U.S. House of Representatives
COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Theodore "Teddy" Tanzer
2. a. Name of Accompanying Relative: _____ *OR* None ☒
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. **Dates:** Departure: Oct. 11, 2023 Return: Oct. 13, 2023
   b. Dates at Personal Expense, if any: _____ *OR* None ☒
4. Departure City: Dulles, VA Destination: Sunnyvale, CA Return City: Dulles, VA
5. Sponsor(s), Who Paid for the Trip: Information Technology and Innovation Foundation (ITIF)
6. Describe Meetings and Events Attended:
   Meetings and events included site visits to biotech, semiconductor, hardware, and software as a service companies. Round table conversations over dinner related to the silicon valley venture capital ecosystem, and AI.
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box.
   b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Theodore R. Tanzer **Date:** 10/19/2023

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Chair Cathy McMorris Rodgers **Date:** 10/20/2023

Signature of Supervising Member: Cathy McMorris Rodgers

Version date 3/2021 by Committee on Ethics

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Information Technology and Innovation Foundation (ITIF)
2. Travel Destination(s): Sunnyvale, CA
3. Date of Departure: October 11, 2023 Date of Return: October 13, 2023
4. Name(s) of Traveler(s): Theodore Tanzer

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$845	$552	$163	$0
Accompanying Family Member	N/A	N/A	N/A	N/A

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ **Date:** 10/18/2023

Name: Jackie Whisman **Title:** Chief Development Officer

Organization: ITIF

☒ ***I am an officer of the above-named organization. Signify statement is true by checking box.***

Address: 700 K Street NW, Suite 600, Washington DC 20001

Telephone: (240) 687-1834 **Email:** jwhisman@itif.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

last updated 7/2023

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland

ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

October 5, 2023

Mr. Theodore Tanzer
Committee on Energy & Commerce
2125 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Tanzer:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Sunnyvale, California, scheduled for October 11 to 13, 2023, sponsored by Information Technology and Innovation Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:rp

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Theodore "Teddy" R. Tanzer

2. Sponsor(s) who will be paying or providing in-kind support for the trip: Information Technology and Innovation Foundation (ITIF)

3. City and State **OR** Foreign Country of Travel: Sunnyvale, CA

4. a. Date of Departure: Oct. 11, 2023 Date of Return: Oct. 13, 2023

   b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: _____

5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member: _____

   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?

6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

   _____

7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   Senior Counsel, IDC Subcommittee - Participation in the trip will provide practical knowledge related to entities within the subcommitte's jurisdiction, related to ongoing policy efforts.

9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____ **Date:** 08/31/23

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

   Information Technology and Innovation Foundation (ITIF)

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. ***Check only one.*** I represent that:
   a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
   c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

   If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See Attachment 1

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: October 11, 2023 Date of Return: October 13, 2023

7. a. City of departure: October 13, 2023
   b. Destination(s): Sunnyvale, CA
   c. City of return: Washington, DC

8. ***Check only one.*** I represent that
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. ***Check only one of the following.***
   a. ☐ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☐ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following.***
   a. ☐ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
   b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:
   See Attachment 2

13. ***Answer parts a and b. Answer part c if necessary***:
   a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify:_____)
   b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☐ (specify:_____)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☐ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. ***Check only one.*** I represent that either:
   a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
      1) Detail the cost *per day* of meals (approximate cost may be provided): Wednesday, 10/11/23: $55; Thursday, 10/12/23: $60; Friday, 10/13/23: $45
      2) Provide the reason for selecting the location of the event or trip: Silicon Valley is home to many of the nation's leading innovation companies.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
   Hotel Name: Wild Palms Hotel City: Sunnyvale, CA Cost Per Night: $245
   Reason(s) for Selecting: Cost, Location
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____
   Hotel Name: _____ City: _____ Cost Per Night: _____
   Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$1,000	$490	$160
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	N/A	N/A
For each Accompanying Family Member	N/A	N/A

19. ***Check only one:***
   a. ☒ I certify that I am an officer of the organization listed below; **OR**
   b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**
   a. **I read and understand the Committee's Travel Regulations;**
   b. **I am not a registered federal lobbyist or registered foreign agent; and**
   c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: _____ Date: 10/18/2023

Name: Jackie Whisman Title: Chief Development Officer

Organization: ITIF

Address: 700 K Street NW, Suite 600, Washington DC 20001

Email: jwhisman@itif.org Telephone: (240) 687-1834

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM – HOUSE ATTACHMENTS

ITIF Education Series Staff Trip to Silicon Valley, CA

October 11 – 13, 2023

ATTACHMENT 1 – Question 4:

We invited staff on committees with jurisdiction over science and technology, and staff from the offices of Members who have demonstrated an interest in innovation issues.

First	Last	Title	Office
Ryan	Adam	Legislative Assistant	Office of Senator Thom Tillis
Milla	Anderson	Policy Advisor	Office of Representative Ann McLane Kuster
Erica	Andeweg	Senior Policy Advisor/Legislative Assistant	Office of Senator Deb Fischer
Maggie	Angel	Legislative Assistant	Office of Senator Dick Durbin
Christianna	Barnhart	Senior Counsel	Committee on Commerce, Science, and Transportation [CST]
Nate	Beltran	Policy Advisor	Office of Representative Marc Veasey
Phillip	Berenbroikc	Senior Counsel	Office of Senator Robert Menendez
Michael	Berman	Staff Assistant	Office of Representative Sean Casten
Dan	Butler	Legislative Director	Office of Representative Mike Gallagher
Heather	Campbell	Deputy Chief of Staff	Office of Representative Kay Granger
Dan	Cheever	Legislative Assistant	Office of Senator Todd Young
Jacqueline	Collie	Legislative Assistant	Office of Representative Brian K. Fitzpatrick
Brian	Conlan	Deputy Legislative Director	Office of Senator Tammy Baldwin
Greg	Cybulski	Deputy Chief of Staff/Communications Director	Office of Representative Bill Foster
Georgia	Davies	Legislative Assistant	Office of Representative Frank D. Lucas
Mike	Davin	Legislative Director	Office of Representative Bob Latta
Edie	Doman	Scheduler/Legislative Assistant	Office of Representative Dave Joyce
Lizzie	Dos Santos	Senior Legislative Assistant	Office of Representative Mario Diaz-Balart
Mike	Dunn	Legislative Director	Office of Representative John B. Larson
Kate	Durkin	Legislative Director	Office of Representative Jan Schakowsky
Ryan	Early	Legislative Assistant	Office of Representative James P. McGovern
Jason	Edwards	Legislative Assistant	Office of Senator Patty Murray
Casey	Fitzpatrick	Deputy Chief of Staff	Office of Representative Kelly M. Armstrong
Sierra	Fuller	Legislative Assistant	Office of Representative Yvette D. Clarke

Ali	Fulling	Policy Advisor	Office of Representative Tim Walberg
Austin	Gage	Legislative Director/Counsel	Office of Representative Hal Rogers
Megan	Gallagher	Legislative Assistant	Office of Representative Patrick McHenry
Kathleen	Gayle	Legislative Assistant	Office of Senator Mike Rounds
Emily	Goldman	Legislative Counsel	Office of Representative Hank Johnson
Alexander	Gristina	Legislative Assistant	Office of Representative Frank Pallone, Jr.
Aaron	Groce	Legislative Director	Office of Representative Sean Casten
Darian	Harbeck	Senior Legislative Assistant	Office of Representative Paul D. Tonko
Devon	Harris	National Security Advisor	Office of Representative Raja Krishnamoorthi
Jennifer	Haynes	Legislative Director	Office of Representative Darrell Edward Issa
Landon	Heid	Professional Staff Member	Select Committee on the Strategic Competition Between the United States and the Chinese Communist Party
Anderson	Helton	Legislative Assistant	Office of Senator Roger F. Wicker
Charlie	Hobbs	Legislative Assistant	Office of Senator Ted Budd
Mary	Huang	Counsel	Committee on Commerce, Science, and Transportation [CST]
Leighton	Huch	Policy Director	New Democrat Coalition [NDC]
Chance	Hunley	Policy Advisor	Office of Representative Dusty Johnson
Dev	Jhaveri	Senior Legislative Assistant	Office of Representative Lori Trahan
Cate	Johnson	Staff Director	Committee on Science, Space, and Technology
Medora	Jones	Legislative Assistant	Office of Representative Mark Pocan
Mariel	Jorgensen	Senior Legislative Assistant	Office of Senator Gary C. Peters
Edwin	Kindler	Congressional Fellow	Office of Representative Bill Foster
Jaelin	Lespier	Legislative Assistant	Office of Representative Darren Soto
Chris	Leuchten	Legislative Director/Chief Counsel	Office of Senator Kyrsten Sinema
James	Longley	Broadband Policy Advisor	Office of Senator Shelley Moore Capito
Jeff	Lopez	Senior Policy Advisor	Office of Senator Ben Ray Luján
Marshall	Macheledt	Senior Legislative Assistant	Office of Representative Jim Jordan
Dan	Markus	Professional Staff Member	Committee on Foreign Affairs
Gray	Maxwell	Floor Director	Office of Senator Benjamin L. Cardin
Megan	McCorquodale	Legislative Assistant	Office of Representative Joe Neguse
Alan	McQuinn	Professional Staff Member	Committee on Science, Space, and Technology

Randal	Meyer	Chief Counsel/Legislative Director	Office of Representative Nancy Mace
Kainan	Miranda	Legislative Assistant	Office of Representative Ed Case
James	Mismash	Military Legislative Assistant	Office of Representative Mike Gallagher
Devon	Murphy	Legislative Director	Office of Representative Burgess Owens
Gianluca	Nigro	Legislative Director	Office of Representative Brendan F. Boyle
Nick	O'Boyle	Deputy Chief of Staff	Office of Representative Ron Estes
Kevin	Petroccione	Legislative Director	Office of Representative Mike Collins
Julia	Poirier	Science & Technology Policy Advisor	Office of Representative Haley Stevens
Alicia	Porile	Legislative Assistant	Office of Representative Lisa Blunt Rochester
George	Pulizzi	Director of Policy and Coalitions	Office of Representative Nancy Mace
Justine	Revelle	Legislative Aide	Office of Senator Charles E. Schumer
Flynn	Rico-Johnson	Deputy Chief of Staff	Office of Representative Doris O. Matsui
Edgar	Rivas	Legislative Assistant	Office of Senator John Hickenlooper
Kevin	Rodgers	Legislative Assistant	Office of Representative Nicole Malliotakis
Arielle	Roth	Counsel	Committee on Commerce, Science, and Transportation [CST]
Molly	Ryan	Legislative Assistant	Office of Senator Susan M. Collins
Alex	Sachtjen	Legislative Assistant	Office of Senator John Thune
Isabel	Sanchez	Executive Director	House of Representatives Leadership
Maryana	Sawaged	Legislative Aide	Office of Senator Patty Murray
Will	Shih	Economic Policy Advisor	Office of Senator Tammy Duckworth
Benjamin	Strand	Senior Policy Advisor	Office of Senator Mazie K. Hirono
Stuart	Styron	Senior Technology Policy Counsel	Office of Representative Anna G. Eshoo
Jamie	Susskind	Legislative Director	Office of Senator Marsha W. Blackburn
Sean	Sweeney	Legislative Assistant	Office of Senator Mark R. Warner
Teddy	Tanzer	Senior Counsel	Committee on Energy and Commerce
Jeff	Van Oot	Legislative Assistant	Office of Senator Peter F. Welch
Timothy	VanReken	Policy Advisor	Office of Senator Jon Tester
Jonathan	Vecchi	Deputy Chief of Staff/Legislative Director	Office of Representative Gus M. Bilirakis
Logan	Warberg	Legislative Assistant/TechCongress Fellow	Office of Senator Cynthia Marie Lummis
Eli	Weiner	Legislative Aide	Office of Senator Michael F. Bennet

Jay	Weismuller	Legislative Director	Office of Senator Maggie Hassan
Joel	Wellum	Counsel	Committee on Commerce, Science, and Transportation [CST]
Laura	Wilson-Dyer	Legislative Director	Office of Representative Bill Johnson
Katie	Wood	Legislative Assistant	Office of Senator Joni K. Ernst
Marshall	Yates	Deputy Chief of Staff/Legislative Director	Office of Representative Thomas Massie
Annaliese	Yukawa	Professional Staff Member/Legislative Assistant	Committee on Oversight and Accountability

ATTACHMENT 2 – Question 12:

ITIF is a 501(c)(3) nonprofit organization founded in 2006 whose mission is to formulate and promote public policies to advance technological innovation and productivity. Recognizing the vital role of technology in ensuring American prosperity, ITIF focuses on innovation, productivity and digital economy issues. Our interest in the trip is to help staff better understand how new technologies and technology applications are developing and what the trends are likely to be in the future, so that they can better understand and respond to the technological challenges facing our nation.

ITIF is co-chaired by former members of Congress Susan Davis and Phil English and governed by a board of distinguished IT and innovation policy leaders and experts. Senators Chris Coons and Todd Young are the Foundation's Honorary Senate Co-Chairs, and Congresswoman Suzan DelBene and Darrell Issa are the Foundation's Honorary House Co-Chairs.

This trip is part of the "ITIF Education Series" – a set of regular trips with Members of Congress and/or senior House and Senate staff to high-tech and innovation hubs around the country to hear from company leaders about new developments and issues, and to participate in educational forums on IT and innovation policy issues.

ITIF is the sole sponsor and is organizing and executing all aspects of this trip.

AGENDA: ITIF EDUCATION SERIES STAFF TRIP
Silicon Valley, CA
October 11 – 13, 2023

Wednesday, October 11, 2023

8:45 AM EST	**United Airlines Flight 700 Departs Dulles International Airport (IAD)**
11:28 AM PST	**United Airlines Flight 700 Arrives San Francisco International Airport (SFO)**
12:00 PM PST	**Bus Departs SFO** (Boxed Lunch)
12:30 – 2:00 PM	**Genentech** (499 Kaufmann Court, South San Francisco) *Staff will visit Genentech's corporate headquarters, which houses its advanced research center, manufacturing operations and various business functions, and will hear from laboratory scientists on the process of discovering, developing and manufacturing medicines that come to market and the policy challenges as they maintain a promising development pipeline.*
2:30 – 4:00 PM	**Gilead** (333 Lakeside Drive, Foster City) *Staff will visit Gilead's worldwide corporate headquarters in Foster City, California, and tour lab space housing the research and development team. The company focuses primarily on antiviral drugs used in the treatment of HIV, hepatitis B, hepatitis C, and influenza. As of late, they have been working on cancer therapy and COVID-19 solutions.*
4:00 – 5:00 PM	**Drive time to Silicon Valley**
5:00 – 7:00 PM	**Dinner Discussion on the Silicon Valley Venture Capital Ecosystem** (Chelokababi, 1236 Wolfe Road, Sunnyvale) *ITIF experts will lead a discussion with entrepreneurs and investors, who will provide background on their business and insight on the Silicon Valley region's investment community.*
RON	**Wild Palms Hotel** 910 E Fremont Avenue, Sunnyvale CA

Thursday, October 12, 2023

7:00 – 8:00 AM	**Breakfast Available at Hotel**
8:15 AM	**Bus Departs Hotel**
8:30 – 9:45 AM	**Adobe** (345 Park Avenue, San Jose) *Adobe executives will discuss policies and regulations impacting innovation in the private and public sectors. Staffers will also have a chance to experience some of Adobe's latest technologies, including those related to e-commerce.*

10:00 – 11:15 AM **Infineon Technologies** (198 Champion Ct, San Jose)
Barely visible, semiconductors have become an indispensable part of our daily lives. Infineon plays a key role in shaping a better future – with microelectronics that help drive digitalization and decarbonization. We design, develop, and manufacture a broad range of semiconductors and system solutions. Our semiconductors enable efficient energy management and mobility, and are at the core of IoT digitization. At the Infineon Silicon Valley Innovation Center (SVIC) located within our San Jose office, we work with the world's leading innovators to capture, shape and create market and technology disruptions. The SVIC enables creative collaboration between internal experts and customers, startups, and partners to drive technology to new levels. This visit will give you an overview of how Infineon semiconductors play a vital role in products you use every day, and how we make the world easier, safer and greener.

11:30 – 1:00 PM **Intel** (San Jose)
Staff will visit the Intel Museum for an overview of the company and its contributions to computer technology before a lunch discussion with company leadership and engineers.

1:40 – 3:00 PM **Meta** (1 Hacker Way, Menlo Park)
Meta's global headquarters in Menlo Park employs more than 71,000. Following a brief campus tour, participants will meet with engineers leading Meta's work on infrastructure and machine learning and products like messenger, marketplace and games.

3:30 – 5:00 PM **Microsoft** (Mountain View)
Microsoft enables digital transformation for the era of an intelligent cloud and an intelligent edge. Its mission is to empower every person and every organization on the planet to achieve more. It's that mission that drives it to explore ways to connect the millions of people in both rural and urban communities who lack access to affordable high-speed internet, affordable devices, and the digital skills to participate in school, work, telehealth, and more. Participants will take part in a discussion on how we strive to collaborate across private, public, and nonprofit sectors to build solutions for broadband adoption and digital transformation that benefits people, organizations, and their neighborhoods in every community across the country.

5:15 – 7:00 PM **Dinner Discussion on AI** (Google, Mountain View)
Hodan Omaar, senior analyst focusing on AI policy at ITIF's Center for Data Innovation, will moderate a roundtable of industry leaders on the impact of AI across sectors and the steps policymakers can take to support digital transformation and innovation.

RON **Wild Palms Hotel**
910 E Fremont Avenue, Sunnyvale CA

Friday, October 13, 2023

7:00 – 8:00 AM	**Breakfast Available at Hotel**
8:15 AM	**Bus Departs Hotel**
8:30 – 9:45 AM	**Amazon Lab 126** (Sunnyvale) *Amazon Lab126 is a premier innovation hub where some of Amazon's most well-known and well-loved products are engineered and brought to life. It houses Amazon Devices Hardware, Software and Operations teams. Staff will tour the space and hear from inventors, developers, and visionaries working to engineer next generation technology.*
10:00 – 11:30 AM	**Apple** (10600 Tanau Avenue, Cupertino) *After a tour of the Apple Park facility, including a briefing on the environmental components of the structure, the group will learn more about Apple's health priorities from key members of the health and privacy teams. The briefing will cover Apple's commitment to data privacy and security.*
11:30 AM – 12:00 PM	**Drive Time to Airport**
12:00 PM	**Flight Check In**
1:30 PM PST	**United Airlines Flight 2667 Departs SFO**
9:01 PM EST	**United Airlines Flight 2667 Arrives IAD**

Tanzer, Teddy

From: Stuart Dwyer <sdwyer@itif.org>
Sent: Friday, June 30, 2023 10:56 AM
To: Tanzer, Teddy
Subject: ITIF Education Series Staff Trip Invitation

Teddy,

Greetings, hope you're well. I'm writing to invite you to join Congressional staff colleagues and ITIF experts on our next Education Series Staff Trip to **California's Bay Area Wednesday, October 11 through Friday, October 13, 2023.**

For over a decade we've been hosting groups of roughly 15 Hill staff on visits with key players in a range of science and technology fields. These trips are great opportunities to meet the engineers, scientists, investors and entrepreneurs pushing the frontiers of knowledge and bringing new innovations to market. Attendees have found the engagement with leading technology executives, prominent venture capitalists and academic leaders informative and thought-provoking as they grapple with the public policy challenges and opportunities in the innovation economy.

The timing of this trip is particularly auspicious given the transformative impact of current advances in AI, immersive tech, autonomous technologies, life sciences and related fields. We anticipate a packed schedule, likely to include stops at Apple, Amazon, Meta, Toyota, Adobe, Genentech, Grail and others, along with roundtable dinner discussions both nights.

Below is a tentative schedule:

Wednesday, October 11: Morning flight from Dulles International (IAD) to San Francisco (SFO) followed by lunch, site visits in San Francisco, and a roundtable dinner discussion. Overnight in Silicon Valley.

Thursday, October 12: Site visits throughout the day in Silicon Valley, to include lunch and dinner discussions. Overnight in Silicon Valley.

Friday, October 13: Final site visits in the morning ahead of an early afternoon flight from SFO to IAD.

All travel expenses and meals are paid for by ITIF and the trip complies with House and Senate rules governing privately sponsored travel. We will provide ethics documents in advance of the deadline once the itinerary is finalized.

Please let me know by July 20 if you can participate, and be sure to CC our event producer, Lauren Comito (lcomito@itif.org). If you're unable to participate but would recommend a colleague, feel free to let us know.

We hope you can join us!

Stuart Dwyer
VP Strategic Engagement | Information Technology and Innovation Foundation
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