

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.


**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Name of Traveler: Jaqlyn Alderete
- a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- a. Dates: Departure: 1/13/24 Return: 1/16/24  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
- Departure City: Washington, DC Destination: Guatemala City Return City: Washington, DC
- Sponsor(s), Who Paid for the Trip: Chicago Religious Leadership Network, P-PIP, Open Society, Rincon Family Services
- Describe Meetings and Events Attended: The delegation met with several civil rights and human rights defenders groups.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a completed *Sponsor Post-Travel Disclosure Form*;
  - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - the letter from the Committee on Ethics approving my participation on this trip.
- a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: I had to miss the activities on 1/13 because I flew in to Guatemala City that night.  
I had to fly in that night because I was finishing up my COVID isolation.

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 1/29/24

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: JAN SCHAKOWSKY Date: 1-29-24  
Signature of Supervising Member: 

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: Chicago Religious Leadership Network (CRLN), Partnership for Participatory International Policy (PPIP), Rincón Family Services, Open Society

2. Travel Destination(s): Guatemala

3. Date of Departure: 01/13/2024 Date of Return: 01/16/2024

4. Name(s) of Traveler(s): Jaqlyn Alderete

*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$534	\$240	\$95	
Accompanying Family Member				

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature: Leanne Kunze Date: 01-24-24  
 Name: Leanne Kunze Title: President/Chair  
 Organization: PPIP

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 5732 Standish Av, Mpls, MN 55417  
 Telephone: 920-421-2269 Email: leanne.kunze@yahoo.com

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Jaqlyn Alderete

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: \_\_\_\_\_

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Jan Schakowsky

Office Address: Rayburn House Office Building 2408

Telephone Number: 202-225-2111

Email Address of Contact Person: jaqlyn.alderete@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Jaqlyn Alderete
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Chicago Religious Leadership Network; The Partnernship for Participatory International Policy
3. City and State **OR** Foreign Country of Travel: Guatemala City, Guatemala
4. a. Date of Departure: 1/12/24 Date of Return: 1/16/24  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**
  - (1) Name of Accompanying Family Member: \_\_\_\_\_
  - (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
  - (3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
I am a Senior Legislative Assistant and part of my portfolio includes energy and environment issues, including advancing environmental justice domestically and globally as well as addressing climate change. The trip goals to meet with human rights defenders will intersect with these issues.
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: \_\_\_\_\_

Date: 12/13/24



# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

Chicago Religious Leadership Network on Latin America (CRLN)

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:

- a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: The Partnership for Participatory International F

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): see attached

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: 01/12/2024 Date of Return: 01/16/2024

7. a. City of departure: Washington, DC

b. Destination(s): Guatemala City, Guatemala

c. City of return: Washington, DC

8. **Check only one.** I represent that

- a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a.  I checked 8(a) or (b) above; **OR**
- b.  I checked 8(c) above but am not offering any lodging; **OR**
- c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
**see attached**

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
\_\_\_\_\_

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): **\$30**

2) Provide the reason for selecting the location of the event or trip: **see attached**

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: **Hotel Casa Veranda** City: **Guatemala City** Cost Per Night: **\$80**

Reason(s) for Selecting: **Fits the entire delegation, is affordable and secure.**

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$576 airfare	\$320	\$270
For each Accompanying Family Member			


	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 12/13/2023  
 Name: Sidney Hollander Title: Secretary of the Board  
 Organization: Chicago Religious Leadership Network on Latin America (CRLN)  
 Address: 5655 S University Ave, Chicago, IL 60637  
 Email: sidneyhollander@earthlink.net Telephone: 773.329.0865

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

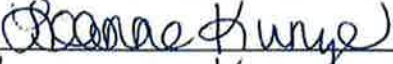
# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Name of Primary Trip Sponsor for this trip: Chicago Religious Leadership Network
2. Name of your organization: Partnership for Participatory International Policy
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: Guatemala on Date: 01/12/2024 - 1/16/2024  
that is being organized or arranged by the above-named Primary Trip Sponsor. OR
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent OR
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 12-13-2023  
Name: Leanne Kunze Title: President / Chair  
Organization: Partnership for Participatory Int'l Policy  
Address: 5732 Standish Ave; Minneapolis, MN 55417  
Telephone: 920-421-2269 Email: leanne.kunze@yahoo.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

**Signature:**  **Date:** 1/25/2024

**Name:** Vimary Couvertier Cruz **Title:** President of the Board

**Organization:** CRLN

**I am an officer of the above-named organization. Signify statement is true by checking box.**

**Address:** 5655 S University Ave, Chicago, IL 60637

**Telephone:** 773-293-2964 **Email:** vcouvy@gmail

*Committee staff may contact the above-named individual if additional information is required.*

**If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.**

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

January 11, 2024

Ms. Jaqlyn Alderete  
Office of the Honorable Janice Schakowsky  
2408 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Alderete:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Guatemala,<sup>1</sup> scheduled for January 12 to 16, 2024, sponsored by Chicago Religious Leadership Network on Latin America, Partnership for Participatory International Policy, Rincón Family Services, and Open Society Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or [ohsstaff@mail.house.gov](mailto:ohsstaff@mail.house.gov). House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Michael Guest in blue ink.

Michael Guest  
Chairman

Handwritten signature of Susan Wild in blue ink.

Susan Wild  
Ranking Member

MG/SW:mc

#### **4: Invitees & Reason for Invite**

- Representative Jesus “Chuy” Garcia (IL, 4th District): was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. Rep. Garcia is a coauthor of the Chixoy International Reparations Act and other advocacy related to the region.
- Representative Delia Ramirez (IL, 5th District): was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. Rep. Ramirez serves on the Committee of Homeland Security and the Subcommittee on Border Security and Enforcement.
- Representative Jonathan Jackson (IL, 1st District): was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. Rep. Jackson serves on the House Foreign Affairs Committee.
- LaTreshia Hamilton, Legislative Director for Rep. Jonathan Jackson: was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Edward Hamb, Chief of Staff for Rep. Jonathan Jackson: was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Jaqlyn Alderete, Senior Legislative Assistant for Rep. Jan Schakowsky: was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on issues of energy and environment for a Congressional office covering foreign and immigration policy.
- Naomi Lake, Legislative Director for Rep. Jesus "Chuy" Garcia: was invited to hear directly from Central Americans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Luis Carrizales, Deputy Chief of Staff for Rep. Delia Ramirez: was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. He was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.

#### **10: Schedule**

Friday, January 12th

- 5:00 pm: Depart Washington DC or district
- 9:25 - 10:00 pm: Arrive to La Aurora International Airport and pass through customs
- 10:00 - 10:20 pm: Travel to hotel

Saturday, January 13th

- 7:00 - 7:45 am: Breakfast at hotel
- 8:00 - 9:00 am: Travel to La Puya, with briefing on the bus [1]

- The delegation will be briefed on the day's meetings.
- 9:00 - 11:30 am: Meeting with community leaders in La Puya [2]
  - La Puya is a peaceful resistance to express the community's disagreement with a planned mining project in their municipalities. La Puya claims their right to information and prior consultation. They defend their right to water and a healthy environment, and call for an independent environmental impact study. The ongoing conflict and the environmental consequences both impact migration from the region. The delegates will hear first hand accounts of the community's struggle to protect their land from unwanted extractive development. This meeting will educate delegates about the effects of US development policies and practices on outward migration, and the potential impacts of the Chixoy International Financial Institution Reparations Act.
- 11:30 - 12:30 pm: Travel from La Puya back to Guatemala City
- 12:30 - 2:30 pm: Lunch and visit to **Mercado de Artesanías La Aurora Guatemala** [2]
  - The Mercado de Artesanías is a collective organization that allows cooperatives and organizations to showcase their art and sell it at fair prices. The delegates will learn about how this work preserves Guatemalan culture and creates jobs in communities in order to deter migration.
- 2:30 - 3:00 pm Travel to Intercontinental Hotel for meetings
- 3:00 - 4:30 pm: Meeting with **Asociación de Desarrollo Integral de la Juventud** [1.5]
  - ASDEJU was created for the defense and promotion of interests related to the sustainable development of children, adolescents and youth in general. In the western highlands of Guatemala, indigenous youth often lack economic opportunities and civic participation, contributing to weak community ties and often pushing them to leave their communities and immigrate to the US. ADESJU manages programs that provide life skills such as business entrepreneurship, leadership, reliability and public speaking, with the goal of keeping young people in school, avoiding drugs and not participating in gangs. This meeting will provide the delegates with first-hand information about the reasons unaccompanied minors are migrating to the US, and ASDEJU's social programming to support youth and children staying in Guatemala. The delegates will learn about the root causes of youth irregular migration from Guatemala. The effects of US foreign policies on outward migration, and Guatemalan-led initiatives to deter irregular youth migration.
- 4:30 - 6:00 pm: Meeting with **Fundación Ixtatan** [1.5]
  - Fundacion Ixtatan has created schools in Huehuetenango to improve access to quality education according to the economic and social context of a community. Huehuetenango has the highest number of unaccompanied minors migrating to the USA, especially Illinois. The majority are Mayan-Chuj Indigenous children who speak Chuj and very little Spanish. One of the reasons is because of the lack

of education available to the children. This meeting will provide the delegates with first-hand information about the reasons unaccompanied minors are migrating to the US, and Fundación Ixtatan's educational initiatives to curb this trend. The delegates will learn about the root causes of youth irregular migration from Guatemala, the effects of US foreign policies on outward migration, and Guatemalan-led initiatives to deter irregular youth migration.

- 6:00 - 7:00 pm: Meeting with **Convergencia Por los DDHH** [1]
  - The Convergencia por los DDHH provides comprehensive support to human rights defenders to empower them in the management and self-management of their security. They have worked with El Estor, Izabal community coordinating an Observation and Verification Mission. They verified the general situation of compliance with guarantees for the full validity of Human Rights and the specific situation of attacks on Defenders in the El Estor area. The delegates will learn about the work of the Convergencia and hear first hand updates about the current situation in El Estor. This meeting will educate delegates about the effects of US development policies and practices on outward migration, and the potential impacts of the Chixoy International Financial Institution Reparations Act.
- 7:00 - 8:00 pm: Dinner

Sunday, January 14th

- 8:00 - 9:00 am: Breakfast at Hotel
- 9:00 - 9:30 am: Briefing [.5]
  - The delegation will be briefed on the day's meetings.
- 9:30 - 10:00 am : Travel to Casa de la Memoria
- 10:00 - 12:00 pm: Tour of Casa de la Memoria [2]
  - The Casa de la Memoria is a museum focused on Guatemala's history, including the causes of different waves of migration to the United States. The delegates will participate in a guided tour of the museum and learn about the history of Guatemala and root causes that have led to several waves of migration from Guatemala to the US in the past.
- 12:00 - 2:00 pm: Meeting with survivors from the **Chixoy Dam Massacre** [2]
  - The survivors of the Chixoy Dam Massacre demand resettlement and the reparations that the Government has promised for over twenty years. The hydro-electric project was initiated during the Guatemalan military dictatorship, and the violent civil war between 1976 and 1983. When community members from Rio Negro opposed relocation and sought better compensation, the army and paramilitary forces murdered 444 people, the majority of them women and children (facts later known as the Rio Negre massacre). In 2022, Representatives Jesús "Chuy" García (IL-04) and Jan Schakowsky (IL-09) introduced the Chixoy International Financial Institution Reparations Act. This bill would help create a

recourse mechanism for victims of human rights violations associated with projects supported by international financial institutions (IFIs), and directs U.S. representatives at IFIs to consider human rights and corruption risks before agreeing to support a proposed project. The delegates will learn about the history of the Chixoy Dam Massacre, the connections to similar extractive resource projects in Guatemala, and the potential impacts of the Chixoy International Financial Institution Reparations Act. Lunch provided during meeting.

- 2:00 - 2:30 pm: Travel back to hotel
- 2:30 - 7:30 pm: View **Guatemalan Presidential Inauguration** [5]
  - Due to delays in the inauguration and concerns about the safety of the delegates, the delegates viewed the Guatemalan Presidential inauguration from the hotel, sharing analysis and updates as the unexpected process developed. The delegates were in contact with the US embassy in Guatemala for advice and analysis as the day evolved.
- 7:30 - 9:30 pm: Dinner and presentations at **7 Caldos** [2]
  - Delegates learned about the history and preservation of Mayan regional foods, and Guatemalan restaurants' work to sustain and celebrate the history and culture behind these local dishes. The chef talked throughout the meal about the sourcing, history, language, and meaning of the ingredients, and the traditional methods used in preparation and cooking. The delegates learned about Guatemalan-led initiatives focused on preserving the land and history, while creating jobs and curbing migration.

Monday, January 15th

- 8:00 - 9:00 am: Breakfast at hotel
- 9:00 - 10:00 am: Travel to Antigua
- 10:00 - 11:30 am: Meeting with **Tierra Nueva** [1.5]
  - Tierra Nueva is a non-governmental organization for the Sustainable Comprehensive Human Development of communities in the Western Highlands, which places greater emphasis on the most unprotected sectors of society. They will discuss the creation of programs they have created to deter irregular migration of youth in their community, and the effects of US foreign policies on outward migration. Delegates will learn about Guatemalan-led initiatives to deter irregular youth migration to the US.
- 11:30 - 1:00 pm: Meeting with The **Guatemala Human Rights Commission** [1.5]
  - GHRC is a nonprofit, grassroots, solidarity organization dedicated to promoting human rights in Guatemala and supporting communities and activists who face threats and violence. GHRC documents and denounces abuses, educates the international community, and advocates for policies that foster peace and justice. This meeting will provide delegates with current analysis on the rule of law and

the justice system in Guatemala, and the relationship to international and US policies to address corruption and impunity.

- 1:00 - 2:00 pm: Lunch
- 2:00 - 3:00 pm: Travel back to Guatemala City
- 3:00 - 4:30 pm: Meeting with **Asociación Pop-Noj** [1.5]
  - Asociación Pop-Noj promotes, disseminates and accompanies processes of organization, training and participation of the Mayan People. They accompany minors who have returned from the US and Mexico and help in the comprehensive reintegration of them. They inform migrants, potential migrants, their families and people in transit about their rights and how to defend them. The delegates will hear about the work to reintegrate minors who have been deported from the US or Mexico, and the Mayan-led initiatives to support local community organizing and deter irregular youth migration.
- 4:30 - 6:30 pm: Meeting with **48 Cantones** [2]
  - 48 Cantones denounces actions, laws and policies that violate or destroy the human dignity, rights and life of Indigenous peoples, women, children, youth and natural assets, both in the territory from Totonicapan and throughout Guatemala. They have been at the forefront of the campaign to preserve democracy in Guatemala and the transition of power to President Elect Bernardo Arevalo. This meeting will provide detailed analysis of the struggle to preserve democracy in Guatemala, with a special focus on the role of US policies and actions that affected this campaign. Delegates will also learn about 48 Cantones broader work to support the rights and dignity of Indigenous communities around the country, preserving Mayan culture and deterring outward migration.
- 6:30 - 8:00 pm: Dinner
- 8:00 - 8:30 pm: Delegation closing and reflections

Tuesday, January 16th

- 4:30 - 4:50 am: Travel from hotel to airport
- 7:00 am: Depart Aurora International Airport
- 4:00 pm: Arrive back in Washington DC

12:

**Chicago Religious Leadership Network on Latin America (CRLN)** is a Chicago-based nonprofit organization that builds partnerships among social movements and organized communities within and between the U.S. and Latin America. They work together through popular education, grassroots organizing, public policy, advocacy, and direct action to dismantle forms of state and institutional violence. They are united by our liberating faiths and inspired by the power of people to organize and to find allies to work for sustainable economies, just relationships and human dignity. CRLN initiated invitations for the delegation, led the planning



of meetings, and helped with logistics.

**Open Society Institute** is the world's largest private funder of independent groups working for justice, democratic governance, and human rights. They approach this mission through the illuminating principles of justice, equity, and expression- defining characteristics of any truly open society. champion the search for bold, democratic solutions to our urgent, common challenges that advance justice, equity, and human dignity. They accomplish this by supporting a wide array of independent voices and organizations around the world that provide a creative and dynamic link between the governing and the governed. OSF supported one dinner for the delegation, both financially and logistically. Open Society did not have any role in selecting or inviting participants for this trip.

**The Partnership for Participatory International Policy (P-PIP)** is a national organization with a mission focused on facilitating meaningful interactions between elected officials, their staff, and individuals directly affected by US policies and practices. Our core commitment lies in supporting international grassroots delegations, allowing policymakers to engage directly with those impacted, fostering informed decision-making and greater understanding of the real-world implications of US policies. P-PIP supported the logistical planning for the trip, and P-PIP's director will travel on the delegation.

**Rincon Family Services** is a Chicago-based nonprofit organization that provides services to the Latino and broader community. Rincon is dedicated to rendering compassionate and effective programs that promote the quality of life by serving as a catalyst for advocacy, education and empowerment of individuals and their families. They currently are at the forefront of welcoming and supporting the new migrant arrivals that are being transported from the border. Their support includes shelter, clothing, mental health counseling, and legal representation. Three members will travel with the delegation, and Rincon made a financial contribution to the delegation.

**Francisco Villagran** is the retired Guatemalan Ambassador to the United States. He is dedicated to democracy in Guatemala. He has provided an in-kind ticket for the Congresswoman to attend the official inauguration.

**15(b)2: Reason for selecting the location of the trip:** The objective of the delegation is to hear directly from Guatemalans about the impacts of US policies on migration and democratic processes. The specific locations and meetings were chosen based on where the organizers have strong relationships and can ensure the safety of the delegates.



November 2023

Dear Congresswoman Schakowsky,,

As Co-Director of the Chicago Religious Leadership Network on Latin America (CRLN), I am honored to extend an invitation to your Legislative Director Jaqlyn Aldereto to participate in a Human Rights delegation to Guatemala. This delegation is being organized in collaboration with Partnership for Participatory International Policy (P-PIP), where Elise Roberts is the Director.

The purpose of this delegation is to facilitate crucial meetings between Congresswoman Schakowsky and other delegation participants with various stakeholders in Guatemala, including Indigenous groups, human rights defenders, and civil society organizations dedicated to advancing human rights. A central goal of the delegation is to attend the Presidential Inauguration of president elect Bernardo Arévalo, scheduled for January 14, 2024.

Over the last few months, CRLN has established ongoing communication with organizations, groups, and leaders within the Guatemalan community in Chicago. Among these groups is the Coalición Coordinadora Guatemalteca del Medio Oeste (Guatemalan Coordinating Coalition of the Midwest). These groups want to advocate for and support Congresswoman Ramírez's trip to Guatemala, recognizing the significance of her presence in engaging with individuals actively working towards the advancement of Human Rights.

On October 19, 2023, twelve organizations supported the Guatemala community of Chicago by organizing a peaceful demonstration outside the Guatemala Consulate in support of democracy in Guatemala. CRLN crafted a letter signed by the 12 organizations and was delivered to the Consulate General.

It is our belief that Congresswoman Schakowsky, given her leadership and strong support for Central America throughout the years, can play a pivotal role in articulating to both the U.S. Congress and the US public the adverse consequences of perpetuating interventionist foreign policies toward Guatemala and the broader Central American region. These policies have notably contributed to political instability and continue to perpetuate corrupt governance; which minimally addresses the pressing humanitarian crisis related to migration.

The participation of Congresswoman Schakowsky on this delegation holds the potential to amplify awareness and understanding of the complex interplay between foreign policies, regional stability, and migration challenges. We at CRLN hope that the Congresswoman will consider this invitation, recognizing the value of her presence and voice in this critical time for Guatemala.

Sincerely,



Jhonathan F. Gómez  
Co-Director of CRLN

#### **4: Invitees & Reason for Invite**

- Representative Jesus "Chuy" Garcia (IL, 4th District): was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. Rep. Garcia is a coauthor of the Chixoy International Reparations Act and other advocacy related to the region.
- Representative Delia Ramirez (IL, 5th District): was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. Rep. Ramirez serves on the Committee of Homeland Security and the Subcommittee on Border Security and Enforcement.
- Representative Jonathan Jackson (IL, 1st District): was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. Rep. Jackson serves on the House Foreign Affairs Committee.
- LaTreshia Hamilton, Legislative Director for Rep. Jonathan Jackson: was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Jaqlyn Alderete, Legislative Director for Rep. Jan Schakowsky: was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Naomi Lake, Legislative Director for Rep. Jesus "Chuy" Garcia: was invited to hear directly from Central Americans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Luis Carrizales, Deputy Chief of Staff for Rep. Delia Ramirez: was invited to hear directly from Guatemalans about the impacts of US policy on outward migration. He was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.

#### **10: Schedule**

Friday, January 12th

- 5:00 pm: Depart Washington DC or district
- 9:25 - 10:00 pm: Arrive to La Aurora International Airport and pass through customs
- 10:00 - 10:20 pm: Travel to hotel

Saturday, January 13th

- 7:00 - 8:00 am: Breakfast at hotel
- 8:00 - 9:00 am: Orientation and briefing on upcoming meetings [1]
- 9:00 - 9:30 am: Travel to retreat space for meetings
- 9:30 - 11:00 am: Meeting with Asociación de Desarrollo Integral de la Juventud [1.5]
- 11:00 - 12:30 pm: Meeting with Fundación Ixtatan [1.5]
- 12:30 - 2:30 pm: Lunch and visit to nearby artisan collective
- 2:30 - 4:00 pm: Meeting with survivors from the Chixoy Dam Massacre [1.5]
- 4:00 - 5:30 pm: Meeting with Convergencia Por los DDHH [1.5]
- 5:30 - 6:00 pm: Travel to hotel
- 6:00 - 8:00 pm: Dinner near hotel

Sunday, January 14th

- 8:00 - 9:00 am: Breakfast at Hotel
- 9:00 - 9:30 am: Travel to Casa de la Memoria
- 9:30 - 10:30 am: Tour of Casa de la Memoria [1]
- 10:30 am - 2:30 pm: Attend Guatemalan Presidential Inauguration [4]
- 2:30 - 3:30 pm: Travel to hotel
- 3:30 - 5:00 pm: Meeting with COPINH leadership [1.5]
- 5:00 - 6:00 pm: Meeting with NISGUA [1]
- 6:00 - 8:00 pm: Dinner at 7 Caldos

Monday, January 15th

- 8:00 - 8:45 am: Breakfast at hotel
- 8:45 - 10:00 am: Travel to La Puya, with briefing on the bus [1]
- 10:00 - 11:30 am: Meeting with community leaders in La Puya [1.5]
- 11:30 - 1:30 pm: Travel to hotel, with lunch on the road
- 1:30 - 3:00 pm: Meeting with journalists and student organizers, including Luz Emilia, Misrahi Xoquic, Claudia Gonzalez, and Eduardo Velasquez [1.5]
- 3:00 - 4:30 pm: Meeting with Asociación Pop-Noj [1.5]
- 4:30 - 6:00 pm: Meeting with 48 Cantones [1.5]

Tuesday, January 16th

- 4:30 - 4:50 am: Travel from hotel to airport
- 7:00 am: Depart Aurora International Airport
- 4:00 pm: Arrive back in Washington DC

**12: The Partnership for Participatory International Policy** is a national organization committed to supporting international delegations for elected officials and their staff to meet with people impacted by US policies and practices. Two of their members are involved in coordinating logistics and meetings for the delegation. Two members will travel with the delegation.

**15(b)2: Reason for selecting the location of the trip:** The objective of the delegation is to hear directly from Guatemalans about the impacts of US policies on migration and democratic processes. The specific locations and meetings were chosen based on where the organizers have strong relationships and can ensure the safety of the delegates.