U.S. House of Representatives
COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Adam Cloch
2. a. Name of Accompanying Relative: _____ ***OR*** None ☒
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. **Dates:** Departure: Wednesday, June 28, 2023 Return: Sunday, July 2, 2023
   b. Dates at Personal Expense, if any: _____ ***OR*** None ☒
4. Departure City: Washington, D.C. Destination: Montreal, QC, Canada Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Center Forward
6. Describe Meetings and Events Attended:
   I attended a dinner with MP Savard-Trémblay and Mayor Vodanovic, discussed U.S.-Canada relations. I watched a panel with Organon, Otsuka, and Innovative Medicine Canada. I visited Hydro Québec, learning about their renewable energy strategies.
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box.
   b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Adam Cloch **Date:** 07/10/2023

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. John Curtis **Date:** 07/10/2023

Signature of Supervising Member: _____

U.S. House of Representatives
COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Center Forward
2. Travel Destination(s): Montreal, QC, Canada
3. Date of Departure: Wednesday, June 28, 2023 Date of Return: Sunday, July 2, 2023
4. Name(s) of Traveler(s): Adam Cloch

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$848.09	$675.00	$306.00	*All air and ground transportation included*
Accompanying Family Member	N/A	N/A	N/A	N/A

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Riley Kilburg Date: 07/10/2023

Name: Riley Kilburg Title: Executive Director

Organization: Center Forward

☒ *I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 1214A Ingleside Avenue, McLean, Virginia 22101

Email: riley@center-forward.org Telephone: 563-542-6821

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Adam Cloch

2. Sponsor(s) who will be paying or providing in-kind support for the trip:
   Center Forward

3. City and State **OR** Foreign Country of Travel : Montreal, Canada

4. a. Date of Departure: Wednesday, June 28, 2023 Date of Return: Sunday, July 2, 2023
   b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?
   If yes, list dates at personal expense: _____

5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
   (1) Name of Accompanying Family Member: _____
   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age:

6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
   As Communications Director for the Chair of the Conservative Climate Caucus, I can share insights on the role of the media in conversations about energy.

9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____ Date 07/10/2023

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following***:
    a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* **OR**
    b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:

    Please see attachment.

13. ***Answer parts a and b. Answer part c if necessary***:
    a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify:_____)
    b. Class of travel: Coach ☒ Business ☒ First ☐ Charter ☐ Other ☐ (specify: _____)
    c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. ***Check only one.*** I represent that either:
    a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
    b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation.
    If "b" is checked:
    1) Detail the cost *per day* of meals (approximate cost may be provided):

       $110.00

    2) Provide the reason for selecting the location of the event or trip:

       Please see attachment.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
    Hotel Name: Fairmont The Queen Elizabe City: Montreal Cost Per Night: $225
    Reason(s) for Selecting: Ample meeting space and central location to government buildings and site vis
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

U.S. House of Representatives
COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
   Center Forward.
2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. ***Check only one.*** I represent that:
   a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
   c. ☐ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
   If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
   Please see attachment.
5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Tuesday, June 27, 2023 Date of return: Saturday, July 1, 2023
7. a. City of departure: Washington, DC or District
   b. Destination(s): Montreal, Canada
   c. City of return: Washington, DC or District
8. ***Check only one.*** I represent that:
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. ***Check only one of the following***:
   a. ☒ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$950.00	$900.00	$300.00
For each Accompanying Family Member	$950.00	$0.00	$330.00

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	$0.00	
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. ***Check only one:***
    a. ☒ I certify that I am an officer of the organization listed below; **OR**
    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.
20. I certify by my signature that
    a. I read and understand the Committee's Travel Regulations;
    b. I am not a registered federal lobbyist or registered foreign agent; and
    c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Riley Kilburg Date: 07/10/2023

Name: Riley Kilburg Title: Executive Director

Organization: Center Forward

Address: 1214A Ingleside Avenue, McLean, Virginia 22101

Email: riley@center-forward.org Telephone: 563-542-6821

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at **ethics.house.gov**

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland

ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

June 23, 2023

Mr. Adam Cloch
Office of the Honorable John R. Curtis
2323 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Cloch:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Canada,[1] scheduled for June 27 to July 1, 2023, sponsored by Center Forward.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently $480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

---

[1] Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at https://step.state.gov.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:tn

Private Sponsor Travel Certification Form: Supplemental

4.

First	Last	Title	Affiliation	Reason
Liz	Amster	Chief of Staff	Office of Representative Jake Auchincloss	As Chief of Staff to a Member on the House Transportation and Infrastructure Committee, Ms. Amster can share her perspective on building sustainable infrastructure for renewable energy.
Anne-Marie	Boisseau	Senior Policy Advisor	Office of Representative Lizzie Fletcher	Ms. Boisseau can provide insights into pragmatic trade policy from her role as Senior Policy Advisor to the Chair of the New Democrat Trade Task Force.
Brendan	Boyle	Member of Congress	Pennsylvania 2nd Congressional District	As a Member of Congress that serves as Ranking Member on the House Budget Committee, Representative Boyle can share the committee's priorities on investing in sustainable infrastructure and U.S.-Canada trade.
Earl "Buddy"	Carter	Member of Congress	Georgia 1st Congressional District	As a member on the House Committee on Energy and Commerce, Representative Carter can speak to the health care priorities in Congress.
Robin	Chand	Chief of Staff	Office of Representative Rick Larsen	As Chief of Staff to a Member from the State of Washington, Mr. Chand can speak to the importance of relations between the U.S. and Canada.
Adam	Cloch	Communications Director	Office of Representative John Curtis	As Communications Director for the Chair of the Conservative Climate Caucus, Mr. Cloch can share his insights on the role of the media in conversations about energy production and the environment.
Briana	Connolly	Policy Director	Republican Main Street Caucus	In her role as Policy Director of the Republican Main Street Caucus, Ms. Connolly can offer valuable perspectives about how federal governments can create better public-private partnerships.
Pat	Devney	Chief of Staff	Office of Representative Ann Kuster	As Chief of Staff to a Member on the Energy, Climate, and Grid Security Subcommittee, Mr. Devney can contribute to conversations about the use of critical minerals and hydropower.

Regan	Delaney	Member Services Director	Republican Governance Group	As Member Services Director for the Republican Governance Group, Ms. Delaney can discuss outlook for domestic and foreign policy from the perspective of moderate Republicans.
Lizzie	Fletcher	Member of Congress	Texas 7th Congressional District	As a member on the House Committee on Energy and Commerce, Representative Fletcher will offer insights on energy independence, critical minerals and export-import relations.
Justin	German	Chief of Staff	Office of Representative Haley Stevens	As Chief of Staff to the Ranking Member of the Research and Technology Subcommittee, Mr. German will contribute to conversations about research and development in the technology, energy, and health care fields.
Kellie	Hartl	Legislative Director	Office of Representative David Valadao	Ms. Hartl can share insights into the American health care system and relevant policy from her role as Legislative Director to a Member of the House Committee on Appropriations.
John-Mark	Kolb	Deputy Chief of Staff	Office of Representative María Elvira Salazar	Mr. Kolb can discuss his outlook on the role of the U.S. and Canada as forces for democracy from his position as Deputy Chief of Staff to a Member on the House Committee on Foreign Affairs.
Macey	Matthews	Chief of Staff	Office of Representative Brittany Pettersen	Ms. Matthews can speak to financial relations between the U.S. and Canada as Chief of Staff to a Member on the House Financial Services Subcommittee on National Security, Illicit Finance, and International Financial Institutions.
Tim	Monahan	Staff Director	House Administration Committee, Majority	As a staffer for the House Committee on Administration, Mr. Monahan offers insight into how legislators can work together to create policy for the betterment of their constituents.
Tara	Rountree	Chief of Staff	Office of Representative Jennifer McClellen	As Chief of Staff to a Member on the House Science, Space, and Technology Committee, Ms. Rountree can offer her perspective on AI regulation and the future of this type of technology.
Aaron	Schmidt	Chief of Staff	Office of Representative Suzan DelBene	Mr. Schmidt can share insights on the state of U.S.-Canada trade and the effect of tariffs from his role as Chief of Staff to a Member on the House Ways and Means Committee.

Burke	Smith	Deputy Chief of Staff	Office of Representative David Joyce	Mr. Smith can speak to the roles of the U.S. and Canada as leaders on the global stage in his role as Deputy Chief of Staff to a Member of the House Appropriations Subcommittee on Homeland Security.
Eric	Swalwell	Member of Congress	California 15th Congressional District	As a Member of Congress that serves on the House Committee on Homeland Security, Representative Swalwell will offer valuable insights about cybersecurity and border security policies between the United States and Canada.
Matthew	Wirth	Field Representative	Office of Representative Buddy Carter	Mr. Wirth can contribute insights on how different types of energy legislation affect constituents from his experience as a Field Representative for a Member on the House Energy and Commerce Committee.
Yardena	Wolf	Chief of Staff	Office of Representative Eric Swalwell	As Chief of Staff to the Co-Chair of the Congressional Critical Materials Caucus, Ms. Wolf can speak to Democratic priorities about critical minerals and related supply chain issues.
Andrew	Wright	Chief of Staff	Office of Representative Derek Kilmer	As Chief of Staff to a Member of a delegation that borders Canada, Mr. Wright can share his perspective on U.S.-Canada relations, especially as they relate to energy production and the environment.

12. Sponsor’s interest in the subject matter and role in organizing the trip:
Center Forward’s International Issues Conference is being convened to bring together a bipartisan group of pragmatic policymakers and influencers from various industries and organizations to focus on common-sense solutions. Center Forward’s organizational mission is to provide centrists the information they need to craft common-sense solutions and provide support in turning those ideas into results. Center Forward brings together Members of Congress, not-for profits, academic experts, trade associations, corporations, and unions to find common ground.

Center Forward is the sole organizer of the trip. Center Forward is planning the conference and is responsible for the organization and execution of the event logistics as well as the programming content. Discussion topics will include trade and foreign direct investment, healthcare and tech innovation, AI, data privacy, and the strengthening of economic ties between the two countries' governments and business communities. Participants are expected to include policymakers, congressional staff and advocate groups as well as business leaders and academic researchers.

15.b.2) Provide the reason for selecting the location of the event or trip:
Montreal was selected for this trip to provide U.S. lawmakers, policymakers, and business leaders an opportunity to engage with Canadian business and political leaders on issues affecting both the American and Canadian economies. As the two countries remain deeply intertwined and each have undergone significant political shifts, Canada continues to be a major business hub with many major U.S. companies setting up headquarters in the country. This small, bipartisan delegation will focus on finding ways to increase shared economic growth and prosperity while attaining a greater understanding of the ways in which Canadian leaders are addressing the challenges facing their nation. This visit will develop dynamic domestic and international programming to continue building the vital relationship that already exists between the two countries.

Center Forward International Issues Conference
Montreal, Canada — June 27 - July 1, 2023
Conference Agenda

Center Forward Contact Information

Riley Kilburg | (563) 542-6821 | riley@center-forward.org
Cori Kramer | (202) 550-0888 | cori@center-forward.org
Justin Davey | (703) 216-5608 | justin@daveyconsultingdc.com
Ryan McAlpin | (585) 857-1921 | ryan@center-forward.org

Tuesday, June 27, 2023

4:15 pm Members and staff depart Washington Reagan International Airport
Canada Air Flight 8824 | 1 h 45 min flight time

6:00 pm Arrive at YUL

After collecting your luggage and clearing customs, you will walk into the Terminal Arrival Hall. The chauffeur will be waiting to greet you with a card noting "Center Forward" at the barrier which you will see immediately as you walk into the Arrivals Hall. After everyone has gathered, the chauffeur will depart the airport.

7:15 pm Depart Montréal-Pierre Elliott Trudeau International Airport en route Fairmont The Queen Elizabeth Hotel via shuttle
(30 minute travel time)

7:45 pm Check-in at the Fairmont The Queen Elizabeth

900 René-Lévesque Blvd W,
Montreal, Québec H3B 4A5, Canada

Wednesday, June 28, 2023

BREAKFAST ON YOUR OWN
Continental breakfast available in Club Room from 6:30 am - 10:00 am

***Business Casual attire*

9:00 am - 9:45 am Conference attendees meet in Ballroom Room 200 for conference commencement with welcome remarks from Cori Kramer

Attendees participate in overview of Conference agenda and itinerary lead by Cori Kramer and Riley Kilburg

- Cori Kramer, CEO, Center Forward
- Riley Kilburg, Executive Director, Center Forward

Cori Kramer will lead an overview of the agenda for the conference and provide an introduction to the pressing issues we will be discussing over the next three days. Topics will include international trade, healthcare, workforce, critical minerals, energy, and current relations with Canada. Delegation attendees will also receive a briefing from the security team.

9:45 am - 10:30 am Briefing from the United States Embassy on the Political and Cultural aspects of the U.S.-Canada relationship

- David Cohen, U.S. Ambassador to Canada, U.S. Embassy in Canada
- Tanya Spencer, Acting Minister Counselor for Economic Affairs, U.S. Embassy in Canada

Representatives from the United States Embassy in Canada will brief Issues Conference participants on the history of the U.S.-Canada relationship, the values that bind the two, and the business partnership the two countries have relied upon for decades.

10:30 am - 11:30 am Panel Remarks — Media Perspectives from Canadian News Outlets
Fairmont Queen Elizabeth Hotel | Ballroom

- Alex Panetta, Washington Correspondent, Canadian Broadcasting Corporation
- Paul Wells, Freelance Reporter, Paul Wells Substack
- Joyce Napier, TV Correspondent, CBC/Radio-Canada

The role and outlook of the media has shifted in the U.S. and globally in recent years, and covering politics and business in Canada has been impacted by significant social and cultural changes. On this panel, journalists and reporters will share their perspectives on the trajectory of journalism in both countries and what it means for elected leaders to be held accountable in turbulent political times.

11:30 am - 11:45 am Break

11:45 am - 12:00 pm Depart Fairmont The Queen Elizabeth Hotel en route to lunch. A brief overview of the current business outlook will be provided while in transit. (15 minute travel time)

12:00 pm - 1:30 pm Lunch Remarks — Building Better Trade Relationships

Bar George | Le Mount Stephen
1440 Drummond St
Montreal, Québec H3G 1V9, Canada

- Samir Kassam, Senior Policy Adviser, Office of the Minister of International Trade, Export Promotion, Small Business, and Economic Development

Samir Kassam, Senior Policy Advisor, will speak on the economic priorities of the Minister and federal government of Canada. As chief advisor on Canada-US relations for the Minister and lead on Congressional relations, Samir will discuss the importance of the close relationship our two governments have and how to mutually benefit one through both economic and trade relationships.

1:30 pm - 2:00 pm Depart Le Mount Stephen driving via shuttle en route VoltaXplore Facility. While in transit, attendees will be briefed on the role of critical minerals and current supply chain related issues, and receive an overview of the production facility tour. (30 min travel time)

74 Brunswick Blvd, Dollard-Des Ormeaux,
Québec H9B 2C5

2:00 pm - 2:30 pm Remarks from Soroush Nazapour, CEO, VoltaXplore

Soroush Nazarpour, CEO of VoltaXplore, will provide opening remarks to conference participants on the role of energy and critical minerals in our everyday life, and the changing landscape of critical mineral production and distribution.

2:30 pm - 3:30 pm Tour of VoltaXplore Facility

Souroush Nazarpour from VoltaXplore will provide conference attendees with a tour of their production facility to highlight how critical minerals are being used to shape the future as the world moves towards electric vehicles, increased battery life capacity, and improved charging speeds.

3:30 pm - 4:30 pm Roundtable Discussion — From Minerals to Market

Critical minerals are intertwined into so many aspects of consumers' lives, and bringing these materials from the mines to the market through production, trade, and improved business practices continues to be of high importance. This discussion will focus on the key components of the process and how our two nations can work together to increase trade and improve the energy outlook for consumers in Canada and the U.S.

Panelists and speakers include*:*

- Soroush Nazarpour, President and CEO, NanoXplore and VoltaXplore
- Sophie Rossignol, General Counsel, NanoXplore
- Ministre Pierre Fitzgibbon, Minister of Economy, Innovation and Energy
- Ministre François-Philippe Champagne, Minister of Innovation, Science and Industry
- Alain Sanscartier, Sous-ministre, Ministère des Relations internationales, La Francophonie du Québec (MRIF)
- Jean-François Hould, Director, Québec Government Office in Washington

4:30 pm - 5:00 pm *Conference attendees depart VoltaXplore via shuttle en route Fairmont The Queen Elizabeth with a briefing by Cori Kramer on emerging solutions in the renewable energy sector. (30 minute travel time)*

5:00 pm - 6:00 pm Break

6:00 pm - 7:15 pm Fairmont The Queen Elizabeth - A Welcome Event to Montreal

Speaker: Marc-Antoine Bédard, International Relations Advisor, International Relations Office

900 René-Lévesque Blvd W,
Montreal, Québec H3B 4A5, Canada

7:15 pm - 7:30 pm Depart Fairmont The Queen Elizabeth en route to Le Serpent via shuttle for dinner. (15 minute travel time).

7:30 pm - 9:30 pm Dinner — Managing Thriving Cities: How We Can Promote Economic Growth From the Local Level

Restaurant | Le Serpent

257 Rue Prince Montreal, Québec H3C 2N4

Remarks from Valérie Plante, Mayor, City of Montreal

Valérie Plante, Mayor of Montreal, will provide remarks on the local economic status of Montreal, promoting and protecting democracy around the world, and boosting innovation and creativity to help local communities thrive.

Closing Remarks by Cori Kramer, Executive Director, Center Forward

Thursday, June 29, 2023

BREAKFAST ON YOUR OWN
Continental breakfast available in Club Room from 6:30 am - 10:00 am

***Casual Attire for day.*

8:30 am - 9:00 am	Depart Fairmont The Queen Elizabeth Hotel en route Meta Address | Address *Depart Fairmont The Queen Elizabeth Hotel for Meta Offices. While in transit, conference attendees will receive an overview briefing by Cori Kramer on the current status AI in the United States*
9:15 am - 10:00 am	Panel Discussion — Future of Technology, Innovation, and AI Regulation *Technology is rapidly changing and involved in almost every aspect of our lives, especially in the world of AI and data privacy. This panel will discuss how Congress can stay current with the issue, what needs to be addressed with present technology issues, and how proposed Canadian frameworks are having an impact. The panel will discuss how the Meta office for AI works,what Responsible AI means, and how competition and trade play a role.* Panelists include*:* - Victoria Jeffries, Global Head of Competition Policy, Meta - Rachel Curran, Head of Public Policy, Canada, Meta - Mike Rabbat, Research Scientist, AI, Meta
10:00 am - 10:30 am	Meet and Greet with Center Forward participants and panelists
10:30 am - 11:30 am	Tour of Meta Innovation Center.
11:30 am - 11:45 am	Depart Meta Facility en route to lunch *Conference participants will receive an overview from Cori Kramer on the Members of Parliament they are meeting with. (X minute travel time)*

11:45 am - 1:45 pm Lunch — Strengthening Economic Ties — Lunch with the Canadian American Business Council (CABC)

Address | Location TBD

Lunch Remarks

- Scotty Greenwood, President and CEO, Canadian-American Business Council
- Beth Burke, U.S. Advocate, Canadian-American Business Council
- Additional board members of the CABC

1:45 pm - 2:00 pm Break

2:00 pm - 2:15 pm Depart CABC Lunch en route Labatt Production Facilities via shuttle (15 minute travel time)

2:15 pm - 3:00 pm Interparliamentary Meetings and Discussion

50 Rue Labatt LaSalle, Québec H8R 3E7
U.S. Members of Congress will have the opportunity to meet with their Canadian counterparts to discuss the U.S.-Canada working relationship as well as the differences and similarities between the Canadian Parliament and the U.S. Congress.

Special guests include*:*

- **Angelo Iacono**, Member of Parliament (Liberal Party) and Canada-U.S. IPG Member
- **Alexandre Boulerice**, Member of Parliament (New Democratic Party)
- **Simon-Pierre Savard-Tremblay**, Member of Parliament (Bloc Québécois Party) and Canada-U.S. IPG Member.
- **Senator Raymonde Saint-Germain** who is the leader of the Independent Senators Group, which is the senate group that has the most seats in the Senate.
- **Joel Lightbound**, Member of Parliament (Liberal Party)
- **Sameer Zuberi**, Member of Parliament (Liberal Party)
- **Pierre Paul-Hus**, Member of Parliament (Conservative Party)
- **Bernard Genereux**, Member of Parliament (Conservative Party)

3:00 pm - 3:15 pm Break - Safety briefing and check-in.

3:15 pm - 3:30 pm John Zerucelli, Head of Government & Corporate Affairs, Labatt Facilities, will present on small business entrepreneurship and local economic development

50 Rue Labatt LaSalle, Québec H8R 3E7

3:30 pm - 5:15 pm Tour — Labatt Production Facilities of Canada

- John Zerucelli, Head of Government and Corporate Affairs, Labatt
- Veronique Simard, Senior Manager, Corporate Affairs, Labatt
- Klass Beauprez, Senior General Manager, Brewery

Klass Beauprez, Senior General Manager of the brewery, will meet with conference attendees to tour their facilities that will highlight the importance of business, manufacturing and production, local commerce, entrepreneurship and small business regulations.

5:15 pm - 6:00 pm Depart Labatt Production Facility en route hotel. Conference attendees will receive a briefing from Cori Kramer on manufacturing and aluminum export-imports.

DINNER ON YOUR OWN

Friday, June 30, 2023

BREAKFAST ON YOUR OWN
Breakfast available in Club Room from 6:30 am - 10:00 am

***Business Casual attire*

8:30 am - 9:15 am Depart Fairmont the Queen Elizabeth Hotel en route Novartis via shuttle. A brief overview of the healthcare conversation topics including system structure, prescription drug imports and exports, and more will be provided in transit. (15 minutes of travel time)

Novartis Pharmaceuticals Canada Inc.
700 rue St Hubert Suite 100
Montreal, QC
H2Y 0C1

9:15 am - 9:30 am Keynote by senior Novartis representative

9:30 am - 10:00 am Tour of Novartis facility

- Andrea Marazzi, Country President, Novartis Pharmaceuticals Canada

Andrea Marazzi of the Novartis team will lead a tour for conference participants. Novartis AG is a Swiss-American multinational pharmaceutical corporation that develops drugs for Multiple Sclerosis, Alzheimer's disease, Parkinson's Disease, Epilepsy and ADHD.

10:00 am - 11:00 am Panel Discussion — Comparing Health Care Systems

This panel will provide a comparative analysis of the Canadian and U.S. healthcare systems. Experts will shed light on key aspects such as accessibility, quality of care, and cost, providing valuable insights into the strengths and challenges faced by each system. The discussion will include the similarities, differences, and potential lessons that can be learned from these two neighboring countries' approaches to healthcare provision.

Special Guests include:

- Steven Hogue, Director, Global Policy and Public Affairs, Pfizer
- Tim Pimblett, Director, Government Affairs and Policy, Johnson & Johnson
- Angela Beboodh, Director, Government Affairs and Advocacy, Amgen
- Moderated by Giselle Commissioning, Title, Hatch

11:00 am - 11:15 am Break

11:15 am - 11:30 am Depart Novartis en route Beatrice via shuttle for lunch

11:30 am - 1:00 pm Lunch Remarks — U.S.-Canadian Working Relations
Department of Foreign Affairs | Minister of Foreign Affairs

Beatrice
1504 Sherbrooke St W.
Montreal, Quebec H3G 1L3, Canada

Attendees will have the opportunity to meet with the Canadian Foreign Minister to discuss the U.S.-Canadian working relationship and Northern border issues, including the recent agreement between our two nations. Conversation will also address the differences and similarities between the Canadian Parliament and the U.S. Congress.

- Mélonie Joly, Minister of Foreign Affairs

1:00 pm - 1:45 pm Travel to Hydro Québec Reservoir and Power Center

80 Boul de Melocheville
Melocheville, QC J6N 0M1, Canada

1:45 pm - 2:15 pm Hydro Québec Opening Remarks

- Serge Abergel, Chief Operating Officer, Hydro Québec

A short presentation and video will be provided to the delegation to highlight the history of the power center and the strategic approach of the Canadians as they invest in hydropower and other renewable technologies. A brief Q&A session will follow.

2:15 pm - 3:45 pm Tour of Hydro Québec Dam and Power Center

Conference attendees will tour the Hydro Québec Dam and observe the importance of 21st century energy innovations that benefit the environment, local ecosystems, and both nations, including how Americans in nearby states benefit from the facility's energy production.

3:45 pm - 4:30 pm Roundtable Discussion — Powering the Electrical Grid: Renewable Energy in the 21st Century

- Serge Abergel, Chief Operating Officer, Hydro Québec
- Peter Rose, Director, Stakeholder Relations, Hydro Québec
- Maude Montesano, Advisor, External Relations - Exports, Business, Hydro Québec

This roundtable will focus on clean energy innovation and promoting a better understanding on what it takes to transition our energy grid. A focus on data privacy and protecting our digital infrastructure in the 21st century will be provided. Attendees will consider how interconnected the U.S. and Canada are and how we optimize that relationship moving forward in such a rapidly developing field.

4:30 pm - 5:15 pm Depart Hydro Québec en route to The Fairmont The Queen Elizabeth Hotel via shuttle (45 minute travel time.)

Cori Kramer will lead a debrief on the bus for conference attendees on what the U.S. can learn from Canada on renewable energy moving forward as the Inflation Reduction Act of 2022 is implemented.

5:15 pm - 5:30 pm Conference Wrap-Up and Recap Discussion
Fairmont Queen Elizabeth Hotel | Ballroom Room 200

Conference attendees will have the opportunity to reflect and collaborate about their experiences. These moderated conversations will conclude on how best conference attendees can react to new information and experiences upon returning to the United States.

5:30 pm - 6:30 pm Break

6:30 pm - 8:30 pm Dinner — Title and Speaker TBD

Restaurant | Auberge Le Saint-Gabriel

426 St Gabriel St, Montreal, Québec H2Y 2Z9, Canada

Saturday, July 1, 2023

BREAKFAST ON YOUR OWN

Breakfast available in Club Room from 6:30 am - 10:00 am

7:15 am - 7:45 am	Members and staff depart Fairmont The Queen Elizabeth en route Montréal-Pierre Elliott Trudeau International Airport via shuttle (30 minute travel time)
7:45 am - 8:15 am	Members and staff complete check-in, security, and U.S. Customs inspection. Attendees should allow extra time especially if they are not enrolled in Global Entry.
8:15 am - 10:05 am	Members and staff depart Montréal-Pierre Elliott Trudeau International Airport Canada Air Flight 8821 | 1 h 48 min flight time
10:05 am	Arrive at Washington Reagan National Airport or District

This sponsored trip was originally scheduled from June 27 to July 1, but an unexpected flight cancellation necessitated a change in plans. My original departure from Washington Reagan International Airport was cancelled and I arrived on the 28th. As a result, my return date was moved to July 2 instead of the initially planned July 1. This extension allowed me to fulfill all the commitments and engagements that were part of the trip's agenda.