



U.S. House of Representatives

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

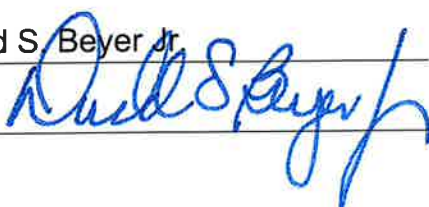
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Julia Kravitz
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 5/19/2023 Return: 5/19/2023  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Washington D.C. Destination: Lovettsville, VA, Middletown, MD, Jefferson, MD Return City: D.C.
5. Sponsor(s), Who Paid for the Trip: ASPCA
6. Describe Meetings and Events Attended:  
Three farm tours, Q&A, lunch discussion
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
 b. If not, explain:

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 5/25/2023

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Donald S. Beyer Jr. Date: 5/25/2023  
Signature of Supervising Member: 



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) who paid for the trip: American Society for the Prevention of Cruelty to Animals (ASPCA)
- Travel Destination(s): Lovettsville, Va, Middletown, MD, Jefferson, MD
- Date of Departure: 5/19/23 Date of Return: 5/19/23
- Name(s) of Traveler(s): Chelsea Blink, Quentin Dupouy, Kevin Griffen, Christopher Koya, Julia Kravitz, Chandler Mason, Johana Mata, Richa Patel, Thomas Plumb-Reyes, Sophie Rapley, Kate Schisler, Edwin Sevilla, Jack Versten, Zoe Walker, Matt Walter  
*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*
- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$80.41	none	\$41.34	\$26.58 - Rental of tent, tables, chairs, linens \$4.65 - Rental of portable restroom
Accompanying Family Member	n/a	n/a	n/a	n/a

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 5/25/2023

Name: Beverly Jones

Title: SVP, Chief Legal Officer

Organization: ASPCA

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 600 Pennsylvania Avenue, SE, Washington, DC 20003

Email: [beverly.jones@aspca.org](mailto:beverly.jones@aspca.org)

Telephone: (646) 291-4559

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Julia Kravitz

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Beyer

Office Address: 1119 Longworth HOB

Telephone Number: 2022254376

Email Address of Contact Person: julia.kravitz@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



U.S. House of Representatives  
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Julia Kravitz

2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
American Society for the Prevention of Cruelty to Animals (ASPCA)

3. City and State OR Foreign Country of Travel : Lovettsville, VA, Middletown, MD & Jefferson, MD

4. a. Date of Departure: 5/19/2023 Date of Return: 5/19/2023

b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_

5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? If yes:

(1) Name of Accompanying Family Member: \_\_\_\_\_

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Yes  No  Accompanying Family Member is at least 18 years of age:

6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted: \_\_\_\_\_

7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

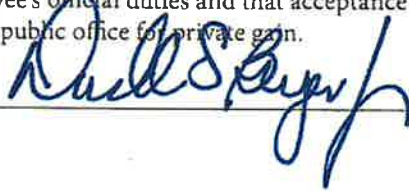
Review farm animal conditions as legislative assistant that handles animal welfare policy for Rep. Beyer

9. Yes  No  **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 5/19/2023

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Kelle A. Strickland  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

May 17, 2023

Ms. Julia Kravitz  
Office of the Honorable Donald Beyer  
1119 Longworth House Office Building  
Washington, DC 20515

Dear Ms. Kravitz:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Lovettsville, Virginia, scheduled for May 19, 2023, sponsored by American Society for the Prevention of Cruelty to Animals. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest  
Chairman

Susan Wild  
Ranking Member

MG/SW:mc

#### Agenda:

- 9:15 AM: Leave Botanical Gardens to head to Georges Mill Farm in Lovettsville, VA
- 10:30 AM – 11:45 AM: Arrive at and tour Georges Mill Farm
- 11:45 AM: Leave for Open Book Farm in Middletown, MD
- 12:15 PM – 1:00 PM: Arrive at and tour Open Book Farm
- 1:00 PM – 1:45 PM: Light lunch and facilitated conversation at Open Book Farm
- 1:45 PM: Leave for Holterholm Farms in Jefferson, MD
- 1:55 PM – 2:45 PM: Arrive at and tour Holterholm Farms
- 2:45 PM: Leave Holterholm Farm to return to DC
- 4:30 PM: Arrive back at the Botanical Gardens in DC

#### Attendees:

##### **Who will be joining the tour?**

In addition to your colleagues in the House and Senate, we will be joined by ASPCA staff and local and national experts on farming and farm policy. Please see short bios below:

**Jake Davis (he/him):** Jake Davis is an entrepreneur, farmer, consultant, and policy advisor. His passion for revitalizing rural communities and safeguarding family farmers developed early growing up on a diversified farm in Southwest Missouri. He launched Local Root Strategies in 2020 to help revitalize rural communities, build a better food system, and find innovative solutions to significant challenges.

**Daisy Freund (she/her):** Daisy Freund is the vice president of farm animal welfare at the ASPCA and lives in Hudson, NY. In her role, Daisy oversees the organization's strategy for public education, corporate engagement, policy advocacy, and grant-making aimed at shifting the food system away from factory farming toward more humane and sustainable alternatives. Daisy graduated from Dartmouth College with a bachelor's degree in English and received her master's degree in food culture and communication from the University of Gastronomic Sciences in Pollenzo, Italy.

**Dan Honig (he/him):** Dan Honig founded Happy Valley Meat Company, a wholesale beef purveyor operating out of the Northeast and MidAtlantic, in 2013 to build a local meat system that treats the animals and people that feed us fairly. Happy Valley works with small farms to combat the lack of autonomy that farmers have in today's food system.

**Reana Kim (she/they):** Reana Kim is a DC-based policy and communications professional dedicated to making the food and farm system more equitable and sustainable as DC Greens' Policy Director. Reana has worked on food, agriculture, and social welfare issues for over 12 years at both the local and federal levels.

**Adam Mason (he/him):** Adam Mason lives in Des Moines, Iowa and is the senior manager of farm animal welfare and environmental policy at the ASPCA, working to advance policies to improve farm animal welfare, phase out factory farms, and invest in farmers implementing more humane and welfare-certified farming practices. Previously, Adam served as the state policy organizing director at Iowa Citizens for Community Improvement for over fifteen years and earned his bachelor's degree in political science and German from Central College in Pella, Iowa.

**Kara Shannon (she/her):** Kara Shannon is the director of farm animal welfare policy for the ASPCA, working to advance state and federal policies to end factory farming and transition toward a more humane food system from her home in Waterbury, VT. Kara earned her bachelor's degree in environment and development from McGill University and earned a J.D. and certificate in food and agriculture law from Vermont Law School.

**Craig Watts(he/him):** Craig Watts is a former contract chicken grower for poultry giant Perdue who lives in Fairmount, NC. He now works for the Socially Responsible Agriculture Project as the Director of their Contract Grower Transition Program, which supports and engages with contract growers struggling within the industrial agriculture system.