

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Olivia Lee Gerrior Babine
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** ☒ None  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates: Departure: August 22, 2023 Return: August 24, 2023  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** ☒ None
4. Departure City: Washington DC Destination: Lewiston, ID Return City: Washington DC
5. Sponsor(s), Who Paid for the Trip: WA Association of Wheat Growers
6. Describe Meetings and Events Attended: Tour of LSRD; went to the Port of Lewiston for a viewing
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
  - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Olivia Babine Date: 8/30/2023

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Newhouse Date: 8/30/2023  
Signature of Supervising Member: [Signature]

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: \_\_\_\_\_

2. Travel Destination(s): \_\_\_\_\_

3. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

4. Name(s) of Traveler(s): \_\_\_\_\_

**Note:** You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. ☐ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.  
*Signify statement is true by checking box.*

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

☐ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Olivia Lee Gerrior Babine

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.**

Signature: Olivia Babine

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Rep. Dan Newhouse (WA-04)

Office Address: 504 Cannon House Office Building; Washington, D.C. 20003

Telephone Number: 202-225-5816

Email Address of Contact Person: olivia.babine@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Olivia Lee Gerrior Babine
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Washington Association of Wheat Growers
3. City and State **OR** Foreign Country of Travel: Spokane, WA & Lewiston, ID
4. a. Date of Departure: August 22nd, 2023 Date of Return: August 24th, 2023  
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☒ No ☐ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
~~The tour concludes at 8:30 at night and there are no available flights out of the Spokane Airport (2 hours away) that night~~
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
I handle energy and water issues for Rep. Newhouse. As such, the LSRD are an vital part of my policy portfolio. This will be my first time touring the area and the LSRD. This trip will help me to better understand the issues impacting Washington's Fourth Congressional District as it pertains to the LSRD and the overlapping hydropower, fishing, USACE, Columbia River Basin System, and Bonneville Power Administration matters.
9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

## ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: 

Date: 8/14/2023



# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip:

Washington Association of Wheat Growers

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☒ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: Washington State Potato Commission, Northwest RiverPartners and The McGregor Company

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): For each of our invitees, we invited them because the issue portfolio that each of these staffers handle for their Member of Congress is relevant to the Columbia Snake River System.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: August 22, 2023

Date of Return: August 24, 2023

7. a. City of departure: Washington D.C. (Reagan Internal Airport)

b. Destination(s): Fly into Spokane International Airport and then shuttled to Lewiston, Idaho

c. City of return: Washington D.C.

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☐ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☒ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☐ I checked 8(a) or (b) above; **OR**  
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**  
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**  
d. ☒ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. Our tour will conclude at 8:30 at night and there are no available flights out of the Spokane Airport (2 hours away) that night.

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**  
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the **sponsor's** interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

Washington State Potato Commission, Northwest RiverPartners and The McGregor Company; each of these organizations have a stake in the Lower Snake River Dam System through their constituents/members/customers. All three will be financially supporting and presenting information during the tour.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: \_\_\_\_\_)  
b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: \_\_\_\_\_)  
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**  
b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:  
1) Detail the cost *per day* of meals (approximate cost may be provided): We will have dinner available to participants on 8/22 (\$25);  
Lodging includes breakfast; on 8/23 meal costs \$38.25; other than breakfast no meals 8/24  
2) Provide the reason for selecting the location of the event or trip: Lewiston is the closest city to the Lower Granite Dam (one of the dams located on the Lower Snake River)

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hells Canyon Grand Hotel City: Lewiston Cost Per Night: \$160.92  
Reason(s) for Selecting: It is one of the few hotels in Lewiston that could accomodate room block size  
Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_  
Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_



17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	\$954.40	\$321.84	\$63.25
For each Accompanying Family Member	n/a	n/a	n/a

	<b>Other</b> Expenses (dollar amount per item)	<b>Identify Specific Nature of "Other" Expenses</b> (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$32.42	Travelers' Insurance
For each Accompanying Family Member		

19. **Check only one:**
- a. ☒ I certify that I am an officer of the organization listed below; **OR**
- b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.
20. **I certify by my signature that**
- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Michelle Hennings Date: July 6, 2023

Name: Michelle Hennings Title: Executive Director

Organization: Washington Association of Wheat Growers

Address: 109 E. First, Ritzville, WA 99169

Email: michelle@wawg.org Telephone: 509-659-0610

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).





U.S. House of Representatives

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Washington Association of Wheat Growers
2. Name of your organization: Washington State Potato Commission
3. Yes ☐ No ☒ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a. ☐ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b. ☒ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Cassidy Karas Date: 7/7/23

Name: Cassidy Karas Title: Accounts Payable

Organization: Washington State Potato Commission

Address: 108 S Interlake Rd Moses Lake WA 98837

Email: mharris@potatoes.com Telephone: (509) 765-8845





U.S. House of Representatives

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation.

**Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Name of Primary Trip Sponsor: Washington Association of Wheat Growers
2. Name of your organization: The McGregor Company
3. Yes ☐ No ☒ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Date: 07/07/2023

Name: Leslie Druffel

Title: Outreach Director

Organization: The McGregor Company

Address: PO Box 740 // 401 Colfax Airport Road, Colfax WA 99111

Email: leslie.druffel@mcgregor.com

Telephone: (509) 397-4355





U.S. House of Representatives

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation.

**Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Name of Primary Trip Sponsor: \_\_\_\_\_
2. Name of your organization: \_\_\_\_\_
3. Yes ☐ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☐ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a. ☐ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a. ☐ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_



## House Staff Invite List -- We invited these staffers because the issue portfolios each staffer handles ;

First Name	Last Name	Email		
Olivia	Babine	<a href="mailto:olivia.babine@mail.house.gov">olivia.babine@mail.house.gov</a>		
Don	Barber	<a href="mailto:don.barber@mail.house.gov">don.barber@mail.house.gov</a>		
Melissa	Beaumont	<a href="mailto:melissa.beaumont@mail.house.gov">melissa.beaumont@mail.house.gov</a>		
Brian	Bell	<a href="mailto:brian.bell@mail.house.gov">brian.bell@mail.house.gov</a>		
Justin	Benavidez	<a href="mailto:justin.benavidez@mail.house.gov">justin.benavidez@mail.house.gov</a>		
DeShawn	Blanding	<a href="mailto:deshawn.blanding@mail.house.gov">deshawn.blanding@mail.house.gov</a>		
Mayely	Boyce	<a href="mailto:mayely.boyce@mail.house.gov">mayely.boyce@mail.house.gov</a>		
Parish	Braden	<a href="mailto:parish.braden@mail.house.gov">parish.braden@mail.house.gov</a>		
Sean	Brebbia	<a href="mailto:sean.brebbia@mail.house.gov">sean.brebbia@mail.house.gov</a>		
Ken	Brooke	<a href="mailto:kenneth.brooke@mail.house.gov">kenneth.brooke@mail.house.gov</a>		
Aniela	Butler	<a href="mailto:aniela@mail.house.gov">aniela@mail.house.gov</a>		
Jennifer	Cash	<a href="mailto:jennifer.cash@mail.house.gov">jennifer.cash@mail.house.gov</a>		
Sonny	Capece	<a href="mailto:sonny.capece@mail.house.gov">sonny.capece@mail.house.gov</a>		
Hector	Colon	<a href="mailto:hector.colon@mail.house.gov">hector.colon@mail.house.gov</a>		
Tom	Connally	<a href="mailto:tom.connally@mail.house.gov">tom.connally@mail.house.gov</a>		
Caleb	Crosswhite	<a href="mailto:caleb.crosswhite@mail.house.gov">caleb.crosswhite@mail.house.gov</a>		
Kathy	Dedrick	<a href="mailto:kathy.dedrick@mail.house.gov">kathy.dedrick@mail.house.gov</a>		
Ken	Degenfelder	<a href="mailto:ken.degenfelder@mail.house.gov">ken.degenfelder@mail.house.gov</a>		
Kate	Durkin	<a href="mailto:kate.durkin@mail.house.gov">kate.durkin@mail.house.gov</a>		
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# LOWER SNAKE RIVER DAM SYSTEM EDUCATIONAL TOUR

*Lewiston, Idaho*

**August 22-24<sup>th</sup>, 2023**

## **August 22**

1:45 pm Congressional Staff arrive to Spokane International Airport  
2:00 pm Pickup in shuttle area for transportation to Lewiston, Idaho

4:00 pm Arrive at Hells Canyon Grand Hotel, 621 21<sup>st</sup> St.

6:00 pm Dinner provided for Congressional Staff only in Port 1 Room  
(no formal event scheduled)

## **August 23**

6:00 am Breakfast and Registration, Clearwater Room

6:30 am Load bus to go to Boyer Park & Marina, 1753 Granite Rd. Colton (Hwy 195 to Hwy 194)  
**Michelle Hennings**, Welcome & Introductions  
**Matt Harris**, Washington Potato Commission Director of Gov't Affairs  
**Alex McGregor**, The McGregor Company Chairman  
**Tom Kammerzell**, Port of Whitman Commissioner

8:00 am Arrive Boyer Park & Marina  
Get on boat to go through the locks to the Lower Granite Dam

8:45 am Arrive at Lower Granite Dam Visitor Center

Tour Dam  
**Kurt Miller**, NW RiverPartners Executive Director

11:15 am Load bus for Port of Lewiston  
**Michelle Hennings**, Washington Association of Wheat Growers Executive Director  
**Casey Chumrau**, Washington Grain Commission CEO  
**Anthony Pena**, Pacific Northwest Waterways Association

12:30 pm Arrive at Port of Lewiston, 1626 N 6<sup>th</sup> Ave., Lewiston

*Box Lunches provided*

**Scott Corbitt**, Port of Lewiston CEO  
**Jerry Kiekow**, Lewis & Clark Grain Terminal General Manager  
**Jennifer Riddle**, Tidewater Corporate Communications & Marketing Manager  
**Rob Rich**, Shaver Transportation Vice President Marine Services  
**Captain Jeremy Nielsen**, President of Columbia River Pilots

Tour of Port facilities



3:30 pm	Load bus to go to Hells Canyon Grand Hotel, 621 21 <sup>st</sup> St.
4:00 pm	Break time at hotel
5:30 pm	Load bus to go to Lindsay Creek Vineyard, 3107 Powers Ave.
6:00 pm	Dinner and Speakers <b>Kristin Meira</b> , American Cruise lines <b>Blaine Meek</b> , Agri-Northwest Manager
8:30 pm	Depart for hotel

## **August 24**

6:30 am	Breakfast available in main lobby
7:00 am	Congressional staffers depart hotel for Spokane International Airport

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

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*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

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*Counsel to the Ranking Member*

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August 17, 2023

Ms. Olivia Babine  
Office of the Honorable Dan Newhouse  
504 Cannon House Office Building  
Washington, DC 20515

Dear Ms. Babine:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Lewiston, Idaho, scheduled for August 22 to 24, 2023, sponsored by Washington Association of Wheat Growers, McGregor Company, and Northwest RiverPartners. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.



If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The signature is written in a cursive style with a large initial "M".

Michael Guest  
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is written in a cursive style with a large initial "S".

Susan Wild  
Ranking Member

MG/SW:rp

# Lower Snake River Dam System Educational Tour

## *Lewiston, Idaho*

**August 22- 24, 2023**

### **August 22**

1:45 pm                      Arrival to Spokane International Airport  
Pick up in shuttle area for transportation to Lewiston, Idaho

4 pm                         Arrive at Hells Canyon Grand Hotel

6 pm                         Dinner provided (no formal event scheduled)

### **August 23**

6:00 am                      Breakfast

6:30 am                      Load bus to go to Boyer Park & Marina

8:00 am                      Arrive Boyer Park & Marina 1753 Granite Rd. Colton (Hwy 195 to Hwy 194)

**Tom Kammerzell**, Port of Whitman Commissioner  
Get on tour boat to go through the locks to the Lower Granite Dam

8:45 am                      Arrive at Lower Granite Dam

                                    Tour Dam

11:15 am                      Load bus for Port of Lewiston

*Box Lunches provided*

12:30 pm                      Arrive at Port of Lewiston, 1626 N 6<sup>th</sup> Ave., Lewiston

**Scott Corbin**, Port of Lewiston CEO  
**Captain Jeremy Nielsen**, President of Columbia River Pilot  
**Manager**, Lewis & Clark Grain Terminal General Manager  
**Jennifer Riddle**, Tidewater  
**Rob Rich**, Shaver

3:30 pm                      Load bus to go to Hells Canyon Grand Hotel, 621 21<sup>st</sup> St.

4:00 pm                      Break time at hotel

5:30 pm                      Load bus to go to Lindsay Creek Vineyard, 3107 Powers Ave.

6:00 pm                      Dinner and speakers

8:30 pm                      Depart for hotel



**August 24**

6 to 7 am

Breakfast available

7 am

Depart hotel for Spokane International Airport