



EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: James Hitchcock
2. a. Name of Accompanying Relative: _____ OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 04/21/23 Return: 04/23/23
 b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: Washington, DC Destination: Cambridge, MA Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: American Compass
6. Describe Meetings and Events Attended:
 Friday evening consisted of a dinner discussion and presentation about the org's policy goals. Saturday included a Q&A with USTR Lighthizer and two more panels on econ policy. Later, there was a war-room simulation on infrastructure and dinner and trivia. Sunday morning included two more panel discussions.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 05/05/2023

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Jim Banks Date: 05/05/2023

Signature of Supervising Member: 



U.S. House of Representatives

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: American Compass
- Travel Destination(s): Hyatt Regency Chesapeake Bay, Cambridge Maryland
- Date of Departure: 4/21/23 Date of Return: 4/23/23
- Name(s) of Traveler(s): See attached

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$45 (travel was offered but no staffer utilized it)	\$600	\$542	
Accompanying Family Member		No additional cost incurred	\$204	

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 04/27/2023

Name: Oren Cass Title: Executive Director

Organization: American Compass

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 300 Independence Ave SE, Washington, DC 20003

Email: oren.cass@americancompass.org Telephone: 413-200-9456

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: James Hitchcock
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
American Compass
3. City and State **OR** Foreign Country of Travel : Cambridge, Maryland
4. a. Date of Departure: 4/21/23 Date of Return: 4/23/23
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
I serve as legislative director to Jim Banks, a role in which I work on economic, family, workforce, and other policy areas. The purpose of this event is specifically to discuss these issues, featuring panels and events debating the best approaches for thinking through them. I'll be able to bring that broadened knowledge base back to my day-to-day work, serving as a more effective staffer as a result.
9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date 04/18/2023



U.S. House of Representatives

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:

American Compass

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**

c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors:

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

See attached

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of departure: 4/21/2023 Date of return: 4/23/2023

7. a. City of departure: Washington DC

b. Destination(s): Hyatt Regency Chesapeake Bay, Cambridge, MD

c. City of return: Washington DC

8. **Check only one.** I represent that:

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following:**

a. I checked 8(a) or (b) above; **OR**

b. I checked 8(c) above but am not offering any lodging; **OR**

c. I checked 8(c) above and am offering lodging and meals for one night; **OR**

d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
- American Compass is a 501(c)(3) non-profit organization whose mission is to restore an economic consensus that emphasizes the importances of family, community, and industry to the nation's liberty and prosperity. A.C. is the sole sponsor & organizer of this trip.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Hyatt Regency Chesapeake Bay City: Cambridge, MD Cost Per Night: \$299
- Reason(s) for Selecting: Secluded location within driving distance of DC with necessary meeting space at a fair price
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$45	\$600	\$480
For each Accompanying Family Member	\$45		\$214

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable*. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: 04/27/2023

Name: Oren Cass Title: Executive Director

Organization: American Compass

Address: 300 Independence Ave SE, Washington, DC 20003

Email: oren.cass@americancompass.org Telephone: 413-200-9456

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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1015 Longworth House Office Building
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April 19, 2023

Mr. James Hitchcock
Office of the Honorable Jim Banks
2418 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Hitchcock:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cambridge, Maryland, scheduled for April 21 to 23, 2023, sponsored by American Compass.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Michael Guest in blue ink.

Michael Guest
Chairman

Handwritten signature of Susan Wild in blue ink.

Susan Wild
Ranking Member

MG/SW:rp

American Compass Conservative Economics Workshop

Friday, April 21-Sunday, April 23, 2023

Hyatt Chesapeake Bay | Cambridge, MD

Retreat Programing

Friday April 21

CHARTER BUS (IF RIDING)

Union Station

10:30am

Attendees arrive and board bus

11:00am

Bus departs to Hyatt Regency Chesapeake Bay

1:00pm

Bus arrives at Hyatt Regency Chesapeake Bay

1:00pm-5:00pm

REGISTRATION

2:00pm-3:30pm

BYOB: BUILD YOUR OWN BUDGET

The whole group will convene for a brief primer on the federal budget's structure, and then we will break into small groups to play with a Compass-developed budget model. Each group will need to settle on a package of tax and spending increases and cuts that close the budget by \$1 trillion over the next ten years. Choices will be shared and compared on Saturday morning.

Moderated by Oren Cass

3:00pm-5:00pm

CHECK-IN

3:30pm-4:30pm

PEER REVIEW

We'll be going around the horn, inviting each attendee to share what they're working on and everyone else to provide feedback.

Moderated by Oren Cass & Chris Griswold

5:00pm-6:30pm

WELCOME RECEPTION

6:30pm-8:30pm

DINNER

Prospects and Problems for Conservative Economics

Executive Director Oren Cass gives a keynote address on the opportunities and challenges facing the movement to change the economic policy consensus on the center-right.

Remarks by Oren Cass

8:30pm-11:00pm

NIGHTCAP & FELLOWSHIP

An opportunity for attendees to gather and share a drink if they so choose before ending the day.

Saturday, April 22

8:00am-9:00am

BREAKFAST

SESSION I: IN SEARCH OF ALIGNMENT

9:00am-12:15pm

After real-time polling to determine the sense of the group on a variety of issues, and a review of budget choices made the prior day, we'll hear from panels on issues of ongoing debate within the realignment and from Ambassador Robert Lighthizer on the best fights to have right now.

9:00am-9:30am

REAL-TIME POLLING

Attendees will respond via their mobile devices to a variety of poll questions, seeing the group's responses in real-time. We will also see how the group fixed the federal budget.

9:35am-10:30am

PANEL: HOW COMPASSIONATE IS CONSERVATISM

Conservatives have made significant progress in redefining their economic agenda to be more skeptical of markets generally and big business in particular, recognizing the role for public policy in supporting family, community, and industry. But most of what the government actually does is social spending: entitlements, insurance programs, and the safety net. What are the conservative principles that should guide policymakers and what implications does that have for salient political issues like Social Security and Medicare, Obamacare, safety-net work requirements, family policy, drug treatment, and student debt? How do the answers to those questions align with what the American people want?

Feat. Amber Lapp, Research Fellow at the Institute for Family Studies; Caleb Orr, Research Fellow with Boyden Gray & Associates; Charles Correll, Speechwriter for Speaker McCarthy*

Moderated by Chris Griswold

10:30am-10:45am

BREAK

10:45am-11:20am

Q&A WITH AMB. LIGHTHIZER

Reconsideration of globalization, trade policy, and the Sino-American relationship have been central priorities for the New Right and among the most significant lasting achievements of the Trump Administration. In some respects, the Biden Administration has carried that work forward, while in others it seems more inclined to backslide. Ambassador Lighthizer will discuss key areas for holding the line or making further progress, and answer attendees' questions.

Moderated by Oren Cass

11:20am-12:15pm

PANEL: OUR WOBBLY STOOL

The Reagan coalition's "three-legged stool," supported by economic libertarians, social conservatives, and Cold War hawks, assigned responsibility for different policy domains to different constituencies and held the emphasis on each in balance. At this point, the New Right looks more like a beanbag chair. What are the most important elements of the coalition's economic, social, and foreign policy, how do they fit together, and who should be emphasizing which, when? Are the economic and social emphases in conflict or merely competition, and how can they best complement each other?

Feat. Wells King, Senior Policy Advisor for Senator J.D. Vance; Emily Jashinsky, Culture Editor at The Federalist; Saurabh Sharma, President of American Moment*

Moderated by Oren Cass

12:15pm-1:30pm

LUNCH DEBRIEF

Participants will share reactions to topics discussed in the panels. Discussion questions will be provided

Hosted by Duncan Braid

SESSION II: INDUSTRIAL POLICY IN PRACTICE

1:30pm-4:30pm

Attendees will participate in a Harvard Program on Negotiation simulation, attempting to forge an agreement to the construction of a deepwater harbor. (Further instructions available in your welcome packet.)

1:30pm-1:45pm

PLENARY: WELCOME TO SEABORNE

An introduction to the simulation and brief explanation of rules and scoring.

1:45pm-4:30pm

BREAKOUT: HOW HARD COULD IT REALLY BE?

A challenge in all policy making is aligning the interests of the necessary stakeholders. In groups of 10 to 12, attendees will engage in a simulated exercise where they will attempt to reach an agreement necessary to build a deepwater harbor. They will be assigned roles of key government, industry and political groups each with different and, at times, conflicting priorities. The simulation will be scored, and there are prizes.

Hosted by Duncan Braid

4:30pm-6:00pm

BREAK

6:00pm-8:00pm

DINNER

Open buffet for attendees to eat at their convenience and discuss the weekend's programming so far

8:00pm-10:00pm

PAST AS PROLOGUE

Attendees in small groups will be challenged with trivia about past political realignments, major legislative efforts, and other miscellany.

Hosted by Oren Cass

10:00pm-11:00pm

NIGHTCAP & FELLOWSHIP

An opportunity for attendees to gather and share a drink if they so choose before ending the day.

Sunday, April 23

8:00am-9:00am

BREAKFAST

9:00am-10:00am

EXECUTIVE TIME

SESSION III: REALIGNMENT ON THE JOB

10:00am-12:30pm

Attendees will meet in groups organized by profession to discuss challenges and opportunities in their own work, before reconvening to compare notes.

10:00am-11:00am

BREAKOUT: SHOP TALK

Attendees in small groups apply insights from the previous sessions to their own careers and consider how they might help or be helped by colleagues in other professions.

11:10am-12:15pm

PLENARY: BRINGING IT ALL TOGETHER

Attendees reconvene to discuss their own priorities and opportunities for collaboration. American Compass shares its own plans for the coming year.

12:30pm-1:30pm

CLOSING LUNCH

1:30pm

CHARTER BUS (IF RIDING)

Front Lobby

2:00pm

Attendees load their luggage onto the bus.

4:00pm

Bus departs to Union Station

Bus arrives at Union Station