

COMMITTEE ON ETHICS


EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Name of Traveler: Janey Green
- a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
- a. Dates: Departure: 7/10/2023 Return: 7/10/2023
b. Dates at Personal Expense, if any: _____ **OR** None
- Departure City: Washington DC Destination: Winchester, VA Return City: Washington, DC
- Sponsor(s), Who Paid for the Trip: Livestock Marketing Association
- Describe Meetings and Events Attended: Met with auction owner and other industry experts to discuss how federal law impacts operations.
- Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
 - a completed *Sponsor Post-Travel Disclosure Form*;
 - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 7/21/23

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Hon. Mary Miller Date: 07/21/23

Signature of Supervising Member: 

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Livestock Marketing Association

2. Travel Destination(s): Farmers Livestock Exchange in Winchester, VA

3. Date of Departure: 7/10/2023 Date of Return: 7/10/2023

4. Name(s) of Traveler(s): See attached.

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$74 per attendee	N/A	\$12 per attendee	
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 07-13-2023

Name: Dan Stark Title: CFO

Organization: Livestock Marketing Association

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 11501 Outlook Street Suite 250; Overland Park, KS 66211

Telephone: 816-801-3235 Email: dstark@lmaweb.com

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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TRAVELER FORM

1. Name of Traveler: Janey Green
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Livestock Marketing Association
3. City and State **OR** Foreign Country of Travel: Winchester, VA
4. a. Date of Departure: July 10, 2023 Date of Return: July 10, 2023
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

I am a Senior Legislative Assistant who manages Rep. Miller's agriculture portfolio along with other policy areas. This trip will help me deepen my knowledge of the livestock industry especially as it relates to animal health as we are going to observe the veterinarian chute. This is especially important for my role this year as we start writing the farm bill and I handle the Representative's committee work on agriculture.

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Mary E Miller Date 06/09/23



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Livestock Marketing Association (LMA)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

Please See Attached.
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: 7/10/2023 Date of return: 7/10/2023
7. a. City of departure: Washington, DC
b. Destination(s): Farmers Livestock Exchange in Winchester, VA
c. City of return: Washington, DC
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
LMA is the national trade association for livestock marketing businesses, representing more than 75 percent of regularly selling livestock markets in the US. Because of the unique nature of livestock markets, visiting an auction during a sale is the best way to learn about its function, role, and internal operations. It is important for those in livestock policy that they fully understand livestock markets. LMA took full responsibility of planning, organizing, and funding this trip.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: N/A City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$40	N/A	\$10
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable*. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Daniel Stark  Digitally signed by Daniel Stark
Date: 2023.05.11 16:05:09 -05'00' Date: 05/11/2023

Name: Dan Stark Title: CFO

Organization: Livestock Marketing Association (LMA)

Address: 11501 Outlook Street Ste 250; Overland Park, KS 66211

Email: dstark@lmaweb.com Telephone: _____

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

July 6, 2023

Ms. Janey Green
Office of the Honorable Mary E. Miller
1740 Longworth House Office Building
Washington, DC 20515

Dear Ms. Green:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Winchester, Virginia, scheduled for July 10, 2023, sponsored by Livestock Marketing Association.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:rp

you're invited to...

SPEND A DAY AT AUCTION!

July 10, 2023



Please join the Livestock Marketing Association (LMA) on July 10th for a (transportation-provided) day trip to Farmer's Livestock Exchange, Inc. in Winchester, Virginia. You'll have the opportunity to learn about livestock auction market businesses and a general overview of the livestock industry through a facility tour, watching a live cattle auction, and eating lunch at a market café.

The bus will load at Garfield Circle, located at 2436 Rayburn House Office Bldg, Washington, DC 20016.

Staff of the House Committee on Agriculture and staff handling agricultural issues for House members on the Committee on Agriculture are invited.

*If you are interested in attending, please reply to this email.
The attached PDF also contains a packet of information necessary for submission to House Ethics by no later than June 9, 2023.*

About the Livestock Marketing Association:

Livestock Marketing Association (LMA) is the national trade association for livestock marketing businesses, representing more than 80% of regularly selling livestock markets in the U.S.



Itinerary

Agriculture Staff Daytrip to Farmer's Livestock Exchange, Inc. in Winchester, VA

July 10, 2023

10:45 AM - Load bus

Casual or business casual attire is more than appropriate. Recommend close toed shoes. Most employees and patrons at the market will be in boots and jeans.

11:00 AM - Bus departs from Capitol Hill

Bus will load at Garfield Circle, located outside of the Rayburn House Office Building

Discussion with livestock auction owners from across the United States accompanying the trip about their businesses.

12:30 PM - Arrive at Farmer's Livestock Exchange, Inc. - 1995 Northwestern Pike, Winchester, VA 22603

12:30 – 1:00 PM – Meet with Scott Stickley, General Manager of Farmer's Livestock Exchange

Tour the unloading facility and pens. Observe the veterinarian chute where livestock are inspected, identified, and checked for pregnancy.

Learn about the history of Farmer's Livestock Exchange, which has been in business since 1947 and is owned by livestock farmer stockholders.

1:00 PM - Watch the beginning of the sale

Observe livestock entering the sale arena, auctioneer conducting sale, and multiple bidders competing for livestock. Learn about different types of buyers (e.g., farmers, dealers, order buyers, feedyards, and packers) and what they are looking for when buying livestock. Discussion with livestock auction owners, auctioneer, and Livestock Marketing Association staff about how the weight, size and type of livestock, and other factors (e.g., time weaned, vaccination status, pregnancy) effects buyer interest in the livestock.

1:30 PM - Lunch at the market café

Located at the livestock auction, this café is a gathering point for producers selling at the auction as well as community members. Hear from local cattle producers about their businesses.

2:15 PM - Load buses

2:30 PM - Depart from Winchester, VA to return to D.C.

4:00-4:30 PM – Arrive back at Capitol Hill

Trip Purpose – Engage in fact-finding about livestock auction market businesses and the livestock industry generally through a facility tour. The House Agriculture Committee has oversight over policies and statues relating to livestock, including the Packers and Stockyards Act regulating livestock auction markets and USDA programs implemented at the auction such as Animal Disease Traceability and livestock market news.

First Name	Last Name	Email	State	Title
Paul	Balzano	paul.balzano@mail.house.gov	PA	Senior Professional Staff Member
DeShawn	Blanding	deshawn.blanding@mail.house.gov	GA	Senior Policy Analyst
Adele	Borne	adele.borne@mail.house.gov	PA	Legislative Assistant
Parish	Braden	parish.braden@mail.house.gov	PA	Staff Director Republican
Britton	Burdick	britton.burdick@mail.house.gov	GA	Communications Director Democratic
John	Busovsky	john.busovsky@mail.house.gov	PA	Professional Staff Member
Caleb	Crosswhite	caleb.crosswhite@mail.house.gov	PA	Senior Counsel
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Daniel	Feingold	daniel.feingold@mail.house.gov	GA	Professional Staff Member
Kate	Fink	kate.fink@mail.house.gov	GA	Policy Director Democratic
Emily	German	emily.german@mail.house.gov	GA	Professional Staff Member
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Josh	Maxwell	josh.maxwell@mail.house.gov	PA	Policy Director Republican
Mason	May	mason.may@mail.house.gov	PA	Staff Assistant
Taylor	McCarty Hoover	taylor.mccarty@mail.house.gov	PA	Communications Director Republican
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Jennifer	Tiller	jennifer.tiller@mail.house.gov	PA	Deputy Staff Director Republican
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Ryan	Casman	ryan.casman@mail.house.gov	CT-5	Representative Jahana Hayes
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Jennifer	Chandler	jennifer.chandler@mail.house.gov	MA-2	Representative Jim McGovern
Nadia	Cortez	nadia.cortez@mail.house.gov	IL-17	Representative Eric Sorensen

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Madeline	Dwelle	madeline.dwelle@mail.house.gov	IA-3	Representative Zach Nunn
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Mitch	Heidenreich	heidenreich@mail.house.gov	HI-2	Representative Jill Tokuda
Abbey	Herfurth	abbey.herfurth@mail.house.gov	MS-1	Representative Trent Kelly
Chance	Hunley	chance.hunley@mail.house.gov	SD-1	Representative Dusty Johnson
Josh	Jamison	joshua.jamison@mail.house.gov	CA-13	Representative John Duarte
Jeff	Kratz	jeff.kratz@mail.house.gov	NE-2	Representative Don Bacon
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Joe	MacFarlane	joe.macfarlane@mail.house.gov	AR-1	Representative Rick Crawford
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Josh	Millard	josh.millard@mail.house.gov	IA-4	Representative Randy Feenstra
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Richa	Patel	richa.patel@mail.house.gov	CO-8	Representative Yadira Caraveo
Truman	Reed	truman.reed@mail.house.gov	TX-15	Representative Monica De La Cruz
Zach	Roberts	zach.roberts@mail.house.gov	GA-8	Representative Austin Scott
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Hannah	Russell	hannah.russell@mail.house.gov	TN-4	Representative Scott DesJarlais
Alison	Slagell	alison.slagell@mail.house.gov	OK-3	Representative Frank Lucas
Bryana	Spann	bryana.spann@mail.house.gov	CT-5	Representative Jahana Hayes
John	Swords	john.swords@mail.house.gov	MA-2	Representative Jim McGovern
Ruth	Vazquez	ruth.vazquez@mail.house.gov	CA-24	Representative Salud Carbajal
Bubba	White	bubba.white@mail.house.gov	NC-7	Representative David Rouzer
Karen	Williams	karen.williams@mail.house.gov	OH-7	Representative Max Miller
Rani	Williams	rani.williams@mail.house.gov	KS-3	Representative Sharice Davids
Shaina	Zarkin-Scott	shaina.zarkin-scott@mail.house.gov	WA-3	Representative Marie Gluesenkamp P�rez