

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and *file it with the Clerk of the House by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed. Please *donot* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

18	3 U.S.C. § 1001.	
1.	Name of Traveler: Alexa Williams	
2.	a. Name of Accompanying Relative:	OR I None
	b. Relationship to Traveler:  Spouse  Other (specify):	
3.	a. Dates: Departure: 8/22/2023 Return: 08/24/2023	
		OR I None
4.	Departure City: DC Spokane WA Return City: DC	
5.	Sponsor(s), Who Paid for the Trip: Washington Assoc of Wheat Growers	
6.	Describe Meetings and Events Attended: Tour of lock and dam; Port of Lewiston tour/pres	sentation
7.	Attached to this form are each of the following, signify that each item is attached by checking the corres	ponding box:
	a. a completed Sponsor Post-Travel Disclosure Form;	
	b. the <i>Primary Trip Sponsor Form</i> completed by the trip sponsor <i>prior</i> to the trip, <i>including all</i> attathe <i>Additional Sponsor Form(s)</i> ;	achments and
	c. page 2 of the completed <i>Traveler Form</i> submitted by the employee; and	
	d.  the letter from the Committee on Ethics approving my participation on this trip.	
8.	a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. is true by checking the box.	Signify statement
	b. If not, explain:	
		3
I c	eertify that the information contained on this form is true, complete, and correct to the best of my	knowledge.
Sig	gnature of Traveler: Alexa Williams Digitally signed by Alexa Williams Date: 2023.09.07 11:03:09 -04'00' Date: 09/07/2023	
Di	authorized this travel in advance. I have determined that all of the expenses listed on the attached <i>Sponsisclosure Form</i> were necessary and that the travel was in connection with the employee's official duties are the appearance that the employee is using public office for private gain.	
Na	ame of Supervising Member: Rick Larsen Date: 09/07/2023	
	gnature of Supervising Member:	

last updated 7/2023



#### SPONSOR POST-TRAVEL DISCLOSURE FORM

Original		Amendment
Original	_	Amenamem

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

Sponsor(s) who paid or provided in-kind support for the trip: 2. Travel Destination(s): Date of Departure: \_\_\_\_\_\_ Date of Return: 3. Name(s) of Traveler(s): *Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4: Total **Other** Expenses Total **Transportation** Total **Lodging** Total **Meal** Expenses Expenses (dollar amount per item Expenses and description) Traveler Accompanying Family Member All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. Signature: Date: Name: \_\_\_\_\_\_ Title: Organization: ☐ I am an officer of the above-named organization. Signify statement is true by checking box.

Committee staff may contact the above-named individual if additional information is required.

Address:

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Telephone: Email: \_\_\_\_\_



#### TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Alexa Williams	
NOTE: Willful or knowing misrepresentations on t 18 U.S.C. § 1001.	his form may be subject to criminal prosecution pursuant to
I certify that the information contained on both pag best of my knowledge.	es of this form is true, complete, and correct to the
Signature: Alexa Williams	Digitally signed by Alexa Williams Date: 2023.07.24 19:03:37 -04'00'
Name of Signatory (if other than traveler):	
For Staff (name of employing Member or Committee):	Transportation and Infrastructure Committee
Office Address: 2174 Rayburn	
Telephone Number: 202-225-0060	
	ams2@mail.house.gov
	the purpose of the trip is to make a media appearance sponsored by that nittee less than 30 days before the trip departure date.

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103

or via email: travel.requests@mail.house.gov.

additional information is required.

supporting paperwork for three subsequent Congresses from the date of travel.



#### TRAVELER FORM

1.	Name of Traveler: Alexa Williams
	Sponsor(s) who will be paying or providing in-kind support for the trip: Washington Association of Wheat Growers
3.	City and State OR Foreign Country of Travel: Spokane Washington, Lewiston Idaho
	a. Date of Departure: 8/22/23 Date of Return: 8/24/23
	b. Yes No Will you be extending the trip at your personal expense?
	If yes, list dates at personal expense:
5.	a. Yes No will you be accompanied by a family member at the sponsor's expense? If yes:
	(1) Name of Accompanying Family Member:
	(2) Relationship to Traveler:   Spouse   Child   Other (specify):
	(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6.	a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
	Tour events will conclude late, at which point no flights are available within the same night when considering travel back to airport.
7.	Yes No Primary Trip Sponsor Form is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
	NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8.	Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
	Professional Staff for the Subcommittee on Water Resources and Environmentthis trip will feature
	site visits to dams and waterways under the jurisdiction of the Subcomm., and which are being considered for major action by the Corps of Engineers (also within the Subcomm. jurisdiction).
9.	Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10	For staff travelers, to be completed by your employing Member:
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
di tra	nereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my rect supervision, to accept expenses for the trip described in this request. I have determined that the above-described avel is in connection with my employee's official duties and that acceptance of these expenses will not create the pearance that the employee is using public office for private gain.
Si	gnature of Employing Member: Date: Date:

#### ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1.	Name of Primary Trip Sponsor:				
2.	Name of your organization:				
3.	3. Yes □ No □ Is your organization designated a § 501(	c)(3) charitable organization by the Internal Revenue Service?			
4.	4. Yes □ No □ Does your organization receive funding	from any foreign government or multinational organization?			
5.					
	a.   Has provided a grant, gift, or donation to the above review of its grant, gift, or donation to ensure that gift, or donation.   OR	e-named Primary Trip Sponsor and conducts an audit or the funds are spent in accordance with the terms of its grant			
	b. $\square$ Has had a direct role in the organizing, planning, or	or conducting of a trip to			
	Destination:	on Date:			
	that is being organized or arranged by the above-n	amed Primary Trip Sponsor. OR			
	c. ☐ Has provided in-kind support to the above-named meeting space and set-up, and paying for expenses	Primary Trip Sponsor ( <i>e.g.</i> , meeting planning assistance, related to this trip directly to the service provider).			
6.	6. Check only one:				
	a.   My organization does not employ or retain a regist	ered federal lobbyist or foreign agent OR			
	b. □ My organization employs a registered federal lobby organizing, or arranging the trip was <i>de minimis</i> u				
7.	7. I certify by my signature that				
	a. I read and understand the Committee's Travel Regulat b. I am not a registered federal lobbyist or registered fore c. I am an officer of this organization and am duly author d. The information on this form is true, complete, and co	ign agent; rized to sign this form; and			
Sig	Signature:	Date:			
Na	Name:	Title:			
Oı	Organization:				
Ac	Address:				
En	Email:	Telephone:			

#### PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee's website (ethics. house gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. f

	001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor are trips. Signatures must comply with section 104(bb) of the Travel Regulations.
1.	Sponsor who will be paying for the trip:
	Washington Association of Wheat Growers
2.	I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent Signify that the statement is true by checking box.
3.	<ul> <li>Check only one. I represent that:</li> <li>a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; OR</li> <li>b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted</li> </ul>
	<ul> <li>funds only from entities that will receive a tangible benefit in exchange for those funds; OR</li> <li>c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.</li> <li>If "c" is checked, list the names of the additional sponsors: Washington State Potato Commission, Northwest RiverPartners and The McGregor Company</li> </ul>
4.	Provide names and titles of <b>ALL</b> House Members <i>and</i> employees you are inviting. <b>For each House invitee, provide an explanation of why the individual was invited</b> (include additional pages if necessary):  We invited them because the issue portfolio that each of these staffers handle for their Member of Congress is relevant to the Columbia Snake River System.
5. 6.	Yes No Is travel being offered to an accompanying family member of the House invitee(s)?  Date of Departure: August 22, 2023  Date of Return: August 24, 2023
7.	a. City of departure: Washington D.C. (Reagan Internal Airport)
	b. Destination(s): Fly into Spokane International Airport and then shuttled to Lewiston, Idaho
	c. City of return: Washington D.C.
8.	Check only one. I represent that
	a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; <b>OR</b>
	<ul> <li>b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; OR</li> <li>c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event <i>and</i> lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was <i>de minimis</i> under the Committee's travel regulations.</li> </ul>

).	Check only one of the following.  a. I checked 8(a) or (b) above; OR
	b. I checked 8(c) above but am not offering any lodging; OR
	c. I checked 8(c) above and am offering lodging and meals for one night; OR
	d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why
	the second night of lodging is warranted. Our tour will conclude at 8:30 at night and there are no available flights out of the Spokane Airport (2 hours away) that night.
n	Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an
ι υ.	hourly description of planned activities for trip invitees). <i>Indicate agenda is attached by checking box.</i>
11.	Check only one of the following.
	a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or
	employees on any segment of the trip. Signify the statement is true by clicking the box; OR
	b. Not Applicable. Trip sponsor is a U.S. institution of higher education.
12.	For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of
	the trip and its role in organizing and/or conducting the trip:
	Washington State Potato Commission, Northwest RiverPartners and The McGregor Company; each of these
	organizations have a stake in the Lower Snake River Dam System through their constituents/members/customers.  All three will be financially supporting and presenting information during the tour.
	All thee will be illiancially supporting and presenting illiormation during the tour.
13.	Answer parts a and b. Answer part c if necessary:
	a. Mode of travel: Air Rail Bus Car Other (specify:)
	b. Class of travel: Coach ■ Business □ First □ Charter □ Other □ (specify:)
	c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14.	I represent that the expenditures related to local area travel during the trip will be unrelated to personal
	or recreational activities of the invitee(s). Signify that the statement is true by checking box.
	15. <i>Check only one.</i> I represent that either:
	a. The trip involves an event that is arranged or organized without regard to congressional participation
	and that meals provided to congressional participants are similar to those provided to or purchased by other event
	attendees; OR
	b. The trip involves events that are arranged specifically with regard to congressional
	participation. If "b" is checked:
	1) Detail the cost per day of meals (approximate cost may be provided): We will have dinner available to participants on 18/22 (\$25);
	Lodging includes breakfast; on 8/23 meal costs \$38.25; other than breakfast no meals 8/24
	2) Provide the reason for selecting the location of the event or trip: Lewiston is the closest city to the Lower Granite Dam (one of the
	2) Provide the reason for selecting the location of the event or trip: Lewiston is the closest city to the Lower Granite Dam (one of the dams located on the Lower Snake River)
16.	Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
	Hotel Name: Hells Canyon Grand Hotel City: Lewiston Cost Per Night: \$160.92
	Reason(s) for Selecting: It is one of the few hotels in Lewiston that could accomodate room block size
	Hotel Name: City: Cost Per Night:
	Reason(s) for Selecting:
	Hotel Name: City: Cost Per Night:
	Reason(s) for Selecting:

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking the box.

#### 18. Total Expenses for each Participant:

☐ Actual Amounts ☐ Good Faith Estimates			Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	\$954.40	\$321.84	\$63.25
For each Accompanying Family Member	n/a	n/a	n/a

		Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$32.42	Travelers' Insurance
For each Accompanying Family Member		

10	Ch	och	conl	y one:
17.		eci	voni	y one.

- a. I certify that I am an officer of the organization listed below; OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

#### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Modern Human	Date: July 6, 2023
Name: Michelle Hennings	Title: Executive Director
Organization: Washington Association of Wheat Growers	
Address: 109 E. First, Ritzville, WA 99169	
Email: michelle@wawg.org	Telephone: 509-659-0610

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

# ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1.	Name of Primary Trip Sponsor: Washington Association of Wheat Growers
2	Name of your organization: Washington State Potato Commission
٠ ســــ	Tvaine of your organization.
3.	Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service
4.	Yes 🔲 No 🔳 Does your organization receive funding from any foreign government or multinational organization
5.	Check one. I certify that my organization:
	a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant gift, or donation. OR
	b. Has had a direct role in the organizing, planning, or conducting of a trip to
	Destination: on Date:
	that is being organized or arranged by the above-named Primary Trip Sponsor. $$ OR
	c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6.	Check only one:
	a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR
	b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was <i>de minimis</i> under the travel regulations.
7.	I certify by my signature that
	<ul><li>a. I read and understand the Committee's Travel Regulations;</li><li>b. I am not a registered federal lobbyist or registered foreign agent;</li><li>c. I am an officer of this organization and am duly authorized to sign this form; and</li><li>d. The information on this form is true, complete, and correct to the best of my knowledge.</li></ul>
Sig	mature: Could have Date: 7/7/23  Title: Accounts Payable
Na	me: Cassidy Karas Title: Accounts Payable
	ganization: Washington State Potato Commission
	Idress: 108 S Interlake Rd Moses Lake WA 98837
	mharris@potatoes.com Telephone: (509) 765-8845

#### ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1.	Name of Primary Trip Sponsor: Washington Association of Wheat Growers				
2.	The McCroger Company				
ے.	Tunie of your organization.				
3.	Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?				
4.	Yes No Does your organization receive funding from any foreign government or multinational organization				
5.	Check one. I certify that my organization:				
	a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant gift, or donation. OR				
	b. Has had a direct role in the organizing, planning, or conducting of a trip to				
	Destination: on Date:				
	that is being organized or arranged by the above-named Primary Trip Sponsor. OR				
	c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).				
6.	Check only one:				
	a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR				
	b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was <i>de minimis</i> under the travel regulations.				
7.	I certify by my signature that				
	<ul><li>a. I read and understand the Committee's Travel Regulations;</li><li>b. I am not a registered federal lobbyist or registered foreign agent;</li><li>c. I am an officer of this organization and am duly authorized to sign this form; and</li><li>d. The information on this form is true, complete, and correct to the best of my knowledge.</li></ul>				
Sig	gnature: Listic 1 Dr. Date: 07/07/2023				
Na	nme: Leslie Druffel Title: Outreach Director				
O	rganization: The McGregor Company				
Ac	Idress: PO Box 740 // 401 Colfax Airport Road, Colfax WA 99111				
En	nail: leslie.druffel@mcgregor.com Telephone: (509) 397-4355				

Michael Guest, Mississippi Chairman Susan Wild, Pennsylvania Ranking Member

David P. Joyce, Ohio John H. Rutherford, Florida Andrew R. Garbarino, New York Michelle Fischbach, Minnesota

Veronica Escobar, Texas Mark DeSaulnier, California Deborah K. Ross, North Carolina Glenn F. Ivey, Maryland



## U.S. House of Representatives

#### COMMITTEE ON ETHICS

August 17, 2023

Ms. Alexa Williams Committee on Transportation and Infrastructure 2164 Rayburn House Office Building Washington, DC 20515

Dear Ms. Williams:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Lewiston, Idaho, scheduled for August 22 to 24, 2023, sponsored by Washington Association of Wheat Growers, McGregor Company, and Northwest RiverPartners. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Thomas A. Rust Staff Director and Chief Counsel

> Keelie Broom Counsel to the Chairman

David Arrojo Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515-6328 Telephone: (202) 225-7103 Facsimile: (202) 225-7392

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest Chairman Susan Wild Ranking Member

MG/SW:rp

## House Staff Invite List -- We invited these staffers because the issue portfolios each staffer handles;

First Name	Last Name	Email
Olivia	Babine	olivia.babine@mail.house.gov
Don	Barber	don.barber@mail.house.gov
Melissa	Beaumont	
Brian	Bell	brian.bell@mail.house.gov
Justin	Benavidez	
DeShawn	Blanding	deshawn.blanding@mail.house.gov
Mayely	Boyce	mayely.boyce@mail.house.gov
Parish	Braden	parish.braden@mail.house.gov
Sean	Brebbia	sean.brebbia@mail.house.gov
Ken	Brooke	kenneth.brooke@mail.house.gov
Aniela	Butler	aniela@mail.house.gov
Jennifer	Cash	jennifer.cash@mail.house.gov
Sonny	Capece	sonny.capece@mail.house.gov
Hector	Colon	hector.colon@mail.house.gov
Tom	Connally	tom.connally@mail.house.gov
Caleb	Crosswhite	caleb.crosswhite@mail.house.gov
Kathy	Dedrick	kathy.dedrick@mail.house.gov
Ken	Degenfelde	ken.degenfelder@mail.house.gov
Kate	Durkin	kate.durkin@mail.house.gov
Matt	Dwyer	matt.dwyer@mail.house.gov
Vic	Edgerton	vic.edgerton@mail.house.gov
Jennifer	Epperson	jennifer.epperson@mail.house.gov
Drew	Feeley	drew.feeley@mail.house.gov
Logan	Ferree	logan.ferree@mail.house.gov
Rachel	Gentile	rachel.gentile@mail.house.gov
Emily	German	emily.german@mail.hous.gov
Grace	Graham	grace.graham@mail.house.gov
Joey	Grewell	joey.grewell@mail.house.gov
Daniel	Greene	daniel.greene@mail.house.gov
Tiffany	Guarascio	tiffany.guarascio@mail.house.gov
Caitlin		caitlin.haberman@mail.house.gov
Ryan	Hambleton	ryan.hambleton@mail.house.gov
Jihun	Han	jihun.han@mail.house.gov
Johanna	Hardy	johanna.hardy@mail.house.gov
Jill	Harrelson	jill.harrelson@mail.house.gov
Christen	Harsha	christen.harsha@mail.house.gov
Nate	Hodson	nate.hodson@mail.house.gov
Tara	Hupman	tara.hupman@mail.house.gov
James	Johnson	james.johnson@mail.house.gov
Stanton	Johnson	stanton.johnson@mail.house.gov
Elizabeth	Joseph	elizabeth.joseph@mail.house.gov
Thomas	Knecht	thomas.knecht@mail.house.gov
Emily	Kolano	emily.kolano@mail.house.gov
Corey	Kuipers	corey.kuipers@mail.house.gov

Tim	Kurth	tim.kurth@mail.house.gov
Michelle	Lane	michelle.lane@mail.house.gov
Una	Lee	una.lee@mail.house.gov
Jack	Lincoln	jack.lincoln@mail.house.gov
Josh	Lobert	joshua.lobert@mail.house.gov
Mary	Martin	mary.martin@mail.house.gov
Mark	Matava	mark.matava@mail.house.gov
Josh		josh.maxwell@mail.house.gov
Will	McAuliffe	will.mcauliffe@mail.house.gov
Aisling		aisling.mcdonough@mail.house.gov
Abby	McHan	abby.mchan@mail.house.gov
Vivian	Moeglein	vivian.moeglein@mail.house.gov
Matt	Muirragui	matthew.muirragui@mail.house.gov
Ashley	Nichols	ashley.nichols@mail.house.gov
Kate		kate.oconnor@mail.house.gov
Lisa	Pahel	lisa.pahel@mail.house.gov
Heather	Painter	heather.painter@mail.house.gov
Liz		liz.payne@mail.house.gov
	Payne	
Tim	Petty	tim.petty@mail.house.gov
Hunter	Presti	thomas.presti@mail.house.gov
Jack	Rayburn	jack.rayburn@mail.house.gov
John	Rayfield	john.rayfield@mail.house.gov
Ariana	Romeo	ariana.romeo@mail.house.gov
Jack	Ruddy	jack.ruddy@mail.house.gov
Will	Salmon	will.salmon@mail.house.gov
Ben	Savercool	ben.savercool@mail.house.gov
Jackie	Schmitz	jackie.schmitz@mail.house.gov
Ryan	Seiger	ryan.seiger@mail.house.gov
Joe	Sheehy	joe.sheehy@mail.house.gov
Anne	Simmons	anne.simmons@mail.house.gov
Alan	Slobodin	alan.slobodin@mail.house.gov
Lora	Snyder	lora.snyder@mail.house.gov
Peter	Spencer	peter.spencer@mail.house.gov
Michael	Stein	michael.stein@mail.house.gov
Jo	Stiles	jo.stiles@mail.house.gov
Marissa	Stockton	marissa.stockton@mail.house.gov
Patricia	Straughn	patricia.straughn@mail.house.gov
Connor	Stubbs	connor.stubbs@mail.house.gov
Cheryle	Tucker	cheryle.tucker@mail.house.gov
Luis	Urbina	luis.urbina@mail.house.gov
Margarita	Varela Rosa	margarita.varela-rosa@mail.house.gov
Alexa	Williams	alexa.williams2@mail.house.gov
Kiel	Weaver	kiel.weaver@mail.house.gov
Trevor	White	trevor.white@mail.house.gov
Sarina	Weiss	sarina.weiss@mail.house.gov
Tuley	Wright	tuley.wright@mail.house.gov

## **Lower Snake River Dam System Educational Tour**

#### Lewiston, Idaho

### August 22- 24, 2023

August 22

1:45 pm Arrival to Spokane International Airport

Pick up in shuttle area for transportation to Lewiston, Idaho

4 pm Arrive at Hells Canyon Grand Hotel

6 pm Dinner provided (no formal event scheduled)

August 23

6:00 am Breakfast

6:30 am Load bus to go to Boyer Park & Marina

8:00 am Arrive Boyer Park & Marina 1753 Granite Rd. Colton (Hwy 195 to Hwy 194)

Tom Kammerzell, Port of Whitman Commissioner

Get on tour boat to go through the locks to the Lower Granite Dam

8:45 am Arrive at Lower Granite Dam

Tour Dam

11:15 am Load bus for Port of Lewiston

Box Lunches provided

12:30 pm Arrive at Port of Lewiston, 1626 N 6<sup>th</sup> Ave., Lewiston

Scott Corbin, Port of Lewiston CEO

**Captain Jeremy Nielsen,** President of Columbia River Pilot **Manager**, Lewis & Clark Grain Terminal General Manager

Jennifer Riddle, Tidewater

Rob Rich, Shaver

3:30 pm Load bus to go to Hells Canyon Grand Hotel, 621 21st St.

4:00 pm Break time at hotel

5:30 pm Load bus to go to Lindsay Creek Vineyard, 3107 Powers Ave.

6:00 pm Dinner and speakers

8:30 pm Depart for hotel

## August 24

6 to 7 am Breakfast available

7 am Depart hotel for Spokane International Airport