 2, Ireland**

Wednesday, February 28, 2024

8:30 am **Depart Westbury for Horizon 70 St Stephen's Green, Saint Kevin's, Dublin 2, D02 E2X4, Ireland**

Walk or drive time 10 minutes

8:45 am **Arrive at Horizon Therapeutics for Check in**

9:00 am – 10:30 am **Business & Philanthropy- Impact that Matters:** Discussion on the role of business as a Catalyst for accelerating the success and growth of philanthropic causes. Attendees will hear case studies of philanthropic successes and learn how business can converge their business strategy with driving business for good.
Speakers: Holly Copeland, Corporate Social Responsibility, Horizon
Caitriona Fottrell, CEO & President, Worldwide Ireland Funds
Susan O'Dwyer, CEO, Make A Wish Ireland

Wednesday, February 28, 2024

7:00 pm – 9:00 pm **Farewell Dinner & Roundtable Discussion for Delegation- Storehouse**
Welcome remarks from Diageo representative to further share the Global Strategy of Guinness at Diageo reflecting on economic and business ecosystem
Speaker: Constance Balsamo, Head of Alcohol Policy & Public Affairs, Ireland
Closing remarks reflection: Ben English, Executive Director, US-Ireland Partnership for Growth

Drive time 15 minutes

9:00 pm **Depart Guinness Storehouse Westbury Hotel Dublin Balfe St, Dublin 2, Ireland**

RON: **The Westbury Hotel Dublin Balfe St, Dublin 2, Ireland**

Thursday, February 29, 2024

7:30 am – 8:30 am **Closing breakfast with Delegation**
The Kildare Room, The Westbury Hotel

OFFICIAL END OF PROGRAMMING

8:30 am **Depart for Dublin Airport**

Drive time 30 minutes

9:00 am **Arrive Dublin Airport- check in and check luggage**

11:50 am **United Flight # 229 departs Dublin Airport**

3:10 pm EST **United Flight #229 arrive in Washington, Dulles International Airport**



US-Ireland
Partnership
for Growth

Casey O'Shea
Chief of Staff Brad Schneider (IL-10)
VIA Email

January 18, 2024

Dear Casey,

I am delighted to invite you to participate in the US-Ireland Partnership for Growth's inaugural Congressional Staff Delegation to Dublin, Ireland taking place February 25th - February 29th 2024.

As you may be aware, the [US-Ireland Partnership for Growth](#) was established last year to facilitate more continuous engagement between U.S. and Irish business interests and political decision makers, with a primary economic focus.

Our Inaugural STAFFDEL to Ireland will provide a range of educational opportunities to further the understanding of the symbiotic economic relationship between the United States and Ireland. Our program (with a full agenda to follow) will include education roundtables with Irish business and political leaders. The goal of the program is to provide Congressional Staff with a deeper awareness of the challenges, opportunities and growth drivers shaping the future of the US-Ireland economic relationship which is valued at an estimated \$825 billion.

The program is designed to comply with requirements of the U.S. House of Representative Ethics Committee related to privately sponsored travel. In line with this, the US-Ireland Partnership for Growth will provide roundtrip airfare with departure on Sunday, February 25th and return on Thursday, February 29th. We will also cover transportation to all meetings and all meals during the official programming. Official programming will take place Monday February 26th through Wednesday February 28th 2024.

This is a limited, non-transferrable invitation. Attached is the ethics paperwork as well. Your ethics paperwork will need to be filed no later than Friday, January 26, 2024.

If you have any questions, please do not hesitate to contact Andrea Mietus at andrea@mietusevents.com.

I hope you can join us for this educational trip to Dublin and look forward to hearing from you.

Best Regards,

Ben English



US-Ireland
Partnership
for Growth

Ben English
Executive Director
E:ben@usirelandpartnership.org
C:202.717.4321

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.


This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Rossiter Casey O'Shea

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep Brad Schneider

Office Address: 300 Cannon House office Bldg

Telephone Number: 202 225 4835

Email Address of Contact Person: Casey.O'Shea@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: _____
2. Sponsor(s) who will be paying or providing in-kind support for the trip: _____

3. City and State **OR** Foreign Country of Travel: _____
4. a. Date of Departure: _____ Date of Return: _____
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

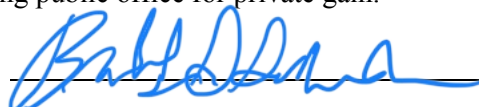
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Date: _____



1/23/24

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

US-Ireland Partnership for Growth

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____
Please see attached list.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Sunday, February 25, 2024 Date of Return: Thursday, February 29, 2024

7. a. City of departure: Washington, DC-Washington Dulles International Airport

b. Destination(s): Dublin, Ireland

c. City of return: Washington, DC-Washington Dulles International Airport

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
Please see attached.
-
-

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): The cost of meals per day will be equal to or less than \$97.00 per day or less based on the State Department guidelines.
 - 2) Provide the reason for selecting the location of the event or trip: _____
 Please see attached
-

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: The Westbury Hotel, Dublin City: Dublin Cost Per Night: \$245.00

Reason(s) for Selecting: Central location to a number of our meetings and a reasonable rate was available.

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1,250.00	\$735.00	\$400.00
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$525.00	Transportation to and from Dulles International Airport and local ground transportation in Dublin
For each Accompanying Family Member		

19. **Checkonlyone:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Ben English Date: December 12, 2023

Name: Ben English Title: Executive Director

Organization: US-Ireland Partnership for Growth

Address: 712 H Street, NW PMB 93606 Washington, DC 20002

Email: andrea@mietusevents.com Telephone: 301-518-6336

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.



Question # 4

Below is the list of the delegation invited to attend the US-Ireland Partnership for Growth first Staff Delegation trip. The individuals listed below were offered an opportunity to participate due to the consistent theme throughout the programming. They were selected because they represent members who engage with (and in their own work they cover) key issues important to the US-Irish Business economic relationship and sit on key committees impacting the same- Friends of Ireland Caucus, Ways & Means, Foreign Affairs and Budget). This is in line with the Partnership's ethos of furthering economic opportunity on both sides of the Atlantic and we are pleased to have such a good representation of a bipartisan delegation.

First Name	Last Name	Title	Office
Alex	Bolton	Chief of Staff	Office of Rep. Nicole Malliotakis (NY-11)
Gideon	Bragin	Executive Director	Office of the Democratic Leader Rep. Hakeem Jefferies (NY-08)
Tommy	Brown	Legislative Director Lead for tax/climate policy	U.S. House of Representatives Ways & Means Committee
Benjamin	Cooper	Staff Director	Office of Rep. Bill Keating (MA-09)
Elle	Collins	Tax Counsel	Office of U.S. House of Representatives Committee on Ways & Means
Megan	Hannigan	Legislative Director	Office of Rep. Gregory Meeks (NY-05)
Jacob	Hochberg	Chief of Staff	Office of Rep. Henry Cuellar (TX-28)
Cullen	Murphy	Floor Director, House Republican Cloakroom	Office of Speaker of the House Rep. Kevin McCarthy (CA-20)
Gianluca	Nigro	Legislative Director	Office of Rep. Brendan Boyle(PA-02)
Nick	O'Boyle	Deputy Chief of Staff	Office of Rep. Ron Estes (KS-04)
Patrick	O'Connor	Tax Policy Advisor	Office of Rep. Terri Sewell (AL-07)
Lizzy	O'Hara	Chief of Staff	Office of Rep. Richie Neal (MA-01)
Casey	O'Shea	Chief of Staff	Office of Rep. Brad Schneider (IL-10)
Armita	Pedramazi	Chief of Staff	Office of Rep. Mary Gay Scanlon (PA-05)
Lori	Prater	Deputy Chief of Staff/Tax and Trade Counsel	Office of Rep. Vern Buchanan (FL-16)
Bart	Reising	Deputy Chief of Staff	Office of House Majority Leader Representative Steve Scalise (LA-01)
David	Silberberg	Legislative Director	Office of Rep. Judy Chu (CA-27)
Brooke	Scannell	Chief of Staff	Office of Democratic Whip Rep. Katherine Clark (MA-05)



#10 Ethics Question

NOTE: Internal preliminary agenda not for public distribution - Subject to Change

Sunday, February 25, 2024

- 6:30 pm EST **Arrive Washington Dulles International Airport**
- 10:15 pm **United Airlines Flight 228 departs Washington Dulles International Airport (IAD) for Dublin, Ireland**

Monday, February 26, 2024

- 9:55 am **Staff Delegation arrives in Dublin Airport**
- 12:15 pm **Depart Dublin airport for the Westbury following customs and luggage retrieval**

Please note: We are going to our first meeting from Dublin Airport at the Department of Foreign Affairs. Please plan to change prior to landing or in the airport upon landing - Business attire. (Luggage will be dropped at the Hotel)

- 12.45 pm **Staff Delegation Arrive at Department of Foreign Affairs- Iveagh House**
- 1:00 pm – 2:30 pm **Roundtable Discussion - Set the Stage with the Department of Foreign Affairs (DFA)**
(Lunch will be available- NOTE: THIS CURRENTLY ONLY OPEN TO CONGRESSIONAL STAFF)
This first meeting will set the stage for the overall theme of this visit to Ireland. The Department of Foreign Affairs works to promote Ireland's trade and economic interests abroad. This involves facilitating trade agreements, supporting Irish businesses abroad, and attracting foreign investment into Ireland. This discussion will be an opportunity to understand the role the DFA plays attracting foreign businesses in a collaborative effort involving multiple government departments, agencies, and private sector stakeholders.
Speakers include: Secretary General, Joe Hackett, Department of Foreign Affairs
Julie Connell, Head of the International Unit (USA & Canada) Department of Foreign Affairs
Ben English, Executive Director, US-Ireland Partnership for Growth
- 2:30 pm **Depart the Department of Foreign Ministry to Dail Eireann (Irish Parliament)Leinster House, Kildare Street, Dublin 2**

Drive time 20 minutes

Monday, February 26, 2024

Arrive Dail Eireann (Irish Parliament)

3:00 pm – 5:00 pm **Engaging Ireland's Future: A Visit and Discussion at the Dail Eireann (Irish Parliament)**
Delegation will receive a guided tour of the Irish Parliament and learn about the history, mechanics and key milestones in building the Irish Legislature (House and Senate). Tour followed by roundtable discussion with Senator Mark Daly, Deputy Chair of the Irish Senate.

5:00 pm **Depart Dail Eireann (Irish Parliament) for The Westbury Dublin Balfe St, Dublin 2,**

Drive time 15 minutes

5:15 pm **Arrive the Westbury Hotel for Check In**

5:30 pm – 6:00 pm **Check in and freshen up**
6:00 pm **Depart the Westbury Hotel for US Ambassador's Residence- Acres Rd, Phoenix Park, Dublin 8, Ireland**

Drive time 25-30 minutes

6:30 pm – 8:30 pm **Official Kick Off Event to Welcome the US-Ireland Partnership for Growth's Staff Delegation to Ireland.**
Discussion will focus on the strength of economic and cultural ties between the US and Ireland and the opportunity for further collaboration between Irish companies, US Companies and legislators on both sides of the Atlantic.
Speakers include: Claire Cronin, US Ambassador to Ireland
Ben English, Executive Director, US Ireland Partnership for Growth

8:30 pm **Depart Ambassador's Residence for The Westbury Dublin Balfe St, Dublin 2, Ireland**

Drive time 30 minutes

9:00 pm **Arrive the Westbury Hotel Dublin**

9:30 pm – 10.30 pm **Where Hope and History Rhyme: Ireland's history of poem and song.** Join local historian Diarmaid Ferriter who will provide an overview of the foundations and inspiration the have shaped Ireland's position as leading cultural light across the globe. The talk will take place in the iconic O'Donoghue's venue, which served as a launch pad for 'The Dubliners', one of Ireland's earliest traditional music groups. The talk will also touch on how politics and culture have shaped much of what has been written, with participants having the opportunity to hear live performance of some of the most noteworthy musical pieces from Ireland's history.

RON: **The Westbury Hotel Dublin, Balfe St, Dublin 2, Ireland**

Tuesday, February 27, 2024

- 7:45 am – 8:15 am **Briefing: Overview of Key Meetings & Objectives for Day 2 of Programming**
Speaker: Ben English: Executive Director, US-Ireland Partnership for Growth
- 8:15 am **Depart Westbury Hotel for IDA Offices**
- 8:30 am **Ireland as Hub for Foreign Direct Investment: The role of Ireland in helping corporations scale globally.**
Join leadership for IDA Ireland– Ireland’s Foreign Direct Investment Agency– to learn about Ireland’s unique positioning as a hub for scaling global corporations. IDA leadership will share some of the unique characteristics that make Ireland and attractive investment destination, and their member companies will share the challenges and opportunities that are informing their strategic objectives.
Speakers: Michael Lohan, CEO, IDA Ireland, Mary Buckley, Executive Director, IDA Ireland
- 9.45 am **Depart IDA to travel to Oracle Dublin offices**

Oracle Block B, Eastpoint Business Park, Fairview, Dublin, D03 Y8C5, Ireland
- Drive time 30-40 minutes*
- 10:30 am – 12:00 pm **Healthcare Technology: Exploring advances in technology and innovation to create more efficient Health Systems**
Join Oracle for a panel event where leading experts from Irish healthcare will discuss the transformative power of technology and data and its application across all stages of the healthcare system from initial testing of medicines through to delivering patient care. The panel will explore how health systems which harness cutting-edge technology can deliver improved patient outcomes as well as create a more equitable and efficient health system overall. Panelists will also explore the regulatory aspects that need to be considered by policymakers including data privacy, sovereignty requirements and ethics.
Panelists: John Donnelly, Ireland Country Leader, Oracle, Mike Pomerance, Vice President, Oracle Health, Mary McCann, Director, Health Identity Management Services, (HSE) and Prof. Richard Greene, Chief Clinical Information Officer, UCC
- 12:00 pm – 12:45 pm **Q&A over Lunch**
- 1:00 pm **Depart from Oracle to Croke Park, Jones' Rd, Drumcondra, Dublin 3, Ireland**

Drive time 15 minutes

Tuesday, February 27, 2024

1:30 pm – 3:00 pm

Experiencing the Heart and Soul of Ireland: A Visit to Croke Park

The delegation will learn about the History of Ireland's national stadium, from the role it played in the story of Ireland's journey to independence to being the home to two of Ireland's National sports (hurling and Gaelic Football). The delegation will learn about the history of both sports and have an opportunity to try out the sport themselves, in addition to being provided with a skyline view of key focal points and attractions across Dublin City. As part of this programming, AIG Insurance will also share an overview of work they are doing to support Dublin sports and local communities and the relevance of the sporting events at Croke Park that attract tourists and visitors to Dublin, leading to a positive economic impact for the city and surrounding businesses

3:00 pm

Depart Croke Park to Workday - Dublin, Building, 152, Kings, 152-155, Church St, Smithfield, Dublin 7, D07 A0TN, Ireland

Drive time 30 minutes

3:30 pm – 5:00 pm

The Importance of Policy in Advancing Trustworthy AI

AI has set the stage for a transformative future, promising unprecedented advancements across industries. However, building trust in these technologies calls for a nuanced policy approach and smart regulatory safeguards. This conversation will discuss the current state of the transatlantic AI policy landscape as the EU undergoes final trialogue negotiations on the proposed EU AI Act and the U.S. takes steps to advance legislation, Ireland's perspectives as home to many major U.S. tech firms, and how business and government leaders can work together to successfully build trust and support innovation in AI.

Speakers Include: Dr Dympna O'Sullivan (TU Dublin), and Jens Henrik-Jeppesen (Workday)

5:00 pm

Depart Workday to Westbury Hotel. Allow time to refresh in rooms and catch up on work etc.

Drive time 15 minutes

6:00 pm

Depart for the Westbury Hotel to Merrion Hotel, Dublin

Walk time 10 minutes

Tuesday, February 27, 2024

6:30 pm – 8:30 pm **Reflecting on the Journey of Irish Business, Innovation and Entrepreneurship over Dinner.** Participants will hear of the drivers that make the business environment in Ireland a good place to build and grow a company while panelists will discuss the headwinds and tailwinds unique to Ireland in scaling. Participants will hear how Stripe is supporting Irish companies to scale globally while Ian Hyland, President of Ireland INC, will reflect on the vitality of the US-Ireland Economic Relationship. Panelists will be joined by Paschal Donohoe, Minister for Public Expenditure & Reform and President of the Eurogroup of Finance Ministers.
Speakers: Ben English, Executive Director, US-Ireland Partnership for Growth, Ian Hyland President- Ireland INC, John Collison, Co-Founder & President-, Stripe, Paschal Donohoe, Minister for Public Expenditure

Walk time 10 minutes

9:00 pm – 9:45 pm **Whiskey Wisdom: A Journey into the World of Liquid Gold**
Take a moment to join us to meet with a local expert from Sazerac who will share all the Whiskey process from the Triple Distillation and share the difference between Grain and Pot Still Whiskey. Whiskey holds such a significant cultural, historical and economic importance to Ireland. It has Historical roots, Global Reputations and most importantly Economic impact. Buffalo Trace owner Sazerac has acquired Lough Gill Distillery in County Sligo, which is the new home for its Irish whiskey brands Paddy and Michael Collins.
Peruke & Periwig | No. 31 Dawson Street, Dublin 2

RON: **The Westbury Hotel Dublin Balfe St, Dublin 2, Ireland**

Wednesday, February 28, 2024

8:30 am **Depart Westbury for Horizon 70 St Stephen's Green, Saint Kevin's, Dublin 2, D02 E2X4, Ireland**

Walk or drive time 10 minutes

8:45 am **Arrive at Horizon Therapeutics for Check in**

9:00 am – 10:30 am **Business & Philanthropy- Impact that Matters:** Discussion on the role of business as a Catalyst for accelerating the success and growth of philanthropic causes. Attendees will hear case studies of philanthropic successes and learn how business can converge their business strategy with driving business for good.
Speakers: Holly Copeland, Corporate Social Responsibility, Horizon
Caitriona Fottrell, CEO & President, Worldwide Ireland Funds
Susan O'Dwyer, CEO, Make A Wish Ireland

Wednesday, February 28, 2024

10:30 am **Depart Horizon for Amazon Ireland, Burlington Rd, Dublin 4, D04 HH21, Ireland**

Walk 15 minutes or drive time 10 minutes

11:00 am – 12:30 pm **Amazon in Ireland and Europe: Empowering Innovation and Driving Economic Growth**
Working lunch and discussion on Amazon’s economic impact in Ireland and Europe, as well as how Amazon is supporting U.S. small businesses through ecommerce and digital trade. The session will also focus on the digital regulatory landscape across Europe, including how it impacts Congressional goals for American economic and national security.
Speaker: Lucy Cronin, Vice President, EU Public Policy

Drive time 15 minutes

1:15 pm – 2:00 pm **Meeting with Minister Simon Coveney TD, Minister for Enterprise, Trade & Employment- 23 Kildare Street, Dublin 2**

Drive time 15 minutes

2:30 pm **Arrival Westbury Hotel – Office check in**

3:15 pm **Depart the Westbury Hotel for meeting with An Taoiseach Leo Varadkar TD (Prime Minister of Ireland)- Government Buildings, Merrion Street, Dublin**

Drive time 15 minutes

3:30 pm **Security Check**

4:00 pm – 4:45 pm **Meeting with An Taoiseach Leo Varadkar TD (Prime Minister of Ireland)- Government Buildings, Merrion Street, Dublin**

4:50 pm **Depart Department of An Taoiseach for Westbury Hotel for Guinness Storehouse St. James's Gate, Dublin 8, D08 VF8H, Ireland**

Drive time 15 minutes

5:30 pm **Arrive Guinness Storehouse**

5:30 pm – 7:00 pm **Tour of the Distributing and Manufacturing Facility with Guinness Rep TBA**
Participants will learn about the legendary process that sits behind one of the most recognized brands in the world. Participants will learn about the fermenting process and the ingredients used to make Guinness, in addition to how it is exported around the world. They will also learn about the evolution of the Guinness brand over time and how it has evolved into a globally recognized symbol. The tour will end tasting in the sky lounge of the Storehouse, where participants will learn and craft the ‘Perfect Pour’.

Wednesday, February 28, 2024

7:00 pm – 9:00 pm **Farewell Dinner & Roundtable Discussion for Delegation- Storehouse**
Welcome remarks from Diageo representative to further share the Global Strategy of Guinness at Diageo reflecting on economic and business ecosystem
Speaker: Constance Balsamo, Head of Alcohol Policy & Public Affairs, Ireland
Closing remarks reflection: Ben English, Executive Director, US-Ireland Partnership for Growth

Drive time 15 minutes

9:00 pm **Depart Guinness Storehouse Westbury Hotel Dublin Balfe St, Dublin 2, Ireland**

RON: **The Westbury Hotel Dublin Balfe St, Dublin 2, Ireland**

Thursday, February 29, 2024

7:30 am – 8:30 am **Closing breakfast with Delegation**
The Kildare Room, The Westbury Hotel

OFFICIAL END OF PROGRAMMING

8:30 am **Depart for Dublin Airport**

Drive time 30 minutes

9:00 am **Arrive Dublin Airport- check in and check luggage**

11:50 am **United Flight # 229 departs Dublin Airport**

3:10 pm EST **United Flight #229 arrive in Washington, Dulles International Airport**

Ethics Question #12

[US-Ireland Partnership for Growth](#) was established last year to facilitate more continuous engagement between U.S. and Irish business interests and political decision makers, with a primary economic focus.

Our Inaugural STAFFDEL to Ireland will provide a range of educational opportunities to further the understanding of the symbiotic economic relationship between the United States and Ireland. Our program during our trip will include education roundtables with Irish business and political leaders. The goal of the program is to provide Congressional Staff with a deeper awareness of the challenges, opportunities and growth drivers shaping the future of the US-Ireland economic relationship which is valued at an estimated \$825 billion.

The US-Ireland Partnership for Growth facilitates engagement between businesses with operations in both the United States and Ireland, and government leaders dedicated to promoting shared economic opportunity. The Partnership curates' programs that help multinational corporations remove barriers to grow and fuel a symbiotic economic relationship between the United States and Ireland.

Amid an increasingly complex global economic and political landscape, the Partnership recognizes Ireland as a critical economic partner for the United States and its most reliable gateway to the European Union.

Through policy driven advocacy and programs, the Partnership is committed to building on decades of progress to expand economic opportunity in both countries. The US-Ireland Partnership for Growth has organized and planned the trip with the professional guidance of our Executive Director, Ben English and our Senior Advisor, Andrea Mietus.

Ethics Question #15-2

The [US-Ireland Partnership for Growth](#) was established last year to facilitate more continuous engagement between U.S. and Irish business interests and political decision makers, with a primary economic focus. We believe this would be a great opportunity to kick off our Inaugural program with a trip to Dublin to showcase and provide U.S. Congressional Staffers leading their offices as policymakers, and leaders an opportunity to engage with Irish business and political leaders on issues affecting both the U.S. and Irish economies. As we look to bridge the gap and develop ongoing opportunities to share economic growth and prosperity to highlight more robust opportunities to do so. This small, curated bipartisan delegation will have an opportunity to focus on developing ways and opportunities to increase shared economic growth and prosperity while obtaining a greater understanding of the ways in which Irish leaders are addressing the challenges facing their nation.



US-Ireland
Partnership
for Growth

Casey O'Shea
Chief of Staff Brad Schneider (IL-10)
VIA Email

January 18, 2024

Dear Casey,

I am delighted to invite you to participate in the US-Ireland Partnership for Growth's inaugural Congressional Staff Delegation to Dublin, Ireland taking place February 25th - February 29th 2024.

As you may be aware, the [US-Ireland Partnership for Growth](#) was established last year to facilitate more continuous engagement between U.S. and Irish business interests and political decision makers, with a primary economic focus.

Our Inaugural STAFFDEL to Ireland will provide a range of educational opportunities to further the understanding of the symbiotic economic relationship between the United States and Ireland. Our program (with a full agenda to follow) will include education roundtables with Irish business and political leaders. The goal of the program is to provide Congressional Staff with a deeper awareness of the challenges, opportunities and growth drivers shaping the future of the US-Ireland economic relationship which is valued at an estimated \$825 billion.

The program is designed to comply with requirements of the U.S. House of Representative Ethics Committee related to privately sponsored travel. In line with this, the US-Ireland Partnership for Growth will provide roundtrip airfare with departure on Sunday, February 25th and return on Thursday, February 29th. We will also cover transportation to all meetings and all meals during the official programming . Official programming will take place Monday February 26th through Wednesday February 28th 2024.

This is a limited, non-transferrable invitation. Attached is the ethics paperwork as well. Your ethics paperwork will need to be filed no later than Friday, January 26, 2024.

If you have any questions, please do not hesitate to contact Andrea Mietus at andrea@mietusevents.com.

I hope you can join us for this educational trip to Dublin and look forward to hearing from you.

Best Regards,

Ben English



US-Ireland
Partnership
for Growth

Ben English
Executive Director
[E:ben@usirelandpartnership.org](mailto:ben@usirelandpartnership.org)
C:202.717.4321

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
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ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

February 15, 2024

Mr. Rossiter Casey O'Shea
Office of the Honorable Bradley Schneider
300 Cannon House Office Building
Washington, DC 20515

Dear Mr. O'Shea:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Ireland,¹ scheduled for February 25 to 29, 2024, sponsored by US-Ireland Partnership for Growth.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.