



# U.S. House of Representatives COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**


1. Name of Traveler: Kaitlyn Peterson
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None ☒  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates: Departure: December 6, 2023 Return: December 11, 2023  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** None ☐
4. Departure City: Washington, DC Destination: Dubai, UAE Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Conservative Climate Foundation (CCF)
6. Describe Meetings and Events Attended:  
Attended meetings and events related to and at COP28 to highlight U.S. energy leadership and innovation, examine how policies can lower global emissions, and Republican solutions to the changing climate.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
  - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
b. If not, explain:

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Kaitlyn Elizabeth Peterson Digitally signed by Kaitlyn Elizabeth Peterson  
Date: 2023.12.20 10:14:15 -05'00' Date: \_\_\_\_\_

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Chair Cathy McMorris Rodgers Date: 12/20/2023

Signature of Supervising Member: 

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: \_\_\_\_\_

2. Travel Destination(s): \_\_\_\_\_

3. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

4. Name(s) of Traveler(s): \_\_\_\_\_

**Note:** You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. ☐ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.  
*Signify statement is true by checking box.*

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature: Heather Reams Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

☐ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Kaitlyn Elizabeth Peterson
2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
Conservative Climate Foundation
3. City and State **OR** Foreign Country of Travel : Dubai, United Arab Emirates
4. a. Date of Departure: Wednesday, December 6, 2023 Date of Return: Monday, December 11, 2023  
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age:
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.  
  
*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.  
**Staff should include their job title and how the activities on the itinerary relate to their duties.**  
  
As a Legislative Clerk on the Energy and Commerce Committee, attending this forum will provide an opportunity to highlight U.S. energy leadership and innovation, examine how these policies can lower global emissions, and the longterm benefits of commonsense solutions.
9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

## ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 11/6/23

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip: \_\_\_\_\_

2. ☐ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_

5. Yes ☐ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

7. a. City of departure: \_\_\_\_\_

b. Destination(s): \_\_\_\_\_

c. City of return: \_\_\_\_\_

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☐ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☐ I checked 8(a) or (b) above; **OR**  
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**  
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**  
d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_  
\_\_\_\_\_

10. ☐ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☐ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*  
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify: \_\_\_\_\_)  
b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☐ (specify: \_\_\_\_\_)  
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
\_\_\_\_\_  
\_\_\_\_\_

14. ☐ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**  
b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:  
1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
\_\_\_\_\_  
2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_  
\_\_\_\_\_

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17. ☐ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	<b>Other</b> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**
- a. ☐ I certify that I am an officer of the organization listed below; **OR**
- b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.
20. **I certify by my signature that**
- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Heather Reams Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

December 4, 2023

Ms. Kaitlyn Peterson  
Committee on Energy & Commerce  
2125 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Peterson:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to United Arab Emirates,<sup>1</sup> scheduled for December 6 to 11, 2023, sponsored by Conservative Climate Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or [ohsstaff@mail.house.gov](mailto:ohsstaff@mail.house.gov). House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The signature is written in a cursive style with a large initial "M".

Michael Guest  
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is written in a cursive style with a large initial "S".

Susan Wild  
Ranking Member

MG/SW:mc



**Answer to House Ethics Primary Sponsor Form Question 12:**

The Conservative Climate Foundation (CCF) is a not-for-profit charitable and educational organization organized, operated, and recognized as a tax exempt under Section 501(c)(3) of the Internal Revenue code as amended. The organization's mission is to engage and inform the public and policymakers about reducing global and domestic emissions with common sense, economic and environmentally sustainable strategies and solutions based on conservative principles. The United Nations Framework Convention on Climate Change is holding its 28<sup>th</sup> annual Conference of the Parties (COP) in Dubai, United Arab Emirates. CCF is bringing together policy leaders, business leaders, lawmakers and members of their staff to participate in a dialogue at COP28 with foreign governments and partners regarding global climate change issues. The delegation will showcase how conservative principles and policies can continue to make an impact on the issue of climate change on the world stage.

## COP28 INVITE LIST

Staff Name	Congressional Office	Invite Sent	Explanation
Adam Cloch	Conservative Climate Caucus	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Grace Bellone	Conservative Climate Caucus	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Brandon Mooney	House Energy & Commerce Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Vivian Moeglein	House Natural Resoure Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Nancy Peel	House Natural Resoure Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.

Aniela Butler	House Natural Resoure Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Daniel Dziadon	House Science, Space, & Technology Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Taylor Playforth	Rep. Garret Graves (R-LA)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Adam Littleton	Rep. Greg Murphy (R-NC)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Allen Klump	Rep. Jeff Duncan (R-SC)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Jake Bornstein	Rep. John Curtis (R-UT)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.

Emily Domenech	Rep. Kevin McCarthy (R-CA)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Tyler Menzler	Rep. Mariannette Miller-Meeks (R-IA)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Ali Fulling	Rep. Tim Walberg (R-MI)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Lorissa Bounds	Rep. Jay Olbernalte (R-CA)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
James Decker	Rep. Michael Burgess (R-TX)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Kyle Jackson	Rep. Larry Bucshon (R-IN)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.

Craig Wheeler	Rep. Bob Latta (R-OH)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Rebecca Angelson	Rep. Bob Latta (R-OH)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Cole Simons	Sen. Bill Cassidy (R-LA)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Jake Tyner	Sen. Dan Sullivan (R-AK)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Jon Abnor	Sen. John Thune (R-ID)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Dan Hillenbrand	Sen. Katie Britt (R-AL)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.

Drew Lingle	Sen. Kevin Cramer (R-ND)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Scott Graber	Sen. Lindsey Graham (R-SC)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Aaron Thiele	Sen. Lisa Murkowski (R-AK)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Molly Carpenter	Sen. Mike Crapo (R-ID)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Micah Chambers	Sen. Kevin Cramer (R-ND)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Molly Ryan	Sen. Susan Collins (R-ME)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.



Harrison Walker	Sen. Thom Tillis (R-NC)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Lauren O'Brien	Sen. Todd Young (R-IN)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Steve Eule	Senate Energy & Natural Resources Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Richard Russell	Senate Energy & Natural Resources Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Justin Memmott	Senate Energy & Natural Resources Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Patrick McCormick	Senate Energy & Natural Resources Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.

Lindsay Garcia	Senate Energy & Water Appropriations Subcommittee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Rachel Littleton	Senate Energy & Water Appropriations Subcommittee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Anna Newton	Senate Energy & Water Appropriations Subcommittee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Kathleen Williams	Senate Energy & Water Appropriations Subcommittee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Elizabeth McDonnell	Senate Energy & Water Appropriations Subcommittee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Adam Tomlinson	Senate Environment & Public Works Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.

Travis Cone	Senate Environment & Public Works Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Andy Zach	Senate Environment & Public Works Committee	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Ryan Mowrey	Sen. Lindsay Graham (R-SC)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Nicholas Tortorici	Rep. Kelly Armstrong (R-ND)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Steven Wackowski	Sen. Lisa Murkowski (R-AK)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Brian Hughes	Sen. Lisa Murkowski (R-AK)	X	Staff whose Member is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.

Rep. John Curtis (R-UT)	Member of Congress	X	Representative is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Rep. Tim Walberg (R-MI)	Member of Congress	X	Representative is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Rep. Greg Murphy (R-NC)	Member of Congress	x	Representative is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Rep. Jeff Duncan (R-SC)	Member of Congress	X	Representative is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Rep. Buddy Carter (R-GA)	Member of Congress	X	Representative is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.
Rep. Mariannette Miller-Meeks (R-IA)	Member of Congress	X	Representative is a member of the Conservative Climate Caucus or engaged on energy, environment, and climate issues.



November 3, 2023

Ms. Kaitlyn Peterson  
Clerk

House Energy and Commerce Subcommittee on Environment, Manufacturing and Critical Minerals  
2125 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Peterson:

On behalf of the Conservative Climate Foundation (CCF), I am pleased to invite you to join our third annual bicameral Republican Member delegation to COP28 in Dubai, **United Arab Emirates (UAE)**, from **Thursday, December 7 – Monday, December 11, 2023**. These travel dates are designed to accommodate the House vote schedule.

The [Conservative Climate Foundation](#), a 501(c)3 non-profit organization, was founded in 2021 to support Republican Members of Congress and their staff to better understand climate and energy issues and conservative solutions to address them. CCF is dedicated to convening Republicans through organizing educational programming, networking opportunities with industry, think tanks, and innovators, as well as international delegations and domestic site visits.

Since ratification by the U.S. Senate in 1992, the United States has formally participated in the United Nations Framework Convention on Climate Change (UNFCCC). Each year the UNFCCC hosts the Conference of the Parties to the Convention (COP) to identify and assess international climate measures. In 2021, CCF brought the first-ever coordinated delegation of four Republican U.S. lawmakers to COP26 in Scotland. Last year, the Foundation brought five Members and congressional staff to COP27 in Egypt.

Please join us this December at COP28 in Dubai, UAE, for programming and media opportunities that will occur parallel to the official UN negotiations. CCF will arrange and pay for all travel, accommodations, and meals related to our trip's agenda, and we will assist in coordinating with the House Ethics Committee to facilitate this privately sponsored travel.

Republican engagement at this international forum allows conservatives to highlight how U.S. energy leadership, innovation, resources, and commonsense policies can lead to lower global emissions, economic and job benefits, and deepened U.S. alliances. It is imperative the international community listen to and engage with conservative U.S. Members of Congress, and CCF is well-positioned to help educate on the importance of innovative, market-oriented solutions.

**Please note, spots are limited, so we request your RSVP as soon as possible.** We will be sharing additional agenda details in the coming months. If you or your staff would like to discuss this opportunity further, please contact me at [Info@RightOnClimate.org](mailto:Info@RightOnClimate.org).

Sincerely,

Heather Reams  
Chair  
Conservative Climate Foundation



## **CCF Delegation to COP28 Agenda**

**Dubai, United Arab Emirates**

**December 7-11, 2023**

*Note: The agenda is subject to change due to COP28 scheduling and security. All times are local (GMT/UTC+4) unless otherwise noted.*

### **Tuesday, December 5**

- **9:00am:** Departure from Anchorage, Alaska
  - Alaska Airlines Flight #AS0098 Anchorage, AK to Seattle, WA
    - Stephen Wackowski, Sen. Lisa Murkowski
    - Brian Hughes, Sen. Lisa Murkowski
- **6:45pm:** Departure from Seattle, WA
  - British Airways Flight #BA0048 Seattle, WA to London, UK
    - Stephen Wackowski, Sen. Lisa Murkowski
    - Brian Hughes, Sen. Lisa Murkowski

### **Wednesday, December 6**

- **10:30AM ET:** Departure from Washington, DC
  - Emirates flight #EK232 from Dulles to Dubai
    - Grace Bellone, Conservative Climate Caucus
    - Jacob Bornstein, Rep. John Curtis
    - Molly Carpenter, Sen. Mike Crapo
    - Alexandria Fulling, Rep. Tim Walberg
    - Tyler Menzler, Rep. Mariannette Miller-Meeks
    - Ryan Mowrey, Sen. Lindsey Graham
    - Taylor Playforth, Rep. Garret Graves
    - Thomas Reynolds, Rep. Buddy Carter
    - Craig Wheeler, Rep. Bob Latta
- **8:40pm:** Departure from London, UK
  - British Airways Flight #BA0105 London, UK to Dubai, UAE
    - Stephen Wackowski, Sen. Lisa Murkowski
    - Brian Hughes, Sen. Lisa Murkowski
- **9:15 PM ET:** Departure from Washington, DC
  - Etihad Airways flight #130 from Dulles to Abu Dhabi
    - Aniela Butler, House Natural Resources
    - Micah Chambers, Sen. Kevin Cramer
    - Adam Cloch, Conservative Climate Caucus
    - Ashley Nichols, House Natural Resources





- Jacob Tyner, Sen. Dan Sullivan
- Allen Klump, Rep. Jeff Duncan
- Elise Krekorian, House Energy & Commerce
- Brandon Mooney, House Energy & Commerce
- Kaitlyn Peterson, House Energy & Commerce
- David Burns, House Energy & Commerce
- Gerald Couri, House Energy & Commerce
- Patrick Weaver, Rep. Brandon Williams
- Vivian Moeglein, House Natural Resources
- Joseph Guy, Rep. Brandon Williams
- Andrew Lingle, House Energy & Commerce

### **Thursday, December 7**

*Staff arrival after a 13-hour flight. Dubai is 9 hours ahead of Washington, D.C.*

#### ***First group of arrivals:***

- **7:45AM:** British Airways #BA0105 arrives in Dubai
- **8:15 AM:** Emirates flight #EK232 arrives in Dubai
- **8:15 AM – 10:15 AM:** Attendees go through customs, gathers luggage, and travels to Marriott Resort Palm Jumeriah in Dubai via provided bus
- **10:15 AM – 10:25 AM:** Meet in hotel lobby for check in
- **10:25 AM – 12:00 PM:** Executive time
- **12:00 PM – 1:00 PM:** Lunch
  - **Location:** Senor Pico, Marriott Resort Palm Jumeriah
- **1:30 PM – 4:00 PM:** Executive time
- **4:00 – 6:00 PM:** Networking Reception
  - **Location:** Bal Harbour, Marriott Resort Palm Jumeriah
- **6:00 PM – 6:40 PM:** Executive time
- **6:40 PM – 7:00 PM:** Staff meets in hotel lobby to travel to dinner via provided bus
- **7:00 PM – 9:30 PM:** Welcome Dinner
  - **Location:** Ling Ling Dubai, Atlantis The Royal
- **9:30 PM – 10:00 PM:** Travel to from dinner to hotel via provided bus
- **RON:** Marriott Resort Palm Jumeriah

#### ***Second group of arrivals:***

- **7:00 PM:** Etihad Airways flight #130 scheduled to arrive in Abu Dhabi
- **7:00 PM – 9:30 PM:** Attendees go through customs, gathers luggage, and travels to Marriott Resort Palm Jumeirah in Dubai via provided bus
- **9:30 PM – 10:30 PM:** Dinner and refreshments available
  - **Location:** Senor Pico, Marriott Resort Palm Jumeirah



- **RON:** Marriott Resort Palm Jumeirah

### **Friday, December 8**

- **7:00 AM – 9:00 AM:** Breakfast available
  - **Location:** Levantera, Marriott Resort Palm Jumeirah
- **9:00 AM – 9:35 AM:** Welcome Coffee
  - **Location:** Palm 4 & 5, Marriott Resort Palm Jumeirah
  - **Attire:** Business casual
  - **Topic:** CCF delegation attendees will meet for coffee before departing for the day's activities with welcome remarks from CCF Chair Heather Reams.
- **9:35 AM – 11:00 AM:** Meet in lobby to travel to Masdar City via provided bus
- **11:00 AM – 12:30 PM:** Tour of Masdar City
  - **Location:** Masdar City
  - **Attire:** Business casual
  - **Topic:** Masdar City is a sustainable urban community in Abu Dhabi built by Masdar, the UAE's state-owned renewable energy company. It was founded in 2006 and conceived as a hub for innovative cleantech companies. Organizations that have headquarters or key offices there include the International Renewable Energy Agency (IRENA), Siemens Energy, GE, and the Advanced Technology Research Council (ATRC). The site visit will explore Masdar City with the goal of educating the CCF delegation about the UAE's unique approach to electricity generation and the nation's strategies for approaching the energy transition.
  - **Speakers:**
    - Michelle Sabti, Masdar City
- **12:30 PM – 1:30 PM:** Lunch with Siemens Energy
  - **Location:** Siemens Energy Building
  - **Attire:** Business casual
  - **Topic:** Executives from Siemens Energy will give an overview of their initiatives in the region, share how they are working with the UAE from within Masdar City on advancing global clean technology solutions, and discuss some of their most promising projects.
  - **Speakers:**
    - Vinod Philip, Siemens Energy
    - Reem Hamad Alshamsi, Siemens Energy
- **1:30 PM – 2:45 PM:** Travel back to hotel via provided bus
- **2:45 PM – 3:30 PM:** Executive Time
- **3:30 PM – 5:00 PM:** Meet in lobby to travel to Desert Tour via provided bus
- **5:00 PM – 9:00 PM:** Desert Tour & Dinner
  - **Location:** Al Faqa, 24.744060, 55.612496
  - **Attire:** Casual



- **Topic:** The Desert Tour will provide educational opportunities for attendees to hear from locals about challenges facing Bedouin communities, the UAE's approach to addressing climate-related issues like water scarcity and extreme heat, and history of life in the desert. Attendees will hear from a designated tour guide, and dinner will be provided.
- **9:00 PM – 10:00 PM:** Travel from Desert Tour to hotel via provided bus
- **RON:** Marriott Resort Palm Jumeirah

### Saturday, December 9

- **7:00 AM – 11:00 AM:** Breakfast available
  - **Location:** Levantera, Marriott Resort Palm Jumeirah
- **11:00 AM – 12:00 PM:** "CCF at COP28" Scene-Setting Lunch
  - **Location:** Palm 4 & 5, Marriott Resort Palm Jumeirah
  - **Attire:** Business professional
  - **Topic:** CCF Chair Heather Reams will provide welcome remarks, give an overview of CCF's participation in COP, and highlight CCF's conservative priorities for engagement.
- **12:00 PM – 12:10 PM:** Executive Time
- **12:10 PM – 1:00 PM:** Meet in lobby to travel to COP28 Blue Zone/Green Zone via provided bus
- **1:00 PM – 1:45 PM:** CCF delegation to register for Blue Zone badges, go through security
- **1:45 PM – 2:00 PM:** Walk to Atlantic Council Pavilion for programming
  - **Location:** Green Zone, Expo Center Dubai
  - **Attire:** Business professional
- **2:00 PM – 2:10 PM:** Atlantic Council Senior Director Landon Derentz will welcome CCF delegation and give introduction to the Council's work and programming ahead.
- **2:10 PM – 3:00 PM:** "U.S. Leadership in Nuclear Energy and Advancing Global Security"
  - **Location:** Plenary stage, Atlantic Council Pavilion
  - **Topic:** Nuclear energy provides a source of clean, reliable, and affordable power. Siting small modular reactors at retired coal plants offers the potential to leverage existing infrastructure as well as existing workforce capabilities. The panel discussion will address the potential to repower retired coal plants with small modular reactors, and the panelists will look at U.S. and international use cases for the "coal-to-nuclear" conversation.
  - **Speakers:**
    - Rep. Brandon Williams (R-N.Y.)
    - Rep. Jeff Duncan (R-S.C.)
    - Rep. Diana DeGette (D-Col.)
    - Dr. Kathryn Huff, U.S. Department of Energy



- Hon. Dr. David Gillespie MD, Parliament of Australia
  - Dr. Jennifer Gordon, Atlantic Council Global Energy Center
- **3:00 PM – 4:00 PM: “U.S. Permitting Reform & Its Role in Reducing Global Emissions”**
  - **Location:** Plenary Stage, Atlantic Council Pavilion
  - **Topic:** Some estimates say the U.S. will need to double the capacity of our grid by 2050 to meet demand. Meanwhile, our global trading partners are becoming more interested in U.S. technologies and resources to meet their energy needs and emissions reductions goals. In order to meet U.S. demand and scale up the technologies to meet global interest, projects will need to be built rapidly. Some of those projects are ready to go, but currently stuck in permitting gridlock. This session features Congressional leaders on how they plan to tackle the two big questions: how can we modernize permitting to reach decarbonization goals while meeting demand?
  - **Speakers:**
    - Rep. Garret Graves (R-La.)
    - Rep. John Curtis (R-Utah)
    - Rep. Scott Peters (D-Calif.)
    - Rep. Tim Walberg (R-Mich.)
    - Rich Powell, ClearPath
- **4:00 PM – 5:15 PM: “Rewarding Environmental Performance in Trade”**
  - **Location:** Plenary Stage, Atlantic Council Pavilion
  - **Topic:** With the emergence of the EU CBAM and growing interest in merging climate and trade policy, it is imperative that such policies be based on transparent and verifiable data. A bipartisan group in the U.S. Congress is committed to working with other countries to ensure that the highest standards in data transparency are followed. This session will also highlight the need for economies that are implementing CBAMs to reward countries for their actual environmental performance as opposed to basing import fees on specific policies, such as carbon pricing.
  - **Speakers:**
    - Rep. John Curtis (R-Utah)
    - Rep. Kathy Castor (D-Calif.)
    - Rep. Scott Peters (D-Calif.)
    - Sen. Chris Coons (D-Del.)
    - Sen. Lisa Murkowski (R-Alaska)
    - Greg Bertelsen, Climate Leadership Council
- **5:15 PM – 6:15 PM: Walk to meeting point and travel to hotel via provided bus**
- **6:15 PM – 6:30 PM: Executive Time**
- **6:30 PM – 10:00 PM: CCF Reception & Signature Dinner**
  - **Location:** Grand Ballroom, Marriott Resort Palm Jumeirah
  - **Topic:** The Reception & Signature Dinner will feature welcome remarks, a keynote address outlining the UAE’s priorities for COP28 and engagement with



the U.S. member and staff delegations, and a congressional discussion on the important role American energy and climate policies play in reducing global emissions.

- **Speakers:**
  - Dr. Thani Al Zeyoudi, Minister of State for Foreign Trade, UAE
  - Mary Burce Warlick, International Energy Agency (IEA)
  - Heather Reams, CCF
- **RON:** Marriott Resort Palm Jumeirah

### **Sunday, December 10**

- **7:00 AM – 10:50 AM:** Breakfast available
  - **Location:** Levantera, Marriott Resort Palm Jumeirah
- **10:50 AM – 11:45 AM:** Meet in lobby to travel to Burj Khalifa via provided bus
- **12:00 PM – 2:45 PM:** Burj Khalifa Tour & Lunch Briefing
  - **Location:** Burj Khalifa
  - **Attire:** Business professional
  - **Topic:** The tour and lunch briefing will highlight the construction of the Burj Khalifa, the tallest building in the world, and the engineering challenges and innovations that led to its successful completion as a LEED Gold certified structure, as well as its sustainable features, such as the use of solar panels. The briefing will address sustainability efforts in the UAE more broadly and other initiatives to lower emissions in the region. The delegation will hear from a designated tour guide from the Burj and representatives from GE, a global energy partner in the region. Lunch will be provided.
  - **Speakers:**
    - Otmane Benmar, GE
    - Sandra Helayel, Gulf & Levant GE International Markets
    - Doug McDonald, GE Hitachi Nuclear Energy
- **2:45 PM – 3:30 PM:** Travel from Burj Khalifa to COP28 Blue Zone/Green Zone via provided bus
- **3:30 PM – 4:45 PM:** Visit CCF partner activities at COP28
  - **Location:** Blue Zone/Green Zone, Expo City Dubai
  - **Attire:** Business professional
  - **Topic:** The CCF delegation has an opportunity to explore additional activities within the Blue Zone/Green Zone at COP28, including country pavilions, stakeholder engagements, etc.
- **4:45 PM – 5:00 PM:** Walk to U.S. Center for Energy and Commerce Committee Panel
- **5:00 PM – 6:00 PM:** “Energy and Commerce Committee Panel: Unleashing America’s Energy Leadership”
  - **Location:** U.S. Center, Blue Zone, Expo City Dubai



- **Attire:** Business professional
- **Topic:** The event, sponsored by CCF, will highlight how leaders in Congress, including members of the Energy and Commerce Committee, are working to advance a new era of innovation and American leadership to reduce emissions, bolster energy security, and raise people's standard of living.
- **Speakers:**
  - Rep. Kelly Armstrong (R-N.D.)
  - Rep. Buddy Carter (R-Ga.)
  - Rep. Mariannette Miller-Meeks (R-Iowa)
  - Heather Reams, CCF
- **6:30 PM – 7:30 PM:** Walk to meeting point and travel to hotel via provided bus
- **7:30 PM – 7:45 PM:** Executive Time
- **7:45 PM – 9:00 PM:** CCF Farewell Dinner
  - **Location:** Cucina, Marriott Resort Palm Jumeirah
  - **Attire:** Casual
  - **Topic:** This family-style dinner will feature closing remarks by CCF Chair Heather Reams and provide an opportunity for the delegation to discuss the week's events and the important role American conservatives play in global climate discussions.
  - **Speakers:**
    - Heather Reams, CCF
- **RON:** Marriott Resort Palm Jumeirah

***First group of departures:***

- **10:50 PM – 11:30 PM:** Attendees departing on Emirates flight #231 meet in lobby with luggage for travel to Dubai airport via provided bus

**Monday, December 11**

***First group of departures (continued):***

- **2:25 AM:** Emirates flight #231 departs Dubai en route to Dulles
  - Grace Bellone, Conservative Climate Caucus
  - Jacob Bornstein, Rep. John Curtis
  - Molly Carpenter, Sen. Mike Crapo
  - Micah Chambers, Sen. Kevin Cramer
  - Alexandria Fulling, Rep. Tim Walberg
  - Tyler Menzler, Rep. Mariannette Miller-Meeks
  - Ryan Mowrey, Sen. Lindsey Graham
  - Taylor Playforth, Rep. Garret Graves
  - Thomas Reynolds, Rep. Buddy Carter
  - Craig Wheeler, Rep. Bob Latta





- Brandon Mooney, House Energy & Commerce
- **8:10 AM ET:** Emirates flight #231 arrives in Dulles

### *Second group of departures*

- **5:30 AM – 6:30 AM:** Breakfast-to-go available
  - **Location:** Palm 4 & 5, Marriott Resort Palm Jumeriah
- **6:30 AM – 7:45 PM:** Attendees departing on Etihad Airways flight meet in lobby with luggage to travel to Abu Dhabi airport via provided bus
  - **10:30 AM:** Etihad Airways flight #131 departs Abu Dhabi en route to Dulles
    - Aniela Butler, House Natural Resources
    - Adam Cloch, Conservative Climate Caucus
    - Ashley Nichols, House Natural Resources
    - Jacob Tyner, Sen. Dan Sullivan
    - Allen Klump, Rep. Jeff Duncan
    - Elise Krekorian, House Energy & Commerce
    - David Burns, House Energy & Commerce
    - Gerald Couri, House Energy & Commerce
    - Patrick Weaver, Rep. Brandon Williams
    - Vivian Moeglein, House Natural Resources
    - Joseph Guy, Rep. Brandon Williams
    - Kaitlyn Peterson, House Energy & Commerce
    - Andrew Lingle, House Energy & Commerce
  - **4:25 PM ET:** Etihad Airways flight #131 arrives in Dulles

### *Third group of departures*

- **10:25 PM – 11:00 PM:** Attendees departing on British Airways flight meet in lobby with luggage to travel to Dubai airport via provided bus
  - **2:10 AM:** British Airways flights #BA106 and #BA53 depart Dubai en route to London
  - **9:25 AM:** British Airways flights BA0053 to Seattle, WA
  - **9:45 PM:** Alaska Airlines flight #AS0135 to Anchorage, Alaska
    - Stephen Wackowski, Sen. Lisa Murkowski
    - Brian Hughes, Sen. Lisa Murkowski